

Mayor Kennedy O'Brien opened the Agenda Meeting at 7:45PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Farbaniec announced that this Agenda Meeting being held on Monday, November 23 2015 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.s

- **ROLL CALL:**

Present: Councilpersons Buchanan, McGill,  
Kilpatrick, Novak, Rittenhouse

Absent: Councilman Melendez

Others Present: Kennedy O'Brien, Mayor  
Daniel E. Frankel, Business Administrator  
Wayne A. Kronowski, C.F.O./Treasurer  
Theresa A. Farbaniec, Municipal Clerk  
Jay Cornell, P.E., Borough Engineer  
Michael DuPont, Borough Attorney

Others Absent: None

- **OLD BUSINESS:**

a) -If the following Ordinance was introduced at the Council meeting they will be listed for Public Hearing and Adoption on December 14, 2015.

**ORDINANCE 314-15**

**AN ORDINANCE TO SUPPLEMENT AND AMEND CHAPTER XIV, "WATER & SEWER",  
SECTION 16.1 OF THE REVISED GENERAL ORDINANCES OF THE  
BOROUGH OF SAYREVILLE, 1986, AS SUPPLEMENTED AND AMENDED**

(Water & Sewer Committee – Public Hearing to be held on Dec. 14, 2015)

Councilwoman Kilpatrick commented about the new MEC power plant that we just had a discussion on at the Council meeting if this would bring in more water revenue.

David Himmelman from Middlesex Energy Center returned to the mic stating that the Pilot only covers taxes and that any water or sewer rates would be applicable to them as any commercial business.

CFO Kronowski informed the governing body that the borough will not be realizing any additional revenue by virtue in the very near future and probably will not be next year. The other matter is that as well as the borough receiving water revenue it will also generate water expense in that we have to get the water to them. As a follow-up Mr. Himmelman said that CME prepared a study for MEC and that any new distribution lines that would be constructed would not be an expense to the borough but would be borne by them and any other potential user in that water distribution system.

**ORDINANCE 315-15**

**ORDINANCE OF THE BOROUGH OF SAYREVILLE,  
COUNTY OF MIDDLESEX, NEW JERSEY APPROVING THE APPLICATION  
FOR A LONG TERM TAX EXEMPTION AND AUTHORIZING THE EXECUTION  
OF A FINANCIAL AGREEMENT WITH  
MEC INFRASTRUCTURE URBAN RENWAL LLC**

(Planning & Zoning Committee – Public Hearing to be held on Dec. 14, 2015)

**ORDINANCE 316-15**  
**ORDINANCE AMENDING CHAPTER II, “ADMINISTRATION”**  
**TO RENAME SUBSECTION 2-49, “MEDIA ADVISORY BOARD” OF THE REVISED GENERAL**  
**ORDINANCES OF THE BOROUGH OF SAYREVILLE TO “TECHNOLOGY BOARD”**

(Administration Committee – Public Hearing to be held on Dec. 14, 2015)

- **NEW BUSINESS:**       None

**COMMUNICATIONS & COMMITTEE REPORTS**

- **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

a) **Minutes & Departmental Reports:**

**Councilwoman Novak moved the following Minutes/Reports be Received & Filed:**

- 1) Municipal Clerk’s report for the month of October, 2015.
  - 2) Office on Aging Supervisor’s report for the month of Oct. 2015.
  - 3) Board of Education minutes of Oct. 20, 2015
  - 4) CFO’s Investment Activities Report for the month of Oct. 2015.
- Motion seconded by Council President McGill.

b) Applications for **Bingo/Raffle Licenses** received from the following Organizations:

- 1) **St. Stanislaus Kostka Church** to conduct an Off Premise 50/50 on Feb. 28; May 8, and Sept. 11, 2016 (RA:1986) and to conduct Bingo Games on 49 various dates in 2016 (BA:501).
- 2) **Sayreville Thursday Senior Club** an On Premise 50/50 on 12 various dates in 2016 (RA:1987).
- 3) **St. Stanislaus Kostka HSA** to conduct Bingo Games on 43 various dates in 2016 (BA:500).
- 4) **Leroy Gordon Cooper Elementary School PTA** to conduct an On Premise 50/50 and an On Premise Draw Raffle (tricky tray) on March 4, 2015 (RA:1988 & FA 1989).
- 5) **Sayreville Middle School PTA** to conduct an On Premise 50/50 (RA:1990) and a Bingo (BA: 502) on Jan. 30, 2016 and an On Premise Draw (tricky tray) on Jan. 30, 2016 and on March 11, 2016.

- Items 1-5 Approved

c) Review and Approval of the 2016 Annual Meeting Schedule.

- Councilwoman Novak asked if the time for the Jan. 1<sup>st</sup> meeting be changed to 12:30 PM and 1:00 PM.
- Approved.

d) Committee Reports:

- 1) Wished everyone a Happy Thanksgiving.

- **PLANNING & ZONING – Councilman Buchanan**

a) **Minutes & Departmental Reports:**

**Councilman Buchanan moved the following reports/minutes be received & filed:**

- 1) Construction Officials report, Zoning and Code Enforcement report, and Fire Prevention report all for the month of October, 2015.
- 2) Middlesex County Planning Board Minutes of October 13, 2015.

- Receive & File

b) Notice to Adjacent Property /Surrounding Municipalities:  
received from:

- 1) Twp. of East Brunswick will be conducting a public hearing on Nov. 23, 2015 before the Twp. Council in order to consider amendments to their Zoning Ordinance.

- Receive & File

c) Committee Reports:

- 1) Wished everyone a Happy Thanksgiving.

- **PUBLIC WORKS – Councilwoman Kilpatrick**

- a) **Minutes & Departmental Reports:**

**Councilwoman Kilpatrick moved the following minutes/reports be received and filed.**

- 1) All Public Works Supervisor's reports for the month of Oct., 2015.
- 2) Rent Leveling Board minutes of Nov. 10, 2015.  
- Motion was seconded by Councilman Buchanan.

- b) Committee Reports-Councilwoman Kilpatrick:

- 1) Informed Mr. Petersen that the Attorney for the Rent Leveling Board had been appointed.
- 2) Veteran's Memorial Service
- 3) Requested that moving forward the council could look at veteran's housing to help address concerns over these issues.

- **RECREATION – Councilwoman Kilpatrick**

- a) **Minutes & Departmental Reports:**

**Councilwoman Kilpatrick moved the following minutes/reports be received and filed:**

- 1) Recreation Director's report for the month of October, 2015.
- 2) Cultural Arts Council minutes of October 14, 2015.  
- Motion was seconded by Councilwoman Novak.

- b) Request for approval to conduct their 2015 Holiday Celebration on Dec. 6, 2015 at 6:00 pm with a parade from McCutcheon Ave to Borough Hall followed by a Holiday Tree and Menorah Lighting ceremony.

- Approved

- c) Committee Reports-Councilwoman Kilpatrick:

- 1) Announced the replacement of the winter festival with the above mentioned Holiday Parade.
- 2) Toy Drive
- 3) Registration on other various recreation sponsored events.

- **WATER & SEWER/ENVIRONMENTAL – Councilman Rittenhouse**

- a) **Minutes & Departmental Reports:**

**Councilman Rittenhouse moved the following minutes/reports be received and filed:**

- 1) Water & Sewer Director's report for the month of October, 2015. (move to)
- Motion was seconded by Councilwoman Novak.

- b) Received Notice of Public Hearing to be held on Dec. 7, 2015 at 5:30 p.m. for Public Comment on Amendments to the Middlesex County Future Wastewater Service Area Map (map on file in clerk's office).

- Receive & File

- c) Committee Reports-Co. Rittenhouse:

- 1) Attended Legislative Day at the high school last Friday and was able to address some questions posed by students.
- 2) Wished everyone a Happy Thanksgiving.

- **PUBLIC SAFETY – Council President McGill**

- a) **Minutes & Departmental Reports:**

**Councilman McGill moved the following minutes/reports be received and filed:**

- 1) Board of Health reports for the month of Sept. & Oct., 2015
- 2) Board of Health minutes of Oct. 1, 2015.
- 3) Police Chief's report for the month of Sept. & Oct., 2015
- 4) Court Administrator's report for the month of Sept. & Oct., 2015

- Motion was seconded by Councilman Buchanan.

b) Committee Reports – Councilman McGill

1) Wished everyone a Happy Thanksgiving.

• **MAYOR – Kennedy O'Brien**

1) Thanked the Sayreville First Aid Squad and the Sayreville Police Department for their help on a personal level in assisting him to the hospital last Thursday.

2) Wished everyone a Happy Thanksgiving.

• **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

**- Admin. & Finance**

1) Authorization to renew an existing Inter-Local Services Agreement for Senior Transportation Services for Jan. 1, 2016 – Dec. 31, 2017.

**- Resolution**

2) Authorization to renew the Borough's membership in the Central Jersey Joint Insurance Fund for the period of Jan. 1, 2016 through December 31, 2018.

**- Resolution**

3) Request for authorization to extend the contract for the Grant Writer for an additional two (2) months at a fee not to exceed \$2,000.00 per month.

**- Planning & Zoning**

**- Public Safety**

**- Public Works**

1) Authorization to appoint One (1) Mechanics Helper and two (2) Laborers Effective in the Dept. of Public Works January 4, 2016 (replacing 1 vacancy and 2 retirements).

**- Resolution**

**- Recreation**

1) Authorization to reduce fee schedule for the Recreation sponsored program Be Active-Get Healthy classes for the month of December to from \$60.00 to \$45.00 to reflect the reduced number of classes from 8 to 6.

**- Resolution**

2) Request for authorization to extend Dwarkadhis Temple application for Special Event Permit to include Nov. 28 & Nov. 29, 2015 for Religious celebration for a visiting High Priest. All activities will be restricted to the Temple grounds.

**- Personnel – (1) Item for Closed Session**

○ **C.F.O. - Wayne Kronowski**

1) Transfer Resolution

2) Authorization to execute a Limited Release Agreement between Red Oak Urban Renewal Co. LLC, relative to a dispute of untreated water charges.

**- Resolution**

○ **BOROUGH ENGINEER - Jay Cornell**

1) Middlesex Energy Center, LLC – Water Quality Plan Amendment (Report Attached)

**- Resolution**

2) MacArthur Manor – Proposed Driveway Easements (Report Attached)  
Mayor O'Brien stated that if the structure is ever knocked down he does not

want that easement to go along with it in the event they want to enlarge the subdivision.

Engineer stated that he would pass that along to the Borough Attorney as he will be preparing those easements.

- Resolution

3) Towne Lake West – Section 2 & 3 Bond Release Request (Report Attached)

- Resolution

4) Crossman Wastewater Pump Station Reconstruction – Receipt of Bids  
(Verbal Report)

- Resolution

5) Replacement of the Winding Wood Pump Station – Easement Acquisition  
(Verbal Report)

- Resolution

6) Fort Grumpy Storage Building – Receipt of Bids (Verbal Report)

- Resolution

Councilwoman Novak asked the Borough Engineer about a complaint from a resident on Bissett Street on a drainage issue. He is requesting a section curbing be installed since they are paving in that area.

The engineer stated that the resident is next to the vacant property on the corner of Bissett St. and had an issue with a sump pump always discharging onto the street which created water problems which they are tying into the storm sewer but he also concerned about Bissett Street water crossing the vacant lot that comes onto his property so there would be a lot more work to be done besides putting in curbing. But if they were to put in curbing there would still be a water issue because the vacant property is graded towards his property.

- **BOROUGH ATTORNEY - Michael DuPont**

- **EXECUTIVE SESSION - None**

- **PUBLIC PORTION**

At this time the Mayor opened the meeting to the public for any and all questions or comments.

There being none, Councilman Buchanan made a motion to close the public portion. Motion was seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes.

- **ADJOURNMENT**

No further business.

Mayor called for a motion to adjourn.

Councilwoman Novak made a motion to adjourn. Motion seconded by Councilman Buchanan.

Roll Call: Voice Vote, all Ayes.

Time: 8:10 P.M.

SIGNED:

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Theresa A. Farbaniec, RMC  
Municipal Clerk

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Date Approved