

<b>BOROUGH OF SAYREVILLE</b>	-	<b>AGENDA MEETING</b>
<b>Monday, March 28, 2016</b>		

**1. CALL TO ORDER - Time \_\_\_\_\_**

- a) Salute to the Flag
- b) Statement of Publication
- c) Roll Call

**2. OLD BUSINESS:**

**3. NEW BUSINESS:**

**4. COMMUNICATIONS & COMMITTEE REPORTS**

**DISPOSITION**

• **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

a) **Minutes & Departmental Reports:**

- 1) Board of Education Regular Meeting Minutes of March 1, 2016. - Receive & File
- 2) Municipal Clerk’s report for the month of Feb. 2016
- 3) CFO’s Investment Activity report for the months of Feb. 2016.
- 4) Office on Aging Supervisor’s report for the month of Feb., 2016.

b) Applications for **Bingo/Raffle Licenses** received from the following Organizations:

- 1) **St. Stanislaus Kostka R.C. Church** to conduct an On Premise 50/50 and an On-Premise Draw (Pull Tab) Raffle on June 22, 23, 24, 25, 2016 (RA:2022 & RA:2023). - Approved/Denied

c) Applications for **Social Affair Permit** received from:

- 1) Fighters Law Enforcement Brothers MC to serve beer on May 1, 2016 at their fundraiser being held at Burkes Park. - Approved/Denied

d) **2016 Tax Appeal(s) received from:**

Plaintiff/Petitioner	Block	Lot	Address
North Jersey Steel & Structural Corp.	246	1.05	Rear of Main Street
Gerdau Amersteel US, Inc.	246	1.07	Off Main Street
Torsiello Construction & Management	427.01	1	2045-2047 Hw. 35
106 Fort Dix Realty LLC	292.03	3	Highway 35
106 Fort Dix Realty LLC	295	3	6056 Highway 35 & 9
Michael Vail, Trustee	276	8	7076 Highway 35 & 9

- Forward to Tax Counsel

e) Authorization for CME Associates to prepare an **update to the 2005 Open Space Plan.**

- \_\_\_\_\_

f) Committee Reports: 1) \_\_\_\_\_

• **PLANNING & ZONING – Councilman Grillo**

a) **Minutes & Departmental Reports:**

**Move the following reports/minutes be received & filed:**

- 1) Planning Board Minutes of March 2, 2016
- 2) Construction Officials report, Zoning and Code Enforcement report, Fire Prevention report all for the month of February, 2016.
- 3) Board of Adjustment Minutes of Feb. 24, 2016. - Receive & File

b) Received the following **Planning Board Resolution** that were **Memorialized on March 16, 2016.**

- 1) **MCUA, Application for Capital Project Review was granted.**
- 2) **Sandra & John Jedrusiak**, Minor Subdivision, 67 Harding Ave, Blk 355, Lots 68, 68, 131 & 132.
- 3) **Pure Event Center, Inc.**, Amended Site Plan, 1970 Route 35, Blk. 425, Lot 1&2; 424, Lot 1.04 - Receive & File.

• **PLANNING & ZONING - Continued**

- c) Received the following Notices:
  - 1) Of an **application before** the April 6, 2016 **Planning Board** meeting seeking a minor subdivision for property located at 9 Frazee Avenue (Blk. 306, Lot 31) to cause two conforming lots.
  - 2) **Public Hearing Report** received from the **NJ Turnpike Authority** for the **Garden State Parkway Interchange 125 Improvements Project** located in the Borough of Sayreville, Milepost 125.1 to 128.7.  
(Report is on file in the Borough Clerk’s office or on the Turnpike website)
  - 3) Notice of an application for **Flood Hazard Area Permit** being submitted to the **NJDEP by the Garden State Parkway for Culvert Repair** at Milepost 123.8 (Notice of 15 day comment period).
  
- d) Discussion on **amending Chapter VII of the Revised General Ordinances, Section 7-25.4 Commuter Parking** to implement emergency parking measures in the event of the regularly scheduled bus or rail service being interrupted due to circumstances such as work stoppages, strikes, natural disasters, weather or other emergencies or events (draft in packet). \_\_\_\_\_

e) Committee Reports: 1) \_\_\_\_\_

• **PUBLIC SAFETY – Councilman Lembo**

- a) **Minutes & Departmental Reports:**  
**Move the following Reports/Minutes be received & filed:**
  - 1) Board of Health reports for the month of Feb. 2016
  - 2) Court Administrator’s report for the month of Feb. 2016 - (move to) Receive & File

b) Committee Reports- 1) \_\_\_\_\_

• **PUBLIC WORKS – Councilwoman Kilpatrick**

- a) **Minutes & Departmental Reports:**  
**Move the following minutes or reports be received and filed:**
  - 1) All Public Works Supervisors’ reports for the month of Feb. 2016.
  - 2) Public Works Director’s report for the month of Feb. 2016 - (move to) Receive & File

b) Committee Reports: 1) \_\_\_\_\_

• **WATER & SEWER/ENVIRONMENTAL – Councilman Rittenhouse**

- a) **Minutes & Departmental Reports:**  
**Move the following minutes or reports be received and filed:**
  - 1) Water & Sewer Director’s report for the month of February, 2016  
- (move to) Receive & File

b) Committee Reports: 1) \_\_\_\_\_

• **RECREATION – Council President Buchanan**

- a) **Minutes & Departmental Reports:**  
**Move the following minutes or reports be received and filed:**
  - 1) Recreation Director’s report for the month of Jan. 2016. - (move to) Receive & File

• **RECREATION Continued**

b) **Request for fees to be waived** received from:

1) L.E.A.D., Inc. to waive fees associated with the carnival at Kennedy Park on July 19, 20, 21, 22, 23, & 24, 2016.

\* Previously fees were waived for Rec. App fee, daily park use fee, carnival permit fee & fireworks fees. All other DPW and Police manpower were billed accordingly.

- Approved/Denied  
(Resolution required)

c) Committee Reports: 1) \_\_\_\_\_

• **MAYOR – Kennedy O’Brien**

• **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

**- Admin. & Finance**

a) Application received from Cablevision of Raritan Valley for a 10 Year Franchise Renewal term as permitted under the NJ Cablevision Television Act.

**- Planning & Zoning**

**- Public Safety**

a) Authorization to contract with Extra Duty Solutions, Inc. of Westport, CT for a Police Off-Duty Detail Management System. (Proposal report in packet)

**- Public Works**

a) Authorization to appoint a Mechanics Helper, effective, May 1, 2016 in the Garage Services Division (see packet for more information).

**- Recreation**

**- Water & Sewer**

• **C.F.O. - Wayne Kronowski**

• **BOROUGH ENGINEER - Jay Cornell**

1. Modifications to the Former Bordentown Avenue Water Treatment Plant Building – Change Order (Verbal Report)

• **BOROUGH ATTORNEY - Michael DuPont**

5. **EXECUTIVE SESSION**

(Motion to enter into closed session) – Time: \_\_\_\_\_

- Reconvene - Time: \_\_\_\_\_

6. **PUBLIC PORTION** Mayor will open to public – **\*5 Minute Limitation**

7. **ADJOURNMENT - Time \_\_\_\_\_**