

Mayor O'Brien opened the Agenda Meeting at 7:58PM followed by a salute to the flag.

❖ **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Farbaniec announced that this Agenda Session Meeting being held on Monday, November 26, 2018 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

• **ROLL CALL:**

Present: Councilpersons Buchanan, Grillo, Kilpatrick, McGill, Novak

Absent: Councilman Lembo

Others Present: Mayor Kennedy O'Brien  
Daniel Frankel, Business Administrator  
Denise Biancamano, C.F.O./Treasurer  
Theresa A. Farbaniec, Municipal Clerk  
Michael DuPont, Borough Attorney  
Jay Cornell, P.E., Borough Engineer

Others Absent: None

• **OLD BUSINESS:**

**ORDINANCE #432-18**  
**AN ORDINANCE SUPPLEMENTING AND AMENDING  
CHAPTER XII OF THE REVISED GENERAL ORDINANCES  
OF THE BOROUGH OF SAYREVILLE TO AMEND  
SECTION 12.1 STATE UNIFORM CONSTRUCTION CODE**  
(Pl. & Zoning Committee – Public Hearing Dec. 17, 2018) [minor correction]

• **NEW BUSINESS:**

**COMMUNICATIONS & COMMITTEE REPORTS**

• **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

A) Councilwoman Novak moved the following Minutes/Reports be received and filed:

- 1) Municipal Clerk's monthly report for the month of October, 2018.
- 2) Office on Aging Supervisor's report for the month of October, 2018.

- Motion seconded by Councilwoman Kilpatrick

B) Applications for **Bingo/Raffle Licenses** received from the following Organizations:

- 1) **St. Stanislaus Kostka Church** to conduct a Bingo Games on 47 various dates in 2019.
- 2) **St. Stanislaus Kostka H.S.A.** to conduct a Bingo Games on 45 various dates in 2019.
- 3) **Sayreville Senior Citizen Thursday Club, Inc.** to conduct On-Premise 50/50 Games on a Bingo Games on 12 various dates in 2019.
- 4) **Animal Rescue Force** to conduct an Off-Premise 50/50 on May 25, 2018 at the Sayrebrook Animal Hospital.
- 5) **Sayreville Riverdogs – Grey** to conduct an On-Premise Calendar raffle on various dates in 2019 (RA:2239), an Off-Premise Merchandise Draw raffle and an On- Premise Draw (Tricky Tray) January 2019 at the Knights of Columbus Hall (RA:2239 & 2240)

1-5 Approved

C) Committee Reports: 1) Welcomed Councilman McGill

• **PLANNING & ZONING – Council President Kilpatrick (for Lembo)**

A) Council President Kilpatrick moved the following Minutes/Reports be received & filed:

- 1) Construction Official's report, for the month of October, 2018.
- 2) Fire Prevention report for the month of October, 2018
- 3) Zoning & Code Enforcement report for the month of October, 2018.
- 4) Planning Board minutes of November 13, 2018.

-Seconded by Councilman Buchanan.

B) **Notice to Adjacent Property Owners** received from:

- 1) Robert Downey on an application before the Planning Board on December 5, 2018 for approval for a minor subdivision, permits & variances on property known as 5 Warwick Rd. & Yorkshire Place, Blk. 337, Lot 2.01.

C) Committee Reports: 1) \_\_\_\_\_

• **PUBLIC SAFETY – Councilman Buchanan**

A) Councilman Buchanan moved the following Minutes/Reports be Received & Filed:

- 1) Court Administrator's report for the month of October, 2018.
- 2) Police Chief's report for the month of October, 2018.
- 3) Board of Health and Registrar's report for the month of October, 2018.

-Seconded by Council President Kilpatrick.

B) Committee Reports:

1. He reminded everyone to be mindful during this Holiday Season of the Holiday gifts being delivered, remain secure.
  2. Commented that he would like to schedule another Marijuana Subcommittee meeting together to further discuss the matter.
  3. Asked the status of the potential purchase of the property directly behind the Morgan Fire House. Clerk said that she would gather the information and forward to Open Space.
  4. Congratulated the State Champion Sayreville Bombers football team.
  5. Wished Luck to the Sayreville Jr. Bombers Cheer team heading down to Disney this week for competition.
  6. Requested information on when Smullen, Church and French Streets would be repaved. The Engineer stated that they are not on the list of roadways scheduled to be paved using the 2018 funds. He said that Mr. Bailey had suggested using Community Development Block Grant funds for Church Street. Then 2019 list can be reviewed for the Road Improvement Program.
  7. Talked about the Boy Scouts who are earning their Merritt Badges and if the Dept. of Public Works could help them through projects here in the borough. He will be talking with the DPW Director.
- Progress.

• **RECREATION – Councilman McGill**

A) Councilman McGill moved the following Minutes/Reports be received & filed.

- 1) Recreation Director's report for the month of October, 2018.

-Seconded by Councilwoman Novak.

B) Committee Reports – Councilman McGill:

- 1) Reported on various recreation sponsored events.

- **WATER & SEWER/ENVIRONMENTAL – Councilman Grillo**

- A) Councilman Grillo moved the following Minutes/Reports be received and filed:
- 1) Water & Sewer Director's report for the month of October, 2018.
- Seconded by Councilwoman Novak.

- B) Received notice of retirement from Edward Downes from his position as a Pump Station Repairer in the Water & Sewer Dept., effective January 1, 2019.

- Receive & File

- C) Committee Reports – Councilman Grillo:

- 1) Commented on how important it is to remember Pearl Harbor Day.
- 2) Welcomed Councilman McGill.

- **PUBLIC WORKS – Council President Kilpatrick**

- A) Council President Kilpatrick moved the following Minutes/Reports be received & filed:

- 1) Public Works Supervisors' reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of October, 2018.

- Seconded by Councilman Buchanan.

- B) Received notice of retirement from:

- 1) Rosemarie Prusakowski from her position as a Clerk 4 in the Dept. Public Works, effective Jan. 1, 2019.
- 2) James Golembeski from his position as a Sanitation Worker in the Dept. of Public Works, effective January 1, 2019.

- Receive & File

- C) Committee Reports – Councilwoman Kikpatrick:

- 1) Commented on Rose Prusakowski's and James Golembieski's tenure here at the Borough.
- 2) Sat. Dec. 1<sup>st</sup> at 11AM will be dedicating the Miller's Corner Park to Matt Winston's fond memory, a dedicated fireman and Parks Department employee.
- 3) Reported on a meeting she, the DPW Director, the Engineer and Business Admin. had with Public Service in which PSE&G said that they were going to pave the following roads curb to curb: Canal Street from Hinton to MacArthur, Willow Court, Cedar from Walnut to Pinetree, Haven Terrace from Bordentown to Becker, Albert Drive from Haven to limit they cut open, Hemlock from Buttonwood to limit of cut, Cypress Drive from Cedar to Walnut, Hope Drive from McCutcheon to McCutcheon, Dolan from Pearl to MacArthur, Dodd Place from Robinson to Willow. All from curb to curb. She asked that the council, when PSE&G is requesting any roadwork that they meet with our DPW Director the Engineer and Council Liaison.

- **MAYOR – Kennedy O'Brien**

- **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- **Admin. & Finance**

- A) Authorization to submit grant for Governor's Council on Alcoholism and Drug Abuse for fiscal year 2020.

- Resolution.

- **Planning & Zoning**

**- Public Safety**

A) JIF Safety Report

B) Authorization to renew contract with Associated Humane Societies, Inc. for Animal Control services for the calendar year 2019 at a reduction of \$4,000/yr.

- Resolution.

C) Authorization to rescind the appointment of Susan Pizzillo as Deputy Court Administrator and reinstate her as Violations Clerk.

- Resolution.

**- Public Works**

A) Authorization to scrap vehicles no longer needed for public use, vehicles have been cannibalized for useable parts.

- Resolution.

B) Authorization to award contract for Sayreville Senior Center Window Replacement to RD Architectural of Fair Lawn, NJ on their lowest bon-a-fide bid price of \$74,600.00.

- Resolution.

**- Recreation**

**- Water & Sewer**

➤ **C.F.O. – Denise Biancamano**

1. Transfer Resolution
2. Authorization to cancel outstanding checks.

- Resolution.

3. Authorization to cancel various capital improvement authorizations.

- Resolution.

4. Authorization to amend the 2018 Municipal Budget for body Amor Grant.

- Resolution.

➤ **BOROUGH ENGINEER - Jay Cornell**

1. Borough Hall Boiler Replacement – Change Order for Additional Work.

- Resolution

2. Public Safety Complex Parking Lot Improvements – Change Order for Additional Work (Report Attached).

- Resolution

3. Closeout of Contract and Final Change Order (Verbal Report).

- a. 2015 Roadway Paving & Reconstruction Project – Phase II
- b. Improvements to Main Street Extension
- c. Improvements to North Ernston Road
- d. Public Safety Complex Cooling Tower Replacement
- e. Repairs to the Kennedy Park Bridges.

- Resolutions

➤ **BOROUGH ATTORNEY - Michael DuPont**

• **EXECUTIVE SESSION – None**

• **PUBLIC PORTION**

At this time Mayor O'Brien opened the meeting to the public for any questions or comments. There being no appearances he called for a motion to close.

Councilwoman Novak moved the Public Portion be closed. Seconded by Council President Kilpatrick.

Roll Call: Voice Vote, all Ayes.

- **ADJOURNMENT**

No further business. **Councilwoman Novak moved to adjourn the Agenda Session. Motion was seconded by Council President Kilpatrick.**

Roll Call – Voice Vote, all ayes. Carried.

Time: 8:20 P.M.

Respectfully Submitted,

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Theresa A. Farbaniec, RMC  
Municipal Clerk

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Date Approved