

Mayor Kilpatrick opened the Council Meeting at 7:01 PM followed by a short prayer and salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this December 13, 2021 Council Meeting had been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune and the Star Ledger, notifying the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Conti, Dalina, Enriquez, Maher, Novak, Roberts

Absent: None

Others Present: Mayor Victoria Kilpatrick  
Daniel E. Frankel, Business Administrator  
Denise Biancamano, C.F.O./Treasurer  
Jessica Morelos, Municipal Clerk  
Michael DuPont, Esq., Borough Attorney  
Jay Cornell, P.E., Borough Engineer  
Nicole Waranowicz, Asst. Municipal Clerk

Others Absent: None

- **APPROVAL OF PRIOR MINUTES OF THE MAYOR AND COUNCIL:**

Council President Dalina moved the following minutes be approved, subject to correction if necessary:

☞ November 22, 2021 - Regular, Closed & Agenda Sessions

Seconded by Councilwoman Novak.

Roll Call: Councilpersons Dalina, Conti, Enriquez, Maher, Novak, Roberts, all ayes.

- **PROCLAMATION & PRESENTATIONS -**

- **Presentation(s) to:**

- ❖ **Council President Kevin Dalina for his distinguished service rendered as a member of the Sayreville Borough Council for the years 2019-2021.**

Remarks made by Mayor Kilpatrick to Council President Dalina.

- ❖ **Councilman Damon Enriquez for his distinguished service rendered as a member of the Sayreville Borough Council for the years 2019-2021.**

Remarks made by Mayor Kilpatrick to Councilman Enriquez.

Remarks also made by Councilpersons Maher, Roberts, Conti and Novak to Council President Dalina and Councilman Enriquez.

Council President Dalina remarked on his service as Councilman.

Councilman Enriquez remarked on his service as Councilman.

- Medicare Advantage Plan presentation by Thomas Fletcher with Reliance. Mr. Fletcher stated that the retirees will have to opt out if they don't want to be in the Medicare Advantage Plan.

Councilman Enriquez made a motion to implement the Medicare Advantage Plan. Seconded by Council President Dalina.

Roll Call: Ayes: Councilpersons Enriquez, Dalina, Roberts  
 Nays: Councilwoman Maher  
 Abstained: Councilpersons Conti and Novak

- **EXECUTIVE SESSION - NONE**

- **OLD BUSINESS:**

a) Public Hearing on the following Ordinances:  
 Borough Clerk Morelos read the heading for the following ordinances listed for Public Hearing:

Public Hearing on Ordinance #549-21.

Mayor Kilpatrick opened the meeting to the public for questions or comments on Ordinance #549-21.

Those appearing were:

- Chuck Kelly, PBA Retiree

Mr. Kelly stated that the AETNA Medicare Advantage that was agreed to is covered by contract language. He questioned why there was no negotiation to change this plan during contract negotiations. Business Administrator Frankel recommended he speak with the PBA President and it wasn't done to not be transparent.

- Bill Gawron, PBA Retiree

Mr. Gawron stated it seemed very shaky from the insurance companies standpoint that you would be able to opt out of this Medicare Advantage Plan. He requested that the opt out clause be solid.

No further appearances.

**Councilwoman Roberts moved the Public Hearing be closed the Ordinance be adopted on second and final reading and advertised according to law. Seconded by Councilman Enriquez.**

**Roll Call: Ayes: Councilpersons Roberts, Conti, Dalina, Enriquez, Maher. Abstained: Councilwoman Novak**

**ORDINANCE #549-21**  
**AN ORDINANCE FIXING THE SALARIES OF CERTAIN  
 BOROUGH OFFICIALS, OFFICERS AND EMPLOYEES  
 FOR THE YEARS 2021-2025 AS COMMENSURATED IN  
THE P.B.A. LOCAL #98 BARGAINING AGREEMENT**

**BE IT ORDAINED** by the Mayor and Borough Council of the Borough of Sayreville as follows:

**Section 1.** The following annual salaries be and the same are hereby established for the following Borough Officials, officers and employees as per Schedules annexed hereto and made a part hereof.

**Borough of Sayreville – Captains Salary & Wage Schedule**

	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>
Salary	\$168,026	\$175,280	\$180,365	\$185,688	\$191,164

**Section 2.** All ordinance or parts of ordinances inconsistent herewith are hereby repealed and this ordinance shall take effect immediately upon final passage and publication as required by law.

**INTRODUCED/APPROVED ON FIRST READING**

DATED: November 22, 2021

/s/Jessica Morelos, R.M.C.  
Clerk of the Borough of Sayreville

/s/Donna Roberts, Councilwoman  
(Admin. & Finance Committee)

**ADOPTED ON SECOND READING**

DATED: December 13, 2021

/s/Jessica Morelos, R.M.C.  
Clerk of the Borough of Sayreville

/s/Donna Roberts, Councilwoman  
(Admin. & Finance Committee)  
Borough of Sayreville

**APPROVAL BY THE MAYOR ON THIS 13th DAY OF December, 2021.**

/s/Victoria Kilpatrick, Mayor  
Borough of Sayreville

APPROVED AS TO FORM:

/s/MICHAEL DUPONT, ESQ., Borough Attorney

Public Hearing on Ordinance #550-21.

Mayor Kilpatrick opened the meeting to the public for questions or comments on Ordinance #550-21.

There appearing were:

- Karen Bebert, 9 Burlington Road  
Ms. Bebert questioned how this ordinance came about.  
Business Administrator Frankel stated there are more residents which increases the cost of dumping the waste and the trucks are breaking down.  
Further discussion ensued.

**Council President Dalina moved the Public Hearing be closed and the Ordinance be tabled. Seconded by Councilwoman Roberts.**

**Roll Call: Councilpersons Dalina, Conti, Enriquez, Maher, Novak, Roberts, all ayes.**

Public Hearing on Ordinance #551-21.

Mayor Kilpatrick opened the meeting to the public for questions or comments on Ordinance #551-21.

There were no appearances.

**Council President Dalina moved the Public Hearing be closed the Ordinance be adopted on second and final reading and advertised according to law. Seconded by Councilwoman Novak.**

**Roll Call: Councilpersons Dalina, Conti, Enriquez, Maher, Novak, Roberts, all ayes.**

**ORDINANCE #551-21**

**AN ORDINANCE AMENDING AND SUPPLEMENTING  
CHAPTER XII OF THE REVISED GENERAL ORDINANCES  
OF THE BOROUGH OF SAYREVILLE TO AMEND SECTION  
12-6.3 "RENT INCREASE LIMITATION; CPI"**

**13-4.3 Rent Increase Limitation; CPI.** Establishment of rents between the landlord and tenants to whom this chapter is applicable shall be determined by the

provisions of this chapter. At the expiration date of a lease or at the termination of the lease of a periodic tenant, **including month to month tenants**, a landlord, upon notice to and approval by the Board, may request and receive a percentage increase in rent which does not exceed the following:

A. From the effective date of this section until March 31, 2003, a percentage equal to the increase of the average CPI or 2001 over the average CPI for 2000, not to exceed five (5%) percent. The Sayreville Rent Leveling Board, at its February meeting following the effective date of this Section, or as soon thereafter as can reasonably be accomplished, shall cause the percentage increase to be incorporated in an appropriate resolution to be adopted by the Board, which resolution shall be published in the Borough's official newspaper in a timely manner after adoption.

B. From April 1, 2012 and for each succeeding year thereafter (April 1st to March 31st), the percentage increase of the average CPI for the preceding year over the average CPI for the next preceding year, not to exceed five (5%) percent and not to drop below a minimum increase of two (2%) percent. The Sayreville Rent Leveling Board, at its February meeting for 2012, or as soon thereafter as can be accomplished in 2012, and in each succeeding year, shall cause the appropriate percentage increase to be incorporated in an appropriate resolution to be adopted by the Board, which resolution shall be published in the Borough's official newspaper upon adoption.

**BE IT FURTHER ORDAINED** by the Mayor and Borough Council of the Borough of Sayreville, in the County of Middlesex, that Chapter 12, of the Revised General Ordinances of the Borough of Sayreville, shall also be amended to reflect such change.

All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed and this Ordinance shall take effect immediately upon final passage and publication in accordance with law.

**INTRODUCED/APPROVED ON FIRST READING**

DATED: November 22, 2021

/s/Jessica Morelos, R.M.C.  
Clerk of the Borough of Sayreville

/s/Kevin Dalina, Councilman  
(Public Works Committee)  
Borough of Sayreville

**ADOPTED ON SECOND READING**

DATED: December 13, 2021

/s/Jessica Morelos, R.M.C.  
Clerk of the Borough of Sayreville

/s/Kevin Dalina, Councilman  
(Public Works Committee)  
Borough of Sayreville

**APPROVAL BY THE MAYOR ON THIS 13th DAY OF December, 2021.**

/s/Victoria Kilpatrick, Mayor  
Borough of Sayreville

APPROVED AS TO FORM:

/s/MICHAEL DUPONT, ESQ., Borough Attorney

Public Hearing on Ordinance #552-21.

Mayor Kilpatrick opened the meeting to the public for questions or comments on Ordinance #552-21.

There were no appearances.

**Councilwoman Novak moved the Public Hearing be closed the Ordinance be adopted on second and final reading and advertised according to law. Seconded by Councilman Enriquez.**

**Roll Call: Councilpersons Novak, Conti, Dalina, Enriquez, Maher, Roberts, all ayes.**

**ORDINANCE # 552-21**

**AN ORDINANCE AMENDING AND SUPPLEMENTING  
CHAPTER XIV, "WATER & SEWER", SECTION 14-49 SCHEDULE A  
OF THE REVISED GENERAL ORDINANCES OF THE  
BOROUGH OF SAYREVILLE**

**BE IT AND IT IS HEREBY ORDAINED** by the Mayor and Borough Council of the Borough of Sayreville, in the county of Middlesex, that the Revised General Ordinances of the Borough of Sayreville are hereby amended as follows:

**SCHEDULE A  
SEWER USER CHARGES - ~~2018~~ 2022**

**Effective ~~July 1, 2018 through June 30, 2019~~ January 1, 2022 the Sewer User Charges are as follows:**

*Class A Users Discharging Normal Domestic Sewage.* All Class A users of the Borough of Sayreville sanitary sewer system discharging normal domestic sewage, as herein described in the Sanitary Use Regulations, shall be charged at a rate of ~~twenty-seven dollars and fifty cents (\$27.50)~~ **thirty-four dollars and thirty-four cents (\$34.34)** per thousand cubic feet of water consumed.

*Class B Users Discharging Non-Domestic Industrial Wastes.* All users of the Borough of Sayreville sanitary sewer system discharging other than normal sewage shall be billed quarterly as follows:

a.

- For Middlesex County Utilities Authority (MCUA) charges based on the ratio of the actual flow and actual flow parameters of each Class B user to the total actual flow and total actual flow parameters from the Borough to MCUA using the billing rates prescribed by the MCUA at the beginning of the year.

b.

- For Borough of Sayreville charges based upon the actual flow of each Class B user at a rate of ~~two dollars and fifty-five cents (\$2.55)~~ **three dollars and twenty cents (\$3.20)** per thousand gallons.

Actual flow shall be established based on sewage flow where metered or water consumption where un-metered.

Billing procedures for Class B users shall be more specifically described in Schedule B of Article IV Industrial Wastes of the Borough of Sayreville Code.

*Class C Users Discharging Non-Domestic Sewage.* All Class C users of the Borough of Sayreville sanitary sewer system discharging sewage with flow parameters in excess of normal sewage, as herein described in the Sanitary Use Regulations, shall be charged at a rate of ~~seventy-two dollars and forty-five cents (\$72.45)~~ **ninety dollars and forty-six cents (\$90.46)** per thousand cubic feet of actual sewage flow where metered or actual water consumption where un-metered.

*Class D Users Discharging Non-Domestic Sewage.* All Class D users of the Borough of Sayreville sanitary sewer system discharging sewage with flow parameters in excess of normal sewage, as herein described in the Sanitary Use Regulations, shall be charged at a rate of ~~sixty dollars and forty-five cents (\$60.45)~~ **seventy-five dollars and forty-four cents (\$75.44)** per thousand cubic feet of actual sewage flow where metered or actual water consumption where un-metered.

*Class E Users Discharging Non-Domestic Sewage.* All Class E users of the Borough of Sayreville sanitary sewer system discharging sewage with flow parameters in excess of normal sewage, as herein described in the Sanitary Use Regulations, shall be charged at a rate of ~~eighty-one dollars and ninety cents (\$81.90)~~ **One hundred two dollars and twenty-two cents (\$102.22)** per thousand cubic feet of actual sewage flow where metered or actual water consumption where un-metered.

*Class F Users Discharging Non-Domestic Sewage.* All Class F users of the Borough of Sayreville sanitary sewer system discharging sewage with flow parameters in excess of normal sewage, as herein described in the Sanitary Use Regulations, shall be charged at a rate of ~~one hundred seventeen dollars and eighty cents (\$117.80)~~ **one hundred forty-seven dollars (\$147.00)** per thousand cubic feet of actual sewage flow where metered or actual water consumption where un-metered.

*Class G Users Discharging Non-Domestic Sewage.* All Class G users of the Borough of Sayreville sanitary sewer system discharging sewage with flow parameters in excess of normal sewage, as herein described in the Sanitary Use Regulations, shall be charged at a rate of ~~forty-two dollars and twenty cents (\$42.20)~~ **fifty-two dollars and sixty-six cents (\$52.66)** per thousand cubic feet of actual sewage flow where metered or actual water consumption where un-metered.

*Class H Users Discharging Non-Domestic Sewage.* All Class H Users of the Borough of Sayreville sanitary sewer system discharging sewage with flow parameters in excess of normal sewage, as herein described in the Sanitary Use Regulations, shall be charged at a rate of ~~thirty dollars and forty cents (\$30.40)~~ **thirty-seven dollars and ninety-six cents (\$37.96)** per thousand cubic feet of actual sewage flow where metered or actual water consumption where un-metered.

Where any building or structure is used for purposes comprised of more than one classification, the service fee in such case shall be the total of the fees for each such classification.

*Minimum Charge.* Notwithstanding any of the schedules contained herein to the contrary, the minimum annual charge for any property connected to the Borough sanitary sewer system shall be ~~one hundred forty dollars (\$140.00)~~ **one hundred seventy-four dollars and thirty cents (\$174.30)**.

#### SCHEDULE A SEWER USER CHARGES - 2019 2023

**Effective July 1, 2019 through June 30, 2020 January 1, 2023 the Sewer User Charges are as follows:**

*Class A Users Discharging Normal Domestic Sewage.* All Class A users of the Borough of Sayreville sanitary sewer system discharging normal domestic sewage, as herein described in the Sanitary Use Regulations, shall be charged at a rate of ~~thirty dollars (\$30.00)~~ **thirty-six dollars and six cents (\$36.06)** per thousand cubic feet of water consumed.

*Class B Users Discharging Non-Domestic Industrial Wastes.* All users of the Borough of Sayreville sanitary sewer system discharging other than normal sewage shall be billed quarterly as follows:

- a.
- For Middlesex County Utilities Authority (MCUA) charges based on the ratio of the actual flow and actual flow parameters of each Class B user to the total actual flow and total actual flow parameters from the Borough to MCUA using the billing rates prescribed by the MCUA at the beginning of the year.

b.

- For Borough of Sayreville charges based upon the actual flow of each Class B user at a rate of ~~two dollars and eighty cents (\$2.80)~~ **three dollars and thirty-six cents (\$3.36)** per thousand gallons.

Actual flow shall be established based on sewage flow where metered or water consumption where un-metered.

Billing procedures for Class B users shall be more specifically described in Schedule B of Article IV Industrial Wastes of the Borough of Sayreville Code.

*Class C Users Discharging Non-Domestic Sewage.* All Class C users of the Borough of Sayreville sanitary sewer system discharging sewage with flow parameters in excess of normal sewage, as herein described in the Sanitary Use Regulations, shall be charged at a rate of ~~seventy-nine dollars (\$79.00)~~ **ninety-four dollars and ninety-eight cents (\$94.98)** per thousand cubic feet of actual sewage flow where metered or actual water consumption where un-metered.

*Class D Users Discharging Non-Domestic Sewage.* All Class D users of the Borough of Sayreville sanitary sewer system discharging sewage with flow parameters in excess of normal sewage, as herein described in the Sanitary Use Regulations, shall be charged at a rate of ~~sixty-five dollars and ninety cents (\$65.90)~~ **seventy-nine dollars and twenty-one cents (\$79.21)** per thousand cubic feet of actual sewage flow where metered or actual water consumption where un-metered.

*Class E Users Discharging Non-Domestic Sewage.* All Class E users of the Borough of Sayreville sanitary sewer system discharging sewage with flow parameters in excess of normal sewage, as herein described in the Sanitary Use Regulations, shall be charged at a rate of ~~eighty-nine dollars and thirty cents (\$89.30)~~ **one hundred seven dollars and thirty-three cents (\$107.33)** per thousand cubic feet of actual sewage flow where metered or actual water consumption where un-metered.

*Class F Users Discharging Non-Domestic Sewage.* All Class F users of the Borough of Sayreville sanitary sewer system discharging sewage with flow parameters in excess of normal sewage, as herein described in the Sanitary Use Regulations, shall be charged at a rate of ~~one hundred twenty-eight dollars and forty cents (\$128.40)~~ **one hundred fifty-four dollars and thirty-five cents (\$154.35)** per thousand cubic feet of actual sewage flow where metered or actual water consumption where un-metered.

*Class G Users Discharging Non-Domestic Sewage.* All Class G users of the Borough of Sayreville sanitary sewer system discharging sewage with flow parameters in excess of normal sewage, as herein described in the Sanitary Use Regulations, shall be charged at a rate of ~~forty-six dollars (\$46.00)~~ **fifty-five dollars and twenty-nine cents (\$55.29)** per thousand cubic feet of actual sewage flow where metered or actual water consumption where un-metered.

*Class H Users Discharging Non-Domestic Sewage.* All Class H Users of the Borough of Sayreville sanitary sewer system discharging sewage with flow parameters in excess of normal sewage, as herein described in the Sanitary Use Regulations, shall be charged at a rate of ~~thirty-three dollars and fifteen cents (\$33.15)~~ **thirty-nine dollars and eighty-six cents (\$39.86)** per thousand cubic feet of actual sewage flow where metered or actual water consumption where un-metered.

Where any building or structure is used for purposes comprised of more than one classification, the service fee in such case shall be the total of the fees for each such classification.

*Minimum Charge.* Notwithstanding any of the schedules contained herein to the contrary, the minimum annual charge for any property connected to the Borough sanitary sewer system shall be ~~one hundred fifty-two dollars (\$152.00)~~ **one hundred eighty-three dollars and two cents (\$183.02)**.

**Effective July 1, 2020 through June 30, 2021 January 1, 2024 the Sewer User Charges are as follows:**

*Class A Users Discharging Normal Domestic Sewage.* All Class A users of the Borough of Sayreville sanitary sewer system discharging normal domestic sewage, as herein described in the Sanitary Use Regulations, shall be charged at a rate of ~~thirty-two dollars and seventy cents (\$32.70)~~ **thirty-seven dollars and eighty-six cents (\$37.86)** per thousand cubic feet of water consumed.

*Class B Users Discharging Non-Domestic Industrial Wastes.* All users of the Borough of Sayreville sanitary sewer system discharging other than normal sewage shall be billed quarterly as follows:

- a.
  - For Middlesex County Utilities Authority (MCUA) charges based on the ratio of the actual flow and actual flow parameters of each Class B user to the total actual flow and total actual flow parameters from the Borough to MCUA using the billing rates prescribed by the MCUA at the beginning of the year.
- b.
  - For Borough of Sayreville charges based upon the actual flow of each Class B user at a rate of ~~three dollars and five cents (\$3.05)~~ **three dollars and fifty-three cents (\$3.53)** per thousand gallons.

Actual flow shall be established based on sewage flow where metered or water consumption where un-metered.

Billing procedures for Class B users shall be more specifically described in Schedule B of Article IV Industrial Wastes of the Borough of Sayreville Code.

*Class C Users Discharging Non-Domestic Sewage.* All Class C users of the Borough of Sayreville sanitary sewer system discharging sewage with flow parameters in excess of normal sewage, as herein described in the Sanitary Use Regulations, shall be charged at a rate of ~~eighty-six dollars and fifteen cents (\$86.15)~~ **ninety-nine dollars and seventy-three cents (\$99.73)** per thousand cubic feet of actual sewage flow where metered or actual water consumption where un-metered.

*Class D Users Discharging Non-Domestic Sewage.* All Class D users of the Borough of Sayreville sanitary sewer system discharging sewage with flow parameters in excess of normal sewage, as herein described in the Sanitary Use Regulations, shall be charged at a rate of ~~seventy-one dollars and eighty-five cents (\$71.85)~~ **eighty-three dollars and eighteen cents (\$83.18)** per thousand cubic feet of actual sewage flow where metered or actual water consumption where un-metered.

*Class E Users Discharging Non-Domestic Sewage.* All Class E users of the Borough of Sayreville sanitary sewer system discharging sewage with flow parameters in excess of normal sewage, as herein described in the Sanitary Use Regulations, shall be charged at a rate of ~~ninety-seven dollars and thirty-five cents (\$97.35)~~ **one hundred twelve dollars and seventy cents (\$112.70)** per thousand cubic feet of actual sewage flow where metered or actual water consumption where un-metered.

*Class F Users Discharging Non-Domestic Sewage.* All Class F users of the Borough of Sayreville sanitary sewer system discharging sewage with flow parameters in excess of normal sewage, as herein described in the Sanitary Use Regulations, shall be charged at a rate of ~~one hundred forty dollars (\$140.00)~~ **one hundred sixty-two and seven cents (\$162.07)** per thousand cubic feet of actual sewage flow where metered or actual water consumption where un-metered.

*Class G Users Discharging Non-Domestic Sewage.* All Class G users of the Borough of Sayreville sanitary sewer system discharging sewage with flow parameters in excess of normal sewage, as herein described in the Sanitary Use Regulations, shall be charged

at a rate of  ~~fifty dollars and fifteen cents (\$50.15)~~  **fifty-eight dollars and five cents (\$58.05)** per thousand cubic feet of actual sewage flow where metered or actual water consumption where unmetered.

*Class H Users Discharging Non-Domestic Sewage.* All Class H Users of the Borough of Sayreville sanitary sewer system discharging sewage with flow parameters in excess of normal sewage, as herein described in the Sanitary Use Regulations, shall be charged at a rate of  ~~thirty-six dollars and fifteen cents (\$36.15)~~  **forty-one dollars and eighty-five cents (\$41.85)** per thousand cubic feet of actual sewage flow where metered or actual water consumption where unmetered.

Where any building or structure is used for purposes comprised of more than one classification, the service fee in such case shall be the total of the fees for each such classification.

*Minimum Charge.* Notwithstanding any of the schedules contained herein to the contrary, the minimum annual charge for any property connected to the Borough sanitary sewer system shall be  ~~one hundred sixty-six dollars (\$166.00)~~  **one hundred ninety-two dollars and seventeen cents (\$192.17).**

**BE IT FURTHER ORDAINED** by the Mayor and Borough Council of the Borough of Sayreville, in the County of Middlesex, that **Chapter Fourteen, Section 14-40 Schedule A** of the Revised General Ordinances of the Borough of Sayreville, shall be added to reflect said change.

All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed and this Ordinance shall take effect immediately upon final passage and publication in accordance with law.

**INTRODUCED/APPROVED ON FIRST READING**

DATED: November 22, 2021

/s/Jessica Morelos, R.M.C.  
Clerk of the Borough of Sayreville

/s/Mary J. Novak, Councilman  
(Water/Sewer Committee)

**ADOPTED ON SECOND READING**

DATED: December 13, 2021

/s/Jessica Morelos, R.M.C.  
Clerk of the Borough of Sayreville

/s/Mary J. Novak, Councilman  
(Water/Sewer Committee)

**APPROVAL BY THE MAYOR ON THIS 13th DAY OF December, 2021.**

/s/Victoria Kilpatrick, Mayor  
Borough of Sayreville

APPROVED AS TO FORM:

/s/MICHAEL DUPONT, ESQ., Borough Attorney

Public Hearing on Ordinance #553-21.

Mayor Kilpatrick opened the meeting to the public for questions or comments on Ordinance #553-21.

There were no appearances.

**Councilwoman Novak moved the Public Hearing be closed the Ordinance be adopted on second and final reading and advertised according to law. Seconded by Councilman Enriquez.**

Roll Call: Councilpersons Novak, Conti, Dalina, Enriquez, Maher, Roberts, all ayes.

**ORDINANCE #553-21**

**AN ORDINANCE AMENDING AND SUPPLEMENTING  
CHAPTER XIV, "WATER & SEWER", SECTION 14-16.1  
OF THE REVISED GENERAL ORDINANCES OF THE  
BOROUGH OF SAYREVILLE**

**BE IT AND IT IS HEREBY ORDAINED** by the Mayor and Borough Council of the Borough of Sayreville, in the county of Middlesex, that the Revised General Ordinances of the Borough of Sayreville are hereby amended as follows:

**14-16 RATES.**

**14-16.1 Rates for Water Consumed.** Effective ~~February 1, 2016~~ **January 1, 2022** the water rates shall be as follows:

- a. For the first one thousand (1,000) cubic feet per quarter, the quarterly payment shall be ~~twenty-five dollars and fifteen cents (\$25.15)~~ **twenty-seven dollars and seventy two cents (\$27.72).**
- b. For the next ten thousand (10,000) cubic feet or less per quarter, exceeding the minimum charge quantity, ~~forty dollars and seventy five cents (\$40.75)~~ **forty-four dollars and ninety four cents (\$44.94).** per one thousand (1,000) cubic feet.
- c. For the next forty thousand (40,000) cubic feet or less per quarter, ~~forty-two dollars and seventy cents (\$42.70)~~ **forty-seven dollars and nine cents (\$47.09)** per one thousand (1,000) cubic feet.
- d. For the next fifty thousand (50,000) cubic feet or less per quarter, ~~forty-four dollars and twenty cents (\$44.20)~~ **forty-eight dollars and seventy two cents (\$48.72)** per one thousand (1,000) cubic feet.
- e. For all water consumed above this quantity, ~~forty-five dollars and ninety-five cents (\$45.95)~~ **fifty dollars and sixty-six cents (\$50.66)** per one thousand (1,000) cubic feet.

Effective ~~January 1, 2017~~ **Effective January 1, 2023** the rates for water consumed shall be as follows:

- a. For the first one thousand (1,000) cubic feet per quarter, the quarterly payment shall be ~~twenty-six dollars and forty cents (\$26.40)~~ **twenty-nine dollars and eleven cents (\$29.11).**
- b. For the next ten thousand (10,000) cubic feet or less per quarter, exceeding the minimum charge quantity, ~~forty-two dollars and eighty cents (\$42.80)~~ **forty-seven dollars and nineteen cents (\$47.19)** per one thousand (1,000) cubic feet.
- c. For the next forty thousand (40,000) cubic feet or less per quarter, ~~forty-four dollars and eighty five cents (\$44.85)~~ **forty-nine dollars and forty-five cents (\$49.45)** per one thousand (1,000) cubic feet.
- d. For the next fifty thousand (50,000) cubic feet or less per quarter, ~~forty-six dollars and forty cents (\$46.40)~~ **fifty-one dollars and sixteen cents (\$51.16)** per one thousand (1,000) cubic feet.
- e. For all water consumed above this quantity, ~~forty-eight dollars and twenty-five cents (\$48.25)~~ **fifty-three dollars and twenty cents (\$53.20)** per one thousand (1,000) cubic feet.

**Effective January 1, 2024 the rates for water consumed will be as follows:**

- a. **For the first one thousand (1,000) cubic feet per quarter, the quarterly payments shall be thirty dollars and fifty-seven cents (\$30.57).**

- b. For the next ten thousand (10,000) cubic feet or less per quarter, exceeding the minimum charge quantity, forty-nine dollars and fifty-five cents (\$49.55).*
- c. For the next forty thousand (40,000) cubic feet or less per quarter, fifty-one dollars and ninety-two cents (\$51.92).*
- d. For the next fifty thousand (50,000) cubic feet or less per quarter, fifty-three dollars and seventy-two cents (\$53.72).*
- e. For all water consumed above this quantity, fifty-five dollars and eighty-six cents (\$55.86).*

**BE IT FURTHER ORDAINED** by the Mayor and Borough Council of the Borough of Sayreville, in the County of Middlesex, that **Chapter Fourteen, Section 16** of the Revised General Ordinances of the Borough of Sayreville, shall be added to reflect said change.

All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed and this Ordinance shall take effect immediately upon final passage and publication in accordance with law.

**INTRODUCED/APPROVED ON FIRST READING**

DATED: November 22, 2021

/s/Jessica Morelos, R.M.C.  
Clerk of the Borough of Sayreville

/s/Mary J. Novak, Councilman  
(Water/Sewer Committee)

**ADOPTED ON SECOND READING**

DATED: December 13, 2021

/s/Jessica Morelos, R.M.C.  
Clerk of the Borough of Sayreville

/s/Mary J. Novak, Councilman  
(Water/Sewer Committee)

**APPROVAL BY THE MAYOR ON THIS 13th DAY OF December, 2021.**

/s/Victoria Kilpatrick, Mayor  
Borough of Sayreville

APPROVED AS TO FORM:

/s/MICHAEL DUPONT, ESQ., Borough Attorney

- **NEW BUSINESS: NONE**

**CONSENT AGENDA RESOLUTIONS**

Mayor Kilpatrick opened the meeting for any questions or comments on Consent Agenda Resolutions.

There were no appearances.

Council President Dalina made a motion to close the Public Portion and adopt the Consent Agenda Resolutions. Seconded by Councilwoman Novak.

Roll Call: Councilpersons Dalina, Conti, Enriquez, Maher, Novak, Roberts, all Ayes.

**RESOLUTION #2021-312**

**WHEREAS**, all bills submitted to the Borough of Sayreville covering services, work, labor and material furnished the Borough of Sayreville have been duly audited by the appropriate committee;

**NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED** that all bills properly verified according to law and properly audited by the appropriate committees be and the same are hereby ordered to be paid by the appropriate Borough officials.

/s/ Victoria Kilpatrick, Mayor

/s/ Vincent Conti, Councilman

/s/ Michele Maher, Councilwoman

/s/ Kevin Dalina, Councilman

/s/ Mary J. Novak, Councilwoman

/s/ Damon Enriquez, Councilman

/s/ Donna Roberts, Councilwoman

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael R. DuPont, Borough Attorney

**Bill list of December 13, 2021 in the amount of \$8,375,739.28 in a separate Bill List File for 2021 (See Appendix Bill List 2021-A for this date).**

**RESOLUTION #2021-313**

**WHEREAS**, property known as Lot(s) 4, in Borough Block 331.03, more commonly known as 5 Nottingham Drive, in Parlin, NJ is owned by Dennis A. Pasteka and;

**WHEREAS**, Dennis A. Pasteka, who had qualified as a one hundred percent Disabled Veteran under the provision of the N.J.S.A 54; 4-3.30, causing his property to be exempt from taxation at the local level beginning with the third quarter of Calendar Year 2021 as verified by the Tax Assessor and;

**WHEREAS**, the Tax Bills for the four quarters of Calendar Year 2021 were generated from the 2020 Assessor's Tax Lists, as required under regulations promulgated by the New Jersey Division of Local Government Services in The Department of Community Affairs pursuant to N.J.S.A. 54:4-64, thus presenting this property owner with a tax bill for the calendar year 2021, while the property is correctly classified as being Tax Exempt commencing with third quarter of 2021 and;

**NOW, THEREFORE, BE IT RESOLVED**, that the Tax Collector be, and he hereby is, authorized and directed to cancel 2021 taxes billed in the amount of \$4,082.62, and all subsequently billed tax, and refund the amount paid for 2021, in the amount of \$4,082.62 on the property known and designated as Lot(s) 4 in Borough Block 331.03.

/s/ Donna Roberts, Councilwoman  
(Admin & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick  
Mayor

**RESOLUTION #2021-314**

**WHEREAS**, property known as Lot(s) 5 & 18, in Borough Block 159, more commonly known as 12 Quaid Street, in Sayreville, NJ is owned by Valentine Leitner Jr. and;

**WHEREAS**, Valentine Leitner Jr., who had qualified as a one hundred percent Disabled Veteran under the provision of the N.J.S.A 54; 4-3.30, causing his property to be exempt from taxation at the local level beginning with the first quarter of Calendar Year 2020 as verified by the Tax Assessor and;

**WHEREAS**, the Tax Bills for the four quarters of Calendar Year 2020 & 2021 were generated from the 2019 & 2020 Assessor's Tax Lists, as required under regulations promulgated by the New Jersey Division of Local Government Services in The Department of Community Affairs pursuant to N.J.S.A. 54:4-64, thus presenting this property owner with a tax bill for the calendar years 2020 & 2021, while the property is correctly classified as being Tax Exempt commencing with first quarter of 2020;

**NOW, THEREFORE, BE IT RESOLVED**, that the Tax Collector be, and he hereby is, authorized and directed to cancel 2020 & 2021 taxes billed in the amount of \$16,952.63, and all subsequently billed tax, and refund the amount paid for 2020 & 2021, in the amount of \$16,952.63 on the property known and designated as Lot(s) 5 & 18 in Borough Block 159.

/s/ Donna Roberts, Councilwoman  
(Admin & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick  
Mayor

**RESOLUTION #2021-315**

**A RESOLUTION OF THE BOROUGH OF SAYREVILLE IN THE  
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY,  
AMENDING THE PERSONNEL POLICY HANDBOOK**

**WHEREAS**, the Borough of Sayreville has in effect a Personnel Policies Employment Handbook that was adopted by the Governing Body in 1996; and

**WHEREAS**, the Governing Body of the Borough of Sayreville amended the Personnel Policies Employee Handbook in 2014 and desires to further amend and update the current Personnel Policies Employment Handbook as was amended in its entirety in 2014; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Sayreville that the following section is hereby amended which is attached hereto and made a part hereof:

- Section 2.15 Call-in/Overtime Response for Inclement Weather Events

**BE IT FURTHER RESOLVED** that this amendment shall take effect immediately.

/s/ Donna Roberts, Councilwoman  
(Admin & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael R. DuPont, Borough Attorney

ATTEST:

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick  
Mayor

**RESOLUTION #2021-316**

**WHEREAS**, the Borough of Sayreville has participated as a member of the Central Jersey Municipal Joint Insurance Fund (hereinafter the "Fund") existing pursuant to Chapter 372, Laws of 1983 (N.J.S.A. 40A:10-36 et. seq.); and is desirous of continuing said membership for a term expiring on December 31, 2021; and

**WHEREAS**, the governing body of the Borough of Sayreville has determined that continued membership in the Fund is in the best interest of the municipality;

**NOW, THEREFOR, BE IT RESOLVED** by the Borough of Sayreville, in the County of Middlesex, and the State of New Jersey, as follows:

**SECTION 1.** The Borough of Sayreville hereby agrees to continue as a member of the Central Jersey Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverage's and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.

**SECTION 2.** The Mayor and Clerk shall be and is hereby authorized to execute the said agreement annexed hereby and made a part hereof for a period commencing January 1, 2022, and terminating on December 31, 2024 and further delivered to the Central Jersey Joint Insurance Fund evidencing the Borough's intention to renew its membership.

/s/ Donna Roberts, Councilwoman  
(Admin & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael R. DuPont, Borough Attorney

ATTEST:

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick  
Mayor

**RESOLUTION #2021-317**

**A RESOLUTION OF THE BOROUGH OF SAYREVILLE IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, APPOINTING JOSEPH A. DE LUCA ADVISORY AND CONSULTING SERVICES, LLC TO PROVIDE PROFESSIONAL CONSULTING SERVICES**

**WHEREAS**, the Mayor and Council of the Borough of Sayreville, Middlesex County, New Jersey (hereinafter "Borough") has determined a need to contract the services of a consultant in order to assist the Borough of Sayreville in its management and oversight of the American Rescue Plan Funds that the Borough has been authorized to receive; and

**WHEREAS**, the Laws of New Jersey provide for such services; and

**WHEREAS**, the Local Public Contract Law (N.J.S.A. 40A:11-5(1)(a)) requires that a resolution authorizing such services without competitive bids must be publicly advertised; and

**NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED** by the Mayor and Council of the Borough of Sayreville that Joseph A. DeLuca Advisory and Consulting

Services, LLC be appointed for consulting services in regard to the American Rescue Fund Plan funds in an amount not to exceed \$16,000.00; and

**BE IT FURTHER RESOLVED** that this Resolution authorizes such services without competitive bids and will be publicly advertised;

**AND IT IS FURTHER RESOLVED** the Borough Clerk be and she is hereby authorized to publish a true copy of this Resolution.

/s/ Donna Roberts, Councilwoman  
(Admin & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick  
Mayor

**RESOLUTION #2021-318**

**BE IT RESOLVED** that the proper Borough Officials are hereby authorized to award a contract to Skylands Area Fire Equipment of Riverdale, NJ for Turnout Gear through NJ State Contract #17-Fleet-00810 in an amount not to exceed \$54,628.21.

/s/ Vincent Conti, Councilman  
(Public Safety Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick  
Mayor

**RESOLUTION #2021-319**

**BE IT RESOLVED** that the proper Borough Officials are hereby authorized and directed to award a contract for the purchase of one (1) 2022 Chevrolet Tahoe to Mall Chevrolet, 75 Haddonfield Road, Cherry Hill, NJ 08002 through ESCNJ Contract 20/21-09 in an amount not to exceed \$40,521.15.

/s/ Vincent Conti, Councilman  
(Public Safety Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick  
Mayor

**RESOLUTION #2021-320**

**BE IT RESOLVED** that the proper Borough Officials are hereby authorized and directed to award a contract for the purchase of one (1) 2022 Chevrolet Tahoe to Mall Chevrolet, 75 Haddonfield Road, Cherry Hill, NJ 08002 through ESCNJ Contract 20/21-09 in an amount not to exceed \$41,790.49.

/s/ Vincent Conti, Councilman  
(Public Safety Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick  
Mayor

**RESOLUTION #2021-321**

**BE IT RESOLVED** that the proper Borough Officials are hereby authorized and directed to award a contract for the purchase of lights, sirens and equipment to East Coast Lighting, Inc. of Millstone Twp., NJ 08535 through NJ State Contract #17-Fleet-00761 in an amount not to exceed \$18,876.85.

/s/ Vincent Conti, Councilman  
(Public Safety Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick  
Mayor

**RESOLUTION #2021-322**

**BE IT AND IT IS HEREBY RESOLVED** that the proper Borough Officials are hereby memorializing an award of an emergency contract for the repair of Weber Avenue Storm Sewer Pump #2 through Passiac Valley Sewerage Commission Contract #BVSC 279-to AC Schultes, 664 S. Evergreen Avenue, Woodbury Heights, NJ 08907 in an amount not to exceed \$42,882.00.

/s/ Kevin Dalina, Councilman  
(Public Works Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST:** **BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick  
Mayor

**RESOLUTION #2021-323**

**BE IT RESOLVED** that the proper Borough Officials are hereby authorized and directed to award a contract for the purchase of OEM Ford Parts to Tom’s Ford of Keyport, NJ 07735 through NJPA/Sourcewell Contract #101520-FMC.

/s/ Kevin Dalina, Councilman  
(Public Works Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST:** **BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick  
Mayor

**RESOLUTION #2021-324**

**BE IT RESOLVED** that the proper Borough Officials are hereby authorized to award a non-fair and open contract to Jen Electric, Inc. of Springfield, NJ for the Maintenance and Repair of Traffic Lights in an amount not to exceed \$20,000.00.

/s/ Kevin Dalina, Councilman  
(Public Works Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST:** **BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick  
Mayor

**RESOLUTION #2021-325**

**BE IT RESOLVED** that the proper Borough Officials are hereby authorized and directed to award a contract for the purchase of one (1) 2022 Elkhart Coach Shuttle Bus to Alliance Bus Group, Inc., 51 Kero Road, Carlstadt, NJ 07072 through ESCNJ Contract 19/20-35 in an amount not to exceed \$71,042.56.

/s/ Damon Enriquez, Councilman  
(Recreation Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick  
Mayor

**RESOLUTION #2021-326**

BE IT AND IT IS HEREBY RESOLVED that the following transfers between 2021 Budget Appropriations be and the same are hereby authorized to be made in the following manner to with:

	<u>FROM</u>	<u>TO</u>
Human Resource OE (1-01-20-105-127)		\$15,000
Municipal Clerk OE (1-01-20-120-124)		\$5,000
Fire Department OE (1-01-25-265-123)		\$5,000
Public Buildings & Grounds OE (1-01-26-310-125)		\$5,000
Telephone (1-01-31-440-148)		\$8,000
Natural Gas (1-01-31-446-267)		\$8,000
Group Insurance (1-01-23-220-195)	<u>\$46,000</u>	<u>          </u>
Total Current	\$46,000	\$46,000

Water Utility

FICA (1-05-55-700-100)		\$30,000
Duhernal OE (1-05-55-130-171)	<u>\$30,000</u>	<u>          </u>
	\$30,000	\$30,000

/s/ Donna Roberts, Councilwoman  
(Admin & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick  
Mayor

**RESOLUTION #2021-327**

**RESOLUTION CANCELING BALANCES  
OF IMPROVEMENT AUTHORIZATIONS  
NO LONGER NEEDED**

WHEREAS, certain Capital Improvement appropriation balances remain dedicated to projects are now completed; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be returned to each respective Capital Improvement Fund or credited to Fund Balance and unused debt authorizations may be canceled;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Sayreville that the following unexpended balances be canceled:

ORD. NO.	DESCRIPTION	FUNDED	UNFUNDED
General Capital Fund			
2016-333	Various Improvements	1,605.39	
2016-337	Winding Woods Pump Station	19.05	
2016-343	Various Roadways	401.71	
2017-368	Vehicles and Equipment	1,178.39	
2017-370	Various Improvements	56,351.87	
2017-372	Various Roadways	57.77	
2018-398	Various Roadways	41,378.16	
2018-422	Hercules Village Sewer Improvements	35,627.58	
2018-427	Hercules Village Road Improvement	52,440.85	
2019-457	UST Remediation	413.56	
2020-510	Vehicles and Equipment	100,000.00	

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Chief Financial Officer for her records.

/s/ Donna Roberts, Councilwoman  
(Admin & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick  
Mayor

**RESOLUTION #2021-328**

WHEREAS, Borough Engineer David J. Samuel has recommended that certain increases and decreases be included in the following described project as will more fully appear by Closeout Contract Change Order No. 1:

- Project: 2019 Roadway Paving & Reconstruction Phase I
- Contractor: S&G Paving, Inc.  
221C Forsgate Drive  
Jamesburg, NJ 08831
- Net Decrease: \$145,620.63
- Reason: Adjustment of original contract to reflect actual quantities installed and work performed.

**NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED:**

1. That the recommendation and approval of said Borough Engineer referred to above and in said Change Order be and the same is hereby accepted and approved:

2. That the Governing Body determines that said charges are proper and essential and that same be paid upon the submission of properly approved borough voucher.

/s/ Kevin Dalina, Councilman  
(Public Works Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick  
Mayor

**RESOLUTION #2021-329**

**ACCEPTING FINAL WORK AND AUTHORIZING  
FINAL PAYMENT UPON EXPIRATION OF STATUTORY PERIOD**

**WHEREAS**, the following named contractor has completed the following work as indicated on the project hereafter referred to, which work is apparently in accordance with the plans, specifications and contract documents:

- Project: 2019 Roadway Paving & Reconstruction Phase I
- Contractor: S&G Paving, Inc.  
221C Forsgate Drive  
Jamesburg, NJ 08831
- Balance Due: \$28,929.71

**WHEREAS**, the Borough Engineer has fully issued a certificate certifying to the completion of the work and recommending payment in accordance with the terms thereof; and **WHEREAS**, the Standing Committee of the Governing Body under whose jurisdiction this work falls has likewise inspected said work and has determined that it has been completed in apparent conformity with the plans and specifications; and

**WHEREAS**, the Statutes of New Jersey pertaining to the enforcement of mechanic's and materialmen's liens on municipal projects provide that notice thereof may be filed at any time within 45 days of the final acceptance of said work;

**NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED:**

1. That the project described in the preamble hereof is hereby accepted and

approved with the proviso that such action is not to be construed as a waiver of any violation of the terms of said plans, specifications and contract documents if such violation should later appear.

2. That the Borough Clerk is authorized to insert a brief notice in a daily newspaper circulating in Middlesex County once a week for two consecutive weeks giving public notice of the final acceptance of said work so that any potential lien claimants may have notice thereof.

3. That upon expiration of the 45 days from the date hereof, the proper municipal officials be and they are hereby authorized and directed to execute and deliver a check to the said contractor covering the amount due him, less any retained percentage authorized by the contract documents.

4. That should the contract under which this work has been done provide for the release of any retained percentage upon the filing of a maintenance bond, that said percentage shall be paid said contractor upon the filing of a one-year 15% Maintenance Bond in the amount of \$216,972.80 and the approval of same as to form and sufficiency by the Borough Attorney.

/s/ Kevin Dalina, Councilman  
(Public Works Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick  
Mayor

**RESOLUTION #2021-330**  
**A RESOLUTION OF THE BOROUGH OF SAYREVILLE IN THE**  
**COUNTY OF MIDDLESEX, STATE OF NEW JERSEY,**  
**AUTHORIZING THE DISCHARGE OF MORTGAGE FOR PROPERTY**  
**LOCATED at 8 LILY STREET, SAYREVILLE, NEW JERSEY**

**WHEREAS**, a certain Mortgage dated July 13, 2011 was made by Angela Mancini, residing at 8 Lily Street, Sayreville, New Jersey, in the Borough of Sayreville in the County of Middlesex and State of New Jersey; and

**WHEREAS**, this Mortgage, never modified, was made to secure payment in the amount of EIGHTEEN THOUSAND FOUR HUNDRED ELEVEN (\$18,411.00) Dollars, without interest. The mortgage was recorded or registered in the office of the County Recording Officer of Middlesex County, State of New Jersey, on November 29, 2011 in Book 14515 at Page 0109, Instrument No. 2000 019215; and

**WHEREAS**, said Mortgage states that the debt is forgiven at the end of the tenth year, as long as the residence remained the property of Borrower; and

**WHEREAS**, according to said Mortgage the debt was due to be forgiven in June of 2010; and

**BE IT AND IT IS HEREBY RESOLVED** Mayor Victoria Kilpatrick and Jessica Morelos, Borough Clerk of the Borough of Sayreville are authorized to execute a Discharge of Mortgage for the property located at 8 Lily Street, Sayreville, New Jersey.

/s/ Donna Roberts, Councilwoman  
(Admin & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick  
Mayor

**READ IN FULL**

**RESOLUTION #2021-331**  
**A RESOLUTION OF THE AUTHORIZING THE ADOPTION OF**  
**THE MIDDLESEX COUNTY MULTI-JURISDICTIONAL**  
**ALL-HAZARDS MITIGATION PLAN**

**WHEREAS**, Middlesex County, NJ has exposure to natural hazards that increase the risk to life, property, environment and the County's economy; and

**WHEREAS**, pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

**WHEREAS**, a Multi-jurisdictional All-Hazards Mitigation Plan has been developed by the County's Hazard Mitigation Steering Committee

**WHEREAS**, the Hazard Mitigation Plan assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy including a prioritized list of mitigation actions including activities that, over time, will help minimize and reduce safety threats and damage to private and public property, and creates a plan for implementing, evaluating and revising this strategy;

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough of Sayreville:

1. The Borough of Sayreville adopts in its entirety, the Middlesex County Multi-Jurisdictional All-Hazards Mitigation Plan (the "HMP") as the jurisdiction's official Hazard Mitigation Plan; minor revisions to the HMP recommended by the Federal Emergency Management Agency and/or the New Jersey Office of Emergency Management may be incorporated without further action.
2. The Borough of Sayreville resolves to execute the actions identified in the HMP that pertain to this jurisdiction, and municipal departments identified in the HMP are directed to pursue implementation of the recommended high-priority activities that are assigned to them.
3. The Borough of Sayreville will use the adopted and approved portions of the HMP to guide pre- and post-disaster mitigation of the hazards identified.
4. The Borough of Sayreville will coordinate the strategies identified in the HMP with other planning programs and mechanisms under its jurisdictional authority.
5. The Borough of Sayreville will continue its support of the Local Mitigation Planning Committee as described within the Plan.
6. The Borough of Sayreville will help to promote and support the mitigation successes of all participants in this Plan.
7. The Borough of Sayreville will incorporate mitigation planning as an integral component of government and partner operations.
8. The Borough of Sayreville will provide an update of the Plan in conjunction with the County no less than every five years.

/s/ Michele Maher, Councilwoman  
(Planning & Zoning Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST:** **BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick  
Mayor

At this time Mayor Kilpatrick opened the meeting up to the public for questions or comments on this resolution.

There being no appearances, Council President Dalina moved the public portion be closed and the Resolution be adopted on Roll Call vote. Seconded by Councilwoman Novak.

Roll Call: Ayes: Councilpersons Dalina, Conti, Enriquez, Maher, Novak,  
Nays: Roberts. Carried.

**READ IN FULL**

**RESOLUTION #2021-332**

**BE IT AND IT IS HEREBY RESOLVED** that the proper Borough Officials are hereby authorized and directed to execute a Right of Entry Agreement between the Township of Old Bridge and the Borough of Sayreville for properties on Block 26037 and Lots 14 and 15 for the installation, maintenance, repair and replacement of a drainage outfall pipe.

/s/ Mary J. Novak, Councilwoman  
(Water & Sewer Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST:** **BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick  
Mayor

At this time Mayor Kilpatrick opened the meeting up to the public for questions or comments on this resolution.

There being no appearances, Council President Dalina moved the public portion be closed and the Resolution be adopted on Roll Call vote. Seconded by Councilwoman Novak.

Roll Call: Councilpersons Dalina, Conti, Enriquez, Maher, Novak, Roberts, all  
Ayes. Carried.

➤ **BOROUGH ATTORNEY - Michael DuPont - NONE**

- **PUBLIC PORTION**

At this time Mayor Kilpatrick opened the meeting to the public for questions or comments on any and all matters.

Those appearing were:

- Robert Izzo, 21 N. Edward Street

Mr. Izzo questioned the status of his complaint about speeding on North Edward Street.

Councilman Conti responded that he will follow up with Sgt. Braile.

- Karen Bebert, 9 Burlington Road

Mr. Bebert stated that something needs to be done about the speeding throughout town. She questioned what the minimum amount of police officers on each shift.

Mayor requested the Traffic Bureau come up with some options and bring them before the Council.

- Robert Izzo, 21 N. Edward Street

Mr. Izzo stated that he would like some action taken and be kept in the loop.

No further appearances.

**Council President Dalina made a motion to close the Public Portion. Seconded by Councilwoman Novak.**

Roll Call: Voice Vote, all Ayes.

- **ADJOURNMENT**

No further business Council President Dalina made a motion to adjourn. Seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes.

Time 8:29 P.M.

---

Jessica Morelos, RMC  
Municipal Clerk

Date Approved: \_\_\_\_\_