

1. **CALL TO ORDER** - Time _____

a) Short Prayer & Salute to Flag

b) Statement of Publication

c) Roll Call:

d) Approval of prior Minutes of the Mayor and Borough Council:

(Motion to approve, subject to correction if necessary)

(Only those council members in attendance at these meetings can vote)

☒ April 8, 2013 - Combined Meeting

☒ April 8, 2013 - Executive Session

☒ April 8, 2013 - Special Meeting/Executive Session

2. PROCLAMATION & PRESENTATION

- Certificates of Appreciation being presented to the following for their fund raising efforts to help the affected residents of Super Storm Sandy by making and selling potholders:

- Makenna Switzer, Dylan Switzer and their grandmother Cindy Switzer

- Certificates of Recognition being presented to the following students and teachers for their outstanding talent – **Celebrate NJ 2013 Best of the Best Award:**

- Author Award

- Anthony Albino and his teacher Mrs. Stricker

- Class Award – NJ State Quilt

- Mrs. Stricker's and Ms. Lori Stapleton's Fourth Grade Class

3. OLD BUSINESS

a. Public Hearing on the following Ordinance(s):

ORDINANCE #220-13

BOND ORDINANCE PROVIDING FOR THE REPLACEMENT OF THE FLOATING BOAT DOCKS AT BUCHANAN PARK IN, BY AND FOR THE BOROUGH OF SAYREVILLE, NEW JERSEY, APPROPRIATING \$400,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$380,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING PART OF SUCH APPROPRIATION

(Co. Novak, Admin. & Finance Committee – Public Hearing, May 28, 2013)

4. NEW BUSINESS:

a. Introduction of the following Ordinance(s):

ORDINANCE #221-13

AN ORDINANCE AUTHORIZING THE BOROUGH OF SAYREVILLE ENTER INTO A COOPERATIVE PRICING AGREEMENT WITH SOMERSET COUNTY FOR THE PURCHASE OF LEAF BAGS

(Co. Henry, Public Works Committee – Public Hearing June 10, 2013)

May 28, 2013

5. CONSENT AGENDA/RESOLUTIONS

PUBLIC PORTION ON CONSENT AGENDA ITEMS ONLY

(Mayor opens the meeting to the Public for questions and comments on Consent Agenda Resolutions Only)
(Motion to Close Public Portion and adopt Consent Agenda Resolutions on Roll Call Vote)

- #2013-125 Bill Resolution
- #2013-126 Authorizing the Borough Engineer to prepare plans and specifications for the purchase of One (1) Tandem Hook Lift Truck for a fee not to exceed \$2,500.00 and upon approval of the plans and specifications the Borough Clerk is also herein authorized to advertise for bids.
- #2013-127 Authorizing the execution of a contract with Goose Control Technology for the removal of geese and associated services for the 2013 season.
- #2013-128 Authorization to combine all municipal fees (including Special Event and Food Handlers) into one general fee of \$300 for all vendors for participation in the Independence Day Celebration on June 29, 2013 (Rain date June 30). This action does not eliminate the requirements for each vendor to obtain such necessary permits.
- #2013-129 Approving and authorizing the issuance of a Special Event Permit to Truman School PTO to conduct a Free Movie Night for the families of Truman School on Friday, May 31, 2013 (rain date June 14, 2013) from 8:15 – 10:30 P.M. Any fees associated with this event will be billed at a later date.
- #2013-130 Approving and authorizing the issuance of a Special Event permit to the Sayreville PBA Local #98 to conduct their Annual PBA Picnic on August 18, 2013 at Burkes Park from 1:00 P.M. - 6:00 P.M. Any fees associated with this event will be billed at a later date.
- #2013-131 Approving and authorizing the issuance of a Special Event Permit to the Faith Fellowship Ministries WOR to conduct their Annual Car, Bike and Truck Show on September 21, 2013 from 12 Noon – 5:00 P.M. Any fees associated with this event will be billed at a later date.
- #2013-132 Awarding contract for the Replacement of Floating Docks at Buchanan Waterfront Park to Bird Construction of Bayville, NJ on their low bid price of \$360,600.00 subject to the waiver of minor irregularities.
- #2013-133 Authorizing the Borough Clerk to advertise for the receipt of bids for Sodium Hypochlorite (Water Dept. Chemical).
- #2013-134 Affirming the Borough of Sayreville's Civil Rights Policy with respect to all officials, appointees, employees, prospective employees, volunteers, independent contractors and members of the public that come into contact with municipal employees, officials and volunteers.
- #2013-135 Authorizing the execution of a Consent Letter for T-Mobile to upgrade their equipment on the Pulaski Avenue Water Tank.
- #2013-136 Authorizing the execution of a Direct Install Program Participation Agreement with Tri State Lighting and Energy, participating contractor with the Board of Public Utilities.
- #2013-137 Authorizing the renewal of a maintenance/service agreement with QED for the computerized dispatching system located in the Police Department.

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- #2013-138 Authorizing the purchase of 80 police safety vests through State Contract #A81297 at a cost not to exceed \$71,508.15 and authorizing the Police Department to apply for a grant from the US Dept. of Justice, Bureau of Justice Assistance.
- #2013-139 Appointing Andrew Landstrom, Fire Prevention Specialist, Permanent P/T, effective May 14, 2013, from a DOP Certification.
(Replacing a previous employee.)
- #2013-140 Appointing Kevin Soto as Police Officer, effective, June 3, 2013, as a result of action and decision of the Department of Personnel (DOP).
- #2013-141 Authorizing the execution of an Access/Easement Agreement with ARC/HRDD
- #2013-142 Awarding contract 2010 Roadway Paving & Reconstruction Project –IV to A-Team Concrete of South River on their low bid price of \$920,998.00, subject to the waiver of minor irregularities.

RESOLUTIONS TO BE READ IN FULL & VOTED ON:

- Discussion on Resolutions to be read in full (if any)
- Resolutions to be read.
- Open each to the public for questions or comments/close/approve or deny.

- #2013-143 Authorizing the submission of an application for grant funding under the Safe and Secure Communities Program.
- #2013-144 Renewing PRCL #1219-33-027-002 PeterPank Diner for the 2012-2013 Licensing Term – Tax Clearance approved.

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BUSINESS SESSION

**6. BUSINESS SESSION AGENDA
COMMUNICATIONS & COMMITTEE REPORTS**

*** DISPOSITION:**

• **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

a) **Minutes & Departmental Reports:**

- Move the following Minutes and or Reports be Received & Filed:

- 1) Board of Education Minutes of February 19, March 5, March 26, April 9 and April 23, 2013.
- 2) Municipal Clerk's report for the month of April, 2013.

- Receive & File.

b) Received the following **application(s) for Bingo/Raffle Licenses:**

- i) Application from St. Stanislaus Kostka R.C. Church to conduct an Off Premise Raffle on 21 various dates from Aug. – Dec. 2013 (RA:1812)
- ii) Application from St. Stanislaus Kostka Church to conduct Bingo Games on Sept. 14, Oct. 12 & Nov. 9, 2013 (BA-479).

(Applications available upon request)

- (motion) Approve/Disapprove

c) Received notice of a Public Meeting from NJ Transit to solicit comments from business owners who have sought contracts with NJ Transit and its bidding process.

- Receive & File.

d) Committee Reports:

- 1) _____

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• **PLANNING & ZONING – Councilman McGill**

a) **Minutes & Departmental Reports:**

Move the following Minutes and or Reports be Received & Filed:

- 1) Middlesex County Planning Board Minutes - April 9, 2013
- 2) Zoning Board of Adjustment Minutes – April 24, 2013
- 3) Sayreville Housing Authority Minutes – April 9, 2013
- 4) Construction Official's report for the month of April, 2013
- 5) Fire Prevention report for the month of April, 2013

- Receive & File

b) Committee Reports:

1. _____

-

• **PUBLIC WORKS – Councilman Henry**

a) Minutes & Departmental Reports:

Move the following Minutes and or Reports be Received & Filed:

- 1) Rent Leveling Board Minutes – May 14, 2013
- 2) Parks Supervisor's report for the month of April, 2013
- 3) Road Supervisor's report for the month of April, 2013
- 4) Garage Services Supervisor's report for the months of March & April, 2013
- 5) Sanitation Supervisor's report for the month of April, 2013

- Receive & File

b) Request from the Shade Tree Commission to have Ms. Koslov removed as a member due to her consecutive meeting absences.

- _____

c) Committee Reports:

1. _____

- _____

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- **RECREATION – Councilwoman Eicher**

a) Minutes & Departmental Reports: **(none)**

b) Committee Reports:

1. _____ - _____

- **WATER & SEWER/ENVIRONMENTAL – Councilman Melendez**

a) Minutes & Departmental Reports:

1) Water & Sewer Director's report for the month of April, 2013 - Receive & File.

b) Authorization for a One (1) year extension for Labor & Equipment for Water Mains and/or Sanitary & Storm Sewer Contract with B&W Construction Co. of NJ, Inc. There is no increase in price related to this extension.

- Resolution required - Approve / Disapprove

c) Notice of retirement received from Robert Litz from his position as Senior Water Treatment Plant Operator effective December 31, 2013. - Receive & File.

d) Committee Reports

1. _____ - _____

- **PUBLIC SAFETY – Council President Buchanan**

a) **Minutes & Departmental Reports:**

Move the following Minutes be Received & Filed:

1) Court Administrator's report for the month of April, 2013

2) Board of Health's Registrar & County Report for the month of April, 2013 - Receive & File.

b) Request for a Block party received from the residents of Dunlap Drive (from Albert Drive through Florence Drive) on Sat. July 27, 2013 from 9:00 A.M.- Midnight (rain date Aug. 3 or 10th).

- Also requesting permission for a DJ from 5-9PM,

-An inflatable bouncy

- and a fire hydrant be opened for the enjoyment of the children .

(certificate of insurance is required to be posted for an inflatable on public property).

(must adhere to Noise Ordinance).

- Approved/Disapproved

c) Firemen's Application received from Kevin L. Connors, Jr.

as a regular member of the President Park Fire Co.

was accepted at their April 25, 2013 meeting.

-Approved/Disapproved

d) Request for Canister Drive received from the President Park Fire House to solicit funds on November 29, 2013 from 10AM- 2PM.

- Approved/ Disapprove

e) Committee Reports:

1. _____ - _____

- **MAYOR – Kennedy O'Brien**

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- **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- 1) Request received from Legacy Riding Stables to proceed with “Phase II” for the expansion of their horse riding facility, to include a boarding facility. With that they also need an on-site worker to attend to emergency supervision of the horses when Legacy is closed as due to the number of break-ins and considerable damage, theft of property and injury to a horse. Supervisor will need and has his own house trailer which is self contained and Legacy will cover all costs associated with the placement of trailer on the horseback Riding Concession located at Julian Capik nature Preserve.
- 2) PBA Local #98 –
 - Request for the use of the portable stage for use at their annual picnic on August 18, 2013 at Burkes Park.
 - Request for a reduced rate for the rental of Burkes Park for picnic.
- 3) Discussion on Proposal submitted by Jeffrey Ward & Associates for the following:
 - Buyout Counseling Services
 - Demolition Program Management
 - General Support.
- 4) Resolution required to execute an agreement with Easter Seals of New Jersey to continue participation in the Senior Community Service Employment Program. Presently there is one individual assigned to the Senior Center. No expenditure of funds on the part of the Borough.
- 5) Closed Session – Communication Operator’s Schedule

- **C.F.O.- Wayne Kronowski**

1. Bill List Resolution

- **ENGINEER -Jay Cornell**

- 1.

- **BOROUGH ATTORNEY - Michael DuPont**

7. PUBLIC PORTION

Mayor will open to public.
Motion to close public portion.

8. EXECUTIVE SESSION –

Motion to Enter into Closed Session - Roll Call

Motion to Reconvene –

9. ADJOURNMENT

Motion-Roll Call