

**1. CALL TO ORDER - Time \_\_\_\_\_**

a) Short Prayer & Salute to Flag

b) Statement of Publication

c) Roll Call:

d) Approval of prior Minutes of the Mayor and Borough Council:

(Motion to approve, subject to correction if necessary)

(Only those council members in attendance at these meetings can vote)

☒ July 22, 2013 - Combined Meeting

☒ August 12, 2013 - Combined Meeting

☒ August 12, 2013 - Closed Session

☒ August 26, 2013 - Combined Meeting

☒ August 26, 2013 - Closed Session

**2. PROCLAMATION & PRESENTATION**

- **Bowling for Hunger proceeds** presented by Assemblyman Coughlin to  
- Borough of Sayreville Care and Share Food pantry-Sue Paul and  
- Faith Fellowship Ministries World Outreach Center – Rev. Samuel Pena
- **Angel On Your Shoulder Walk** proceeds presented by Bernadine Lajewski  
to Sayreville Brain Injured Children organization.
- **Certificate of Appreciation Presented To:**  
Sayreville Auxiliary Police Captain Ted Grossman on his retirement after 35  
years of Outstanding Community Service.

**3. OLD BUSINESS**

a. Public Hearing on the following Ordinance(s):  
None

**4. NEW BUSINESS:**

a. Introduction of the following Ordinance(s):

**ORDINANCE #234-13**

**THE FLOOD DAMAGE PREVENTION ORDINANCE**

(Co. McGill, Planning & Zoning Committee – Public Hearing October 28, 2013)

**ORDINANCE #235-13**

**AN ORDINANCE FIXING THE SALARIES OF CERTAIN BOROUGH  
OFFICIALS, OFFICERS AND EMPLOYEES FOR THE YEARS 2013, 2014, 2015  
AND 2016 AS SET FORTH IN THE A.F.S.C.M. E. BARGAINING AGREEMENT**

(Co. Novak, Admin. & Finance Committee – Public Hearing October 28, 2013)

**5. CONSENT AGENDA/RESOLUTIONS**

**PUBLIC PORTION ON CONSENT AGENDA ITEMS ONLY**

(Mayor opens the meeting to the Public for questions and comments on Consent Agenda Resolutions Only)

(Motion to Close Public Portion and adopt Consent Agenda Resolutions on Roll Call Vote)

#2013-241 Resolution approving bills for payment.

#2013-242 Approving and authorizing the issuance of a Special Event Permit to Sayreville Boy Scouts of America Troop #97 for their fall camporee at their Scout Camp located in Julian Capik Nature Preserve on Friday October 18 through Sunday, October 20, 2013.

10-15-13

- #2013-243 Authorizing the Borough Engineer to review the condition of the existing roof at the Public Safety Complex and make recommendations for improvements for a fee not to exceed \$3,500.00.
- #2013-244 Authorizing an extension of the Traffic Signal Repairs and Electrical Services held with Jen Electric, Inc. for a one (1) – two (2) year term at no increase in price.
- #2013-245 Appointing Donald S. Ericson to the position of Laborer in the Department of Public Works, effective, October 16, 2013(replacement).
- #2013-246 Appointing Stephen D. Myers to the position of Laborer in the Department of Public Works, effective November 4, 2013 (replacement).
- #2013-247 Appointing Rita Januzzi to the position of Clerk II, in the Department of Public Works, effective October 16, 2013 (upgrade).
- #2013-248 Appointing Amy Williams to the position of Clerk II, in the Construction Office, effective October 16, 2013 (upgrade).
- #2013-249 Approving the submission of a grant application and the execution of a grant contract with the NJ Dept. of Transportation for the Highway Safety Project.
- #2013-251 Resolution amending the Resolution previously adopted by the Borough of Sayreville, in the County of Middlesex, New jersey which combined bonds aggregating the principal sum of \$4,978,000.
- #2013-252 Best Practice Survey Submittal Certification.
- #2013-253 Authorizing the creation of a Shared Services Committee between the Borough of Sayreville and the City of South Amboy.
- #2013-254 Authorization for the proper borough officials to execute an agreement with the Sayreville Economic & Redevelopment Agency for the transfer of deed And property known as Block 257.02, Lot 1.01, Chevalier Avenue to the Sayreville Economic & Redevelopment Agency as outlined in Ordinance #229-13.

- **RESOLUTIONS TO BE READ IN FULL & VOTED ON:**

- Discussion on Resolutions to be read in full (if any)
- Open each to the public for questions or comments/close/approve or deny.

- #2013-255 Appointing School Traffic Guards for the period of September 1, 2013 through August 31, 2014.

**Business Session Agenda – October 15, 2013**

**6. COMMUNICATIONS & COMMITTEE REPORTS**

**\* DISPOSITION:**

• **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

a) **Minutes & Departmental Reports:**

- Move the following Minutes and or Reports be Received & Filed:

- 1) Board of Education Minutes of September 17, 2013 - Receive & File

b) Received the following **application(s) for Bingo/Raffle Licenses:**

- 1) Raritan Bay Cougars of Old Bridge to conduct a Tricky Tray and an On-Premise 50/50 on Nov. 9, 2013  
#RL:1828 & RL:1829.

- 2) Sayreville Leprechauns to conduct a Bingo on Nov. 2, 2013  
#BL-481. - Approved/ Disapprove

c) Request received from the Tax Collector for authorization to cancel taxes for over payments on various properties in the Borough. (\*Resolution required)

- Approved/ Disapprove

d) Resolution received from the Twp. of E. Brunswick urging Verizon to fulfill its obligation to provide the infrastructure for high-speed internet connectivity and **requesting support from other municipalities** urging Verizon to fulfill its obligations to New Jersey. (\*Resolution ?)

- \_\_\_\_\_

e) Committee Report –

- 1) \_\_\_\_\_

• **PLANNING & ZONING – Councilman McGill**

a) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Middlesex County Planning Board Minutes of June 11, 2013  
2) Board of Adjustment Minutes of August 28, 2013  
3) Sayreville Planning Board Minutes of Sept. 4 & 18, 2013  
4) Sayreville Housing Authority Minutes of September 9, 2013  
5) Middlesex County Planning Board Minutes of September 10, 2013

- Receive & File.

b) **Public Notices & Notices to the Borough of Sayreville as an Adjacent property Owner:**

- 1) On an application(s) before the Sayreville Planning Board on October 16, 2013 at 7:30 PM submitted by the following:  
- Highview Homes, LLC, application for a Preliminary Site Plan Approval and Final Site Plan Approval along with waivers for property known as Old Spye Road, Blk 538, Lots 9.02, 19.01, 20, 26, 26.01 & 27 and Block 538, Lot 1 for the construction of a 148 unit rental community within the Sayreville Rt. 35 Phase I Redevelopment.

- Receive & File.

- 2) Application before the Board of Adjustment on Oct. 23, 2013 at 7:30 PM submitted by:  
- Augusto Matos for a variance on Block 147, Lot 65, 84 Smullen Street.

- Receive & File.

- 3) Notice received from Peak Environmental, Inc. regarding the remedial activities on Lower Broadway Redevelopment Area, Block 22, Lots 3.03 & 4.01 and Block 24, Lots 2.02 & 2.03.

- Receive & File.

(Public info on file in the Clerk's Office)

**PLANNING & ZONING CONT.**

- 4) Notice received from McDonough & Rea Assoc., Inc. regarding an application for a Major Access permit for a driveway cut before the NJDOT for a Starbucks to be located on Rt 9, Blk 440, Lot 5. Borough has 30 days from Sept. 25<sup>th</sup> to provide comments to the NJDOT. - \_\_\_\_\_  
Comments if any or  
Receive & File
- 5) Notice received that E. Andre Realty, LLC had made application before the South River Planning Board for preliminary and final site plan approval and design waivers and variances for a gravel parking lot and a free standing sign, refurbish existing building, etc. on property known as Block 82.1, Lots 1.01 and 1.02. - Receive & File.
- 6) Notice received from Tyree Environmental Corp. for the continued clean-up, investigation and remediation of the Getty Station, 3000 Bordentown Ave, Old Bridge. - Receive & File
- 7) Received the following **Planning Board Resolution** which was **Memorialized on September 18, 2013.**
  - Gillette Towers, LLC Site Plan, Block 330., L9t 1.01, Main St & Kennedy Dr. for Preliminary and Final Major Site Plan & Bulk Variance . - (move to) Receive & File.
- 8) Request for Bond Release received from:
  - K Hovnanian Co. – Spinnaker Point** – Landscaping Escrow fees \$9,000.
    - Landscaping Escrow fees \$1,750.
    - Planning Escrow fees \$1,761.60
  - Patriot Hills** – Zoning Escrow fees \$100.00
    - Performance Guarantee \$164.67- Refer to Borough Engineer
- c) Committee Report:
  - 1) \_\_\_\_\_ - \_\_\_\_\_
  - **PUBLIC WORKS – Councilman Henry**
- a) **Minutes & Departmental Reports:**  
Move the following Minutes/Reports be Received & Filed:
  - 1) Rent Leveling Board Minutes of October 8, 2013. - Receive & File.
- b) Committee Reports:
  - 1) \_\_\_\_\_ - \_\_\_\_\_
  - **RECREATION – Councilwoman Eicher**
- a) Recreation Advisory Board is requesting authorization to replace the Annual Parade of Lights with a “Winter Festival” on December 8, 2013 in Kennedy Park from 4pm-7pm. - \_\_\_\_\_
- b) Committee Reports:
  - 1) \_\_\_\_\_ - \_\_\_\_\_

Business Session – October 15, 2013

- **WATER & SEWER/ENVIRONMENTAL – Councilman Melendez**

a) **Minutes & Departmental Reports: (None)**

- b) Resolution received from the **City of Perth Amboy and Borough of Highland Park calling a Statewide and National ban on hydraulic fracturing** for natural gas and further requesting municipalities support. (\*Resolution ?) - \_\_\_\_\_

c) Committee Reports-

- 1) \_\_\_\_\_

- **PUBLIC SAFETY – Council President Buchanan**

a) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Board of Health Minutes of September 5, 2013 - Receive & File.

b) Request **coin toss** received from

- Sayreville Bombers Boys Basketball on Nov. 9, 2013 from 10AM-2PM at the intersection of Washington & Ernston Roads.

- Approve/Disapprove

- c) Request received from the American Legion Lenape Post 211 for permission to sell American Legion Veteran's Poppies to Sayreville residents from November 1-11, 2013.

- Approve/Disapprove

- d) Request from Sayreville Veterans Alliance to conduct their annual Veteran's Day services on Nov. 11, 2013 and request assistance from the borough to set up for the service in front of the Borough Hall on that date.

- Approve/Disapprove

- e) Firemen's Applications received from Christopher Raub and Antonio Ortiz as a regular members of the Sayreville Engine Co. No. 1 was accepted at their September 26, 2013 meeting.

(motion to)  
- Accept / Deny

- **MAYOR – Kennedy O'Brien**

Discussion

- 1) Sayreville Girls Little League Softball

- **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

**Admin. & Finance**

- 1) Request for Authorization for the Borough Clerk to advertise for RFP for 2014 Professional Services .

- 2) Authorization to execute/renew contract with Reliance Insurance Group as Broker of Record Services for Health, Dental Vision and Prescription plans and with North American Insurance Management Corp. to serve as Risk Management Consultants for the Borough of Sayreville.

**Public Safety**

- 3) Request from Fire Chief for authorization for CME to further review and prepare plans and specifications for one (1) Wildland Urban Interface Fire Truck and upon approval of specifications authorization for the Borough Clerk to advertise for the receipt of bids.

Business Session – October 15, 2013

- 4) Authorization to renew the interlocal services agreement between the Borough of Sayreville and the Board of Fire Commissioners of Fire Dist. No. 1, Twp. of East Brunswick for the provision of fire protection service for the period 2012-2015.  
(2012/2013-2013/2014-2014/2015)

**Public Works**

- 5) Authorization to join in the Middlesex County Co-Operative Purchasing System and request resolution authorizing the execution of the agreement.
- 6) Request for authorization for CME Associates to prepare plans and specifications for HVAC Replacement, Repair & Maintenance and upon approval of plans and specs authorization for the Borough Clerk to advertise for the receipt of bids.

**Water & Sewer**

- 7) Authorization to execute Utility Agreements between the State of New Jersey and the Borough of Sayreville for the adjustment and/or relocation of existing sanitary sewer system and existing water distribution system for State to undertake the design and construction of Route 35 SB Cliff Avenue to US Route 9.

**Personnel**

- 8) Closed Session Item – Contract negotiations

- **C.F.O.- Wayne Kronowski**

- 1) Bill List Resolution
- 2) Report of Bond Sale held on September 24, 2013 (Report in packet)

- **BOROUGH ENGINEER -Jay Cornell**

- 1) Melrose Firehouse Parking Lot Improvements – Change Order and Closeout of Contract (Report attached)

- **BOROUGH ATTORNEY - Michael DuPont**

- 1) Discussion on Peddler's and Hawkers Licensing Ordinance  
(please review changes in draft copy supplied in packet)

**7. PUBLIC PORTION**

Mayor will open to public.  
Motion to close public portion.

**8. EXECUTIVE SESSION –**

- **Motion** to Enter into Closed Session - Roll Call

- **Motion** to Reconvene

**9. ADJOURNMENT**

Motion-Roll Call