

Mayor O'Brien opened the Agenda Meeting at 7:20PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Farbaniec announced that this Agenda Meeting being held on Monday, March 14, 2016 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Buchanan, Grillo, Kilpatrick,
Lembo, Novak, Rittenhouse

Absent: None

Others Present: Kennedy O'Brien, Mayor
Daniel E. Frankel, Business Administrator
Wayne A. Kronowski, C.F.O./Treasurer
Theresa A. Farbaniec, Municipal Clerk
Jay Cornell, P.E., Borough Engineer
Michael DuPont, Borough Attorney

Others Absent: None

OLD BUSINESS:

a) -The following Ordinances were introduced at the Council meeting and will be listed for Public Hearing and Adoption on March 28, 2016.

ORDINANCE #327-16
BOND ORDINANCE PROVIDING FOR THE
ACQUISITION OF AN ADDITIONAL PORTION OF
A JOINTLY OWNED WATER SYSTEM BY AND FOR THE
BOROUGH OF SAYREVILLE, NEW JERSEY,
APPROPRIATING \$2,800,000 THEREFOR AND AUTHORIZING THE
ISSUANCE OF \$2,800,000 BONDS OR NOTES OF THE
BOROUGH FOR FINANCING PART OF SUCH APPROPRIATION

3. NEW BUSINESS:

4. COMMUNICATIONS & COMMITTEE REPORTS
DISPOSITION

- **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

a) Councilwoman Novak moved the following Minutes & Department reports be received and filed.

1) Board of Education Regular Meeting Minutes of Feb. 16, 2016.

- Motion seconded by Council President Buchanan.

b) Applications for **Bingo/Raffle Licenses** received from the following Organizations:

1) **Coalition of Advocates for Shelter Animals** to conduct an On Premise Draw (Tricky Tray) and an On Premise 50/50's on April 9, 2016 (RA:2012 & RA:2013) to be held at the Knights of Columbus, Washington Rd.

2) **Emma Arleth Elementary School PTO** to conduct a Casino Night (win tickets for Tricky Tray draw) and an On-Premise 50/50 on & April 9, 2016 and an On-Premise 50/50 and On-Premise Draw (Tricky Tray) on April 16, 2016 (RA:2018, 2019 & 2020).

3) **St. Stanislaus Kostka R.C. Church** to conduct an Off-Premise 50/50 on June 25, 2016 (RA:2021).

4) **Sayreville Little League , Inc.** to conduct an Off-Premise Merchandise Raffle at Burkes Park on June 5, 2016 and an Off-Premise 50/50 at Sayreville High School on June 8, 2016 (RA:2014 & 2015).

- 5) **Southwood School PTA** to conduct On-Premise 50/50 and an On-Premise Draw (Tricky Tray) at the VFW on May 20, 2016 (RA:2016 & 2017).

- #1-5 Approved

- c) Applications for **Social Affair Permit** received from:

- 1) St. Stanislaus Kostka RC Church to serve beer and wine on June 22, 23, 24 & 25, 2016 during their carnival event.

- 2) Sayreville Engine Co. #1 to serve beer on June 25, 2016 at their 100th Anniversary Event at the War Memorial Park.

- #1-2 Approved

- ADMIN. & FINANCE CONTINUED

- d) **2016 Tax Appeal(s) received from: d)**

Plaintiff/Petitioner	Block	Lot	Address
Verizon New Jersey, Inc.	9999	1	
Steven & Heather Prologo	494.06	4	42 Scheid Drive
Glenn & Joan Gordon	136.15	53	67 Sayreville Blvd. South
***Gold Rock, LLC	13	3.01	4500 Bordentown Ave
***DCH Investments, Inc.	413	5	955 Route 9

- Forward to Tax Counsel.

- e) Notice of Public Hearings received from PSE&G scheduled on March 17, 22 & 24, 2016 for public discussion and participation regarding a petition filed with the BPU For rate increase (on file in Clerk's office).

- Receive & File

- f) Notice of Public Hearing received from JCP&L scheduled on March 22, 2016 for public discussion regarding their petition filed with the BPU for rate increase.

- Receive & File

- g) Discussion on the purchase of Kolodziej property through Open Space Funds.
- Councilwoman Novak reported that Kolodziej's attorney sent out letters to each property owner and they were noticed that any appurtenances they have encroaching onto the Kolodziej property needs to be removed. Responses were received. She said that the property is now being offered to the borough for half of the Assessed value at \$150,000.

Mayor stated he would like to have the Tax Assessor come to the next meeting as he believed this is not buildable property and would prefer to use open space money to purchase buildable property.

Councilman Rittenhouse said that he does not remember seeing any of the information that went out to the residents or their replies.

Councilwoman Novak said that no-one has seen the letters but it had been discussed for years. She said she would have the clerk copy the information. She also said that the tax assessor said it is buildable and that there was an offer.

Councilman Rittenhouse asked if the residents have not and do not respond how much is the borough willing to pay in order to get them to remove their encroachments.

Mayor asked about the buildable lots. The engineer responded that it is zoned residential so there is potential to build one single family house. You could potentially build more but you would have to obtain variances.

Discussion followed regarding the potential to build or not and what happened with other properties that were discussed in the past and not purchased

Councilwoman Novak made a Motion that they proceed with the purchase of Kolodziej property on Cheesequake Road for \$150,000. Motion seconded by Councilman Buchanan.

Mayor commented that it is a waste of taxpayer money.

Roll Call: Ayes: Councilpersons Novak, Grillo, Kilpatrick, Buchanan. /4
Nays: Councilpersons Lembo and Rittenhouse. /3

h) Committee Reports: 1) Progress.

- **PLANNING & ZONING – Councilman Grillo**

a) **Minutes & Departmental Reports:**

Councilman Grillo moved the following reports/minutes be received & filed:

- 1) Planning Board Minutes of Feb. 3, 2015
- 2) Middlesex County Planning Board Minutes of Feb 9, 2016
- 3) Board of Adjustment Re-Org & Regular Minutes of Jan. 27, 2016.

- Motion seconded by Council President Buchanan.

b) Notice to Adjacent Property /Surrounding Municipalities received from:

1) **City of Perth Amboy** on an meeting at Perth Amboy City Hall that was held on March 2nd for the purpose of hearing a Final Master Plan Circulation Element & Bicycle & Pedestrian Plan.

2) **Application before the Planning Board** on March 16, 2016 received from Shishu Prem, LLC for preliminary & final major site plan approval for the installation of a child day care center in an existing building at 2909 Washington Rd.

3) **Application before the So. Amboy Planning Board** on March 23, 2016 received from Peron Development/So. Amboy II, LLC for an amendment to the Preliminary and final site plan approval to construct 11, three story residential bldgs., consisting of 126 units.

- 1 & 3 - Receive & File

c) Request for Bond Release/Reduction received from Kaplan Companies covering LaMer Section 5-Phase 3A, 3B 3C & 3D.

- Refer to the Borough Engineer

d) Received the following **Planning Board Resolution** which was **Memorialized on March 2, 2016.**

-**Sandra & John Jedrusiak** Minor Subdivision, 67 Harding Avenue

- **Pure Event Center, Inc.**, Site Plan, 1970 Rt. 35

-Receive & File.

e) Committee Reports – Co. Grillo:

1) Reported on approvals granted at the Planning Board meeting.

2) Requested the Park and Ride Ordinance be amended to allow the council or the business administrator the ability to put in place an emergency contingency plan in the event of an emergency or work stoppage, weather event at the Park and Ride facility.

- Mayor asked if there were any objections. None made.

- **PUBLIC SAFETY – Councilman Lembo**

a) Councilman Lembo moved the Minutes & Departmental Reports be received and filed.

1) Board of Health minutes of Feb. 4, 2016.

- Motion seconded by Council President Buchanan.

b) **Request to Travel** received from Sayreville Fire Department to attend

a Memorial Service on April 11, 2016 at East Franklin Fire Dept. - (move to) Approve.

c) Committee Reports- Councilman Lembo:

1) Made a motion to re-appoint Barry Eck to the position of Emergency Management Coordinator. Motion was seconded by Councilman Rittenhouse.

Councilwoman Novak asked if they could have Barry come in before the next council and answer any questions that the council may have.

Mayor said that there was a motion made and seconded and said he would like to see how the roll call goes then can schedule any meetings necessary.

Roll Call: Ayes - Councilpersons Lembo, Buchanan, Grillo, Kilpatrick, Novak, Rittenhouse. Carries.

• **PUBLIC WORKS – Councilwoman Kilpatrick**

a) **Minutes & Departmental Reports:**

Councilwoman Kilpatrick moved the following minutes or reports be received and filed:

1) Rent Leveling Board minutes of March 8, 2016

- Motion seconded by Council President Buchanan.

b) Notice of retirement received from DPW mechanic Richard Jurkiewicz, effective May 1, 2016.

- Receive & File.

c) **Request to hang banners** received from the Old Bridge-Sayreville Rotary Club advertising their 5K Run for Vets being held on April 24, 2016. Banners will be hung April 8-25, 2016 between Bissett and Washington Rd. –

- Approved.

d) Committee Reports – Councilwoman Kilpatrick:

1) Asked for clarification on what all land use boards meant as far as televising meetings. Such as Housing or Open Space. It was explained that they are not Land Use Boards.

• **WATER & SEWER/ENVIRONMENTAL – Councilman Rittenhouse**

a) **Minutes & Departmental Reports: (None)**

b) Committee Reports – Councilman Rittenhouse

1) Commented on and thanked South Amboy for the invite to the South Amboy St. Patrick's Day parade he said it was a fun event.

• **RECREATION – Council President Buchanan**

a) **Minutes & Departmental Reports:**

Councilman Buchanan moved the following minutes or reports be received and filed:

1) Recreation Advisory Board Minutes of March 3, 2016

- Motion seconded by Councilwoman Novak.

b) **Applications for Special Event** received from:

1) L.E.A.D., Inc. to conduct a carnival at Kennedy Park on July 19, 20, 21, 22, 23, & 24, 2016.

#1 Approved - (Resolution required).

2) Sayreville Engine Co. No. 1 to conduct a flower sale at the Fire House on March 25, 26 & 27, 2016.

#2 Approved (Permit only)

All Pending Dept. Approvals

c) Committee Reports – Councilman Buchanan:

1) Reported on various Recreation Dept. sponsored events.

• **MAYOR – Kennedy O'Brien**

1) Meridian Health – Paint the Town Pink Event

- Request to hang banners & bows through the month of May.

List of locations to be provided.

- Approved.

• **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance

1) Authorization for the QPA to advertise for the receipt of Bids for Voice Data Services for the phone system (current contract due to expire 6/2016).

- Resolution.

- 2) Authorization to purchase cameras and recording equipment for meeting rooms 308 & 310 and wireless sound system for Council Chambers from Tele-Measurements, Inc. of Clifton NJ, through NJ State Contract T-1466/A81123 at a fee not to exceed \$22,775.15.

- Resolution.

- 3) Authorizing the execution of a Subordination Mortgage Agreement with a new Lender, M&T Bank for property located at 6 Eagle Court, Sayreville, Block 229, Lot 1.07.

- Resolution.

- 4) Authorization to begin Phase I process for the acceptance of donated vacant property on Weber Ave. (Stasiak property).

- Resolution.

- Planning & Zoning

- 1) Authorization to execute a Memorandum of Understanding with the State of New Jersey, Green Acres Program for Sandy Blue Acres Acquisitions in the Borough of Sayreville including all updated property additions.

- Resolution.

- Mayor asked that a caviot be placed in the MOU to see if Blue Acres money can be used to purchase the properties left from the banks and not sold under Blue Acres from banks for low cost and not put a lot of money into it and rent cheap turning what is left of the neighborhood real sour.

Mr. Frankel said that he would check into that matter but he does not believe there is any money left but we may be able to use our Open Space money. But he would check with Blue Acres.

Councilman Rittenhouse also commented that Real Estate Agents are selling properties in that area but are not disclosing that it is in a flood zone or that a flood had occurred. He also mentioned that he was talking to other residents in town and they want to change their homeowners insurance and the zip code of 08872, no major insurance company will accept them.

Mr. Frankel commented on who to contact on these matters.

- Public Safety

- 1) Authorization to appoint Linda Miick - Clerk 3 in the Board of Health, effective March 29, 2016. (from Clerk 2 Title).

- Resolution.

- 2) Authorization to execute an agreement with the County of Middlesex for Hazardous Materials Cost Recovery and appoint Barry Eck as the Municipal Cost Recovery Coordinator.

- Resolution.

- 3) Authorizing the Office of Emergency Management to apply for Emergency Management Agency Assistance through FEMA for the FY 2015 in the amount of \$7,000.00 and authorizing the acceptance of this Federal Award (identified as EMW2015-EP-00025), with the borough matching funds of 50%.

- Resolution.

- 4) Authorization to adopt the updated Middlesex County Multi-Jurisdictional Pre-Disaster All Hazard Mitigation Plan as prepared by Princeton Hydro as required by the Middlesex County Dept. of Public Safety & Health, Office of Emergency Management and Preparedness.

- Resolution.

- 5) Authorizing the execution of a Public Health Interlocal Shared Service Agreement with Middlesex County for the provision of Health Services associated with the Board of Health for the period of January 1, 2016 thru December 31, 2016. The cost of this agreement is \$166,784.55.

- Resolution.

- Public Works

1) Authorization to appoint Matthew Winston – Maintenance Worker 2-Grounds in the Department of Public Works, Parks Maintenance Dept. (from Maintenance Worker 1), effective March 29, 2016.

- Resolution.

2) Authorization to appoint Mark Jarusiewicz to the title of Truck Driver Heavy, in the Dept. of Public Works, effective March 29, 2016 (he has been paid for this upgrade for over 1 yr. and equipment he operates requires this title).

- Resolution.

3) Authorization to enter into an Inter-Local Services agreement with the Twp. of Woodbridge for various services, as needed by the Borough of Sayreville.

- Resolution.

4) Authorization for the submission of a Municipal Recycling Tonnage Grant application for the year 2015 and directing Elyse Barone, Certified Recycling Professional (CRP) to properly file for said application and file the appropriate 2015 Recycling Tonnage Grant Reports.

- Resolution.

5) Authorization to contract with American Recycling Technologies, Inc., of Great Neck, NY for the Operation of a Textile Collection Program on their proposal to pay an annual placement fee to the Borough of Sayreville in the amount of \$55,000. for the placement of clothing donation bins and the collection of deposited clothing.

- Resolution.

Mayor O'Brien publically thanked Elyse Barone for her work in obtaining the E-Recycling Program at no cost to the borough.

- Recreation

- Water & Sewer

1) Authorization to appoint James Revel – Water Repairer 1 as per Civil Service Classification Appeal, effective January 28, 2016.

- Resolution.

2) Mr. Frankel added that the borough has the ability to add to the Old Water Treatment Plant project and make small modifications and move the water billing department at a price not to exceed \$20,000.00. This would make the entire operation more efficient. Councilman Rittenhouse agreed.

Mayor asked if there were any objections from the Governing body. None made.

• **C.F.O. - Wayne Kronowski**

1) Transfer Resolution

2) Resolution for Dedication by Rider for Recycling Program

• **BOROUGH ENGINEER -Jay Cornell**

1) Highview Homes – Bond Reduction Request (report attached)

- Resolution.

2) LaMer, Section 5 – Bond Release Request (report attached)

- Resolution requesting the posting of a supplemental bond.

3. Sayreville Pharmacy – Proposed Driveway Easement (report attached).

- Resolution authorizing the application be made.

4. Kennedy Park Skate Park – Status of Project (verbal report).

- Resolution authorizing we go out to bid.

• **BOROUGH ATTORNEY - Michael DuPont**

- **EXECUTIVE SESSION - None**
- **PUBLIC PORTION**

At this time Mayor O'Brien opened the meeting up to the public for any and all questions.

There were no appearances.

There being no questions or comments the Mayor called for a motion.

Motion to close the Public Portion made by Councilwoman Novak and seconded by Council President Buchanan.

Roll Call: Voice Vote, all Ayes.

- **ADJOURNMENT**
No further business.

Mayor called for a motion to adjourn.

Councilwoman Novak made a motion to adjourn. Motion seconded by Council President Buchanan.

Roll Call: Voice Vote, all Ayes.

Time: 8:02 P.M.

SIGNED:

Theresa A. Farbaniec, RMC
Municipal Clerk

Date Approved