

- **CALL TO ORDER** - Time \_\_\_\_\_
  - 1) Salute to the Flag
  - 2) Statement of Publication
  - 3) Roll Call:
  
- **OLD BUSINESS:**
  - 1) -If the following Ordinance(s) were introduced at Council meeting they will be listed for Public Hearing and Adoption on October 24, 2016.

**ORDINANCE #348-16**  
**AN ORDINANCE AMENDING AND SUPPLEMENTING**  
**CHAPTER XII OF THE REVISED GENERAL ORDINANCES**  
**OF THE BOROUGH OF SAYREVILLE TO AMEND CHAPTER XII,**  
**SECTION 1.3A UNIFORM CONSTRUCTION CODE – CONSTRUCTION FEES**  
(Planning & Zoning Committee – Public Hearing, Oct. 24, 2016)

**ORDINANCE #342-16**  
**ORDINANCE OF THE BOROUGH OF SAYREVILLE AUTHORIZING**  
**THE PURCHASE OF TWO-THIRDS OF THE DUHERNAL WATER PROJECT FROM HERUCLES**  
**INCORPORATED AND I.E. DUPONT DE NEMOURS AND COMPANY**  
(Water & Sewer Committee – Public Hearing, Oct. 24, 2016)

- **NEW BUSINESS:**
  
- **COMMUNICATIONS & COMMITTEE REPORTS** **DISPOSITION**
  
- **ADMINISTRATIVE & FINANCE – Councilwoman Novak**
  - 1) **Minutes & Departmental Reports: (none)**
  
  - 2) Received the following correspondence from the **Open Space Committee:**
    - a) Recommending the Mayor and Council adopt the 2016 Open Space and & Recreation Plan. - \_\_\_\_\_
  
    - b) Recommending the Mayor and Council deny the sale of Block 446, Lot 2, Ernston Road and that it remain as Open Space. - \_\_\_\_\_
  
    - c) Recommending the Mayor and Council acquire the parcels of land that make up the Melrose Nature Area and that it be added to the Boroughs Open Space Conservation/Passive Recreation Plan in Sayreville. - \_\_\_\_\_  
\* Letter also received from George Podolak
  
  - 3) Notice of Public Hearing received from Public Service for Approval of Gas Base Rate Adjustments on Oct. 18, 19 & 20 at various locations. - Receive & File  
(Notice Posted on Bulletin Board)
  
  - 4) Notice of Public Hearing before the BPU received from JCP&L for seeking increase in Societal Benefits charge on October 24, 2016 at various locations (Notice Posted on Bulletin Board) - Receive & File
  
  - 5) Committee Reports:      1) \_\_\_\_\_

**- PLANNING & ZONING – Councilman Grillo**

1) **Minutes & Departmental Reports:**

**Move the following minutes or reports be received and filed:**

- a) Board of Adjustment minutes of August 24, 2016
- b) Planning Board minutes of September 7, 2016 - Receive & File

2) **Notice to Adjacent Property Owners received from:**

- a) The Township of Old Bridge on amendments to their Land Development Ordinances which was introduced on Oct. 4, 2016 and Public Hearing is scheduled for Oct. 14, 2016.
- b) The Township of East Brunswick on amendments to their Zoning Ordinance which was introduced on Sept. 26<sup>th</sup> and Public Hearing held on Oct. 10, 2016.
- c) SABA Properties on an application before the Sayreville Planning Board on Oct. 19<sup>th</sup> at 7:30, for relief from the zoning codes to permit a minor sub-division to create two conforming residential building lots for premises located at 1022 Bordentown Avenue, Block 444, Lot 5.
- d) Robert Downey on an application before the Zoning Board on October 26<sup>th</sup> for a Use Variance to allow a child care facility in a R-7 Zone located at 392 Washington Road, Block 92, Lot 153 & 154. (a-d) Receive & File

\*\*3) Received the following Planning Board Resolution which was memorialized on October 5, 2016.

- Transcontinental Gas Pipe Line Co., LLC  
Cliff Road (Morgan), Block 553, Lot 1, Morgan Metering Station Capital Review. - Receive & File

4) Committee Reports: 1) \_\_\_\_\_

**- PUBLIC SAFETY – Councilman Lembo**

1) **Minutes & Departmental Reports:**

**Move the following minutes or reports be received and filed:**

- a. Board of Health Minutes of September 1, 2016 - Receive & File
- 2) **Firefighter application** received from Travis Toth as an Associate member of the Morgan Hose & Chemical Co. No. 1. which was accepted at their July meeting. - Accept/Deny

3) Committee Reports- 1) \_\_\_\_\_

**- PUBLIC WORKS – Councilwoman Kilpatrick**

1) **Minutes & Departmental Reports:**

**\*\*\*Move the following minutes or reports be received and filed:**

- a. Rent Leveling Board minutes of Oct. 11, 2016 - Receive & File
- 2) Committee Reports: 1) \_\_\_\_\_

**- WATER & SEWER/ENVIRONMENTAL – Councilman Rittenhouse**

1) **Minutes & Departmental Reports: (None)**

2) Committee Reports: 1) \_\_\_\_\_

**- RECREATION – Council President Buchanan**

**1) Minutes & Departmental Reports:**

**Move the following minutes or reports be received and filed:**

a) Recreation Advisory Board minutes of September 1, 2016

2) **Special Event Permit Application** received from  
Head over Heels, 287 Cheesequake Rd. to conduct a  
Trunk or Treat event on Oct. 30<sup>th</sup> 2-4pm.  
(Permit Only)

- Approve/Deny

3) Committee Reports: 1) \_\_\_\_\_

• **MAYOR – Kennedy O’Brien**

1) Letter of resignation received from Kenneth P. Kelly, Sr.  
as Chairman of the 9-11 Memorial Committee,  
effective Oct. 15, 2016.

• **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

**- Admin. & Finance**

1) Personnel

a) Authorization to adopt amendments to the employee Handbook  
as required by JIF.

\*\*b) Request received from Eileen Towlen for an unpaid leave of absence  
from her position as Principal Payroll Clerk through Dec. 31, 2016.

**- Planning & Zoning**

**- Public Safety**

**- Public Works**

1) Authorization to advertise for the receipt of bids for HVAC & Boiler  
Maintenance, Repair and Replacement.

2) Authorization to award contract to Tom’s Ford of Keyport, NJ for  
Ford OEM Parts and Services on an as needed basis through the  
NJPA Cooperative purchasing program.

**- Recreation**

**- Water & Sewer**

• **C.F.O. - Wayne Kronowski**

1) 2016 Best Practices Inventory discussion.

2) Annual Assessment of Borough created Authorities

• Housing Authority and

• Sayreville Economic Redevelopment Agency.

a. Do they continue to serve the public interest?

b. Are they more efficient than alternatives in providing services and  
financing public facilities?

• **BOROUGH ENGINEER -Jay Cornell**

1) 2015 Roadway Paving and Reconstruction Project – Phase III.  
Receipt of Bids (Report Attached).

2) Towne Lake Major Subdivision – Sayreville Boulevard South Bond Release  
Request (Report Attached).

3) Camelot at Towne Lake – Bond Release Request (Report Attached).  
Repairs to the Kennedy Park Skate Park.

AGENDA SESSION AGENDA – OCT. 12, 2016

**BOROUGH ATTORNEY - Michael DuPont**

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- **EXECUTIVE SESSION –** -  
(Motion to enter into closed session) – Time: \_\_\_\_\_  
- Reconvene - Time: \_\_\_\_\_
  
- **PUBLIC PORTION** Mayor will open to public – **\*5 Minute Limitation**,
  
- **ADJOURNMENT - Time \_\_\_\_\_**