

1. CALL TO ORDER - Time _____

- a) Salute to the Flag
- b) Statement of Publication
- c) Roll Call

2. OLD BUSINESS:

- a) -If the following Ordinance(s) were introduced at Council meeting they will be listed for Public Hearing and Adoption on March 14, 2016.

ORDINANCE #325-16
**AN ORDINANCE AMENDING CHAPTER II, "ADMINISTRATION",
SUBSECTION 2-41, "HUMAN RELATIONS COMMISSION"
OF THE REVISED GENERAL ORDINANCES OF THE
BOROUGH OF SAYREVILLE**

(Admin. & Finance Comm. – Public Hearing March 14, 2016)

ORDINANCE #326-16
**AN ORDINANCE AMENDING CHAPTER II, "ADMINISTRATION",
TO AMEND SUBSECTION 2-49, "INFORMATION TECHNOLOGY
ADVISORY COMMISSION" OF THE REVISED GENERAL
ORDINANCES OF THE BOROUGH OF SAYREVILLE**

(Admin. & Finance Comm. – Public Hearing March 14, 2016)

3. NEW BUSINESS:

4. COMMUNICATIONS & COMMITTEE REPORTS

DISPOSITION

- **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

a) **Minutes & Departmental Reports:**

- 1) Municipal Clerk's report for the month of Jan. 2016
- 2) CFO's Investment Activity report for the months of Dec. 2015 and Jan. 2016.
- 3) Tax Collectors 2015 Annual Report
- 3) Office on Aging Supervisor's report for the month of January, 2016.
- 4) Board of Education Regular Meeting Minutes of Jan. 19th & Feb. 2nd, 2016.

- Receive & File

b) Applications for **Bingo/Raffle Licenses** received from the following Organizations:

- 1) **PTA M. Scott Carpenter Elementary School** to conduct an On Premise Draw (Tricky Tray) and an two (2) On Premise 50/50's on April 15, 2016 (RA:2005 & RA:2006) to be held at the VFW Post 4699, Jernee Mill Road.
- 2) **Zeta Phi Beta Sorority, Inc-Omega Mu Zeta** to conduct an On Premise Draw (Tricky Tray) on April 2, 2016 at the VFW Post 4699, Jernee Mill Road (RA:2007)
- 3) **Sayreville Middle School PTA** to conduct an On Premise 50/50 on March 11, 2016 (RA:2009)
- 4) **Whiskers Rescue, Inc.** to conduct an On Premise Draw (Tricky Tray) And an On Premise 50/50 (RA:2010 & RA:2011) at the VFW Post 4699, Jernee Mill Road.
- 5) **Our Lady of Victories HSA** to conduct Bingo Games on April 8, 2016 (BA:505)pecial Bingo License covering Feb 20, 2016-Feb. 20, 2018 - Approved/Denied

c) Request for Trash Reimbursement received from SCP MacArthur, LLC for a 20 unit multifamily property located at 154-172 MacArthur Avenue as required by State Law.

- Approved/Denied
(Resolution required)

d) Special Ruling received from the ABC allowing for the renewal of PRCL #1219-33-043-006 Shri Hans, LLC for the 2015-2016 and 2016-2017 Licensing Terms.

- Approved/Denied
(Resolution required)

e) Committee Reports:

- 1) _____

• **PLANNING & ZONING – Councilman Grillo**

a) **Minutes & Departmental Reports:**

Move the following reports/minutes be received & filed:

- 1) Construction Officials report, Zoning and Code Enforcement report, Fire Prevention report all for the month of January, 2016.
- 2) Middlesex County Planning Board Minutes of Jan. 12, 2016. - Receive & File

b) Notice to Adjacent Property /Surrounding Municipalities received from:

- 1) **Saltywater Tackle, Inc.** on an application before the Zoning Board on Feb. 24, 2016 for bulk variance to allow the applicant to affix an awning sign and other types of variances.
- 2) Public Notification for the submission of a NJDEP Applications for Freshwater Wetlands and Flood Hazard Area Permits for the improvements to Main Street and Crossman Road.
- 3) Resolution received from the Middlesex County Planning Board Noticing their Annual meeting schedule 1 & 3 - Receive & File

d) Request for Bond Reduction received from Highview Homes, LLC for their project located off Old Spye Road. - Refer to Borough Engineer

e) Committee Reports: 1) _____

• **PUBLIC SAFETY – Councilman Lembo**

a) **Minutes & Departmental Reports:**

- 1) Board of Health reports for the month of Jan. 2016
- 2) Police Chief’s report for the month of Jan. 2016
- 3) Court Administrator’s report for the month of Jan. 2016 - (move to) Receive & File

b) Public Notice the the Board of Health will be conducting their annual Free Rabies Clinic for dogs and cats on May 7, 2016 from 9am-12 - (move to) Receive & File

c) Committee Reports- 1) _____

• **PUBLIC WORKS – Councilwoman Kilpatrick**

a) **Minutes & Departmental Reports:**

Move the following minutes or reports be received and filed:

- 1) All Public Works Supervisor’s reports for the month of Jan. 2016.
- 2) Public Works Director’s report for the month of Jan. 2016
- 3) Rent Leveling Board minutes of Feb. 9, 2016 - (move to) Receive & File

b) Notice received from the County Division of Solid Waste Management on a Public Hearing to be held on Feb. 29, 2016 at 6pm in the County Admin. Bldg. on an Amendment to the County’s Solid Waste Management Plan. - (move to) Receive & File

c) Committee Reports: 1) _____

• **WATER & SEWER/ENVIRONMENTAL – Councilman Rittenhouse**

a) **Minutes & Departmental Reports:**

Move the following minutes or reports be received and filed:

- 1) Water & Sewer Director’s 2015 annual report and report for the month of Jan. 2016 - (move to) Receive & File

b) Notice received from the DEP seeking public comment on their intent to approve an Air Pollution Control Operating Permit Renewal for EFS Parlin Holdings, LLC located at 790 Washington Road “draft permit” can be viewed at the web site. - (move to) Receive & File

c) Committee Reports: 1) _____

AGENDA SESSION – FEB. 22, 2016

• **RECREATION – Council President Buchanan**

a) **Minutes & Departmental Reports:**

Move the following minutes or reports be received and filed:

1) Recreation Director’s report for the month of Jan. 2016. - (move to) Receive & File

b) Request for **Coin Toss** to be held at the corner of Washington Road & Ernston Roads from 10am-2pm received from:

- Knights of Columbus for May 28th & 29th

- Whiskers rescue, Inc. on Sept. 24 & 25th - Approve/Disapprove

c) Sayreville Day Committee requesting permission to conduct their annual Sayreville Day on Sunday, Sept. 18, 2016 with a rain date of Sept. 25, 2016.

- Approve/Disapprove

d) Applications for Special events received from:

- Old Bridge/Sayreville Rotary Club to conduct a 5K run for VETs

On April 24 at the Sayreville Sports Complex.

- Dwqarkadhis Temple to conduct their annual events on various dates in 2016 (please see schedule attached and on Bulletin Board)

All Pending Dept. Approvals

- Approve/Disapprove

e) Recreation director applied for and received the NJ Trail Grant for 2016 in the amount of \$24,000.

- _____

f) Committee Reports:

1) _____

• **MAYOR – Kennedy O’Brien**

• **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance

- Planning & Zoning

- Public Safety

- Public Works

1) Request for authorization to extend contract with Midlantic Waste Systems for the purchase of Heil Parts for a final two (2) year term.

- Recreation

- Water & Sewer

• **C.F.O. - Wayne Kronowski**

1) Transfer Resolution

2) Schedule Budget Workshop Meeting

3) Introduction of 2016 Local Municipal Budget at March 14th meeting.

• **BOROUGH ENGINEER - Jay Cornell**

- No Report

• **BOROUGH ATTORNEY - Michael DuPont**

5. **EXECUTIVE SESSION –Litigation & Contract Negotiations**

(Motion to enter into closed session) – Time: _____

- Reconvene Time: _____

6. **PUBLIC PORTION** Mayor will open to public – ***5 Minute Limitation**.

7. **ADJOURNMENT**

