

Mayor Kennedy O'Brien opened the Agenda Meeting at 8:12PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Farbaniec announced that this Agenda Meeting being held on Monday, December 14, 2015 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Buchanan, Kilpatrick,
McGill, Novak, Rittenhouse

Absent: Councilman Melendez (left meeting at 8:12 PM)

Others Present: Kennedy O'Brien, Mayor
Daniel E. Frankel, Business Administrator
Wayne A. Kronowski, C.F.O./Treasurer
Theresa A. Farbaniec, Municipal Clerk
Jay Cornell, P.E., Borough Engineer
Michael DuPont, Borough Attorney

Others Absent: None

- **OLD BUSINESS: (None)**

- **NEW BUSINESS: (None)**

COMMUNICATIONS & COMMITTEE REPORTS

- **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

a) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed: None

b) Applications for **Bingo/Raffle Licenses** received from the following Organizations:

1) **Sayreville Senior Citizen Tuesday Club** to conduct an On Premise 50/50 on Jan. 12; Feb. 9; March 8; April 12 and May 20 in 2016 (RA:1992).

2) **St. Stan's Senior Club** to conduct an On Premise 50/50 on Jan. 19, 2016 (RA:1993)

- Approved

c) Request for authorization to execute Solid Waste Collection & Recyclable Reimbursement Agreements with Camelot Towne Lake.

- Approved. - Clerk to prepare Resolution.

d) Committee Reports – Councilwoman Novak:

1) Wished everyone a Blessed and Safe Christmas and New Years.

2) She stated that it has been a pleasure working with Council President McGill and Councilman Melendez. She said that Co. Melendez pushed us into the 21 century and that Councilman McGill was a gentlemen with no complaints that we could go to him and he would help with. Thanked them for their service and wished them well.

- **PLANNING & ZONING – Councilman Buchanan**

a) **Minutes & Departmental Reports:**

Councilman Buchanan moved the following reports/minutes be received & filed:

1) Planning Board Minutes of November 4, 2015.

2) Board of Adjustment minutes of October 28, 2015 and November 24, 2015.

3) Middlesex County Planning Board minutes of November 10, 2015.

- Motion was seconded by Council President McGill.

b) Notice to Adjacent Property /Surrounding Municipalities received from:

- 1) Sayreville Seaport Assoc. Urban Renewal, LP on an application for Freshwater Wetlands Application submitted for approval by the NJDEP.
- 2) Verizon on an application for Coastal General Permit submitted to the NJDEP to install equipment on an existing 120' monopine tower in the Borough of South River.

b 1&2) - Receive & File

c) Committee Reports-Councilman Buchanan

- 1) Reported that the Sayreville Police Department is looking for Auxiliary Police volunteers.
- 2) Reports received that there are still lighting issued in Buchanan Park.
- Business Admin. will follow-up.
- 3) Stated that he would like to see the Rules of Order of the Council changed for the New Year to reflect that the person who moves an Ordinance or Resolution be the first person to vote on it then followed by alphabetical order. He said that he would like to see that change for January 1st.
-Mayor stated that we would review again in January.
- 4) Thanked Kirk Miick and his staff for all their assistance during the past year.
- 5) Wished Council President McGill well stating that his leadership will be missed. That he did a lot of work for this town behind the scenes. He thanked him for all he had done for him and this borough.
- 6) Thanked Councilman Melendez for bringing Sayreville into the 21st Century, for he and Co. McGill for assisting with obtaining the police and first responder radios. Thanked them both for their time and energy they brought as councilmen.

• **PUBLIC WORKS – Councilwoman Kilpatrick**

a) **Minutes & Departmental Reports:**

Councilwoman Kilpatrick moved the following minute or reports be received and filed.

- 1) Middlesex County Solid Waste Advisory Council minutes of Nov. 10, 2015.
- Motion seconded by Councilwoman Novak.

b) Committee Reports:

- 1) Thanked all those involved in the Holiday Parade.
- 2) Thanked Council President McGill and Councilman Melendez for all their help during the year. Boasted about Co. Melendez bringing us into the 21st Century. Thanked them for their service and look forward to working with Co. Lembo and Grillo.

• **RECREATION – Report given by Councilman Buchanan**

a) **Minutes & Departmental Reports:**

Move the following minutes or reports be received and filed: (None)

b) Committee Reports – Co. Buchanan:

- 1) Recreation Director thanked everyone who helped or participated in the Holiday Parade.
- 2) Reported on other Recreation Dept. sponsored programs.

• **WATER & SEWER/ENVIRONMENTAL – Councilman Rittenhouse**

a) **Minutes & Departmental Reports:**

Move the following minutes or reports be received and filed: (None)

b) Committee Reports – Councilman Rittenhouse:

- 1) Thanked Council President McGill and Councilman Melendez for their service to this town.
- 2) Thanked the Veterans and the Veteran's Alliance for the D-Day service on Dec. 7th as well as the Honor Guard for their participation in Wreaths Across America Day this past Saturday.
- 3) Wished everyone a very Merry Christmas and Happy Holidays.
- 4) Thanked all of the employees for a great job they did this past year.

- **PUBLIC SAFETY – Council President McGill**

- a) **Minutes & Departmental Reports:**

Move the following minutes or reports be received and filed: (None)

- b) Committee Reports – Council President McGill

- 1) Wished Pat Lembo and Steve Grillo the best of luck as Councilmen.
- 2) Wished he could have done more for Public Safety.
- 3) Wished everyone the best during this Holiday Season.

- **MAYOR – Kennedy O'Brien**

- 1) Thanked Council President McGill and Councilman Melendez for the service to the community, being an elected official is never an easy task and wished them the very best.
- 2) Wished everyone a Merry Christmas and Happy New Year.

- **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- **Admin. & Finance**

- 1) Request received from Verizon for consent to use facilities lawfully erected in public right of way for small network nodes in order to increase network data capacity such as the use of antennas, 2-3' long mounted on existing utility poles or light poles.

- Refer to Borough Attorney & Borough Engineer

- 2) Authorization to execute an agreement with PSE&G for the Direct Install Program for the installation of ECM's in the Sayreville Public Library.

- Resolution

- 3) Authorization for the acceptance of the 2016 Safety Incentive Program of the Central Jersey Joint Insurance Fund.

- Resolution

- 4) Authorization to execute the renewal of the Residential Maintenance Grant Agreement for the 2016 Program Year.

- Resolution

- **Planning & Zoning**

- **Public Safety**

- **Public Works**

- 1) Notification of a transfer of a Public Works employee to the Water and Sewer Dept., filling a vacancy.

- Resolution

- 2) Authorization to appoint a replacement employee as Laborer I in the Dept. of Public Works (all information is in packet).

- Resolution

- **Recreation**

- 1) Authorization to advertise for the receipt of bids for Riddell Revo SpeedFlex or equivalent, Youth Football Helmets with Impact Monitoring System.

- Mayor requested that this matter be held over so the new council members can review and be a part of the process because of the size of the expenditure. He would like new council to vote on it

- **Water & Sewer**

- 1) Authorization to award Contract 2015-10 for a Kohler 200REOZT or equivalent Industrial Towable Generator Set to Americas Generators, Inc., Inc. of Miami, FL for their low bid price of \$52,040 on an equivalent product (Triton TP-PR220-T3F-60).

- Resolution

Mr. Frankel Congratulated the two new Councilmembers and stated that is was a pleasure working with Council President McGill and Councilman Melendez and appreciate their professionalism and wish them the best of luck.

○ **C.F.O. - Wayne Kronowski**

1) Transfer Resolution

2) Request to amend 2016 meeting schedule date of Dec. 12th to Dec. 19, 2016, due to 4 week time lapse in between meetings going into 2017.

- Approved.

○ **BOROUGH ENGINEER - Jay Cornell**

1) Crossman Wastewater Pump Station Reconstruction – Receipt of Bids (Report attached)

- Resolution adopted tonight.

2) Fort Grumpy Storage Building – Receipt of Bids (Report Attached)

- Resolution adopted tonight.

● **BOROUGH ATTORNEY - Michael DuPont**

- None

● **EXECUTIVE SESSION – Personnel
Held at the beginning of the meeting.**

● **PUBLIC PORTION**

At this time the Mayor opened the meeting to the public for any and all questions or comments.

There being none, Councilwoman Novak made a motion to close the public portion. Motion was seconded by Councilman Buchanan.

Roll Call: Voice Vote, all Ayes.

● **ADJOURNMENT**

No further business.

Mayor called for a motion to adjourn.

Councilwoman Novak made a motion to adjourn. Motion seconded by Councilman Buchanan.

Roll Call: Voice Vote, all Ayes.

Time: 8:27 P.M.

SIGNED:

Theresa A. Farbaniec, RMC
Municipal Clerk

Date Approved