

**BOROUGH OF SAYREVILLE  
AGENDA  
COMBINED MEETING  
MAYOR & BOROUGH COUNCIL  
MONDAY, OCTOBER 24, 2011**

1. **CALL TO ORDER - Time \_\_\_\_\_**
  - a. Short Prayer & Salute to Flag
  - b. Statement of Publication
  - c. Roll Call:
  - d. Approval of Previous Council Meeting Minutes:
    - June 23, 2011 - Bids (Labor & Equipment /Watermain, Sanitary & Storm Sewers)
    - June 27, 2011 - Regular & Business Meeting
    - June 27, 2011 - Closed Session
    - July 11, 2011 - Regular & Business Meeting
    - July 11, 2011 - Closed Session
    - July 14, 2011 - Bids (Abandoned Vehicles)
  
2. **PRESENTATIONS –**
  - **RESOLUTION #2011-251**  
In recognition of the retirement of Carla Sutherland.  
(motion & Roll Call)
  
  - **PROCLAMATION** In recognition of the members of Sayre Woods Bible Church who unselfishly volunteered their time in the aftermath of Hurricane Irene to help the residents of the Borough of Sayreville. (motion & Roll Call)
  
3. **OLD BUSINESS**
  - a. Public hearing on the following Ordinance(s): (None)
  
  - b. Other
  
3. **NEW BUSINESS:**
  - a. Introduction of the following Ordinance(s): (None)
  
  - b. Other
  
4. **CONSENT AGENDA/RESOLUTIONS**
  - ***PUBLIC PORTION ON CONSENT AGENDA ITEMS ONLY***  
(Mayor opens the meeting to the Public for questions and comments on Consent Agenda Resolutions Only)  
(Motion to Close Public Portion and adopt Consent Agenda Resolutions on Roll Call Vote)

# 2011-240 Bill Resolution.

# 2011-241 Memorializing the following action taken by the Governing Body on October 11, 2011:

  - Approving the following **applications for Bingo/Raffle Licenses:**
    - a) Raffle applications from Raritan Bay Cougars of Old Bridge, Inc., to conduct an On Premise Draw-Tricky Tray (#RA1717) and an On-Premise 50/50 (RA1718) on November 5, 2011.
    - b) Raffle applications from St. Stanislaus Kostka H.S.A. to conduct the following games on December 4, 2011:
      - o -Off Premise 50/50 (RA1719);
      - o -On Premise Draw (#1720);
      - o -On Premise Non Draw (RA1721);
      - o -On Premise Draw/pull tabs (#RA1722).
    - c) Special Bingo License application received from Sayreville Senior Center to conduct Bingo Games on various dates for a period of two years, effective October 11, 2011 through October 11, 2013.

OCTOBER 24, 2011

- #2011-242 Authorizing the Renewal of P.R.C.L #1219-33-040-005 issued to Sayreville Bar Enterprise, LLC, Karen E. Benzer Chapter 7 Trust (pocket license) for the 2011-/2012 license term. Received Special Ruling from the ABC authorizing the renewal.
- #2011-243 Authorizing the execution of a Contract with Ceridian Benefit Services, Inc. for the provision of COBRA and HIPAA services for the Borough at a flat fee of \$146.64 per month.
- #2011-244 Authorizing the execution of a contract to retain USA Architects as Construction Manager for the Morgan First Aid Squad and Mickey Sedlak Recreation Center Elevator Projects at a fee not to exceed \$3,000.00.
- #2011-245 Authorizing USA Architects to prepare plans and specifications as well as providing construction management services for the Borough Hall HVAC project and that he be paid for said services at a fee not to exceed \$38,000.00.
- #2011-246 Authorization to have Borough Clerk advertise for the receipt of bids for Misc. Water Department Supplies.
- #2011-247 Authorizing the purchase of One (1) 2012 Chevy Tahoe from Municipal Equipment Enterprises through State Contract A79010 and an amount not to exceed \$30,780.31.
- #2011-248 Rejecting bids proposals received on February 24, 2011 for On-Line Tax and Fee Payment Processing Services.
- #2011-249 Bond Sale
- #2011-250 Emergency Appropriation for Hurricane Irene Expenses

**RESOLUTIONS TO BE READ IN FULL:**

- #2011-251 In recognition of the retirement of Carla Sutherland

5. **COMMUNICATIONS/COMMITTEE REPORTS**

**DISPOSITION:**

- **ADMINISTRATIVE & FINANCE** – Councilman Perrette
  - a) **Minutes:**
    - Board of Education – October 4, 2011 - **(move to) Receive & File**
  - b) Received the following **application(s) for Raffle Licenses:**
    - Raffle applications from Dwight D. Eisenhower Elementary School PTO, to conduct an Off-Premise Draw Raffle (#RA1723) and an On-Premise Draw Tricky Tray (#RA1724) on December 2, 2011. - **Action Required**  
(motion to approve/disapprove)
  - c) **Reports:**
    - Municipal Clerk's report for the month of September, 2011. - **(move to) Receive & File**
    - Water Analysis Report
- **PLANNING & ZONING** – Councilman Henry
  - a) **Minutes-**
    - Planning Board - September 7, 2011
    - Middlesex County Planning Board – September 13, 2011 - **(move to) Receive & File**
  - b) **Notice of Hearing(s) before the Board of Adjustment** at their October 26, 2011 meeting beginning at 7:30 PM on the following applications:
    - **Shree Bhaktinidhi, Inc (Temple Redevelopment Project)**, for an Application for interpretation of the Land Development Ordinance on their proposal to construct a religious parsonage (living residences) containing not more than twelve units on Block 208, Lot 1.02 & 1.02, **717 Washington Road.**
    - **Communication Infrastructure Corp. for an application for a Variance & minor site plan approval for the installation of two (2) four (4') foot Parabolic dish antennae** with a height of 155' on an existing 269' tower with the installation of an equipment shelter on a platform within the existing compound located at Block 333.03, Lot 1.01, **515 Raritan St.**
    - **Andrew & Debra Wallentine** for a Use Variance for the construction of a Lawn and Garden Center located on Block 59.02, Lot 1.08, Hartle Street.
    - **Albert Chamberlaian** for a Variance for a fence encroachment along Iroquois Drive on property known as Block 343.01, Lot 10, **1 Mohawk Lane.**  
**Board of Adjustment hearing on November 22, 2011 at 7:30 P.M.**
    - **Garden State Green Energy, Inc.** for a Use Variance to permit the recycling of used motor oil by separating out impurities and recycling the oil product in the Industrial Zone for premise known as Block 25, Lot 1.01, **287 Cheesequake Rd.**
- **PUBLIC SAFETY** – Councilman Bella
  - a) **Minutes**
    - Board of Health - September 8, 2011 - **(move to) Receive & File**
  - b) Request for **coin toss** at the intersection of Ernston & Washington Roads received from:
    - President Park Fire Co. No. 1
      - on November 25, 2011, from 10 a.m. - 2 p.m. - **Action Needed.**  
(Clerk advised of new policies beginning Jan 1, 2012) (motion to approve/disapprove)
    - Sayreville Leprechauns Pop Warner Football & Cheerleading
      - on November 5, 2011, from 10 a.m. -2 p.m.
      - at the intersection of Ernston Rd & Washington Rd
      - AND Jernee Mill Rd. & Washington Rd.** - **Action Needed.**  
(Clerk advised of new policies beginning Jan 1, 2012) (motion to approve/disapprove)

**c) Reports:**

- Police Chief's Report for the month of September, 2011.
- Municipal Court's Report for the month of September, 2011.
- County Board of Health for the month of September, 2011.
- Registrar's Report for the month of September, 2011.
- Fire Prevention Report for the month of September, 2011.

- (move to) **Receive & File**

- **PUBLIC WORKS** – Councilman Buchanan

**a) Minutes**

- o Rent Leveling Board – October 11, 2011

- (move to) **Receive & File**

**b) Rent Leveling Board requesting an amendment to**

**Ordinance 12-6.3** adding a bottom cap of 2% rent increase.

Proposal enclosed.

- **Action Needed**

(If approved-Ordinance to be introduced November 14, 2011)

**c) Reports:**

- Buildings & Grounds for the months of August & September, 2011.
- Parks for the months of August & September, 2011.
- Road Department for the months of August & September, 2011.
- Garages Services for the months of August & September, 2011.
- Sanitation Department for the months of August & September, 2011

- (move to) **Receive & File.**

- **RECREATION** – Councilwoman Eicher

**a) Minutes** (none)

**b) Reports:**

- Recreation Director's Report for the month of September, 2011.

- (move to) **Receive & File.**

- **WATER & SEWER** – Councilman Kelly

**a) Minutes**

- Commission on Aging - September 16, 2011

- (move to) **Receive & File.**

**b) Reports:**

- Water & Sewer Director's Report for the month of September, 2011.

- (move to) **Receive & File.**

- **MAYOR** – Kennedy O'Brien



**BUSINESS SESSION AGENDA – October 11, 2011**

1. **NEW BUSINESS**

2. **BUSINESS ADMINISTRATOR - Jeffry Bertrand**

**Administration & Finance:**

- a. Authorization to renew the Horizon Blue Cross Blue Shield for the provision health care coverage for all full-time Borough employees for the period of November 1, 2011 through December 31, 2012 at a total increase for this period of 1.0% over the existing rates.
- b. Review of a request for the use of the skate park facility in Kennedy Park for a photo shoot for a clothing designer. The requesting company has offered \$4,000 as a donation for improvements to the park to offset the inconvenience of the park closure for the day. The request date of closure is October 31, 2011.
- c. Special Event Applications received from
  - **New Road School** for a Fall Festival to be held on Sat. October 29, 2011  
Located on their property, 3071 Bordentown Ave. No expenses to be incurred by the borough.
  - **Shri Dwarkadhis Temple** religious events on October 23, 24, 25, 26, 27 and November 5, 2011, located on their property, 7174 Washington Road. Any expenses incurred will be bill to the Temple.

**Public Works:**

- a. Authorization to purchase a Refuse Cab & Chassis from Mid-Atlantic Waste Systems, the lowest responsible bidder in the amount of \$145,965 as a result of a public bid.
- b. Update on the Borough's solar conversion project and including a request for authorization to publish an RFP for the solar equipment its installation and maintenance.

**Recreation:** none

**Water & Sewer:** none

**Public Safety:**

- a. Authorization to purchase of 175 new pagers for the volunteer Fire Department from WPCS International, in the amount of \$86,222.50 through state contract number #53804.
- b. Authorization to purchase 13 sets of personal protective gear equipment (bunker gear) from Skylands Area Fire Equipment & Training, in the amount of \$30, 304.95 through state contract #76359.

**Planning & Zoning:** none

**Personnel:**

- a. Police Department – Traffic Safety
  1. Authorization to hire 2 school part-time (per-diem) crossing guards.
3. **C.F.O.- Wayne Kronowski**
  - Transfer Resolution
  - Bill List Resolution
4. **ENGINEER -Jay Cornell**
  - Dunkin Brands, Inc., Site Plan – Bond Release Request (Report in Packet)
  - Weber Avenue Flood Relief Project – Status of Project (Verbal Report)
5. **BOROUGH ATTORNEY - Michael DuPont**
6. **PUBLIC PORTION**
  - Mayor will open to public.
  - Motion to close public portion.
7. **EXECUTIVE SESSION**
  - Motion to Enter into Closed Session / Roll Call
  - Motion to Reconvene / Roll Call**
8. **ADJOURNMENT**

