

MAYOR & BOROUGH COUNCIL

REGULAR MEETING AGENDA

**– MONDAY, MAY 9, 2011
6:30 P.M.**

1. CALL TO ORDER

- **Short Prayer**
- **Salute to Flag**

2. STATEMENT OF NOTICE OF PUBLICATION

3. ROLL CALL

4. PRESENTATIONS

CERTIFICATE OF RECOGNITION CONGRATULATING GEORGE OZGA ON HIS ACCEPTANCE TO WEST POINT.

5. OLD BUSINESS

- a) PUBLIC HEARING ON THE 2011 MUNICIPAL BUDGET AMENDMENT
(C.F.O. to read in full PRIOR TO public hearing).**

(Motion/Roll Call)

- b) PUBLIC HEARING ON THE INTENDED USE OF FUNDS THROUGH THE COMMUNITY DEVELOPMENT BLOCK GRANT 2011 FEDERAL ALLOCATION FUND.**

(Refer to the Business Admin.)

(Motion/Roll Call)

- 6. NEW BUSINESS – Introduction of the following ordinances:
(Public Hearing on May 23rd if approved May 9th Regular)**

ORDINANCE #161-11

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER VIII OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE TO AMEND SECTION 8-20 TO ADOPT THE MIDDLESEX COUNTY HEALTH DEPARTMENT'S FEE SCHEDULE

ORDINANCE #162-12

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER XIV OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE TO AMEND SECTION 14-15.1 TO AMEND FEES REGARDING FEE COLLECTION, TO AMEND FEES FOR WATER SHUT-OFFS AND ADD PROVISIONS TO RE-ESTABLISH SERVICE

7. ACTION ITEMS:

7a) Minutes of the Mayor and Council – None

7 b) Public Hearing on Ordinance(s): None

7c) Communications & Report of Committee

- **Communications to be received on Roll Call Vote.**

7 d) Consent Agenda Resolutions, see list attached.

- **Public Hearing/Close/Adopt (Motion & Roll Call)**

7e) Resolutions to be read in full

- **Budget Amendment Resolution**
Public Hearing/Close/Adopt (Motion & Roll Call)

7f) Introduction of Ordinances: (None)

8. PUBLIC PORTION (Motion to Close)

9. EXECUTIVE SESSION ITEMS (If necessary)

- **Motion to enter into closed session.**
- **Motion to reconvene the meeting.**

10. ADJOURNMENT

CONSENT AGENDA COMMUNICATIONS

CONSENT AGENDA COMMUNICATIONS

- **ADMINISTRATION & FINANCE** – Co. Perrette

#1 APPLICATION FOR TRAILER LICENSE

Received from:

The Napp-Grecco Company to locate 1 temporary office trailer and 3 temporary storage trailers at Block 257 Lot 3.02 (NL Site).

- Resolution.

#2 TAX ASSESSMENT APPEALS

2011 Direct Tax Appeal and Complaint was received covering the properties listed below:

<u>Plaintiff</u>	<u>Block/Lot</u>	<u>Address</u>
DTC Enterprises Inc.	407/69	1895 Rt. 9
Samir Kumar & Payal Talati	366.03/3	10 Fabiszewski Way
Samir Kotadia	366.04/5	10 Kozekowski Ave.

- Refer to Tax Counsel

#3 - APPLICATION TO AMEND RAFFLE LICENSE

Applications to amend Raffle License #1693 & 1694 received from Harry S. Truman School PTO to change the date to conduct their Raffle from April 29th to May 6th.

(If in agreement, approval must be granted tonight).

- Approved 4/25/11.

REPORT OF CHAIR.

#4

- **PLANNING & ZONING** – Co. Henry

REPORT OF CHAIR.

#5

- **PUBLIC SAFETY** – Co. Bella

a.) **SAYREVILLE VOLUNTEER FIRE DEPT.**

Equipment Travel request for all four fire companies to attend Milltown's 100th Anniversary Celebration on June 4, 2011 from 11:30 am to 5:30 pm.

- Approved.

b.) **SAYREVILLE POLICE DEPARTMENT**

Appointment of Police Captain John Zebrowski to the title of Police Chief, effective May 21, 2011.

- Resolution

REPORT OF CHAIR.

CONSENT AGENDA COMMUNICATIONS

#6

- PUBLIC WORKS – Co. Buchanan

REPORT OF CHAIR.

#7

- RECREATION – Co. Eicher

REPORT OF CHAIR.

#8

- WATER & SEWER – Co. Kelly

REPORT OF CHAIR.

#9

- BUSINESS ADMINISTRATOR'S AGENDA/REPORT

Administration & Finance:

- a. Review of draft Community Development Block Grant Public Notice regarding the intended use of funds through the 2011 federal allocation. Public Hearing on the use of funds is scheduled for May 9, 2011 during the regular council meeting.
(public hearing tonight 5-9-11)
- b. Authorization to execute the 2011 Municipal Alliance Agreement with the Middlesex County Department of Human Services in the amount of \$36,442.
- Resolution.

Public Works:

- a. Authorization for the Borough Clerk to advertise for public bids for the purchase of Gasoline and Diesel Fuel.
- Resolution.
- b. Authorization for the Borough Clerk to advertise for public bids for the acquisition of an Automated Sanitation Truck as previously discussed. Plans and specifications have been prepared, reviewed and approved.
- Resolution.

Recreation: none

Water & Sewer:

- a. Review and discussion of a request made by the Mr. Santo Triolo, Director of the Department of Water and Sewer to modify the current ordinance(s) regarding fee collection and shut-offs to add an additional provision for re-establishing service after the service has been interrupted due to late payment.
- Borough Attorney to prepare Ordinance.

Public Safety:

- a. Review and discussion of request from the Middlesex County Health Department of Health for the establishment of an additional fee ordinance for plan review and re-inspection for retail food establishments.
- Borough Attorney to prepare Ordinance.

Planning & Zoning: none

Personnel: none

#10

• C.F.O. WAYNE A. KRONOWSKI

1. Public Hearing on Budget Amendment (May 9, 2011)
2. 2011 Municipal Budget Adoption
3. Bill **Resolution**

#11

• BOROUGH ATTORNEY AGENDA/REPORT

#12

• BOROUGH ENGINEER AGENDA/REPORT

1. Towne Lake West – Bond Release Request.
- Resolution.

FOR YOUR INFORMATION

- ADMIN. & FINANCE
- PLANNING & ZONING
- PUBLIC SAFETY

#1

SHRI DWARKADHIS TEMPLE

Received notification that they will be holding the Birth Anniversary Celebration on Saturday April 30, 2011, From 5 pm to 9 pm at the temple on Washington Rd.

- Receive & File.

- PUBLIC WORKS
- ENVIRONMENTAL
- PUBLIC SAFETY
- RECREATION

#2

<u>MINUTES</u>	<u>Rec. & File</u>
Board of Education -	March 15, 2011
Board of Education Special Meeting -	March 29, 2011
Middlesex County Planning Board -	March 8, 2011
Housing Authority -	January 11, 2011
Rent Leveling Board -	April 12, 2011
Board of Health -	March 3, 2011
Commission on Aging -	April 15, 2011

“Personal & Confidential” Notes
Business Administrator’s Agenda
April 25, 2011 Council Meeting

Administration & Finance:

Executive Session regarding the proposed extension of the PILOT Agreement with ESI Tractebel Urban Renewal Corporation formerly known as IEC Urban Renewal Corporation (commonly known as Florida Power and Light) for the property located on Jernee Mill Road. The current agreement expires in December of this year. The proposed extension would be for an additional 6 years at the current funding level.

Public Works: none

Recreation: none

Water & Sewer: none

Public Safety: none

Planning & Zoning: none

Personnel:

7 d) CONSENT AGENDA RESOLUTIONS

- 2011-105 Approving application for Trailer License submitted by The Napp-Grecco Co. to locate three (3) temporary storage trailers on Block 257, Lot 3.02, NL Site.
- 2011-106 Authorizing the acceptance and execution of the 2011 Municipal Alliance Grant Agreement and funds in the amount of \$36,442.00.
- 2011-107 Authorizing the Borough Clerk advertise for public bid for the purchase of Gasoline and Diesel Fuel.
- 2011-108 Authorizing the Borough Clerk advertise for public bid for the purchase of an automated Garbage Truck.
- 2011-109 Releasing Landscaping Bonds in the total amount of \$5,000.00 for Block 136.16, Lots 116, 124 and 125, and Block 136.19, Lot 5 within the Towne Lake West Major Subdivision since all of the previously outstanding work has been satisfied.
- 2011-110 Bill Resolution
- 2011-111 Appointment of Police Captain John Zebrowski to the title of Police Chief effective May 21, 2011.

7 e) RESOLUTIONS TO BE READ IN FULL:

- 2011-112 Budget Amendment Resolution