

1. **CALL TO ORDER** - Time \_\_\_\_\_
- a) Salute to the Flag
  - b) Statement of Publication
  - c) Roll Call

2. **OLD BUSINESS:**

- a) -If the following Ordinance(s) were introduced at Council meeting they will be listed for Public Hearing and Adoption on March 28, 2016.

**ORDINANCE #327-16**  
**BOND ORDINANCE PROVIDING FOR THE**  
**ACQUISITION OF AN ADDITIONAL PORTION OF**  
**A JOINTLY OWNED WATER SYSTEM BY AND FOR THE**  
**BOROUGH OF SAYREVILLE, NEW JERSEY,**  
**APPROPRIATING \$2,800,000 THEREFOR AND AUTHORIZING THE**  
**ISSUANCE OF \$2,800,000 BONDS OR NOTES OF THE**  
**BOROUGH FOR FINANCING PART OF SUCH APPROPRIATION**

3. **NEW BUSINESS:**

4. **COMMUNICATIONS & COMMITTEE REPORTS**

**DISPOSITION**

- **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

a) **Minutes & Departmental Reports:**

- 1) Board of Education Regular Meeting Minutes of Feb. 16, 2016.     - Receive & File

b) Applications for **Bingo/Raffle Licenses** received from the following Organizations:

- 1) **Coalition of Advocates for Shelter Animals** to conduct an On Premise Draw ( Tricky Tray) and an On Premise 50/50's on April 9, 2016 (RA:2012 & RA:2013) to be held at the Knights of Columbus, Washington Rd.

- 2) **Emma Arleth Elementary School PTO** to conduct a Casino Night (win tickets for Tricky Tray draw) and an On-Premise 50/50 on & April 9, 2016 and an On-Premise 50/50 and On-Premise Draw (Tricky Tray) on April 16, 2016 (RA:2018, 2019 & 2020).

- 3) **St. Stanislaus Kostka R.C. Church** to conduct an Off-Premise 50/50 on June 25, 2016 (RA:2021).

- 4) **Sayreville Little League , Inc.** to conduct an Off-Premise Merchandise Raffle at Burkes Park on June 5, 2016 and an Off-Premise 50/50 at Sayreville High School on June 8, 2016 (RA:2014 & 2015).

- 5) **Southwood School PTA** to conduct On-Premise 50/50 and an On-Premise Draw (Tricky Tray) at the VFW on May 20, 2016 (RA:2016 & 2017).

#1-5 Approved/Denied

c) Applications for **Social Affair Permit** received from:

- 1) St. Stanislaus Kostka RC Church to serve beer and wine on June 22, 23, 24 & 25, 2016 during their carnival event.

- 2) Sayreville Engine Co. #1 to serve beer on June 25, 2016 at their 100<sup>th</sup> Anniversary Event at the War Memorial Park.

#1-2 Approved/Denied

**- ADMIN. & FINANCE CONTINUED**

d) **2016 Tax Appeal(s) received from:**

Plaintiff/Petitioner	Block	Lot	Address
Verizon New Jersey, Inc.	9999	1	
Steven & Heather Prologo	494.06	4	42 Scheid Drive
Glenn & Joan Gordon	136.15	53	67 Sayreville Blvd. South

- Forward to Tax Counsel

e) Notice of Public Hearings received from PSE&G scheduled on March 17, 22 & 24, 2016 for public discussion and participation regarding a petition filed with the BPU for rate increase (on file in Clerk's office). - Receive & File

f) Notice of Public Hearing received from JCP&L scheduled on March 22, 2016 for public discussion regarding their petition filed with the BPU for rate increase. (on file in Clerk's office). - Receive & File

g) Discussion on the purchase of Kolodziej property through Open Space Funds. - \_\_\_\_\_

h) Committee Reports: 1) \_\_\_\_\_

• **PLANNING & ZONING – Councilman Grillo**

a) **Minutes & Departmental Reports:**

**Move the following reports/minutes be received & filed:**

- 1) Planning Board Minutes of Feb. 3, 3015
- 2) Middlesex County Planning Board Minutes of Feb 9, 2016
- 3) Board of Adjustment Re-Org & Regular Minutes of Jan. 27, 2016. - Receive & File

b) Notice to Adjacent Property /Surrounding Municipalities received from:

- 1) **City of Perth Amboy** on an meeting at Perth Amboy City Hall That was held on March 2nd for the purpose of hearing a Final Master Plan Circulation Element & Bicycle & Pedestrian Plan.

- 2) **Application before the Planning Board** on March 16, 2016 received from Shishu Prem, LLC for preliminary & final major site plan approval for the installation of a child day care center in an existing building at 2909 Washington Rd. #1 & 2 - Receive & File

c) Request for Bond Release/Reduction received from Kaplan Companies covering LaMer Section 5-Phase 3A, 3B 3C & 3D. - Refer to the Borough Engineer

d) Received the following **Planning Board Resolution** which was **Memorialized on March 2, 2016.**

- Sandra & John Jedrusiak** Minor Subdivision, 67 Harding Avenue
- **Pure Event Center, Inc.**, Site Plan, 1970 Rt. 35 - (move to) Receive & File.

e) Committee Reports: 1) \_\_\_\_\_

• **PUBLIC SAFETY – Councilman Lembo**

a) **Minutes & Departmental Reports:**

- 1) Board of Health minutes of Feb. 4, 2016 - (move to) Receive & File

b) **Request to Travel** received from Sayreville Fire Department to attend a Memorial Service on April 11, 2016 at East Franklin Fire Dept. - (move to) Approve/Denied

c) Committee Reports- 1) \_\_\_\_\_

• **PUBLIC WORKS – Councilwoman Kilpatrick**

a) **Minutes & Departmental Reports:**

**Move the following minutes or reports be received and filed:**

- 1) Rent Leveling Board minutes of March 8, 2016 - (move to) Receive & File

b) Notice of retirement received from DPW mechanic Richard Jurkiewicz, effective May 1, 2016. - \_\_\_\_\_

c) **Request to hang banners** received from the Old Bridge-Sayreville Rotary Club advertising their 5K Run for Vets being held on April 24, 2016. Banners will be hung April 8-25, 2016 between Bissett and Washington Rd. - (move to) Approve/Denied

d) Committee Reports: 1) \_\_\_\_\_

- **WATER & SEWER/ENVIRONMENTAL – Councilman Rittenhouse**

a) **Minutes & Departmental Reports: (None)**

b) Committee Reports: 1) \_\_\_\_\_

- **RECREATION – Council President Buchanan**

a) **Minutes & Departmental Reports:**

**Move the following minutes or reports be received and filed:**

1) Recreation Advisory Board Minutes of March 3, 2016 - (move to) Receive & File

b) **Applications for Special Event** received from:

1) L.E.A.D., Inc. to conduct a carnival at Kennedy Park on July 19, 20, 21, 22, 23, & 24, 2016.

#1 Approve/Deny  
(Resolution required)

2) Sayreville Engine Co. No. 1 to conduct a flower sale at the Fire House on March 25, 26 & 27, 2016.

#2 Approve/Deny

\*\*\*All Pending Dept. Approvals\*\*\*

(Permit only)

c) Committee Reports: 1) \_\_\_\_\_

- **MAYOR – Kennedy O'Brien**

1) Meridian Health – Paint the Town Pink Event  
- Request to hang banners & bows through the month of May.  
List of locations to be provided.

- **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

**- Admin. & Finance**

- 1) Authorization for the QPA to advertise for the receipt of Bids for Voice Data Services for the phone system (current contract due to expire 6/2016).
- 2) Authorization to purchase cameras and recording equipment for meeting rooms 308 & 310 and wireless sound system for Council Chambers from Tele-Measurements, Inc. of Clifton NJ, through NJ State Contract T-1466/A81123 at a fee not to exceed \$22,775.15.
- 3) Authorizing the execution of a Subordination Mortgage Agreement with a new Lender, M&T Bank for property located at 6 Eagle Court, Sayreville, Block 229, Lot1.07.
- 4) Authorization to begin Phase I process for the acceptance of donated vacant property on Weber Ave. (Stasiak property)

**- Planning & Zoning**

- 1) Authorization to execute a Memorandum of Understanding with the State of New Jersey, Green Acres Program for Sandy Blue Acres Acquisitions in the Borough of Sayreville including all updated property additions.

**- Public Safety**

- 1) Authorization to appoint Linda Miick - Clerk 3 in the Board of Health, effective March 29, 2016. (from Clerk 2 Title).
- 2) Authorization to execute an agreement with the County of Middlesex for Hazardous Materials Cost Recovery and appoint Barry Eck as the Municipal Cost Recovery Coordinator.
- 3) Authorizing the Office of Emergency Management to apply for Emergency Management Agency Assistance through FEMA for the FY 2015 in the amount of \$7,000.00 and authorizing the acceptance of this Federal Award (identified as EMW2015-EP-00025), with the borough matching funds of 50%.
- 4) Authorization to adopt the updated Middlesex County Multi-Jurisdictional Pre-Disaster All Hazard Mitigation Plan as prepared by Princeton Hydro as required by the Middlesex County Dept. of Public Safety & Health, Office of Emergency Management and Preparedness.

- 5) Authorizing the execution of a Public Health Interlocal Shared Service Agreement with Middlesex County for the provision of Health Services associated with the Board of Health for the period of January 1, 2016 thru December 31, 2016. The cost of this agreement is \$166,784.55.

**- Public Works**

- 1) Authorization to appoint Matthew Winston – Maintenance Worker 2-Grounds in the Department of Public Works, Parks Maintenance Dept. (from Maintenance Worker 1) Effective March 29, 2016.
- 2) Authorization to appoint Mark Jarusiewicz to the title of Truck Driver Heavy, in the Dept. of Public Works, effective March 29, 2016 (he has been paid for this upgrade for over 1 yr. and equipment he operates requires this title).
- 3) Authorization to inter into a Inter-Local Services agreement with the Twp. of Woodbridge for various services, as needed by the Borough of Sayreville.
- 4) Authorization for the submission of a Municipal Recycling Tonnage Grant application for the year 2015 and directing Elyse Barone, Certified Recycling Professional (CRP) to properly file for said application and file the appropriate 2015 Recycling Tonnage Grant Reports.
- 5) Authorization to contract with American Recycling Technologies, Inc., of Great Neck, NY for the Operation of a Textile Collection Program on their proposal to pay an annual placement fee to the Borough of Sayreville in the amount of \$55,000. for the placement of clothing donation bins and the collection of deposited clothing.

**- Recreation**

**- Water & Sewer**

- 1) Authorization to appoint James Revel – Water Repairer 1 as per Civil Service Classification Appeal, effective January 28, 2016.

• **C.F.O. - Wayne Kronowski**

- 1) Transfer Resolution
- 2) Resolution for Dedication by Rider for Recycling Program

• **BOROUGH ENGINEER - Jay Cornell**

- 1) Highview Homes – Bond Reduction Request (report attached)
- 2) LaMer, Section 5 – Bond Release Request (report attached)
3. Sayreville Pharmacy – Proposed Driveway Easement (report attached).
4. Kennedy Park Skate Park – Status of Project (verbal report).

• **BOROUGH ATTORNEY - Michael DuPont**

**5. EXECUTIVE SESSION**

(Motion to enter into closed session) – Time: \_\_\_\_\_

- Reconvene - Time: \_\_\_\_\_

**6. PUBLIC PORTION** Mayor will open to public – **\*5 Minute Limitation**

**7. ADJOURNMENT - Time \_\_\_\_\_**