

Mayor O'Brien opened the Agenda Meeting at 7:16 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Farbaniec announced that this Agenda Meeting being held on Monday, November 28, 2016 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Buchanan, Grillo, Kilpatrick, Lembo, Novak, Rittenhouse.

Absent: None

Others Present: Kennedy O'Brien, Mayor
Daniel E. Frankel, Business Administrator
Wayne A. Kronowski, CFO/Treasurer
Theresa A. Farbaniec, Municipal Clerk
Jessica Morelos, Assistant Municipal Clerk
Jay Cornell, P.E., Borough Engineer
Michael DuPont, Borough Attorney

Others Absent: None

- **OLD BUSINESS:**

- **NEW BUSINESS:**

COMMUNICATIONS & COMMITTEE REPORTS

a) **Minutes & Departmental Reports:**

Councilwoman Novak moved the following Minutes/Reports be Received & Filed:

- 1) Board of Education Minutes of November 1, 2016
 - 2) Municipal Clerk's report for the month of October, 2016
 - 3) Office on Aging Supervisor's report for the month of October, 2016
 - 4) CFO's Investment Activity report for the month of October, 2016 - Receive & File
- Motion was seconded by Councilwoman Kilpatrick.

b) Applications for **Bingo/Raffle Licenses** received from the following Organizations:

- 1) **St. Stanislaus Kostka Church** to conduct Bingo Games on 49 various dates in 2017.
- 2) **St. Stanislaus Kostka HSA** to conduct Bingo Games on 43 various dates in 2017.

- 1, 2 Approved

c) Authorization to renew the following **Annual Licenses for the calendar year 2017:**

- Barber & Beauty Shop, Junk Yard, Private Horse Stable, Temporary Trailer and Motel Applications.

- Approved/(Resolution required)

d) Notice of **retirement of Maryann Hefner** from her position in the Tax Assessor's Office, effective December 31, 2016.

- Receive & File

e) Committee Reports – Councilwoman Novak said that Co. Kilpatrick had found water filters that homeowners could purchase to take the Chromium 6 out of water and asked if the Business Administrator knew if there was a device that could be placed on our water system. He indicated that the Water & Sewer Director is looking into the matter and should have the answers before the next meeting.

• **PLANNING & ZONING – Councilman Steven Grillo**

a) **Minutes & Departmental Reports:**

Councilman Grillo moved the following minutes or reports be received and filed:

- 1) Construction Official, Zoning & Code Enforcement and Fire Prevention Reports for the month of October, 2016.

- Motion was seconded by Council President Buchanan.

b) Notice to Adjacent Property Owners/Surrounding Municipalities received from:

- 1) Twp. of East Brunswick on a Public Hearing scheduled for the adoption of Zoning and Land Use Procedure Ordinances.
- 2) Application before the Zoning Board for PSE&G to install a new 180' tower and antennas as well as an equipment shelter to be located within an existing fenced compound at 5000 Bordentown Avenue.
- 3) Application before the O. Bridge Zoning Board for a Bulk Variance and Conditional Use for the installation of a billboard on Block 5000, Lot 3 currently used as a shopping center.
- 4) Notice received from Dynamic Traffic, LLC on a NJDOT Major Access Application for a proposed Wawa Food Market & Fueling Station located on 969 Route 9 North, Blk. 440, Lot 3.01.
- 5) Application before the Planning Board for a Minor Site Plan for the development of a staging and storage area for equipment and vehicles and a field office to be utilized by contractors during the construction of the power plant located on 80 Jernee Mill Road.

1 – 5) Receive & File

c) Received the following **Planning Board Resolution** which was **Memorialized on October 5, 2016.**

- 1) **Riverside Supply Co., Inc., III**, 6 Washington Road, Block 62.02, Lots 3, 3.01, 3.&2, Block 424, Lot 1.04 - Resolution of Compliance.

- Receive & File

d) Committee Reports: 1) Progress.

• **PUBLIC SAFETY – Councilman Lembo**

a) **Minutes & Departmental Reports:**

Councilman Lembo moved the following minutes or reports be received and filed:

- a) Board of Health reports for the month of October, 2016.
- b) Court Administrator's report for the month of October, 2016
- c) Police Chief's reports for the month of October, 2016

- Motion was seconded by Council President Buchanan.

b) Committee Reports – 1) Progress.

• **PUBLIC WORKS – Councilwoman Kilpatrick**

a) **Minutes & Departmental Reports:**

Councilwoman Kilpatrick moved the following minutes or reports be received and filed:

- 1) Public Works Supervisors' reports for Bldg. & Grounds, Parks, Recycling, Roads, Sanitation and Garage Services all for the month of October, 2016.

- Motion was seconded by Councilwoman Novak.

b) Committee Reports: 1) Progress.

- **WATER & SEWER/ENVIRONMENTAL – Councilman Rittenhouse**

- a) **Minutes & Departmental Reports:**

Councilman Rittenhouse moved the following minutes or reports be received and filed:

1) Water & Sewer Director's report for the month of October, 2016.

- Motion was seconded by Council President Buchanan.

b) Notice of **retirement of Kevin Kania** from his position in the Water & Sewer Department, effective December 31, 2016.

- Receive & File

c) Received notice from the **NJDEP seeking public comment** on their intent to approve a significant modification to an approved Air Pollution Control Operating Permit for **Parlin Holdings, LLC**, 790 Washington Rd.

- Borough Engineer responded that there is no action needed.

d) Committee Reports:

1) Progress.

- **RECREATION – Council President Buchanan**

- a) **Minutes & Departmental Reports:**

Council President Buchanan moved the following minutes or reports be received and filed:

1) Recreation Director's report for the month of October, 2016.

- Motion was seconded by Councilwoman Novak.

b) Committee Reports – Council President Buchanan:

1) Reported on the various recreation sponsored events.

- **MAYOR – Kennedy O'Brien**

- **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- **Admin. & Finance**

a) Review and discussion on 2017 Annual Meeting Schedule.

- Discussion held regarding holding one meeting during the months of July & August. Clerk will put together another schedule for approval.

b) Authorization to execute a contract with Lifetime Benefit Solutions for processing COBRA benefits for current clients and future retirees (formerly covered by Amerihealth).

- Approved/Resolution.

- **Planning & Zoning**

- **Public Safety**

- **Public Works**

- **Recreation**

- **Water & Sewer**

- **Personnel**

a) Authorization to appoint five (5) Pumping Station Operators at Duhernal, effective December 1, 2016. Resolution memorializing the appointments will be listed on Dec. 19, 2016 (Names included in your packet)

- Approved/Resolutions.

- **C.F.O. - Wayne Kronowski**

- a. Transfer Resolution.

- b. Utilization of Sale of Sanitary Sewer capacity for the Crossman Sanitary Sewer Pump Station Improvement.

- Discussion held on the use of this money being set aside for the Maintenance Facility.

- Borough Engineer gave an update that the borough received authorization to hire an architect who worked with the public works director and put together plans for the project. Plans were prepared and reviewed by various dept. heads and were then sent for review by the committee. Price in the \$15 million dollar range. Mayor thought this figure was quite excessive as did Councilwoman Kilpatrick. Mayor felt that the use of the money for the Sanitary Sewer Pump Station would be a better use this would pay for it out right.

- At this time the Mayor asked if there were any objections to moving ahead with the Crossman Sanitary Sewer Pump Station Improvement.

- None made.

- Approved/Resolution.

- c. Resolution for Dedication by Rider for Emergency Demolition Fund.

- Approved/Resolution.

- d. Resolution canceling Improvement authorization Balance no longer needed.

- Approved/Resolution.

- **BOROUGH ENGINEER -Jay Cornell**

- a) Site Improvements for the Former Bordentown Avenue Water Treatment Plant – Change Order (Report Attached).

- Approved/Resolution.

- b) 2015 Roadway Paving & Reconstruction Project – Phase I –

- (Improvements to Quaid Avenue) – Change Order (Report Attached).

- Approved/Resolution.

- c) LaMer – Section 5-3, Landscaping Bond Release Request (Report Attached).

- Approved/Resolutions.

- d) Hilltop Avenue Sidewalk Installation – Preliminary Cost Estimate (Report Attached from 2006).

- **EXECUTIVE SESSION – None**

- **PUBLIC PORTION PUBLIC PORTION**

At this time Mayor O'Brien opened the meeting up to the public for any and all questions.

There being no appearances the Mayor called for a motion.

Motion to close the Public Portion made by Councilwoman Novak and seconded by Council President Buchanan.

Roll Call: Voice Vote, all Ayes.

- **ADJOURNMENT**

- No further business.

- Mayor called for a motion to adjourn.

Councilwoman Novak made a motion to adjourn. Motion seconded by Council President Buchanan.

Roll Call: Voice Vote, all Ayes.

Time: 7:34P.M.

SIGNED:

Theresa A. Farbaniec, RMC
Municipal Clerk

Date Approved