

Mayor Kennedy O'Brien opened the Agenda Meeting at 8:25PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Farbaniec announced that this Agenda Meeting being held on Monday, October 26, 2015 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Buchanan, McGill,  
Kilpatrick, Melendez, Novak, Rittenhouse

Absent: None

Others Present: Kennedy O'Brien, Mayor  
Daniel E. Frankel, Business Administrator  
Wayne A. Kronowski, C.F.O./Treasurer  
Theresa A. Farbaniec, Municipal Clerk  
Jessica Morelos, Assistant Clerk  
Jay Cornell, P.E., Borough Engineer  
Michael DuPont, Borough Attorney

Others Absent: None

- **OLD BUSINESS:**

If the following Ordinances were introduced at the Council meeting they will be listed for Public Hearing and Adoption on November 9, 2015.

**ORDINANCE #310-15**

**BOND ORDINANCE AMENDING BOND ORDINANCE NUMBER 195-12 FINALLY ADOPTED OCTOBER 9, 2012 BY THE BOROUGH OF SAYREVILLE, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, IN ORDER TO PROVIDE FOR A CHANGE IN THE IMPROVEMENTS AUTHORIZED BY SUCH ORDINANCE**  
(Co. Novak, Admin. & Finance – Public Hearing, November 9, 2015)

**ORDINANCE #311-15**

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER XV OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE TO AMEND SECTION 15-1.7 PERMIT FEES FOR PERMITS REQUIRED UNDER N.J.A.C. 5:70-2.7 OF THE UNIFORM FIRE CODE ADDING SECTION 15-1.7 b.3**  
(Co. Buchanan, Pl & Zoning Committee – Public Hearing, November 9, 2015)

**ORDINANCE #312-15**

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER XII OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE TO AMEND SECTION 12-3.5 PROPERTY RENTAL AND RESALE INSPECTION**  
(Co. Buchanan, Pl & Zoning Committee – Public Hearing, November 9, 2015)

- **NEW BUSINESS:** (None)

**COMMUNICATIONS & COMMITTEE REPORTS**

- **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

a) **Minutes & Departmental Reports:**

Councilwoman Novak moved the following Minutes/Reports be Received & Filed:  
1) Board of Education Minutes of October 6, 2015.

- 2) Municipal Clerk's report for the month of Sept., 2015.
  - 3) CFO's Investment Activity report for the month of Sept., 2015.
  - 4) Office on Aging Supervisor's report for the month of Sept., 2015. -
- Motion was seconded by Councilman Buchanan.

b) Applications for **Bingo/Raffle Licenses** received from the following Organizations:

- 1) **Animal Rescue Force** to conduct an Off Premise 50/50 on May 28, 2016 (#RA:1980).
- 2) **St. Stanislaus Kostka HSA** to conduct the following:
  - On Premise Draw (Tricky Tray) & On Premise 50/50 on Dec. 12, 2015 (#RA:1981, #RA: 1982).
  - On Premise Draw (Tricky Tray), Off Premise 50/50 & an On Premise Non Draw on December 6, 2015 (RA:1983, #RA:1984, #RA:1985)
  - Approved

c) **Application** received from Huma N. Khan to operate a **Beauty Salon** at 777 Washington Road, Parlin (All reports were favorable).  
- Approved for Resolution.

d) Committee Reports:  
1) Progress.

• **PLANNING & ZONING – Councilman Buchanan**

a) **Minutes & Departmental Reports:**

Councilman Buchanan moved the following reports/minutes be received & filed:

- 1) Construction Officials report, Zoning and Code Enforcement report, and Fire Prevention report all for the month of Sept. 2015.
  - 2) Middlesex County Planning Board Minutes of September 8, 2015.
- Motion was seconded by Councilwoman Novak.

b) Notice to Adjacent Property Owners received from New Washington, LLC on an application before the Old Bridge Zoning Board on Nov 5, 2015 for variance and site plan relief for premises known as Block 5000.11, Lot 1, 310 Ernston Rd., to modify the bldg. to change the tenancy for business purposes.  
- Receive/File

c) Committee Reports: 1) Progress.

• **PUBLIC WORKS – Councilwoman Kilpatrick**

a) **Minutes & Departmental Reports:**

**Councilwoman Kilpatrick moved the following minute or reports be received and filed.**

- 1) All Public Works Supervisor's reports for the month of Sept., 2015- (move to) Receive & File

b) Committee Reports: 1) Progress

• **RECREATION – Councilman Melendez**

a) **Minutes & Departmental Reports:**

Councilman Melendez moved the following minutes or reports be received and filed:

- 1) Recreation Director's report for the month of Sept., 2015.
  - 2) Cultural Arts Council minutes of October 14, 2015.
- Motion was seconded by Councilwoman Novak.

b) Committee Reports:

- 1) Reported on various recreation sponsored events.
- 2) Library sponsored events.
- 3) IT project report
  - Security system at police headquarters will be live by the end of the week as well as the senior center.

-Spoke about the radio system going down and the need for the IT Director which we now have and being proactive moving forward and not reactive as in the past.

- **WATER & SEWER/ENVIRONMENTAL – Councilman Rittenhouse**

- a) **Minutes & Departmental Reports:**

**Councilman Rittenhouse moved the following minutes/reports be received and filed:**

- 1) Water & Sewer Director's report for the month of Sept., 2015.  
Motion was seconded by Councilwoman Novak.

- b) Report on Home Serve

- Commented on the article the Star Ledger had in their Bamboozled section.

Letters that HomeServe used borough logo letterhead and return address. He said that they were the approved vendor. The contract states that the borough is supposed to get 10% back and so far we have not received that money. He said that we need to audit and see what that figure is for the purchases of the warranty. He asked Mr. Frankel why the borough has not been getting that money. Mr. Frankel indicated that during HomeServe's presentation they indicated that the borough would receive a commission on a percent of its revenues which could fund repairs for Sayreville residents who meet eligibility requirements and can't afford repairs or make an annual donation to a charity of Sayreville's choice on behalf of Sayreville. He said that the Council was extremely clear that we do not want a commission and HomeServe as part of their program collected 10% so that leaves the later two. He checked with HomeServe on the figure and that there is approximately \$24,000.00 in Sayreville's account that can be used as an assistance program or we can make a donation or we can stop. He called for a discussion from the Council on what they would like to see done with that revenue. Councilman Rittenhouse said that this is a strong warranty which covers from the water main to the meter. He said that this is something that helps our residents but the confusion is the use of the letterhead and envelope. Mr. Frankel reported that HomeServe has done approximately \$37,000.000 in repairs for people who have purchased the insurance. This is an opt-in program which has been vetted by the Mayor and Council and the people have saved approx. \$37,000.00 worth of repair savings in purchasing this policy. Councilman Melendez further stated for \$6.00 month you can get this insurance coverage. Councilwoman Novak stated that this all came about because a resident's waterline broke and they were unaware that they were responsible for everything between the house and the curb. Further discussion followed. Business Administrator has this item listed on his agenda.

- c) Committee Reports:

- 1) Commented that he had requested a key to the building and access to the security code and was denied. He felt it was wrong to deny a councilperson the right to come in and hold meetings during off hours is wrong.

- 2) Congratulated the Sayreville War Memorial High School Marching Band on their win in the State Championship on Saturday and the Regional Championship on Sunday for their group as the best marching band in New York, New Jersey and Connecticut. He also congratulated Dr. Caruso, the Band Parents Association and to all of the parents.

Mayor said that they will be honored at the next meeting.

- **PUBLIC SAFETY – Council President McGill**

- a) **Minutes & Departmental Reports:**

Councilman McGill moved the following minutes/reports be received and filed:

- 1) Board of Health reports for the month of Aug., 2015
  - 2) Police Chief's report for the month of Aug., 2015
  - 3) Court Administrator's report for the month of Aug., 2015
- Motion was seconded by Councilwoman Novak.

- b) Committee Reports – 1) Progress.

- **MAYOR – Kennedy O'Brien**

- Mayor commented on his American mixed Italian heritage.
- Encouraged everyone to exercise their right as Americans and vote next week.

- **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance**

- 1) Authorization to adopt the Title VI Policy detailing the process for reasonable modification for transporting individuals with disabilities as approved by the NJ Transit.

- Resolution.

- Planning & Zoning**

- Public Safety**

- Public Works**

- 1) Authorization to award Contract for Traffic Light Repairs and Maintenance to the sole bidder, Jen Electric of Springfield, NJ on an as needed basis.

- Resolution.

- 2) Authorization to Amend Ordinance 7-25.3 Parking Time Limited on Certain Municipally Controlled Parking Areas in order to reserve parking spaces for Borough Vehicle/Employee Parking from 6am-4pm at the lot adjacent to the Borough Hall Annex.

- Ordinance.

- Recreation**

- 1) Request received from the Library Director for Community Blood Services to hold a Community Blood Drive on Nov. 24, 2015 in the Library parking lot using 6 parking spaces.

- Approved.

- Water & Sewer**

- 1) Authorization to award contract for E.H. Wachs or equivalent, Valve Maintenance Trailer System to the sole bidder, Illinois Tool Works, dba E.H. Wachs of Harvard, IL for a total amount not to exceed \$58,375.

- Resolution.

- 2) Authorization to award contract for a Subsurface LC 2500 Leak Noise Correlator System to AP Certified Testing of Ringwood, NJ at a fee not to exceed \$22,500.

- Resolution.

- Other**

- 1) Home Serve Options for money in an escrow account for the borough.

- a) Fund set up for people who cannot afford repairs
- b) Donation to a charity of our choice

Council discussion.

Mayor suggested that he go back to HomeServe and find out what the other towns are doing. He also suggested that they reduce the premium by 10%. Dan said that he will get the information from HomeServe refer those suggestions back to the subcommittee for their discussion and recommendation back to council.

Mr. Frankel asked for a moment of silence for affected families of Hurricane Sandy and for all that has happened over the past 3 years since Sandy. A moment of silence was observed by all in attendance.

○ **C.F.O. - Wayne Kronowski**

1) Transfer Resolution

2) Authorization to enter into an agreement with Primepoint, LLC to provide a Payroll Management System to be placed in operation starting January 1, 2016.  
- Resolution.

● **BOROUGH ENGINEER - Jay Cornell**

1) Ciecko Court Drainage Improvements – Closeout of Contract and Change Order (Report Attached).  
- Action already taken at Council meeting.

2) Modifications to the Former Bordentown Avenue Water Treatment Plant – Award of Contract (Report Attached).  
- Resolution awarding negotiated contract.

● **BOROUGH ATTORNEY - Michael DuPont**

● **EXECUTIVE SESSION – None**

● **PUBLIC PORTION**

- William Cruz, Main Street

Infrastructure problems suggested a plan be put in place.

Expressed problems he is having with his landlord.

Mayor asked that he leave his contact information with the Business Administrator and inspectors will be out tomorrow. Mr. Frankel also addressed his issues.

- Fred Block, Calliope Road

Spoke as a band parent and on how hard the kids worked all year long and how proud he is of them and they won last year and the year before too. He mentioned that some of their instruments are being held together with duct tape. He reached out to Dr. Labbe and asked for help. Thanked Co. Rittenhouse for his support on the Home Show.

- Steve Grillo, Exeter Ct.

Thanked the council for their recent press release on the traffic light on White Oaks Drive.

- Ted Petersen, 971 Crestview Apts.

Read the preamble of the Rent Leveling Board and made further comments to Co. Kilpatrick and other council members about people being illegally evicted.

Mayor O'Brien asked if there were any further questions or comments. There were none.

Councilman Buchanan moved the public portion be closed. Seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes.

● **ADJOURNMENT**

No further business.

Mayor called for a motion to adjourn.

Before adjourning Councilwoman Novak asked to make a statement.

Councilwoman Novak said that a little while ago statements were made about her son. She said that Sayreville is a Civil Service Town. In the police dept. you must take a civil

service test, pass the test and regardless of your score wait to be appointed. She said that she was not on the council when her son was appointed. After graduating Rutgers with a degree in Criminal Justice he took the Civil Service Test and passed with a 99.47 and waited 2 years before he was appointed. He then took the Sergeants test and came out #1 in the State then Lieutenant and came out #1 and each time he had to wait for the positions. She said that there is no quid pro quo, he did everything on his own through his hard work and determination.

No further business.

Councilwoman Novak made a motion to adjourn. Motion seconded by Councilman Buchanan.

Roll Call: Voice Vote, all Ayes.

Time: 9:13 P.M.

SIGNED:

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Theresa A. Farbaniec, RMC  
Municipal Clerk

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Date Approved