

**BOROUGH OF SAYREVILLE
AGENDA
COMBINED MEETING
MAYOR & BOROUGH COUNCIL
MONDAY, NOVEMBER 14, 2011**

1. **CALL TO ORDER - Time _____**

- a. Short Prayer & Salute to Flag
- b. Statement of Publication
- c. Roll Call:
- d. Approval of Previous Council Meeting Minutes:

2. **PRESENTATIONS -**

- **PROCLAMATION** - In recognition of the Sayreville Public Library for being voted One of the Best Public Libraries in Central Jersey and chosen as the Readers Choice Winner of 2011. (motion & Roll Call).
- **PROCLAMATION** - Proclaiming November 16, 2011 as National Education Support Professionals Day in the Borough of Sayreville.
- **RESOLUTION #2011-253**
In recognition of the service and patriotism of PFC James C. Shindle, Jr. and urge all citizens to honor him and all the brave men and women who have served and who are now serving our Great Nation.
(motion & Roll Call)

3. **OLD BUSINESS**

- a. Public hearing on the following Ordinance(s): (None)
- b. Other

4. **NEW BUSINESS:**

- a. Introduction of the following Ordinance(s):

ORDINANCE #169-11
**AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER VIII OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF SAYREVILLE TO AMEND
CHAPTER 12, SECTION 6.3 RENT INCREASE LIMITATION**
(Co. Buchanan – Public Hearing November 28, 2011)

ORDINANCE #170-11
**BOND ORDINANCE AMENDING BOND ORDINANCE NUMBER 960-06 FINALLY
ADOPTED SEPTEMBER 25, 2006 BY THE BOROUGH OF SAYREVILLE, IN THE
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, IN ORDER TO PROVIDE FOR A
CHANGE IN THE IMPROVEMENTS AUTHORIZED BY SUCH ORDINANCE**
(Co. Perrette – Admin. & Finance – Public Hearing November 28, 2011)

- b. Other

5. **CONSENT AGENDA/RESOLUTIONS**

- ***PUBLIC PORTION ON CONSENT AGENDA ITEMS ONLY***
(Mayor opens the meeting to the Public for questions and comments on Consent Agenda Resolutions Only)
(Motion to Close Public Portion and adopt Consent Agenda Resolutions on Roll Call Vote)

2011-254 Bill Resolution.

#2011-255 Transfer Resolution

2011-256 Memorializing the following action taken by the Governing Body on October 24, 2011:

Approving the following **applications for Bingo/Raffle Licenses:**

- a) Raffle applications from Dwight D. Eisenhower Elementary School PTO, to conduct an Off Premise Draw (#RA1723) and an On-Premise Draw (Tricky Tray - #RA1724) on December 2, 2011.
- b) Request for coin toss received from:
 - Sayreville Leprechauns on Nov. 5, 2011.
 - President Park Fire Co. No. 1 on November 25, 2011 at the intersection of Washington and Ernston Roads.

#2011-257- Memorializing the action taken by the governing body on October 24, 2011, appointing the firm of NW Financial Group, LLC, for the provision of Professional Financial Advisor Services Associated with the Issuance of Municipal Bonds.

#2011-258 Releasing incomplete site work bond in the amount of \$5,000.00 for the Dunkin Brands, Inc. Site Plan since all of the previously outstanding work has been satisfactorily completed.

#2011-259 Authorizing the Mayor, Borough Clerk and Borough Engineer to execute NJDEP, Army Corp of Engineer, and Freehold Soil Conservation District permit applications for the Weber Avenue Relief Project.

#2011-260 Authorizing the Borough Engineer to prepare permit applications for the Weber Avenue Flood Relief Project for a fee not to exceed \$110,000.00.

#2011-261 Authorizing the Borough Engineer to prepare plans and specifications for the Improvement to Gondek Drive for a fee not to exceed \$18,500.00 and authorizing the Borough Clerk to advertise for the receipt of bids, upon approval.

#2011-262 Memorializing action taken on October 24, 2011 for authorization of Shri Dwarkadhis Temple Diwali Celebration.

#2011-263 Awarding Contract for the purchase of One (1) Refuse Cab & Chassis for an Existing 29 Yard Leach Body Installation to Mid Atlantic Waste Systems, 3011 W. Second St., Chester, PA, on their low bid price of \$145,965.00.

#2011-264 Authorizing the proper borough officials prepare and advertise a Request for Proposals for Solar Equipment, the Installation and Maintenance.

#2011-265 Authorizing the purchase of 175 New Pagers for the Volunteer Fire Department from WPCS International, Lakewood, NJ in the amount of \$86,222.50, through State Contract #53804.

#2011-266 Authorizing the purchase of 13 sets of Personal Protective Gear Equipment (Bunker Gear) from Skylands Area Fire Equipment & Training, Riverdale, NJ in the amount of \$30,304.95, through State Contract #76359.

#2011-267 Appointing the following as Part-Time (per-diem) School Traffic Guard in the Police Department, effective October 28, 2011.

- Susan Clay

RESOLUTIONS TO BE READ IN FULL:

6. **COMMUNICATIONS/COMMITTEE REPORTS**

DISPOSITION:

- **ADMINISTRATIVE & FINANCE** – Councilman Perrette
 - a) **Minutes:**
 - Board of Education – October 18, 2011 - **(move to) Receive & File**
 - b) Received the following **application(s) for Raffle Licenses:**
 - Raffle applications from HNS St. Stanislaus Kostka to conduct an Off-Premise 50/50 (#RA1725) - **Action Required**
 - c) Received application **for Place to Place Transfer AND application for Waiver** of Ordinance 6-5.8 to locate within 2,000 of another Plenary Retail Licensed Premises.
APPLICANT: PRCL #1219-33-022-003 Stock Enterprise, Inc.
 - **From:** Pocket License
 - **To:** 7090 Rt. #35 North, PO So. Amboy - **Action necessary by Issuing Authority Approved/Denied**
 - d) **Reports:**
 - Water Analysis Report
- **PLANNING & ZONING** – Councilman Henry
 - a) **Minutes-**
 - o Board of Adjustment - September 28, 2011
 - o Planning Board - October 5, 2011- **(move to) Receive & File**
 - b) **Request to purchase borough owned property** received from Robert Olson owner of 103 Harding Avenue, Block 356, Lots 49 & 50. Request is to purchase Block 356, Lots 51 & 52. Certifying that the lot would remain a lot. - **Refer to Open Space**
- **PUBLIC SAFETY** – Councilman Bella
 - a) **Minutes**
 - o Board of Health - October 6, 2011 - **(move to) Receive & File**
 - b) **Fire Department Equipment Travel Request** received from Melrose Hose Co. No. 1 to attend a Christmas Parade in Wallington, NJ On November 26, 2011 utilizing Squad 3 from 3-10PM.
 - c) **Applications for Fire Department membership** received from:
 - Michael Krehel, who was voted as a member of President Park Fire Co. No. 1 on October 3, 2011.
 - Andrew H. Kashe, who was voted as a member of Melrose Hose Co. No. 1 on October 3, 2011.
 - d) **Request for coin toss** at the intersection of Ernston & Washington Roads received from:
 - Knights of Columbus on March 10 & 11, 2011, from 10 a.m. - 2 p.m. at the intersection of Washington Rd & Ernston Roads - **Action Needed.**
(Clerk advised of new policies beginning Jan 1, 2012) (motion to approve/disapprove)
 - e) **Reports:**

- **PUBLIC WORKS** – Councilman Buchanan
 - a) **Minutes**
 - Rent Leveling Board – Oct. 11 & Nov. 8, 2011 **-(move to) Receive & File**

 - b) **Reports:**

- **RECREATION** – Councilwoman Eicher
 - a) **Minutes** (none)

- **WATER & SEWER** – Councilman Kelly
 - a) **Minutes**
 - Commission on Aging - October 21, 2011 **-(move to) Receive & File.**

 - b) **Woodbridge Twp. Clerk requesting Sayreville support and adopt a resolution urging the House and Senate Veteran’s Affairs Committee to reevaluate the proposed cuts to veteran and military benefits, - cutting them would be a disservice to our nations defenders.** **Action Needed.**
(motion to approve/disapprove)

- **MAYOR** – Kennedy O’Brien
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BUSINESS SESSION AGENDA – November 14, 2011

1. **NEW BUSINESS**
2. **BUSINESS ADMINISTRATOR - Jeffrey Bertrand**

Administration & Finance:

- a. Authorization to renew the Horizon Blue Cross Blue Shield NJ for the provision dental care coverage for all full-time Borough employees for the period of December 1, 2011 through November 30, 2012 for continued coverage at the existing rates.
- b. Review and discussion of November 2, 2011 letter from SERA regarding the acquisition of Borough owned property located at Block 257.02, Lot 1.01.
- c. Authorization to enter into a lease agreement with Board of Education for the property located adjacent to Truman School which encompasses the park and recreational area on Taft Place. The Borough has historically maintained the property despite ownership by the Board. The execution of this agreement will provide clarity regarding responsibilities and liability for both entities. There is no cost to this agreement.
- d. Discussion on proposed modifications in municipal fees/licenses such as liquor licenses, pet licenses, etc.

Public Works:

- a. Update on Weber Avenue drainage issues including authorization for the Borough Engineer to develop plans and specifications for the replacement of the main storm drain pipe that leads to the pump station.
- b. Discussion and acceptance of improvements (resurfacing) to Chevalier Avenue which includes 50% financing of the project by the NJ Turnpike Authority. This project is included in Ordinance #170-11 to be introduced at this meeting.

- c. Authorization to proceed with playground equipment improvements at Truman School Park and Bordentown Avenue Park through participation in the GameTime Matching Funds Grant Program which offers a 40% discount from State contracted prices.

Recreation: none

Water & Sewer:

- a. Authorization to renew the contract for emergency storm and sewer pump maintenance and equipment with A.C. Schultes for an additional one year period through October 31, 2012. There is no increase in price related to this extension.
- b. Authorization to renew the contract for the provision of ChargePac 36 Coagulant with Ashland Hercules Water Technologies for an additional year through September 30, 2012. There is no increase in price associated with this extension.

Public Safety:

- a. Authorization to purchase 9 Crown Victoria police cars from Warnock as a result of the Borough participation in the Cranford Emergency Vehicle Cooperative Purchasing Program. The cost of each car through this competitive purchasing program is \$24,455.70. In addition, authorization is requested to purchase the emergency lighting, cage and computer mounts for each car at a price of \$7,807.67. The emergency lighting is purchased through the State Contract competitive purchasing program.
- b. Authorization to purchase 2 Chevy Tahoe SUVs for the Police Department from Day Chevrolet, a state contracted vendor (contract #A79010) in the amount of 33,190.40 each. In addition, authorization is requested to purchase the emergency lighting, cage and computer mounts for each vehicle at a price of \$6,934.31. The emergency lighting is also purchased through the State Contract competitive purchasing program.
- c. Authorization to execute an Interlocal Shared Service Agreement with Middlesex County for the provision of Health Services associated with the Board of Health for the period of January 1, 2012 thru December 31, 2012. The cost of this agreement is \$154,083.24 which represents a 2.0% increase over the 2011 contract for the same services.

Planning & Zoning: none

Personnel:

- a. Police Department: Request from Chief Zebrowski to establish a part-time Clerk position in the Police Department. This position would be utilized to bridge the gap created by retirements and a long term sick-leave.
3. **C.F.O.- Wayne Kronowski**
 - a) Transfer Resolution
 - b) Bill List Resolution
4. **ENGINEER - Jay Cornell**
 - a) Borough Hall Roof/Cupola Improvements – Status of Project (Verbal Report)
5. **BOROUGH ATTORNEY - Michael DuPont**
6. **PUBLIC PORTION**

Mayor will open to public.
Motion to close public portion.
7. **EXECUTIVE SESSION**

Motion to Enter into Closed Session / Roll Call
Motion to Reconvene / Roll Call
8. **ADJOURNMENT**