

ORDINANCE #11-25

BOROUGH OF SAYREVILLE, COUNTY OF MIDDLESEX ORDINANCE UPDATING THE BOROUGH'S REGULATIONS FOR BOROUGH SPONSORED ATHLETIC ORGANIZATIONS

BE IT ORDAINED by the Council of the Borough of Sayreville, County of Middlesex, State of New Jersey, that the Code of the Borough of Sayreville, is hereinafter supplemented and amended as follows:

SECTION ONE. Section 17-8 entitled "Municipally Sponsored Athletic Organizations" of Chapter XVII entitled "Parks and Recreational Areas" of the Sayreville Borough Code of Ordinances is hereby supplemented and amended to read as follows: [New language **bold and underlined**; deleted language ~~double-strikethrough.~~]

CHAPTER XVII – PARKS AND RECREATIONAL AREAS

17-8 – MUNICIPALLY SPONSORED ATHLETIC ORGANIZATIONS

17-8.1 Membership.

17-8.1 Membership. Subject to the requirements set forth herein, applications to become a Municipally Sponsored Borough Athletic Organization require having at least a eighty (80) percent membership of Borough residents and demonstrate a need for such an organization. Copy of non-profit status or documentation proving organization is in the process of acquiring. All municipally sponsored borough athletic organizations need to comply with the notification and other requirements set forth in subsection 17-6.2 and 17-6.3. However, all athletic organizations shall at all relevant times observe the rules, regulations and requirements set forth herein.

The fees set forth in Chapter 2-15.5 shall not be applicable to those municipally sponsored athletic organizations subsidized by the Borough of Sayreville and as may be set forth in Section 8 of Ordinance 950-06;. Current Municipally sponsored Athletic Organization are, Sayreville Athletic Association, Sayreville Junior Bombers, Sayreville Little League and Sayreville Softball Association.

17-8.1a. Code of Conduct.

The Borough of Sayreville reserves the right to suspend or remove any executive board member, coach, player or volunteer for conduct deemed unbecoming or conduct detrimental to the league or Borough of Sayreville as determined by the Governing Body of the Borough.

Any organization not adhering to this code of conduct will forfeit its municipally sponsored youth athletic organization or non-municipally sponsored youth athletic organization status and all privileges associated with it.

17-8.2 Information Required for Membership.

Any municipally sponsored athletic organization subsidized from by the Borough of Sayreville shall adhere to registration time period rules and provide the following information:

- a. A full league roster with all team members, executive board members, coaches, full time volunteers, names and addresses on excel program file to Recreation Office within thirty (30) days after the scheduled start of the season. Any new registrants after the thirty (30) days start of the scheduled season will be sent to the Recreation Office as needed.
- b. A quarterly league financial statement prepared by the Treasurer of the league is to be sent to the Recreation Dept. **Leagues are also required to submit copies of their annual filings with the Internal Revenue Service within thirty (30) days of their filing.**
- c. A copy of the pertinent organization's current By-Laws is to be maintained at the Recreation Dept at all times. Any changes to current by laws need to be sent to the Recreation Dept within one (1) month of the changes.
- d. Within two (2) weeks of the start of each season the pertinent organization must provide proof of background checks for all Coaches, Executive Board Members and Full-time Volunteers to the Recreation Department in the form of an excel document. Coaches may be added to the league roster as season progresses but they can't coach until background check is completed and the Recreation Dept is notified.
- e. **Coaches, Executive Board Members and full-time volunteers shall be provided with a photo identification by the Borough upon successful completion of the required background check. ID cards must be prominently displayed by coaching staff while on all fields, courts, gymnasiums and sports complexes. Coaches, Executive Board Members, and full-time volunteers shall be required to complete the Rutgers University SAFETY [Sport Awareness, For Educating Todays Youth] clinic within one year of the adoption of this amended ordinance. New coaches, Executive Board Members, and full-time volunteers shall be required to complete the SAFETY clinic within six months of joining the organization. Training will be provided locally, when available, and at the expense of the Borough. Persons who have already completed this training are exempt provided they submit a copy of their certificate to the Recreation Department.**
- f.e. A Certificate of Insurance for the pertinent organization with the Borough of Sayreville and its employs are named as second insured. Each policy must have sexual harassment and molestation coverage.

17-8.3 Rules Governing Registration Time Periods.

- a. Spring/Summer Sports Season registration time period will be from December 1st through April 30th of the following year.
- b. Fall Sports Season registration time period will be from April 1st through September 15th of the current year.
- c. Winter Sports Season registration time period will be from September 16th through November 30th of the current year.
- d. Variation from this schedule requested by an organization must be submitted in writing to the Recreation Department for review with the Recreation Advisory Board

17-8.4 Rate for Reimbursement to Each Municipally Sponsored Athletic Organization.

The prior two (2) year's rosters of each league along with the last two (2) years reimbursements will be used to determine the present annual reimbursement for each league. Total reimbursement amount will be determined by the Business Administrator, Chief Financial Officer and the Director of Recreation pursuant to municipal budget allocations.

17-8.5 Requirements for Reimbursement. To receive reimbursement for an organization, the organization must meet the following requirements:

- a. Supply ~~invoices~~ **purchase orders** to the Borough of Sayreville for equipment, fees to officials, uniforms and operating expenses paid for the current season.
- b. All costs for background checks performed by the Recreation Dept. will be deducted from each organization's total support payments for the year. If a league does not receive reimbursement from the borough a ten (\$10.00) dollars charge for each background check must be paid prior to the start of the current season.
- c. All teams requesting the use of fields and before any use of the field shall also provide a facility use form, an indemnification / hold harmless agreement and a certificate of insurance and an attached endorsement signed by an authorized agent of the insurance company making the Borough of Sayreville, its agents, employees and professionals additional insured and making the insured's policy primary with waivers of contribution and subrogation as to the Borough
- d. Municipally Sponsored Athletic Organizations and applicants affiliated with a league shall comply with the requirements of Section 2-15.6, "Criminal History Background Checks for All Youth Programs," of the Revised General Ordinances of the Borough of Sayreville.
- e. It shall be the sole responsibility of the applicant to be aware of and comply with all applicable Borough of Sayreville ordinances at all times before, during and after the event that may affect same. Failure to comply with all applicable Borough of Sayreville ordinances could result in the revocation of a sponsored organization subsidy. Falsification of any information provided to the borough will be grounds for immediate revocation of a sponsored organization's subsidy. The organization will then have thirty (30) days of revocation to file an appeal with the clerk's office and a hearing date will be set to come before the council to hear the appeal.

17-8.6 Enforcement. The Mayor and the Borough Council and such other officials, consultants, agents and employees of the Borough as may be necessary and appropriate shall be and are hereby authorized to perform those acts and execute those documents that are necessary in order to affect the purposes of this Section. **Organizations that fail to comply with the reporting provisions contained herein are subject to withholding of Borough funds until such time as they are compliant.**

SECTION TWO. Severability Clause.

If any article, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance and they shall remain in full force and effect, and to this end the provisions of this ordinance are hereby declared severable.

SECTION THREE. Repealer.

All ordinances and resolutions, and parts of ordinances and resolutions which are inconsistent with provisions of this ordinance shall be, and are hereby, repealed to the extent of any such inconsistency.

SECTION FOUR. Effective Date.

This ordinance shall take effect upon final adoption and publication in accordance with law.

INTRODUCED/APPROVED ON FIRST READING

DATED: March 10, 2025

Jessica Morelos, R.M.C.
Clerk of the Borough of Sayreville

Donna Roberts, Councilwoman
(Recreation Committee)

ADOPTED ON SECOND READING

DATED: March 24, 2025

Jessica Morelos, R.M.C.
Clerk of the Borough of Sayreville

Donna Roberts, Councilwoman
(Recreation Committee)

APPROVAL BY THE MAYOR ON THIS _____ DAY OF _____, 2025.

Kennedy O'Brien, Mayor
Borough of Sayreville

APPROVED AS TO FORM:

Borough Attorney