

Mayor O'Brien opened the Agenda Meeting at 7:51PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Assistant Municipal Clerk Morelos announced that this Agenda Meeting being held on Monday, February 22, 2016 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Buchanan, Grillo, Kilpatrick,
Lembo, Novak, Rittenhouse

Absent: None

Others Present: Kennedy O'Brien, Mayor
Daniel E. Frankel, Business Administrator
Wayne A. Kronowski, C.F.O./Treasurer
Theresa A. Farbaniec, Municipal Clerk
Jessica Morelos, Assistant Municipal Clerk
Jay Cornell, P.E., Borough Engineer
Michael DuPont, Borough Attorney

Others Absent: None

Before beginning the meeting the Mayor announced that on Feb. 23, 2016 Brendan O'Brien, a Sr. at the Wardlaw-Hartridge School in Edison will embark on a 15 mile run from his school in Edison to his home in Sayreville and his mission is to support members of the military. He will complete a solo "Raise the Flag Run" and all donations will go to support veterans and their families and made to the Travis Manion Foundation. The Mayor read a Bio on the mission for the Run.

OLD BUSINESS:

a) -The following Ordinances were introduced at the Council meeting will be listed for Public Hearing and Adoption on March 14, 2016.

ORDINANCE #322-16

**AN ORDINANCE APPROPRIATING \$150,000.00
FOR VARIOUS IMPROVEMENTS TO THE SANITARY SEWER SYSTEM
FOR AND BY THE BOROUGH OF SAYREVILLE,
COUNTY OF MIDDLESEX, NEW JERSEY
(Water & Sewer Committee – Public Hearing Feb. 22, 2016)**

ORDINANCE #323-16

**AN ORDINANCE SUPPLEMENTING AND AMENDING
CHAPTER XIII OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF SAYREVILLE TO AMEND SECTION 13-7.3
Clothing Donation Bins
(Public Works Committee – Public Hearing Feb. 22, 2016)**

ORDINANCE #324-16

**AN ORDINANCE SUPPLEMENTING AND AMENDING
CHAPTER II OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF SAYREVILLE SECTION 2-33.6
Amend Green Team Chapter Location in Code
(Public Works Committee – Public Hearing Feb. 22, 2016)**

COMMUNICATIONS & COMMITTEE REPORTS

- **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

a) **Minutes & Departmental Reports:**

Councilwoman Novak moved the following Minutes/Reports be Received & Filed:

- 1) Municipal Clerk's report for the month of Jan. 2016
- 2) CFO's Investment Activity report for the months of Dec. 2015 and Jan. 2016.

- 3) Tax Collectors 2015 Annual Report
 - 4) Office on Aging Supervisor's report for the month of January, 2016.
 - 5) Board of Education Regular Meeting Minutes of Jan. 19th & Feb. 2nd, 2016.
- Seconded by Councilwoman Kilpatrick.
- b) Applications for **Bingo/Raffle Licenses** received from the following Organizations:
- 1) **PTA M. Scott Carpenter Elementary School** to conduct an On Premise Draw (Tricky Tray) and an two (2) On Premise 50/50's on April 15, 2016 (RA:2005 & RA:2006) to be held at the VFW Post 4699, Jernee Mill Road.
 - 2) **Zeta Phi Beta Sorority, Inc-Omega Mu Zeta** to conduct an On Premise Draw (Tricky Tray) on April 2, 2016 at the VFW Post 4699, Jernee Mill Road (RA:2007)
 - 3) **Sayreville Middle School PTA** to conduct an On Premise 50/50 on March 11, 2016 (RA:2009)
 - 4) **Whiskers Rescue, Inc.** to conduct an On Premise Draw (Tricky Tray) and an On Premise 50/50 (RA:2010 & RA:2011) at the VFW Post 4699, Jernee Mill Road.
 - 5) **Our Lady of Victories HSA** to conduct Bingo Games on April 8, 2016 (BA:505) special Bingo License covering Feb 20, 2016-Feb. 20, 2018.
- 1-5 Approved
- c) Request for Trash Reimbursement received from SCP MacArthur, LLC, for a 20 unit multifamily property located at, 54-172 MacArthur Avenue as required by State Law.
- Approved Resolution required, check with CFO for items to be reimbursed.
- d) Special Ruling received from the ABC allowing for the renewal of PRCL #1219-33-043-006 Shri Hans, LLC for the 2015-2016 and 2016-2017 Licensing Terms.
- Approved Resolution required.
- e) Committee Reports – Councilwoman Novak:
- 1) Reported that the budget committee met this wee.
 - 2) Budget will be introduced on March 14th.
 - 3) Will be meeting with the Ba & CFO to make further cuts prior to its introduction.
 - 4) Public Hearing on the Municipal Budget will be held on April 25th.
- **PLANNING & ZONING – Councilman Grillo**
- a) **Minutes & Departmental Reports:**
Councilman Grillo moved the following reports/minutes be received & filed:
- 1) Construction Officials report, Zoning and Code Enforcement report, Fire Prevention report all for the month of January, 2016.
 - 2) Middlesex County Planning Board Minutes of Jan. 12, 2016.
- Motion was seconded by Councilwoman Novak.
- b) Notice to Adjacent Property /Surrounding Municipalities received from:
- 1) **Saltywater Tackle, Inc.** on an application before the Zoning Board on Feb. 24, 2016 for bulk variance to allow the applicant to affix an awning sign and other types of variances.
 - 2) Public Notification for the submission of a NJDEP Applications for Freshwater Wetlands and Flood Hazard Area Permits for the improvements to Main Street and Crossman Road.
 - 3) Resolution received from the Middlesex County Planning Board Noticing their Annual meeting schedule
- 1 & 3 - Receive & File
- c) Request for Bond Reduction received from Highview Homes, LLC for their project located off Old Spye Road.
- Refer to Borough Engineer
- e) Committee Reports:
- 1) Progress

- **PUBLIC SAFETY – Councilman Lembo**

- a) **Minutes & Departmental Reports:**

Councilman Lembo moved the following reports/minutes be received & filed:

- 1) Board of Health reports for the month of Jan. 2016
- 2) Police Chief's report for the month of Jan. 2016
- 3) Court Administrator's report for the month of Jan. 2016

Motion was seconded by Councilwoman Novak.

- b) Public Notice the the Board of Health will be conducting their annual Free Rabies Clinic for dogs and cats on May 7, 2016 from 9am-12.

- Receive & File

- c) Committee Reports-Councilman Lembo:

- 1) Congratulated Rich Mulligan for completing his second term as Fire Chief.
- 2) Recognized and thanked the Sayreville Fire Dept. for assisting in the Hillboro fire.

- **PUBLIC WORKS – Councilwoman Kilpatrick**

- a) **Minutes & Departmental Reports:**

Councilwoman Kilpatrick moved the following reports/minutes be received & filed:

- 1) All Public Works Supervisor's reports for the month of Jan. 2016.
- 2) Public Works Director's report for the month of Jan. 2016
- 3) Rent Leveling Board minutes of Feb. 9, 2016

- Motion was seconded by Councilwoman Novak.

- b) Notice received from the County Division of Solid Waste Management on a Public Hearing to be held on Feb. 29, 2016 at 6pm in the County Admin. Bldg. on an amendment to the County's Solid Waste Management Plan.

- Receive & File

- c) Committee Reports:

- 1) Progress.

- **WATER & SEWER/ENVIRONMENTAL – Councilman Rittenhouse**

- a) **Minutes & Departmental Reports:**

Councilman Rittenhouse moved the following reports/minutes be received & filed:

- 1) Water & Sewer Director's 2015 annual report and report for the month of Jan. 2016.

Motion was seconded by Councilwoman Novak .

- b) Notice received from the DEP seeking public comment on their intent to approve an Air Pollution Control Operating Permit Renewal for EFS Parlin Holdings, LLC located at 790 Washington Road "draft permit" can be viewed at the web site. -

- Receive & File

- c) Committee Reports-Councilman Rittenhouse:

- 1) Reported that this past weekend the Sayreville War Memorial High School boy's bowling team won the Tournament of Champions and asked that they be recognized at the next Council meeting.
- 2) Progress.

- **RECREATION – Council President Buchanan**

- a) **Minutes & Departmental Reports:**

Council President Buchanan moved the following reports/minutes be received & filed:

- 1) Recreation Director's report for the month of Jan. 2016.

Motion was seconded by Councilwoman Novak.

- b) Request for **Coin Toss** to be held at the corner of Washington Road & Ernston Roads from 10am-2pm received from:

- Knights of Columbus for May 28th & 29th
- Whiskers rescue, Inc. on Sept. 24 & 25th

- Approved.

- c) Sayreville Day Committee requesting permission to conduct their annual Sayreville Day on Sunday, Sept. 18, 2016 with a rain date of Sept. 25, 2016.
- Approved.
- d) Applications for Special events received from:
- Old Bridge/Sayreville Rotary Club to conduct a 5K run for VETs
On April 24 at the Sayreville Sports Complex.
- Dwqarkadhis Temple to conduct their annual events on various dates in 2016
(please see schedule attached and on Bulletin Board)
- Approvals and Resolutions if necessary are all pending departmental approvals.
- e) Recreation director applied for and received the NJ Trail Grant for 2016 in the amount of \$24,000. He thanked Jerry Ust and congratulated him in obtaining the grant.
- f) Committee Reports-Co. President Buchanan.
1) Congratulated the bowling team.
2) Looking into reactivating the Employee of the Month recognition.
3) Reported on various recreation sponsored events.

Council President Buchanan made a **motion to appoint DeCotiis, FitzPatrick & Cole, LLP** to represent the Borough in the **matter of the purchase of Duhernal from DuPont and Ashland Chemical Co.** Motion was seconded by Councilwoman Novak.

Roll Call:

Ayes: Councilpersons Buchanan, Grillo, Kilpatrick, Lembo, Novak, Rittenhouse.
Nays: None

• **MAYOR – Kennedy O’Brien**

- MAYOR MADE THE FOLLOWING APPOINTMENTS:

○ **Library Board of Trustees School Board Superintendent Designee**

Mary Ann Dobrzynski – 1 Yr. Term

Motion was made by Councilman Rittenhouse and seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes.

• **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance

- Planning & Zoning

1) IT Report

- Security cameras in police department are installed and operational.
- Security cameras at the Senior Center are installed and operational.
- In car police cameras were installed and operational in three vehicles and will eventually be installed throughout the police fleet.
- Meeting Video up-date. Secretary to the Zoning Board and SERA has been instructed and will be videotaping and will be posted as well as the budget meeting.
- Reviewed with a vendor for digital equipment in Room 308, 310 and microphones in council chambers. A State Contracted vendor will be providing a quote.

- Public Safety

- 1) Request from South Amboy for the use of our fire truck for a periods of 3-4 weeks (Engine 8), which is not being used at the present time, while one of their get repaired due to an accident. Certificate of Insurance will be supplied from So. Amboy.

- Approved.

- Public Works

- 1) Request for authorization to extend contract with Midlantic Waste Systems for the purchase of Heil Parts for a final two (2) year term.

- Resolution.

- Recreation

- Water & Sewer

• **C.F.O. - Wayne Kronowski (reported by Dan Frankel)**

- 1) Transfer Resolution
- 2) Schedule Budget Workshop Meeting (discussed earlier by Co. Novak)
- 3) Introduction of 2016 Local Municipal Budget at March 14th meeting.

• **BOROUGH ENGINEER - Jay Cornell**

- No Report

• **BOROUGH ATTORNEY - Michael DuPont**

1) Reported that Co. Novak had asked about the contract we had for the replacement of the bus shelter stations. He said that due to the lack of their progress he reviewed the contract and we can terminate the contract subject to a 30 day notice setting forth the default. So he said he needs authorization from the Mayor and Council to allow him to send the notice of termination.

Mayor asked if there were any objections.
None made.

- **EXECUTIVE SESSION - None**
- **PUBLIC PORTION**

At this time Mayor O'Brien opened the meeting up to the public for any and all questions.

There were no appearances.

There being no questions or comments the Mayor called for a motion.

Motion to close the Public Portion made by Council President Buchanan and seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes.

• **ADJOURNMENT**

No further business.

Mayor called for a motion to adjourn.

Councilwoman Novak made a motion to adjourn. Motion seconded by Council President Buchanan.

Roll Call: Voice Vote, all Ayes.

Time: 8:14 P.M.

SIGNED:

Theresa A. Farbaniec, RMC
Municipal Clerk

Date Approved