

Combined Meeting of the Mayor and Borough Council held on Monday, February 10, 2014, in the Borough Hall, 167 Main Street, Sayreville, was called to order by Mayor Kennedy O'Brien 7:04 P.M. followed by a short prayer and salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Farbaniec announced that this meeting has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and filing with her office.

- **ROLL CALL:**

Present: Councilpersons Buchanan, Eicher, McGill,
Melendez, Novak, Rittenhouse

Absent: None

Others Present: Kennedy O'Brien, Mayor
Daniel E. Frankel, Business Administrator
Theresa A. Farbaniec, Municipal Clerk
Wayne A. Kronowski, C.F.O./Treasurer
Jay Cornell, P.E., Borough Engineer
Michael DuPont, Esq., Borough Attorney

Others Absent: None

APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

Council President Novak made a motion to have the following minutes of the Mayor and Council approved, subject to correction if necessary.

☒ January 1, 2014 - Re-Organization Meeting

Motion Seconded by Councilman McGill.

Roll Call: Voice Vote, all Ayes.

PRESENTATIONS

-Power point explained by the Business Admin. Mr. Frankel and Councilman Melendez covering the **Borough of Sayreville's Info Technology Needs Assessment & the Introduction of an Ordinance for a Chief Information Officer – listed below**

Councilwoman Eicher questioned the Salary range and that of other municipalities.

Councilwoman Novak commented that there was a recommendation back in the 1990's regarding this need.

No other questions or comments.

OLD BUSINESS

a. Public Hearing on the following Ordinance(s):

ORDINANCE # 246-14

AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45-14)

(Co. Buchanan, Admin. & Finance)

Mayor O'Brien opened the meeting to the public for questions or comments on Ordinance #246-14.

There were no appearances.

Councilman Buchanan moved the Public Hearing be closed, the Ordinance adopted on second and final reading and advertised according to law. Motion was seconded by Councilwoman Novak.

Roll Call: Councilpersons Buchanan, Eicher, McGill, Melendez, Novak, Rittenhouse, all Ayes. Carried.

ORDINANCE #246-14
CALENDAR YEAR 2014 - ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to .5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and Council of the Borough of Sayreville in the County of Middlesex finds it advisable and necessary to increase its CY 2014 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and Council hereby determines that a 3.5 % increase in the budget for said year, amounting to \$1,370,622.00 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Mayor and Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Council of the Borough of Sayreville, in the County of Middlesex, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2014 budget year, the final appropriations of the Borough of Sayreville shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$ 1,370,622.00, and that the CY 2014 municipal budget for the Borough of Sayreville be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

/s/ Daniel Buchanan, Councilman
(Admin. & Finance Committee)

ATTEST:

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

APPROVED:

/s/ Kennedy O'Brien, Mayor

APPROVED AS TO FORM:

/s/ Michael R. DuPont, Esquire
Borough Attorney

Mayor O’Brien opened the meeting to the public for questions or comments on **Ordinance #247-14**.

There were no appearances.

Councilman Buchanan moved the Public Hearing be closed, the Ordinance adopted on second and final reading and advertised according to law. Motion was seconded by Councilwoman Novak.

Roll Call: Councilpersons Buchanan, Eicher, McGill, Melendez, Novak, Rittenhouse, all Ayes. Carried.

ORDINANCE # 247-14
AN ORDINANCE TO SUPPLEMENT AND AMEND CHAPTER II OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF THE BOROUGH OF SAYREVILLE TO AMEND SECTION 2-64.23 TO AMENDING “MISCELLANEOUS FEES”

BE IT AND IT IS HEREBY ORDAINED by the Mayor and Borough Council of the Borough of Sayreville, in the County of Middlesex, that the Revised General Ordinances of the Borough of Sayreville, shall be supplemented and amended as follows:

Section 1. This ordinance amends Chapter 2 of the Revised General Ordinances of the Borough of Sayreville by amending Section 2-64.23 entitled “Miscellaneous Fees” as follows

23. Miscellaneous Fees	Reproduction of Documents	State Statute-fees for reproduction
	Fax Fee	\$5.00 Flat fee & State Statute fees for reproduction
	Land Use/Zoning Ordinance	\$65.
	Design Standards	\$15.
	Various Redevelopment Plans	\$25.
	Master Plan	\$125.
	Audio Tape Fee	\$3.50
	Street Map	\$3.
	Zoning Map	\$3.
	Election District Map	\$3.
	Liquor License-12 pg. Application	No Fee

BE IT FURTHER ORDAINED by the Mayor and Borough Council of the Borough of Sayreville, in the County of Middlesex, that Chapter Two Section 2-64.23 “Miscellaneous Fees”, of the Revised General Ordinances of the Borough of Sayreville, shall be amended to reflect said change.

All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed and this Ordinance shall take effect immediately upon final passage and publication in accordance with law.

/s/ Daniel J. Buchanan, Councilman
 (Administration & Finance Committee)

ATTEST:
/s/ Theresa A. Farbaniec, RMC
 Municipal Clerk

APPROVED:
/s/ Kennedy O’Brien
 Mayor

APPROVED AS TO FORM:
/s/ Michael DuPont, Borough Attorney

- **NEW BUSINESS:**
 - a. Clerk reported that she received the following from CFO Wayne A. Kronowski:
 - i) Annual Debt Statement and Annual Financial Statement which was filed with the Division of Local Government Services for the year 2013.

Councilwoman Novak made a motion to receive and file. Motion was seconded by Councilman McGill.

Roll Call: Councilpersons Buchanan, Eicher, McGill, Melendez, Novak, Rittenhouse.

- On file in Clerk's Office

ii) Supplemental Debt Statement from CFO Wayne A. Kronowski as of February 10, 2014

Councilwoman Novak made a motion to receive and file. Motion was seconded by Councilwoman Eicher.

Roll Call: Councilpersons Buchanan, Eicher, McGill, Melendez, Novak, Rittenhouse.

Clerk read the Introduction of the following Ordinance(s):

ORDINANCE # 248-14
**AN ORDINANCE TO SUPPLEMENT AND AMEND CHAPTER VI,
SECTION 6-4.1 "ALCOHOLIC BEVERAGE CONTROL-FEES"
AND CHAPTER II, SECTION 2-64 ADMINISTRATION-FEES
OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE**
(Co. Buchanan, Admin. & Finance – Public Hearing, February 24, 2014)

Councilman Buchanan moved the Ordinance be approved on first reading, advertised according to law and a Public Hearing be held on February 24, 2014. Motion Seconded by Councilwoman Novak.

Roll Call: Councilpersons Buchanan, Eicher, McGill, Melendez, Novak, Rittenhouse, all Ayes. Carried.

ORDINANCE #249-14
**BOND ORDINANCE PROVIDING FOR AN ADDITIONAL FURTHER SUPPLEMENTAL
APPROPRIATION OF \$100,000 FOR IMPROVEMENT OF THE UNDERGROUND STORAGE
FACILITIES IN, BY AND FOR THE BOROUGH OF SAYREVILLE, IN THE COUNTY OF
MIDDLESEX, NEW JERSEY, AND AUTHORIZING THE ISSUANCE OF \$95,000 BONDS
OR NOTES OF THE BOROUGH FOR FINANCING SUCH ADDITIONAL
FURTHER SUPPLEMENTAL APPROPRIATION.**
(Co. Buchanan, Admin. & Finance– Public Hearing, February 24, 2014)

Councilman Buchanan moved the Ordinance be approved on first reading, advertised according to law and a Public Hearing be held on February 24, 2014. Motion Seconded by Councilwoman Novak.

Roll Call: Councilpersons Buchanan, Eicher, McGill, Melendez, Novak, Rittenhouse, all Ayes. Carried.

ORDINANCE #250-14
**AN ORDINANCE SUPPLEMENTING AND AMENDING CHAPTER II OF THE REVISED GENERAL
ORDINANCES OF THE BOROUGH OF SAYREVILLE, SECTION 2-67 CREATING THE POSITION OF
CHIEF INFORMATION OFFICER AND FURTHER SUPPLEMENTING AND AMENDING
ORDINANCE #150-10 FIXING THE SALARIES OF CERTAIN BOROUGH OFFICIALS, OFFICERS
AND EMPLOYEES FOR THE YEARS 2009, 2010, 2011 AND 2012**
(Co. Melendez, sponsor – Public Hearing, February 24, 2014)

Councilman Melendez moved the Ordinance be approved on first reading, advertised according to law and a Public Hearing be held on February 24, 2014. Motion Seconded by Councilman Rittenhouse.

Roll Call: Councilpersons Buchanan, Eicher, McGill, Melendez, Novak, Rittenhouse, all Ayes. Carried.

- PUBLIC PORTION ON CONSENT AGENDA ITEMS ONLY

CONSENT AGENDA/RESOLUTIONS

Mayor O'Brien opened the meeting to the public for questions or comments on the consent agenda items.

There were no appearances.

Council President Novak moved the public portion be closed and the Consent Agenda Resolutions be approved on Roll Call vote. Motion seconded by Councilman McGill.

Roll Call: Councilpersons Buchanan, Eicher, McGill, Melendez, Novak, Rittenhouse; all Ayes.

CONSENT AGENDA/RESOLUTIONS

RESOLUTION #2014-49

WHEREAS, all bills submitted to the Borough of Sayreville covering services, work, labor and material furnished the Borough of Sayreville have been duly audited by the appropriate committee;

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED:

That all bills properly verified according to law and properly audited by the appropriate committees be and the same are hereby ordered to be paid by the appropriate Borough officials.

/s/ Kennedy O'Brien
Mayor

/s/ Daniel Buchanan
Councilman

/s/ Ricci Melendez
Councilman

/s/ Lisa Eicher
Councilwoman

/s/ Mary J. Novak
Councilwoman

/s/ David McGill
Councilman

/s/ Arthur Rittenhouse
Councilman

**Bill list of February 10, 2014, in the amount of \$13,076,477.68
(Bill List – See Appendix 2013-A for this date, in a separate Bill List File for 2014).**

RESOLUTION #2014-50

BE IT AND IT IS HEREBY RESOLVED that the following transfers between 2013 Budget Appropriation Reserves be and the same are hereby authorized to be made in the following manner to wit:

	<u>FROM</u>	<u>TO</u>
<u>CURRENT FUND</u>		
Group Insurance Plan (1220-205-2-8020)	\$ 29,500	\$
M.C.U.A. - Contractual (2455-520-2-16060)		29,500
	<u>\$ 29,500</u>	<u>\$ 29,500</u>

/s/ Daniel Buchanan, Councilman
(Admin. & Finance Committee)

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2014-51

BE IT RESOLVED, that the Borough Attorney is hereby authorized and directed to prepare plans and specifications for the Heil Replacement Parts and that upon approval of said plans and specifications the Borough Clerk is also herein authorized to advertise for the receipt of bids.

/s/ Mary J. Novak
 Mary J. Novak, Councilwoman
 (Admin. & Finance Comm.)

ATTEST:

BOROUGH OF SAYREVILLE

Formatted: Font: Bold

/s/ Theresa A. Farbaniec, RMC
 Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2014-52

WHEREAS, N.J.S.A. 39:10A-1, et seq., permits a municipality to sell abandoned, unclaimed and junk motor vehicles by public sale to the highest bidder after advertisement in a newspaper, circulating in the municipality with one publication at least five (5) days before the date of sale; and

WHEREAS, the Borough of Sayreville proposes to sell the vehicles listed below as junk motor vehicles to the bidder(s) submitting the highest bid;

1983	Buick	1G4AN37Y2DH529780	\$1,000.00
1992	Honda	1HGCB7176NA041070	\$1,000.00
1993	Nissan	1N4BU31FXPC110828	\$ 750.00
1994	Oldsmobile	1G3AG55M9R6441029	\$ 750.00
1994	Ford	1FALP62W2RH147065	\$1,000.00
1995	Chevrolet	2GCEK19K4S1144653	\$1,000.00
1997	Chevrolet	1G1JF52T1V7223937	\$ 750.00
1997	Chevrolet	1GCDM19W5VB208597	\$1,000.00
1997	Dodge	2B4FP2539VR394063	\$1,000.00
1997	Ford	1FALP52U0VA319413	\$2,500.00
1998	Ford	1FTYR10C8WTA76212	\$1,000.00
1998	Oldsmobile	1GHDT13W0W2726110	\$1,000.00
1999	Mercedes	WDBJF65H2XA904598	\$1,000.00
1999	GMC	1GDJ7H1C8XJ503332	\$1,000.00
1999	Infiniti	JNKCP11A0XT000898	\$1,000.00
1999	Mitsubishi	JA3AY26A0XU050603	\$1,000.00
1999	Acura	19UUA5644XA010798	\$1,500.00
2000	Ford	1FTZF1722YNA09896	\$1,000.00
2000	Saturn	1G8JU52FXYY618540	\$1,000.00
2000	Volkswagen	3VWSC29M3YM113044	\$1,000.00
2000	Ford	1FMPU18L4YLA14223	\$1,000.00
2000	Honda	1HGEJ8243YL104544	\$1,500.00
2000	Ford	3FAFP3136YR222933	\$3,000.00

2000	Dodge	2B3HD56U1YH380991	\$3,000.00
2002	GMC	1GTEC14W32Z174760	\$2,000.00
2002	Lincoln	1LNHM87A32Y676284	\$6,000.00
2003	Subaru	JF1SG63643H748379	\$1,500.00
2003	Hyundai	KM8SC13E33U541694	\$2,000.00
2003	Chevrolet	1G1JC12F037113034	\$2,500.00
2003	Honda	2HGES16553H626007	\$3,000.00
2004	Acura	19UUA66204A063692	\$3,000.00
2004	Mitsubishi	J3AD29FX4U009071	\$3,000.00
2004	Toyota	5TBDT44114S451498	\$3,500.00
2006	Nissan	1N4AL11DX6N353818	\$2,500.00
2006	Jeep	1J4GL48K26W102872	\$3,500.00
2006	Honda	JH2SC48036M400168	\$3,500.00
2007	Ford	1FAHP34NX7W252096	\$3,000.00

WHEREAS, these vehicles may be inspected on any business day prior to the sale by contacting the Traffic Safety Bureau of the Sayreville Police Department between the hours of 8:00 A.M. and 4:00 P.M., Monday through Friday at the Sayreville Public Safety Complex, 1000 Main Street, Sayreville, New Jersey, tel. No. (732) 525-5429 or (732) 525-5431, said vehicles are at various locations within the Borough of Sayreville and that information is to be obtained from the Traffic Safety Bureau; and

WHEREAS, the Borough of Sayreville reserves the right to reject any and all bids or to award in part or in whole, if deemed in the best interests of the Borough;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Sayreville that the vehicles listed herein are to be sold as follows:

- All items will be sold on an "as is, where is" basis.
- A **separate 25% deposit** is required to be submitted by posting cash or certified check **individually** for each vehicle being bid on.
- Each **individual** bid along with the deposit shall be **enclosed separately** in a sealed envelope, addressed and submitted to the Borough Clerk's Office of the Borough of Sayreville at 167 Main Street, Sayreville, NJ 08872, no later than 11:00 A.M. on Thursday, February 27, 2014, bearing the name of the bidder and item being bid on.
- All vehicles must be paid in full and **removed within four (4) working days from date of sale.**
- In those cases where any of the aforementioned motor vehicles have been towed and stored by a private garage, the minimum bid price shall be adjusted to reflect the amount due and owing for towing and storage.

/s/ Arthur Rittenhouse, Councilman
 (Public Safety Committee)

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC

/s/ Kennedy O'Brien, Mayor

RESOLUTION #2014-53

WHEREAS, the Borough is presently the owner of vehicles and or equipment which is no longer required for public use; and

WHEREAS, N.J.S.A. 40A12-13, et seq., authorizes municipalities to sell certain personal property contained therein:

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED:

1. That the Borough of Sayreville shall accept sealed bids for said equipment. Said sale shall be advertised twice in the newspaper circulating in the municipality at least once a week for two consecutive weeks, the last publication to be not later than seven days prior to such sale.

2. The Borough reserves the right to reject any and all bids where the highest bid is not accepted. Said vehicles and or equipment shall be sold free of all liens and encumbrances.

3. All items will be sold on an "as is, where is" basis.

4. A **separate 50% deposit** is required to be submitted by posting cash or certified check **individually** for each item being bid on.

5. Each **individual** bid along with the deposit shall be **enclosed separately** in a sealed envelope, addressed and submitted to the Borough Clerk's Office of the Borough of Sayreville at 167 Main Street, Sayreville, NJ 08872, no later than 11:00 A.M. on March 13, 2014, bearing the name of the bidder and item being bid on.

6. All vehicles/items must be paid in full and **removed within four (4) working days from date of sale.**

7. The Borough Clerk is hereby authorized to make all necessary arrangements for the publication of said sale.

/s/ Mary J. Novak, Councilwoman
(Public Works Committee)

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien, Mayor

RESOLUTION #2014-54

BE IT RESOLVED that Raritan Bay medical Center is hereby appointed to serve as the Borough of Sayreville's Occupational Health Services/Alternate Borough Physician for the year 2014.

/s/ Mary J. Novak
Mary J. Novak, Councilwoman
(Admin. & Finance Comm.)

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

Business Session Agenda – February 10, 2014

COMMUNICATIONS & COMMITTEE REPORTS

• **ADMINISTRATIVE & FINANCE – Councilman Buchanan**

a) **Minutes & Departmental Reports: None**

- Councilman Buchanan moved the following Minutes and or Reports be Received & Filed:

- 1) Board of Education Minutes of December 17, 2013, January 7 & January 28, 2014.
- 2) Tax Collector's Annual Report of 2013

- Motion seconded by Councilwoman Novak.

b) Received the following **application(s) for Bingo/Raffle Licenses:**

- 1) **St. Stanislaus Kostka** Church to conduct Bingo Games on six dates in 2014 at 221 MacArthur Ave. (BA:486).
- 2) **Morgan Parlin Panthers** to conduct an Off-Premise 50/50 on Oct. 8, 2014 at J O'Neil's Place (RL:1853).
- 3) **Sayreville Thursday Senior's** to conduct On-Premise 50/50 Raffle on ten various dates in 2014 at the Sr. Center.
- 4) **Lakeview Social Club** to conduct Special Bingo Games for a Period of two years from March 1, 2014 through Feb. 28, 2016.

1-4) Approved.

c) Application for **Social Affair Permit** received from **Our Lady of Victories HSA** to hold a Wine Tasting Event on March 29, 2014 from 7PM-10:00 PM at Monsignor Dalton Hall.

- Approved

d) Committee Reports – Co. Buchanan

1) Reported that he met with the Finance Committee and reviewed the Budget which will be further discussed at a meeting with the governing body tomorrow, Feb. 11, 2014.

• **PLANNING & ZONING – Councilman McGill**

a) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed: (None)

b) **Public Notices & Notices to the Borough of Sayreville as an Adjacent property Owner:**

- 1) Resolution received from the Middlesex County Planning Board scheduling their 2014 Regular meetings and setting their agenda.
- 2) Notice of Freshwater Wetlands Application submitted by Ashland Chemical for property located at 50 So. Minnisink Avenue. (on file in Clerk's Office)
- 3) Notice of an application before the Zoning Board on Jan 26th received from resident of 7 Liszka Lane for variance for rear yard setback and building lot coverage.
- 4) Notice of an application before the Planning Board on Feb. 19th received from Sayreville Seaport Associates for Preliminary and Final Major Subdivision and Site Plan Approval along with design waivers for property located in the Sayreville Waterfront Redevelopment Area Parcel "C" NL Industries, Inc..

Items 1-2-3-4) Receive & File.

c) Committee Report:

1) Reported on his support of Co. Melendez and Rittenhouse and the need for IT Technology upgrade and the need to invest in the future.

PUBLIC SAFETY – Councilman Rittenhouse

a) **Minutes & Departmental Reports:**

Councilman Rittenhouse moved the following Minutes/Reports be Received & Filed:

- 1) Board of Health Minutes of Dec. 5, 2013.

Motion seconded by Councilman McGill.

b) Request for coin toss at the corner of Washington & Ernston Roads received from:

- ** - As requested see attached response regarding the Sayreville Riverdogs, explaining that they are two(2) separate teams under the name of Riverdogs.
- a) Sayreville Riverdogs Select U14 Travel Baseball- May 10, 2014, 10am-2pm

b) Sayreville Riverdogs Blue Travel Baseball – March 22, 2014 , 10am-2pm
(Ordinance reads 1 per Org/per yr)

- Mayor expressed that there needs to be a structure to the organizations soliciting money. He asked Councilwoman Eicher for her lead on this request. Councilwoman Eicher requested both be approved until the Ordinance can be further clarified. Mayor asked if there were any objections. No objections made. Mayor stated for the record that this approval is being granted for these organizations this one time.
- a-b) Approved.

c) Letters of **resignation** were accepted by:

- i) **Melrose Hose Co. #1** for Gregory Barna, Andrew Fedorka, Kenneth Herman, Patrick McCurdy, Elliot Soto and Ryan Trobalks.
- ii) Sayreville Engine Co. No. 1 for Ronald Skwira, Jr.

d) Notice of transfer of Firefighter Brian Jackowski from Sayreville Engine Co. to Melrose Hose Co.

c&d- Receive & File.

e) Committee Reports-Councilman Rittenhouse

- 1) Reported on meeting with the Police Chief and Captain of the Police Dept. to become more familiar with the operations.
- 2) Thanked Councilman Melendez for his work on the background of the IT needs of the Borough.

- **RECREATION – Councilwoman Eicher**

- a) Minutes & Departmental Reports: (None)
- b) Request received from the Sayreville Veterans Alliance for approved funding for the 2014 Memorial Day Parade scheduled for May 26, 2014.
- Funding and date approved.

c) Committee Reports- Co. Eicher:

1) Reported on the meeting with the Recreation Advisory Board and the Youth Organizations and after their discussion the Recreation Advisory Board voted to approve the Ordinance and send it back to the Council.

Mayor asked if the Youth Organizations were in favor. Councilwoman Eicher responded that they worked out the issues and are in favor. She further reported that there is no need for them to attend or the need to conduct a Special meeting before the Budget Meeting tomorrow night. Mayor asked if Councilwoman Novak was ok with this and she responded that she was. The Mayor then asked the Clerk to notify the organizations that the meeting tomorrow night would be strictly a budget meeting and that the attendance is not required and that we thank them for their input.

- **WATER & SEWER/ENVIRONMENTAL – Councilman Melendez**

- a) Minutes & Departmental Reports:
Move the following Minutes/Reports be Received & Filed: (None)
- b) Committee Reports-
 - 1) Councilman Melendez further asked about the Ordinance covering the Coin Toss Solicitation.
- Discussion followed.

- **PUBLIC WORKS – Council President Novak**

- a) Minutes & Departmental Reports: (none)
- b) Committee Reports-Co. Novak:

1) Expressed her gratitude to the people in Public Works for all of their hard work during the storms – the plowing, salting and sanding and now they are dealing with a salt shortage.

2) The need for a Salt Dome.

- **MAYOR – Kennedy O'Brien**
Appointments:

Commission on Aging - 3 Year Term/Non-voting Member –
Pat Dunn of Twin Boro Physical Therapy.

Councilwoman Novak moved the Mayor's Appointment. Motion seconded by Councilwoman Eicher.

Roll Call: Councilpersons Buchanan, Eicher, McGill, Melendez, Novak, Rittenhouse.

Mayor stated that he has two items for closed Session.

Mayor asked the Business Admin. to give a report on the feasibility on the vacant offices being used for council members. Mr. Frankel reported that the Construction Official and Middlesex County Health Department indicated that there were no issues that would prevent us from using downstairs as offices.

Mayor further asked the Engineer to prepare a lay out for six offices and the Business Admin. budget to furnish them.

Mayor asked if there were any objections.

Councilwoman Novak said that her only concern was that the Construction Offices which were relocated from that space to the trailers so therefore questioned if the area is capable of housing people again, and if so let's get rid of the trailers and put them back in this building. She said that she does not need an office.

Mayor felt that the governing body did not have a place to meet with constituents.

Mayor asked if there were any objections. Councilwoman Novak stated that she did.

Mayor recognized the Business Administrator, Dan Frankel's niece in attendance at the meeting saying that she is from Rutgers University and is studying Political Science. He offered her a internship at no cost to the borough.

- **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- **Admin. & Finance**

- **Planning & Zoning**

- **Public Works**

1) Authorization to renew the agreement with Middlesex County for participation in the CFC (chloroflourocarbons) recovery program which includes a 50% reimbursement from the County for costs associated with the program. The term of this proposed agreement shall be January 1, 2014 to December 31, 2016.

- Approved/Resolution.

2) Authorization to renew the agreement with Middlesex County for participation in the E-Cycle (certain consumer electronics) recycling program which includes a subsidy from the County based on weight. The term of this proposed agreement shall be Jan. 1, 2014 to December 31, 2016.

- Approved/Resolution.

3. Request for authorization to appoint an appraiser to appraise an existing building on Jernee Mill Road for the possibility use by the Dept. of Public Works.

Mayor asked the Business Administrator to reach out to Jim Gillette because he knows he has property that may be suitable and would know more by the end of the month.

- Public Safety

- 1) Authorization to amend Revised General Ordinances – Chapter IV Police Department Section 4-5.1 additional employment requirements. (Draft Attached)

- Ordinance.

- Recreation

- Water & Sewer

- Personnel** - Authorization to upgrade an employee in the Dept. of Public Works from Laborer status to Mechanic's Helper.

- Approved/Resolution.

• **C.F.O.- Wayne Kronowski**

- 1) Bill List Resolution

- 2) Transfer Resolution

- 3) Budget Update – Budget Workshop Meeting tomorrow at 6PM, first to review all Capital Items then the Operations section, with Introduction by March 10th.

• **BOROUGH ENGINEER -Jay Cornell**

- 1) Underground Storage Tank Removal – Additional Work Required by the NJDEP (Report Attached)

- Approved/Resolution.

- 2) Ciecko Court and Canal Street Area – Relief Analysis (Report Attached)

- 3) Ernston Road Tank Rehabilitation – Receipt of Bids next week but will need Ordinance appropriating the money for that contract.

• **BOROUGH ATTORNEY - Michael DuPont - None**

PUBLIC PORTION

At this time the Mayor opened the meeting to the public for questions or comments on any and all subjects. There were no appearances.

Council President Novak made a motion to close the public Portion. Motion seconded by Councilman McGill.

Roll Call: Voice vote, all Ayes.

• **EXECUTIVE SESSION ITEMS -**

Mayor O'Brien announced that the Council will be going into Closed Session.

5 minutes- 7:46 PM.

Attorney DuPont read the following Resolution into record:

RESOLUTION FOR CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Sayreville, County of Middlesex, State of New Jersey, as follows:

1. The public portion of this meeting is hereby adjourned in order that the Governing Body may meet in a closed, private session for approximately 5 minutes to discuss the following matters:

- Personnel, Litigation & Contract Negotiations

2. Following the conclusion of said closed session, the Governing body shall reconvene the open portion of this meeting to consider any other matters which may be properly brought before it at this time.

3. The nature and content of discussion which occurs during closed session shall be made public at the time the need for non-disclosure no longer exists.

NOW, THEREFORE BE IT RESOLVED that the public be excluded and this resolution shall take effect immediately.

/s/ Daniel Buchanan, Councilman

APPROVED:

/s/ Kennedy O'Brien
Mayor

Councilman Buchanan moved the Executive Session Resolution be adopted on Roll Call Vote. Seconded by Councilwoman Eicher.

Roll Call: Voice Vote, all Ayes. Carried.

- **RECONVENE**

Councilwoman Eicher moved to reconvene the meeting. Motion was seconded by Councilman Buchanan.

Roll Call: Voice Vote, all Ayes.

Time: 7:55 P.M.

- **ADJOURNMENT**

No further business.

Councilwoman Novak made a motion to adjourn. Motion seconded by Councilman Buchanan.

Roll Call: Voice Vote, all Ayes.

Time: 7:56 P.M.

SIGNED:

Theresa A. Farbaniec, Municipal Clerk

Date Approved