

**BOROUGH OF SAYREVILLE**  
**AGENDA**  
**MAYOR & BOROUGH COUNCIL MEETING**  
**SEPTEMBER 26, 2011**

1. **CALL TO ORDER**

- a. Short Prayer & Salute to Flag
- b. Statement of Publication
- c. Roll Call
- d. Approval of Previous Council Meeting Minutes:
  - Feb. 8, 2011 Budget Workshop
  - April 25, 2011 Agenda Meeting
  - May 19, 2011 - Receipt of Bids (Voice/MPLS Services)
  - May23, 2011 Regular Meeting/Business Session

2. **PRESENTATIONS**

- a) Middlesex County Department of Transportation
  - Steve Fittante, Director
- b) Zoning Review Advisory Committee Final Recommendations  
**(Postponed from the Sept. 12, 2011 meeting)**

3. **OLD BUSINESS**

- a. Public hearing on the following Ordinance(s):
- b. Other

3. **NEW BUSINESS:**

- a. **Introduction of the following Ordinance(s): (None)**
- b. Other

4. **CONSENT AGENDA/RESOLUTIONS**

- ***PUBLIC PORTION ON CONSENT AGENDA ITEMS ONLY***  
(Open meeting to the Public for questions and comments on Consent Agenda Resolutions Only)  
(Motion to Close Public Portion and adopt Consent Agenda Resolutions on Roll Call Vote)

# 2011-215 Bill Resolution.

# 2011-216 Memorializing the following action taken by the Governing Body on September 12, 2011:

- a) Approving Raffle applications received from St. Stanislaus HSA for an Off Premise Drawing – Calendar Raffle to be conducted from January 2012 – June 2012 (RA:1715).
- b) Approving Request to display three promotional banners received from St. Stan’s Parish to promote the HSA Annual Oktoberfest. Banners are to be displayed on the following poles:
  1. Poles JC643SE/JC621SE – Main St. & MacArthur Ave.
  2. Poles BT5SAR/BT1944 – Washington Rd. near Parkway Overpass
  3. Poles JC519SE/BT279SE – Washington Rd. & Bissett St.

#2011-217 Memorializing action taken at the September 12, 2011 meeting, authorizing the Business Administrator to prepare and Borough Clerk to publish a Request for Qualifications (RFQ) for a financial adviser to perform underwriting services for the proposed bond sale and additional bond refinancing.

- #2011-218 Authorizing the execution of a renewal with State Department of Treasury Office of Workforce Initiative & Development, Employee Advisory Service for the provision of services associated with the Borough's Employee Assistance Program.
- #2011-219 Awarding contract as a result of a publicly advertised RFQ for the provision of legal services associated with the development and implementation of a Request for Proposal (RFP) including the negotiation of a Power Purchase Agreement (PPA) for the Borough. The costs for the RFP related work shall be consistent with current Borough paid rates. The cost of implementation and construction is projected to be covered by the selected developer(s) as a result of the RFP as is typical with this type of project.
- # 2011-220 Authorizing the Renewal of PRCL #1219-33-011-008 issued to Ethan H. LLC trading as Prime Time Sports Bar & Billiard Café for the 2011-2012 License Term, with Conditions.
- #2011-221 Authorizing the Borough Clerk to advertise for public bid for HVAC Replacement, Repair and Maintenance Services.
- #2011-222 Authorizing the Borough Clerk to advertise for public bid for Uniform Rental and Cleaning Services.
- #2011-223 Awarding contract for repairs to the Morgan First Aid Squad Elevator to Standard Elevator Company as a result of a public bid.
- #2011-224 Awarding contract for Traffic Signal Repairs and Electrical Services to Jen Electric, Inc., Springfield, NJ.
- #2011-225 Waiving Construction permit fees for repair work necessitated for all properties affected by Hurricane Irene for an initial period through October 31, 2011.
- #2011-226 Appointing Matthew Winston as Truck Driver (permanent) in the Public Works Department, effective September 27, 2011.
- #2011-227 Awarding contract for the Improvements to Kennedy Park Spillway to Team Equipment of Cedar Grove, subject to the waiver of minor irregularities.
- #2011-228 Awarding contract for the Borough Hall Roof & Cupola Repair to Northeast Roof Maintenance of Perth Amboy, subject to the waiver of minor irregularities.
- #2011-229 Authorizing the submission of a grant application and execution a Grant Agreement with the New Jersey Department of Transportation for the Ernston Road Improvements.
- #2011-230 Authorizing the submission of a Grant application and execution of a Grant Agreement with the New Jersey Department of Transportation for the Bordentown Avenue pedestrian Improvements.

**RESOLUTIONS TO BE READ IN FULL:**

5. COMMUNICATIONS/COMMITTEE REPORTS

DISPOSITION:

- ADMINISTRATIVE & FINANCE – Councilman Perrette
  - a) **Minutes:**
    - Board of Education - August 16, 2011 and September 6, 2011.  
- (move to) Receive & File
  - b) Application received for a Person to Person Transfer of PRCL #1219-33-001-013, from: Sting Rays, Inc., to: Deko Lounge, Inc. located at 1979, Rt. 35, P.O. South Amboy in accordance with all current conditions contained on the license and their serving the balance in suspension days as outlined in settlement resolution adopted on September 12, 2011.  
- Action Required-  
If approved Resolution is Required.
  - c) Received Memorandum of Judgment from the Middlesex County Tax Board regarding Tax Appeal filed covering 281 Johnson lane, Block 371, Lot 1.02 for year 2011.  
- Referred to Tax Counsel
  - d) Approving Raffle applications received from Wilson School PTO, Inc. for an On-Premise 50/50 to be conducted on October 21, 2011. -Action Required
  - e) **Reports:**
    - Municipal Clerk’s report for the month of August, 2011. - (move to) Receive & File
- PLANNING & ZONING – Councilman Henry
  - a) **Minutes**
    - Middlesex County Planning Board – June 14, 2011
    - Sayreville Housing Authority - June 14, 2011  
- (move to) Receive & File
- PUBLIC SAFETY – Councilman Bella
  - a) **Minutes**
    - Board of Health – June 2, 1011  
- (move to) Receive & File
  - b) Request for **coin toss** at the intersection of Ernston & Washington Roads received from:
    - Sayreville Wrestling Assoc. parents Group  
On November 19<sup>th</sup> (rain date Nov. 20<sup>th</sup>).  
( Clerk will advise of new policies)  
- Action Needed.  
(motion to approve/disapprove)
  - c) **Reports:**
    - Municipal Court’s Report for the month of August, 2011.
    - County Board of Health for the months of June, July & August, 2011.
    - Registrar’s Report for the months of June, July & August, 2011.
    - Fire Prevention Reports for the month of August, 2011. - (move to) Receive & File.

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- **PUBLIC WORKS** – Councilman Buchanan
  - a) **Minutes**
    - Rent Leveling Board – September 13, 2011 - (move to) Receive & File
  - b) Request to display one promotional banner received from Our Lady of Victories HSA promoting their annual Christmas Bazaar are to be displayed on the following poles:
    - 1. Poles JC519SE/BT279SE – Washington Rd. & Bissett St. -**Action Required**
- **RECREATION** – Councilwoman Eicher
  - b) **Reports:**
    - Recreation Director’s Report for the month of August, 2011. - (move to) Receive & File.
- **WATER & SEWER** – Councilman Kelly
  - a) **Reports:**
    - Water & Sewer Director’s Report for the month of August, 2011. - (move to) Receive & File.
- **MAYOR** – Kennedy O’Brien

**BUSINESS SESSION– September 26, 2011**

1. **NEW BUSINESS**
2. **BUSINESS ADMINISTRATOR - Jeffrey Bertrand**

**Administration & Finance:**

- a. Authorization to execute Lease/Vehicle Retirement Agreement to accept full ownership of the Senior Bus that was purchased through the FTA Section 5310 Program. There are no additional costs for this transaction.
- b. Authorization to contract the firm of Wilentz, Goldman, and Spitzer as a result of a publicly advertised RFQ for the provision of legal services associated with the development and implementation of a Request for Proposal (RFP) including the negotiation of a Power Purchase Agreement (PPA) for the Borough. The costs for the RFP related work shall be consistent with current Borough paid rates. The cost of implementation and construction is projected to be covered by the selected developer(s) as a result of the RFP as is typical with this type of project.

**Public Works:** none

**Recreation:** none

**Water & Sewer:** none

**Public Safety:** none

**Planning & Zoning:** none

**Personnel:** none

3. **C.F.O.- Wayne Kronowski**

I - Un-appropriated/Unfinanced Capital Items (See Attached)

II - Emergency Appropriation for Hurricane Irene Expenses

III - Bill List Resolution

4. **ENGINEER -Jay Cornell**

I - Liberty Street Erosion Problem - Review of Roadway Damage (Report Attached)

II - NJ Department of Transportation - Local Aid Infrastructure Grant (Verbal Report)

5. **BOROUGH ATTORNEY - Michael DuPont**

6. **PUBLIC PORTION**

Mayor will open to public.

Motion to close public portion.

7. **EXECUTIVE SESSION**

Motion to Enter into Closed Session / Roll Call

Motion to Reconvene / Roll Call

8. **ADJOURNMENT**

