

**BOROUGH OF SAYREVILLE  
AGENDA - COMBINED MEETING  
MAYOR & BOROUGH COUNCIL  
MONDAY, FEBRUARY 13, 2012**

1. **CALL TO ORDER - Time \_\_\_\_\_**

- a. Short Prayer & Salute to Flag
- b. Statement of Publication
- c. Roll Call
- d. Approval of Previous Council Meeting Minutes:
  - Special Meeting - September 21, 2011  
w/Weber Avenue Flood Committee
  - Receipt of Bids - November 15, 2011  
HVAC Replacement, Repair & Maintenance
  - Receipt of Bids - November 22, 2011  
Auto Side Loading Refuse Truck
  - Regular Meeting - November 22, 2011
  - Regular Meeting - December 12, 2011
  - Executive Session - December 12, 2011

2. **PRESENTATIONS & PROCLAMATIONS**

- Certificate of Recognition presented to Anthony & Liz Mele
- Proclaiming the month of March, 2012 as “Youth Art Month”

3. **OLD BUSINESS**

- a. Public hearing on the following Ordinance(s): (none)
- b. Other

4. **NEW BUSINESS:**

- a. Clerk to Report - Having received the Supplemental Debt Statement from CFO Kronowski, effective February 13, 2012.  
(motion to receive & file)

- b. Introduction of the following Ordinance(s):

**ORDINANCE #175-12**

**BOND ORDINANCE PROVIDING FOR WEBER AVENUE FLOOD RELIEF PROJECT - PHASE II IN, BY AND FOR THE BOROUGH OF SAYREVILLE, NEW JERSEY, APPROPRIATING \$400,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$380,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING PART OF SUCH APPROPRIATION**

(Co. Perrette, Admin. & Finance Committee – Public Hearing February 27, 2012)

**ORDINANCE #176-12**

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER VII OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE TO ADD SECTION 7-30.4 TO ADD “ENFORCEMENT OF TRAFFIC REGULATIONS ON PRIVATE PROPERTY”**

(Co. Bella, Public Safety Committee – Public Hearing February 27, 2012)

**ORDINANCE #177-12**

**AN ORDINANCE AMENDING ARTICLE III OF CHAPTER XXVI, LAND DEVELOPMENT, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE TO EXPAND THE SPECIAL ECONOMIC DISTRICT**

(Main Street)

(Co. Buchanan, Planning & Zoning Committee – Public Hearing February 27, 2012)

c. Discussion on Resolution to be read in full.

- Resolution of the Borough of Sayreville, Making Application to the Local Finance Board for the approval of refunding prior bonds, pursuant to N.J.S.A. 40A:2-51 et seq..

## 5. CONSENT AGENDA/RESOLUTIONS

- **PUBLIC PORTION ON CONSENT AGENDA ITEMS ONLY**

(Mayor opens the meeting to the Public for questions and comments on Consent Agenda Resolutions Only)  
(Motion to Close Public Portion and adopt Consent Agenda Resolutions on Roll Call Vote)

- # 2012-49 Bill Resolution.
- #2012-50 Memorializing the following action taken by the Governing Body on January 23, 2012:  
a) Approving applications for Bingo and Raffle licenses received from:  
- Harry S. Truman School, PTO, Inc. to conduct an Off-Premise Draw Raffle on Feb. 29, 2012 (RA:1732).
- #2012-51 Approving application for Trailer License submitted by Allied Group, Inc., East Brunswick, NJ to locate 2 (two) temporary office trailers at 3753 Bordentown Avenue, Block 16, Lot 1. (Borough of Sayreville Water Treatment Plant Expansion Project – Fees Waived Federal Agency)
- #2012-52 Resolution awarding the contract for the Senior Center Boiler Replacement Project to Estock Piping of Chesterfield, NJ for their low bid 151,056, plus Alt #1 \$11,525.00.
- #2012-53 Appointing Kevin Kania as Sewer Equipment Operator in the Water & Sewer Department, effective February 14, 2012.
- #2012-54 Appointing Wayne A. Kronowski as Acting Business Administrator, effective January 23, 2012 until such time as one is appointed.

### **RESOLUTIONS TO BE READ IN FULL:**

- #2012-55 Resolution of the Borough of Sayreville, in the County of Middlesex, State of New Jersey Making Application to the Local Finance Board for the approval of refunding prior bonds, pursuant to N.J.S.A. 40A:2-51 et seq.

## 6. **COMMUNICATIONS/COMMITTEE REPORTS**

\* **DISPOSITION:**

- **ADMINISTRATIVE & FINANCE** – Councilman Perrette

a) **Minutes:**

Board of Education - January 17, 2012 - (move to) \* **Receive & File**

b) **Received the following application(s) for Bingo/Raffle Licenses:**

- Application from **Harry S. Truman School PTO, Inc.** to conduct a Bingo Games on March 23, 2012 (BA:469).
- Application from **Lakeview Development Social Club** to conduct Bingo Games effective Feb. 2012-2014. (Sr. non-profit groups are allowed to apply for 2 years at a time).
- Application from **Camp Dill Foundation** to conduct On-Premise 50/50's on 28 various dates in 2012 (RA:1733).
- Application from **Music Association for the Visually Impaired Students of New Jersey** to conduct an On-Premise Draw (Tricky Tray) Raffle on May 18, 2012 (RA:1734).
- Application from **Wilson School PTO, Inc.** to conduct an On-Premise Draw (Tricky Tray (RA:1735), and On Premise 50/50 (RA:1736) on March 30, 2012.
- Application from **Southwood School PTA** to conduct an On-Premise Draw (Tricky Tray #RA:1737) and an On-Premise 50/50 (#RA:1738) on April 20, 2012.
- Application from **Sayreville Middle School PTO** to conduct an On-Premise 50/50 (RA:1739) and an On-Premise Draw (Tricky Tray #RA:1740) on March 9, 2012.

\* **Action Required**

(Motion to Approve or Disapprove and authorizing clerk to prepare memorializing Reso).

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- c) Application for Special Permit for Social Affair** received from FFLEBHMC to serve Beer at a charity event to be held at Burkes Park on May 6, 2012 (rain date May 20, 2012) from 12 noon – 5 P.M.

**\* Action Required**

(Motion to Approve or Disapprove and list resolution memorializing action).

- d)** Request received from Donna Brodzinski, Tax Collector, for a Resolution authorizing the Tax Collector to refund a portion of 2010 taxes in the amount of \$3,100.23 and 2011 taxes in the amount of \$6,860.40, covering 49 Nickel Avenue, Block 67, Lot 81, due to the approval of a 100% Disabled Veteran Tax Exemption by the Tax Assessor effective July 14, 2010.

(motion to approve/disapprove)

**Clerk to Prepare Resolution.**

**e) ALLIANCE FOR FAMILY EDUCATION**

Requesting a Resolution authorizing the execution on an Agreement with the County of Middlesex and the Borough of Sayreville authorizing the acceptance of the 2012 Municipal Alliance funds in the amount of \$36,442.00 which is used for municipal alliance activities.

(motion to approve/disapprove)

**Clerk to Prepare Resolution.**

- f)** Received Annual Debt Statement and Annual Financial Statement from C.F.O. Kronowski which have been filed with the Division of Local Government Services as required by law.

- (move to) \* **Receive & File**

**g) Committee Reports:**

• **PLANNING & ZONING** – Councilman Henry

**a) Minutes-**

- Sayreville Board of Adjustment – December 14, 2011

- Sayreville Planning Board – January 4, 2012 - (move to) \* **Receive & File**

**b) Received copy of Ordinance Amendment from**

the Twp. of Old Bridge, #2012-05 Amending their Chapter 250-105 “Land Development Code-Professional Review Fees and Escrows”.

- (move to) \* **Receive & File**

**c) Received Notice to Adjacent Property Owner**

from:

- 1) For applications before the Zoning Board of Adjustment on Feb. 22, 2012:

**a)** Robert Downey - to convert an existing detached garage into two family building requiring a use Variance and a Density Variance for Block 188, Lot 1.01, 26 & 28 Brookside Ave.

**b)** New Cingular Wireless PCS, LLC (AT&T) for use variance, height variance, and amended minor site plan approval in order to modify and expand existing telecommunication facility by replacing six antennas on existing monopole with six new antennas and related equipment located at 1899 Rt 35 So., Blk 459, lot 2.02.

- 2) For application before the Planning Board on Feb. 15, 2012:

**a)** Camelot at Towne Lake - to reduce the sq. ft. in the clubhouse, tot lot in lieu of bocci courts, residential building modifications, entrance to development will be a “t” involving property known as Block 136.15, Lot 76 and Block 136.16, Lot 77, Sayreville Boulevard South.

- (move to) \* **1 & 2 Receive & File**

**d) Committee Reports:**

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• **PUBLIC SAFETY** – Councilman Bella

a) **Minutes:**

- Board of Health – Dec. 1, 2011 & Jan. 5, 2012 - (move to) \***Receive & File**

b) **Application for membership to Sayreville Engine Co. No. 1**

received from Matthew J. Kenny, and was approved by Engine Co. at their January, 2012 meeting.

- (move to) \***Approve/Disapprove**

c) Request received from the Sayreville Emergency Squad to conduct their **Annual Fund Drive** during the Months of May and part of June, 2012.

- (move to) \***Approve/Disapprove**

d) Request for authorization for Clerk to advertise for auction of various vehicles and equipment no longer required for public use.

- (move to) \***Approve/Disapprove**

Clerk to prepare Resolution

e) Authorization for the Borough Clerk advertise for the receipt of bids for Fire Services Life Safety Rope System.

- (move to) \***Approve/Disapprove**

Clerk to prepare Resolution

f) Resident's request for speed bumps to be installed on Jackson Ave. between Bielak & Roginski Streets do to speeding in a 25MPH zone.

- **Refer to Police  
Traffic Safety for Report**

g) Request from The Camp Dill Foundation (nonprofit org.) to conduct their classic car show fund raiser at the Raritan Street Commuter Parking lot on Sunday, Sept. 30, 2012

(rain date Sun. Oct. 7, 2012). - **Must file application for Special Event**

(applicant has been notified)

h) Police Chief's report on the need for an Ordinance to enforce a No Left Turn Sign at the Samsel Upper Elementary School on Ernston Road

- If approved –

**Attorney to prepare Ordinance.**

i) **Committee Reports:**

• **PUBLIC WORKS** – Councilwoman Novak

a) **Minutes:**

- Rent Leveling Board – January 10, 2012 - (move to) \***Receive & File**

b) **Authorization to award contract for Senior Center Boiler Replacement Hazardous Abatement Service to Environmental Tactics of Matawan, NJ on their quote of \$7,943.00.**

(\*If approved - Motion to Award and have clerk prepare Resolution).

- \* **Action Required**

c) **Authorization for the Borough Clerk to advertise for**

- HVAC Heating/Cooling System Upgrade  
- Hook Lift Swap Loader Truck with Attachments

- (move to) \***Approve/Disapprove**

Clerk to prepare Resolution

d) **Authorization to extend current contract** for a period of two (2) years for Heil Replacement Parts with THC Enterprises, Inc. with no increase in price.

- (move to) \***Approve/Disapprove**

Clerk to prepare Resolution

e) **Authorization** for Resolution for the submission of the **Recycling Tonnage Grant for 2011.**

- (move to) \***Approve/Disapprove**

Clerk to prepare Resolution

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- f) Request from the Shade Tree Commission to reinstate the salary of their Secretary for reasons stated in their letter. \_\_\_\_\_
- g) **Committee Reports:**
  - Parks for the month of November, 2011.
  - Road Department for the months of October & November, 2011.

- (move to) **Receive & File.**
- **RECREATION** – Councilwoman Eicher
  - a) **Minutes:- (none)**
  - b) Request from Triple Threat Ministries and Faith Fellowship Ministries to conduct their Summer Jam event on August 13, 2012 at War Memorial Park / Boro Hall Basketball Courts.

**- Must file application for Special Event**  
(applicant has been notified)
  - c) Request from Sayreville Day Committee to conduct their annual event “Sayreville Day 2012” on Sunday, September 16, 2012 (rain date, Sept. 23, 2012).

**- Municipal event/no application necessary.**
  - d) **Committee Report -**
- **WATER & SEWER** – Councilman Buchanan
  - a) **Minutes (None)**
  - b) **Committee Reports:**
- **MAYOR** – Kennedy O’Brien
  - a) **Appointments**
  - b) **Other Business**

**BUSINESS SESSION AGENDA – February 13, 2012**

1. **NEW BUSINESS** –
2. **BUSINESS ADMINISTRATOR** –
  - I) CDBG Discharge of Mortgage on 113 North Edward Street – Resolution required.
  - II) Authorization to enter a participation agreement with Middlesex County Regional Education Services Commission to seek bids on a cooperative basis for natural gas – Resolution required.
  - III) Sayreville Emergency Squad Roof Repairs/Replacement – Authorize Engineer to inspect and estimate amount required for Capital Budget.
  - IV) Boehmhurst Ave. near 6<sup>th</sup> Street – Complaints received by Public Works regarding flooding of street during rainstorms due to clogged drainage. Engineer needs to be authorized to prepare the NJDEP permit applications in order to allow the Mosquito Control Commission to clean out existing drainage ditches.
  - V) Personnel – Permanent Title Upgrades

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3. **C.F.O.- Wayne Kronowski**
  - I) Transfer Resolution
  - II) Bill List Resolution
  - III) Budget Preparation Update – Dates for Budget workshop. Introduction  
March 12<sup>th</sup> meeting.
  - IV) Sewer Rate Calculation – Ordinance required to amend rates.
  - V) Refinancing of Outstanding Bonds – Resolution and Ordinance required.
4. **ENGINEER -Jay Cornell**
  - I) Weber Avenue Storm Sewer Improvements – Receipt of Bids
  - II) Improvement to South Pine Avenue – Closeout of Contract
5. **BOROUGH ATTORNEY - Michael DuPont**
6. **PUBLIC PORTION**

Mayor will open to public.  
Motion to close public portion.
7. **EXECUTIVE SESSION**

Motion to Enter into Closed Session / Roll Call  
**Motion to Reconvene** / Roll Call
8. **ADJOURNMENT**

