**BOROUGH OF SAYREVILLE AGENDA - COMBINED MEETING**

**MAYOR & BOROUGH COUNCIL MONDAY, JULY 8, 2013**

1. **CALL TO ORDER** - Time \_\_\_\_\_\_\_\_

a) Short Prayer & Salute to Flag

b) Statement of Publication

**This July 8th, 2013 combined Meeting of the Mayor and Borough Council**

**has been advertised and posted in accordance with Open Public Meetings Act, Chapter 231, Public Law, 1975.**

c) Roll Call:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Buchanan | Eicher | Henry | McGill | Melendez | Novak |
| Present |  |  |  |  |  |  |
| Absent |  |  |  |  |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Mayor | BA | CFO | Engineer | Attorney | Clerk |
| Present |  |  |  |  |  |  |
| Absent |  |  |  |  |  |  |

d) Approval of prior Minutes of the Mayor and Borough Council:

(Motion to approve, subject to correction if necessary)

(Only those council members in attendance at these meetings can vote)

2. **PROCLAMATION &** **PRESENTATION (None)**

**3. SWEARING IN OF POLICE OFFICER KEVIN SOTO**

**4. OLD BUSINESS**

a. Public Hearing on the following Ordinance(s):

**ORDINANCE #222-13**

**BOND ORDINANCE AMENDING BOND ORDINANCE NUMBER 35-07 FINALLY ADOPTED SEPTEMBER 24, 2007 BY THE BOROUGH OF SAYREVILLE, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, IN ORDER TO PROVIDE FOR A CHANGE IN THE**

**IMPROVEMENTS AUTHORIZED BY SUCH ORDINANCE**

Road Improvements

(Co. Novak, Admin. & Finance – Public Hearing July 8, 2013)

**ORDINANCE #223-13**

**AN ORDINANCE SUPPLEMENTING AND AMENDING ORDINANCE #149-10 FIXING THE SALARIES OF CERTAIN BOROUGH OFFICIALS, OFFICERS AND EMPLOYEES FOR THE YEARS 2010, 2011, 2012**

Supervisor Senior Citizen Activities - $59,000.00 – 68,000.00

(Co. Novak, Admin. & Finance – Public Hearing July 8, 2013)

**5**. **NEW BUSINESS:**

**Supplemental debt statement filed as of 7/8/13**

a**.** Introduction of the following Ordinance(s):

**ORDINANCE #224-13**

**BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF VEHICLES AND**

**EQUIPMENT IN, BY AND FOR THE BOROUGH OF SAYREVILLE, NEW JERSEY,**

**APPROPRIATING $1,470,000 THEREFOR AND AUTHORIZING THE**

**ISSUANCE OF $1,400,000 BONDS OR NOTES OF THE BOROUGH FOR**

**FINANCING PART OF SUCH APPROPRIATION**

Agenda – July 8, 2013

**6. CONSENT AGENDA/RESOLUTIONS**

PUBLIC PORTION ON CONSENT AGENDA ITEMS ONLY

(Mayor opens the meeting to the Public for questions and comments on Consent Agenda Resolutions Only)

(Motion to Close Public Portion and adopt Consent Agenda Resolutions on Roll Call Vote)

#2013-177 Bill Resolution

#2013-178 Appointing Jennifer Krushinski as Supervisor-Senior Citizen Activities, effective July 9, 2013.

#2013-179 Authorization for the Tax Collector to refund a portion of 2011 and 2012 taxes for Block 442.11, Lot 221, due to the approval of 100% Disabled Veteran Tax Exemption by the Tax Assessor effective September 8, 2011.

#2013-180 Approving application for Trailer License submitted by St. Stanislaus Kostka

Parish to locate one (1) temporary storage trailers on church property.

#2013-181 Awarding contract for Water Treatment Chemical, Sodium Hypochlorite

to Miracle Chemical Company for their low bid price of $95,490.00.

#2013-182 Authorizing and directing the proper borough officials to prepare and advertise a Request for Proposals for the development of the Borough of Sayreville’s Application to the Community Rating System program being offered by the National Flood Insurance Program through FEMA.

#2013-183 Authorizing the Discharge of Mortgage on property located at

Block 168.01, Lot 88 commonly known as 5 Dolan Street.

#2013-184 Authorizing the Discharge of Mortgage for property located at

Block 137, Lot 233 commonly known as 76 Whitehead Avenue.

#2013-185 Resolution amending the 2013 Budget to include a grant from the

Robin Hood Foundation in the amount of $165,000.00.

#2013-186 Authorizing a Special Emergency Appropriation pursuant to

N.J.S.A. 40A:4-54 to provide funds for response to the extraordinary

expenses resulting from the damage caused by Hurricane Sandy.

#2013-187 Releasing driveway improvement bond in the total amount of $2,000.00 for Block 136.16, Lot 118, 22 Paige Terr. within K-Land 5 & 59/Towne Lake since all the previously outstanding work has been satisfactorily completed.

#2013-188 Releasing driveway improvement bonds in the amount of $4,000.00 for Block 136, Lot 160, 5 Orta Court and Block 136.15, Lot 16, 4 Buszek Ct. within K-Land No. 5 & 59/Towne Lake since all the previously outstanding work has been satisfactorily completed.

#2013-189 Releasing the supplemental bonds($107,960.64 Performance Bond and $11,995.63 cash bond) for Orta Court within the Towne Lake Major Subdivision since all the previously outstanding work has been satisfactorily completed.

#2013-190 Authorizing the issuance of a Special Event Permit to Faith Fellowship Ministries World Outreach Center to hold their Annual Car, Bike & Truck Show on their property.

**RESOLUTIONS TO BE READ IN FULL & VOTED ON:**

- Discussion on Resolutions to be read in full (if any)

- Open each to the public for questions or comments/close/approve or deny.

Business Session Agenda - July 8, 2013

**7. BUSINESS SESSION AGENDA**

**COMMUNICATIONS & COMMITTEE REPORTS \* DISPOSITION:**

* **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

a) **Minutes & Departmental Reports:**

- Move the following Minutes and or Reports be Received & Filed:

1) - Board of Education Minutes – May 28, 2013 - Receive & File

2) - Board of Education Minutes – June 11, 2013 - Receive & File

3) - Investment Activity Report for April & May, 2013 - Receive & File

b) Application to **Extend Licensed Premises** received from

**IKON at Route 35,** Corp. to extend their licensed premises

to the lower level parking lot to conduct an event entitled

“Zoo Fest Wildlife Wednesday” on August 7, 2013

(8/8 rain date) from 11:00am-10:00pm. - Approve/Disapprove

c) Application for Special Permit for Social Affair received

from **Our Lady of Victories R.C**. **Church** to serve beer

and wine at their Oktoberfest to be held at Monsignor

Dalton Hall on October 5, 2013 from 6:30pm to 10:30pm. -Approve/Disapprove

d) Receipt of Tax Appeal received for:

|  |  |  |  |
| --- | --- | --- | --- |
| 1965 Rt. 35 Associates, LLC | 453 | 6 | 1965 Hwy 35 |

- Receive & File

e) Committee Reports:

1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* **PLANNING & ZONING – Councilman McGill**

a) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

1) Board of Adjustment Minutes of May 22, 2013. - Receive & File

b) **Public Notices & Notices to the Borough of Sayreville as**

**an Adjacent property Owner**: For an application before the

Zoning Board of Adjustment on July 17, 2013 submitted for

construction of a 5,000 sq. ft Office building at

50 So. Minnisink, Parlin - Receive & File

c) **S.E.R.A.**

Received Resolution requesting the Mayor and Borough Council

Consider Amending the Route 35 Redevelopment Plan to

incorporate the proposed Melrose Area. -Approve/Disapprove

Resolution required.

* **PUBLIC WORKS – Councilman Henry**

a) Minutes & Departmental Reports:

- Move the following Minutes/Reports be Received& Filed:

b) Authorization for CME to prepare plans and specifications for

the Sayreville Emergency Squad Roof Replacement and upon

approval of said plans and specifications authorizing the

the borough clerk to advertise for bids. - Approve/Disapprove

Resolution required.

Business Session Agenda - July 8, 2013

* **RECREATION – Councilwoman Eicher**

a) **Minutes & Departmental Reports:**

- Move the following Minutes/Reports be Received & Filed:

1) Cultural Arts Council - January 9, 2013. - Receive & File

b) **Applications received for Special Event Permits** from:

Detective Louis Becker –& the Sayreville Police Department

to conduct a “National Night Out” event at Kennedy Park

on August 6, 2013 from 5pm-9pm.

Estimated cost of labor to be $1,572.96. - Approve/Disapprove

Resolution required.

c) Committee Reports:

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* **WATER & SEWER/ENVIRONMENTAL – Councilman Melendez**

a) **Minutes & Departmental Reports:**

**-** Move the following Minutes/Reports be Received & Filed:

b) Committee Reports

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* **PUBLIC SAFETY – Council President Buchanan**

a) **Minutes & Departmental Reports:**

Move the following Minutes be Received & Filed: (none)

b) **Request to conduct a Coin Toss received from:**

Sayreville Recreation Wrestling, for Coin Toss to be held on

Saturday October 12, 2013 from 10am-2pm at the intersection

of Washington Rd. and Ernston Rd.

(Approval from County received) - Approve/Disapprove

Resolution required.

d) **Fireman’s Application and Letter of Acceptance**

Received from President Park Fire Co., No. 1 for

Jesse Zupko as a regular member -Approve/Disapprove

Resolution required.

c) Committee Reports:

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* **MAYOR – Kennedy O’Brien**

* **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

* 1. Request to Install Banners received fromSayreville Police Department for “National Night Out”, two banners to be installed at the intersection of

Washington Rd. and Bissett St. and on poles located on Washington Rd. near the NJ Parkway overpass (Approval from JCP&L received)

* 1. Received updated appraisal from Sockler Realty for property known as Block 257.02, Lot 1.01, Chevalier Avenue in the amount of $10,000.00. Requesting authorization to accept appraisal and enter into contract with SERA for the Sale of Chevalier Avenue. (Ordinance is necessary)

* **C.F.O.- Wayne Kronowski**

1. Bill List Resolution
2. Public Hearing on Vehicle and Equipment Bond Ordinance
3. Introduction of the following Bond Ordinances:

Various Improvements $315,000.00

Various Park Improvements $200,000.00

* **ENGINEER -Jay Cornell** 
  1. Old Bordentown Ave. Water Treatment Plant – Relocation of Water/Sewer

Department

* 1. Improvements to Gondek Dr. –Closeout of Contract and Change Order (Verbal Report)
  2. Improvements to Hart St. – Replacement of Water Service (Verbal Report)
* **BOROUGH ATTORNEY - Michael DuPont**

2) Authorization to prepare Ordinance establishing the Borough of Sayreville’s –

Sayreville Alliance for Family Education (SAFE) Committee. We currently have a Resolution the State is requiring it be done by Ordinance.

**8. PUBLIC PORTION**

Mayor will open to public.

Motion to close public portion.

**9**. **EXECUTIVE SESSION –**

**Motion** to Enter into Closed Session - Roll Call

**Motion** to Reconvene –

**10. ADJOURNMENT**

Motion-Roll Call