

This Organization meeting of the Mayor and Council was held on Saturday, January 5, 2019 was held in the Council Chambers, 167 Main Street, Sayreville, NJ.

Meeting was called to order by Mayor O'Brien at 12:01 P.M.

Invocation given by Rev. James Hagerman, Pastor of St. Bernadette's Church, followed by a Salute to the Flag.

CERTIFICATION FROM COUNTY CLERK

Municipal Clerk Farbaniec reported having received the Statement from the Middlesex County Clerk certifying the election of Councilmen Kevin Dalina and Damon Enriquez both for three year terms.

Councilman Buchanan moved the Statement be received and filed on Roll Call Vote. Seconded by Councilwoman Kilpatrick.

Roll Call: Councilpersons Buchanan, Dalina, Enriquez, Kilpatrick, McGill, Novak,
all Ayes. Carried.

SWEARING IN

Comments made by Assemblyman Craig Coughlin of the 19th District about and to Councilmen Dalina and Enriquez. Followed by his administering the Oaths of Office to the following:

- Councilman Kevin Dalina, for a three year term
- Councilman Damon Enriquez, for a three year term

Mayor O'Brien presents Past Fire Chief Badge to:

- Past Chief: Steven Kanca

Clerk Administers Oaths of Office to the following Fire Chiefs:

- Fire Chief: Kevin Krushinski
- 1st Ass't. Chief: Jonathan D. Magaw
- 2nd Ass't Chief: Anthony Mercado

Councilwoman Novak made a statement regarding the Sayreville First Aid Squad being on a call and will be late or not make it at all.

Mayor recognized the following people in the audience:

Assembly Speaker and Assemblyman Craig Coughlan
Freeholder Director Ron Rios
Freeholder Ken Armwood
Woodbridge Mayor John McCormac
Woodbridge Council President

Council President Buchanan recognized and thanked all that came out today: Assemblyman Coughlin, Freeholder Director Rios, Freeholder Armwood, Woodbridge Mayor McCormac and Former Woodbridge Councilman Rick Dalina, former County Clerk Rennie Travisano, Woodbridge Council President.

- **REMARKS OF THE MAYOR AND COUNCIL**

COUNCILMAN KEVIN DALINA

Wished his wife a happy birthday, as she had a birthday of Jan. 3rd and thanked her for being by his side during this process. Thanked his family and father and mother for their guidance throughout this process and his Uncle Steven who is Council President in Monroe, grandmother, Uncle Jim and Aunt Linda, sister, her husband, and niece and cousin. He thanked them all for being here today. He thanked Chairman Tom Pollando, Vice-Chair. Patti Burch, Mike D'Addio and the rest of the Sayreville Democratic Organization for choosing him to be their candidate. He said that it was an honor. He thanked the voters of

Sayreville for putting their faith in Damon and himself. He promised to work hard to ensure to keep Sayreville progressing. Thanked Damon for being a great running mate and his fellow councilmembers for helping them out. He said that he looks forward to working with them and the Mayor to push Sayreville to new heights. Thank you.

COUNCILMAN DAMON ENRIQUEZ

Thanked the Sayreville Democratic Committee; Chairman Tom Pollando, Vice-Chair. Patti Burch, the Council, the Mayor, family, friends and distinguished guests for being here today for this special occasion. He said today would not be possible without the hard work, dedication and support he received from everyone. He sent a special thank you to his wife Kelly and children Kyle, Payton and Chase. He thanked his family for their understanding, flexibility, support and love during the campaign. He said that nearly nineteen years ago he moved to Sayreville. He was twenty-four years old. Newly married and ready to start his life. He said that he and his wife moved into their home and met their neighbors who over the years became like family. It was their stories on how they were born and raised here, brought up their families in our town that assured him that that they made the right decision to build his life here. He said that he has always loved Sayreville and how it is a close knit town. Here we are today and that still remains true. Sayreville is still that special place. He commented on the amazing school system. The dedicated hard working teachers and staff. It is the first aid squads, fire fighters and police officers who protect us. It is the sports programs, local teams and various community groups, clubs and organizations that make him proud to serve this town. He said that he is beyond honored and humbled to be part of a team that represents this great town. A team that fights for the residents of Sayreville. A team ensures the residents of Sayreville voices are heard. As a newly elected town Councilman he promises to work with the Mayor, fellow Councilmembers to continue to make Sayreville a desirable place to live. He said he will work hard to reduce the over development, fix our roads and improve our existing infrastructure. Focus on public safety. Create local jobs and control spending. He said that the campaign trail was long and hard but it was an experience that taught him humility, patience and perseverance all qualities that will help him serve on this town council. He then thanked everyone for believing in him, voting for him and supporting him. He said that he will do his absolute best to make sure their voices are heard and Sayreville remains the amazing town we all call home. Thank you. He then invited everyone to a gathering following this meeting at Club Pure on Rt. 35.

COUNCIL PRESIDENT DANIEL BUCHANAN

Councilman Buchanan wished everyone a Happy New Year and thanked all the dignitaries for coming to Sayreville's re-organization meeting. He congratulated Councilmen Dalina and Enriquez and thanked their families for giving them up.

He said that this job takes a lot of time away from the families and serve to make our town better for our families and neighbors. He said that they did a lot in 2018. They worked together by-partisanly to come up with some ideas for COAH and other matters and look to do the same in 2019. It may be a 6-0 Council sitting but will need all 7 voices to get things accomplished. Thanked everyone for coming out today. Thanked the Mayor and Council for the time they put in and wished everyone a Happy New Year.

COUNCILWOMAN VICTORIA KILPATRICK

Thanked everyone who came out today a little past New Year but this is one of her favorite celebrations. To have individuals stand up and state that they are willing to work tirelessly for this town every day, for the young people here in the audience and for all those who they meet out in public. She said that the two gentlemen who are newly elected and the Council look at the faces in the audience when they make decisions think of each and every one of the residents whether they see you here at meetings or not. She said that she looks forward to moving forward with the progress they have already made last year. She said that she is very proud of the discussions even more so sometime then the policy that gets created. She said that discussions that this council had last year were some of the best conversations, sometimes arguments, as good government allows for everyone's voices to be heard. She said that it is good to know that not everything is rubber stamped and pushed. She thanked everyone and the Council for allowing her to be Council President last year and look forward to

- **Special Counsel - ABC Matters** - 1 Yr. Term Antonelli Kantor, PC
- **Special Counsel - Rent Leveling Board Matters**
- 1 Yr. Term James P. Nolan & Assoc.
- **Special Counsel – Other Matters**
–1 Yr. Term Weiner Law Group, LLP /
Antonelli Kantor
- **Litigation Counsel** –1 Yr. Term Weiner Law Group, LLP
- **Occupational Health Services** – 1 Yr. Term Hackensack Meridian
- **Municipal Planner** - 1 Yr. Term Heyer Gruel & Assoc.
- **Special Counsel – COAH Matters** - 1 Yr. Term Jeffrey Surenian & Assoc. /
Alt. McManimonm, Scotland
& Bauman, LLC.
- **Special Counsel – Water Matters** - 1 Yr. Term McManimonm, Scotland &
Bauman, LLC. /
Alt. Antonelli Kantor
- **Architect** - 1 Yr. Term USA Architects
- **Public Agency Compliance Officer**-1 Yr. Term Daniel E. Frankel

BOARD OF ADJUSTMENT

4 Yr. Member William Henry

PLANNING BOARD

1 Yr. Class II Member Deborah Lee
4 Yr. Class IV Member Michael Macagnone
2 Yr. Alt. I Robert Davis
2 Yr. Alt. II Jamallah Mantilla

BOARD OF HEALTH

3 Yr. Member Joe Notarangelo
3 Yr. Member Julia Green
3 Yr. Member Michael Horvath
3 Yr. Member Val Tarr

ENVIRONMENTAL COMMISSION

3 Yr. Member Ernest Read
3 Yr. Member – Unexp. Term Exp. 12/19 – Shirley Read

HUMAN RELATIONS COMMISSION

3 Yr. Member Mahesh Chitnis
3 Yr. Member Bonnie Constad
3 Yr. Member Anthony Malara

COMMISSION ON AGING

3 Yr. Member Donna Kuchta
3 Yr. Member Joan Lehocky
3 Yr. Member Rosina Schmidt
3 Yr. Member Patricia Dunn (Twin Boro)

CULTURAL ARTS COUNCIL

1 Yr. Member Dorothy Magee
1 Yr. Member Edna Pilch
1 Yr. Member Karen Astrom

LIBRARY BOARD OF TRUSTEES

5 Yr. Member Yvonne Kronowski
5 Yr. Alt. for the Mayor Karen Perno
1 Yr. School Sup't. or Alt. Lori Ann Dobrzynski

SHADE TREE COMMISSION

5 Yr. Member Diane Kelly
5 Yr. Member Joyce Major
5 Yr. Member Heather Pawski

RECREATION ADVISORY BOARD

3 Yr. Member Larayne Panayi
3 Yr. Member Jen Terracciano
3 Yr. Member Judy Ryan
3 Yr. Member Deborah E. Cooke
3 Yr. Member Peggy Yanuzzelli (unexp term of Kevlyn Uveges, exp. 2019)

OPEN SPACE COMMITTEE

3 Yr. Mayor's Designee Joseph Kupsch

GREEN TEAM

3 Yr. Member Elyse Barone
3Yr. Member Rebecca Garbowski
3Yr. Member Danielle Maiorana
3 Yr. Member Bea Duigon
3 Yr. Member Kate Elichko
3 Yr. Member Jennifer Dusko

HOUSING AUTHORITY OF THE BOS

5 Yr. Member Stephen Melanaski

JOINT INSURANCE FUND

1 Yr. - Employee Dan Frankel
- Alternate Denise Biancanamo

COMMUNITY DEVELOPMENT BLOCK GRANT ADMINISTRATOR

1 Yr. Danielle Maiorana
Denise Biancanamo - Alternate

COMMUNITY DEVELOPMENT GLOCK GRANT COMMITTEE

3 Yr. Donald Newton

LIAISON - BOY & GIRL SCOUTS

1 Yr. Girl KATHY FODERAO
1 Yr. Boy Thomas Tighe

LIAISON-VETERANS ALLIANCE

1 Yr. Term Kenneth P. Kelly
1 Yr. Term Richard Kosmoski

EQUAL OPPORTUNITY HOUSING OFFICER

1 Yr. Daniel Frankel

MAYORS DESIGNEE - MIDDLESEX COUNTY SOLID WASTE ADVISORY CO.

1 Yr. Bernard Bailey

MAYORS DESIGNEE TRANS. COORD. COMM

1 Yr. Thomas Tighe

SERA - ELECTED OFFICIALS

Co. Vicky Kilpatrick
Co. Dave McGill
Commissioner - Unexp. term of Kevin Dalina - Vincent Conti

MUNICIPAL HOUSING LIAISON - Daniel Frankel

EMERGENCY MNGT COUNCIL 2019

1 Yr. Alert Warning/Communications	Anthony Magliocco
1 Yr. Auxiliary Police	Christopher Bardsley
1 Yr. Damage Assessment	Joseph J. Kupsch, Jr.
1 Yr. Emg. Operations Cntr.	Kathy Moskal
1 Yr. Emergency Medical Services Coord.	Dexter Thomas & Don Riely
1 Yr. Evacuation	Brian Braile

1 Yr.	Shelter/Reception	Jennifer Krushinski
1 Yr.	Social Services	Jennifer Krushinski
1 Yr.	Fire	Michael Fulham
1 Yr.	Environmental	Michael Pascone and Donald Newton
1 Yr.	Hazmat	Michael Fulham
1 Yr.	Law Enforcement	Daniel Plumacher
1 Yr.	Radiological Protection	David Wilkins
1 Yr.	Refugee Evacuation	Daniel Plumacher
1 Yr.	Terrorism	Jack Fitzsimmons
1 Yr.	Public Information	Rebekah Morales
1 Yr.	Public Health	Middlesex Cty. Dept. of Health and Senior Services
1 Yr.	Public Works	Bernard Bailey and Fred Wistuba
1 Yr.	Resource Management	Dan Frankel
1 Yr.	Water and Sewer Management	Bob Smith
1 Yr.	Bd. Of Ed. Annex Manager	Edward Aguires
1 Yr.	Animal Disaster Response-Annex Mgr.	Walter and Wendy Wojtaszek
3 Yr	Chairman	John Zebrowski
	Secretary	Kathy Moskal

OEM Annex Managers

Alert Warning/Communications	Anthony Magliocco
Sayreville Police Department	Daniel Plumacher
Sayreville Fire Department	Michael Fuham
EMS Coordinator	Dexter Thomas & Don Riely
Environmental	Michael Pascone and Donald Newton
Evacuation	Brian Braile
Sayreville Bd. Of Ed.	Edward Aguires
Public Works	Bernard Bailey and Fred Wistuba
Sayreville Auxilary Police	Christopher Bardsely
Shelter	Jennifer Krushinski
DuPont	DuPont
Ashland Chemical	Ashland Chemical
Alzo, Inc.	Alzo Pharmetics
AES Red Oak	AES Red Oak
J.C.P. & L.	J.C.P. & L.
Gerdau Ameristeel	Gerdau Ameristeel
P.S.E.&G.	P.S.E.&G.
Reliant Energy	Reliant Energy
CME Associates	CME Associates
MCUA	MCUA

Mayor asked if there are if there was a motion.

Councilman Buchanan moved the appointments be approved. Seconded by Councilwoman Novak.

Roll Call: Councilpersons Buchanan, Dalina, Enriquez, Kilpatrick, McGill, Novak.

Mayor called for nominations for Council President.

Councilwoman Novak moved that Councilman Buchanan be Council President. Seconded by Councilwoman Kilpatrick.

Roll Call: Voice Vote, all Ayes.

OFFICIAL DESIGNATION OF THE STANDING COMMITTEES FOR THE YEAR 2019

ADMINISTRATIVE & FINANCE : 1) Co. Dave McGill
2) Co. Damon Enriques
3) Co. Mary J. Novak

PLANNING & ZONING: 1) Co. Kevin Dalina
2) Co. Mary Novak
3) Co. Daniel Buchanan

PUBLIC SAFETY: 1) Co. Daniel Buchanan
2) Co. Kevin Dalina
3) Co. Victoria Kilpatrick

PUBLIC WORKS: 1) Co. Mary J. Novak
2) Co. Victoria Kilpatrick
3) Co. Kevin Dalina

RECREATION:

- 1) Co. Damon Enriquez
- 2) Co. Daniel Buchanan
- 3) Co. Dave McGill

WATER & SEWER/ENVIRONMENTAL:

- 1) Co. Victoria Kilpatrick
- 2) Co. Dave McGill
- 3) Co. Damon Enriquez

Motion to accept the Standing Committees for 2019 was made by Council President Buchanan. Seconded by Councilwoman Kilpatrick.

Roll Call: Voice Vote, all Ayes.

At this time Council President Buchanan requested a joint meeting be scheduled for Monday Jan. 14, 2019 prior to the Police Officer interviews. The purpose of this meeting will be to discuss EMS matters. All in favor.

Mayor called forward the Sayreville Emergency Squad Members to be sworn in.

Clerk Administers Oaths of Office to the following Sayreville Emergency Squad, Inc. Officers:

- President: Dexter Thomas (Not present)
- Vice-President Harshil Trivedi
- Captain: Kevin Ott (Not present)
- Ass't. Captain: Geordann Brissett
- 1st. Lt.: Alex Brissett
- 2nd Lt.: Adam Soliman (Not present)

At this time the Mayor O'Brien opened the meeting for questions or comments from the Public.

Those appearing were:

- Steven Dalina, Council President – Monroe Twp.
Councilman Kevin Dalina's Uncle

Stated that he as well as Freeholder Pete Dalina was proud of Councilman Kevin Dalina.

Comments by Mayor O'Brien regarding Pete Dalina.

No further questions or comments. Council President Buchanan moved the public portion be closed. Seconded by Councilwoman Novak.

Roll Call: Voice vote, all Ayes.

CONSENT AGENDA RESOLUTIONS

Mayor O'Brien asked the Council if they have any questions or comments on the Consent Agenda Resolutions.

Mayor opened the meeting for any questions or comments on Consent Agenda Resolutions.

No one appeared.

Councilwoman Novak moved the Public Portion be closed and the Consent Agenda Resolutions be approved on Roll Call Vote. Motion seconded by Council President Buchanan.

Roll Call: Councilpersons Buchanan, Dalina, Enriquez, Kilpatrick, McGill, Novak, all Ayes.

RESOLUTION #2019-01

BE IT AND IT IS HEREBY RESOLVED that the present Rules of Order of the Council of the Borough of Sayreville, Middlesex County, New Jersey, together with all amendments to date, shall be used as the **Rules of Order** and govern the proceedings of this Council during the year 2019 and until the further action of this body.

/s/Dave McGill, Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/Michael DuPont, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/Theresa A. Farbaniec, RMC
Municipal Clerk

/s/Kennedy O'Brien
Mayor

RESOLUTION #2019-02

BE IT AND IT HEREBY RESOLVED that all Regular and Agenda Session meetings of the Mayor and Borough Council of the Borough of Sayreville for the year 2019 shall be held on the second and fourth Mondays of each and every month and shall be called to order on or about 7:00 P.M. prevailing time, unless otherwise noticed or advertised.

BE IT FURTHER RESOLVED that the Standing Committees of the Mayor and Council of the Borough of Sayreville for the year 2019 shall be held on the Mondays preceding the second and fourth Mondays of each and every month, unless otherwise advertised according to law.

/s/ David McGill
Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont
Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2019-03
**RESOLUTION ESTABLISHING A CASH MANAGEMENT PLAN
AND NAMING OFFICIAL DEPOSITORIES
FOR THE BOROUGH OF SAYREVILLE,
COUNTY OF MIDDLESEX FOR THE YEAR 2019**

WHEREAS, N.J.S.A. 40A: 5-14 mandates that a Governing Body shall, by resolution passed by a majority vote of the full membership, adopt a Cash Management Plan for the deposit and investment of public funds; and

WHEREAS, the Governing Body of the Borough of Sayreville wishes to comply with the noted statutes;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Sayreville adopts the attached Cash Management Plan including the designated depositories for the year 2019.

/s/ Dave McGill, Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

**BOROUGH OF SAYREVILLE
2019
CASH MANAGEMENT PLAN**

I. Purpose

To adopt a policy plan and procedures establishing a formal Cash Management Plan pursuant to N.J.S.A. 40A:5-14.

II. Authority

The Chief Financial Officer is designated as the custodian of all funds and the investment officer of the Borough of Sayreville, and is responsible for investment decisions and activities. All disbursements made by check will be signed by individuals holding the following positions:

- X Mayor
- X Borough Clerk
- X Treasurer / Chief Financial Officer (CFO)

Exceptions to the above are the Net Payroll and Payroll Agency Accounts which are signed by the Treasurer / CFO only. The Treasurer / CFO is authorized to execute wire transfers for purposes of placing investments of idle funds or payment of interest and principal of the Borough's debt.

Disbursements made on the following departmental revenue collection bank accounts will be as follows:

- Borough Clerks Office - Borough Clerk
- Recreation Department - Director of Recreation
Treasurer/CFO
- Office on Aging - Supervisor of Senior Citizen Activities
Treasurer / CFO
- Police Department - Chief of Police
- Municipal Court - Presiding Judge

III. Statement of Policy

It is the policy of the Borough of Sayreville that all cash, checks or any other form of payment received by all officials and employees of the Borough of Sayreville shall be handled, deposited, invested, and accounted for only as provided for in this plan. No deviation from the policies and procedures in the plan is permitted without prior written approval of the Chief Financial Officer.

It is also the policy of the Borough of Sayreville to attempt to earn the maximum rate of return or interest, on all funds, at all times, with the exception of Petty Cash or any other account so precluded by law. Investments shall be made based on statutory constraints. The applicable interest rates shall be the maximum available taking into account safety, liquidity and yield.

IV. Cash Management Procedures

In order to achieve these objectives, departments shall perform the following procedures:

A. Department Procedures

Most departments collect or receive money for various reasons such as permit fees, registration fees, fines, and tax receipts. Each department that collects money is responsible for preparing deposit slips where necessary and transmittal sheets detailing account coding for posting by the Finance Department or the Collection of Taxes. All monies are to be turned over to the Tax Collector or Treasurer for deposit within 48 hours of receipt as per N.J.S.A. 40A:5-15 unless a department head maintains a bank account approved by the Chief Financial Officer for purposes of making daily deposits. Should the department head maintain a bank account, all monies collected by the department must be deposited within 48 hours of receipt as per N.J.S.A. 40A: 5-15. If money or checks must be left over-night, they must be left in a locked, safe and secure location.

Whenever money is received on behalf of the borough, a receipt must be prepared and given to the person rendering the payment. A duplicate of this receipt must be kept. All payments and receipts must be recorded. Each department will be responsible for keeping the duplicate cash receipts in their own offices. The auditor or Chief Financial Officer may request the copy as part of any annual or internal audit.

B. Financial Procedures

Each of the various accounts for which there is a separate bank statement shall be reconciled on a timely basis.

All monies will be counted at the time they are delivered to the tax collector or finance department. Deposits will only be made to banks appearing on the list of depositories approved as part of the Cash Management Plan.

1. Daily Cash Balance Report

This report is compiled by adding each days' receipts as they are deposited or wired into each bank account to the balance of the previous day. Any disbursements by check or wire are subtracted to ascertain the amount of daily idle cash available for investment.

2. Analyzing Cash Flow

By using past history of receipts and disbursements, trends for tax collection and receipts of other miscellaneous revenues can be established. Payment schedules received from other sources can determine when grants and state aid will be received, as well as when items such as debt, county taxes and school taxes must be paid. Payroll dates and regular council meeting schedules help fix payment dates for payroll and the bill lists. The fiscal year budget also serves as an important tool in determining the timing of receipts and disbursements over the course of the year. All the aforementioned data can be utilized as a means to determine the duration that the available idle cash can be invested. .

3. Investment of Borough Funds

All sources of investment are authorized by the Mayor and Council as part of this Cash Management Plan. All banks must receive a Certification of Governmental Unit Deposit Protection Act (GUDPA). The Chief Financial Officer must receive bi-annual certification from the banks. The various vehicles of investment are as follows:

- X Bonds or other obligations of the United States guaranteed by the United States government.

- X Government money market mutual funds.
- X Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a rate of interest not dependent on any index or other external factor.
- X Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located.
- X Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units.
- X Local government investment pools.
- X Deposits with the State of New Jersey Cash Management Fund.
- X Certificates of Deposit
- X Overnight Sweep Accounts
- X Bank Money Market Accounts

The investments should be diversified among types and institutions to guard against a sudden default by an institution that may cause a delay in obtaining the invested funds. The maximum amount of funds to be invested in any one type of investment is \$15,000,000.00.

When the amount of the investment has been determined, the approved depositories are called to obtain bids for the most competitive interest rate based upon the duration and the diversification criteria. All investments are flexible to the date required by the finance office to coincide with projected disbursements, rather than to some fixed date (ie. 30 days or 90 days). This flexibility is important, as it allows for maximization of interest realized. Since the cash flow analysis determines when disbursements will be made for all large items (ie. debt service, payroll, bill lists, county taxes, etc.), investments can be timed to mature on the day when payment must be made. This also avoids any chance of not having funds available to meet a payment, which could occur with a more rigid duration of investment.

V. Assuring Compliance

The Cash Management Plan of the Borough of Sayreville shall be subject to the Annual Audit conducted pursuant to N.J.S.A. 40A:5-4.

The official charged with the custody of the monies of the Borough shall deposit them as designated by the Cash Management Plan and shall thereafter be relieved of any liability or loss of such monies due to the insolvency or closing of any depository designated in the Cash Management Plan pursuant to N.J.S.A. 40A:5-14(3)f

VI. Approved Depositories and Brokerage Firms

The following financial institutions are approved depositories of borough funds:

- X PNC Bank
- X Amboy Bank
- X NJ Arbitrage Rebate Program
- X Garden State Community Bank
- X Capital One Bank
- X Wells Fargo
- X Bank of America
- X Provident Bank
- X Santander Bank
- X TD Bank
- X Columbia Bank
- X Northfield Bank

VI. Term of Plan

This Cash Management Plan shall be adopted by resolution annually in January of each year. The plan may be amended by resolution of the Mayor and Council if deemed necessary.

RESOLUTION #2019-04

BE IT AND IT IS HEREBY RESOLVED that the Borough Treasurer is authorized to re-open the following **Petty Cash Funds** after submission of properly executed vouchers in the same amount as in prior years:

- Municipal Clerk
- Police Department
- Sayreville Free Public Library
- Office on Aging
- Road & Sanitation Department
- Fire Department

/s/ Dave McGill, Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2019-05

BE IT AND IT IS HEREBY RESOLVED that the Tax Collector and the Treasurer each be required to furnish a Bond conditioned for the true and faithful performance of their respective duties. Said bonds to be approved as to sufficiency of surety by the Finance Committee and as to form by the Borough Attorney.

/s/ Dave McGill, Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2019-06

**TEMPORARY APPROPRIATIONS FOR OPERATIONS
AND DEBT SERVICE FOR THE YEAR 2019**

WHEREAS, Section R.S. 40A: 4-19 of the Local Budget Act provides that (where any contracts, commitments or payments are to be made prior to the final adoption of the 2019 Budget) Temporary Appropriations should be made for the purpose and amounts required in the manner and time herein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2019; and

WHEREAS, one quarter of the total appropriations in the 2018 Budget, exclusive of any appropriations made for Debt Service and Capital Improvement Fund in said 2018

budget is the sum of \$13,410,690.00 for the Current Fund and \$2,032,461.00 for the Water Utility Fund;

NOW, THEREFORE, BE IT RESOLVED that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

GENERAL APPROPRIATIONS – CURRENT FUND

MUNICIPAL CLERK

Salaries and Wages	\$82,000.00
Other Expenses:	
Central Mailing & Postage	20,000.00
Miscellaneous Other Expenses	10,000.00
Codification of Ordinances	2,000.00

ADMINISTRATION

Salaries and Wages	61,000.00
Other Expenses	2,000.00

MAYOR AND COUNCIL

Salaries and Wages	10,000.00
Other Expenses	2,000.00

HUMAN RESOURCES

Salaries and Wages	0.00
Other Expenses	19,000.00

COMPUTER DATA PROCESSING

Salaries and Wages	34,000.00
Other Expenses	37,000.00

FINANCIAL ADMINISTRATION

Salaries and Wages	160,000.00
Other Expenses:	10,000.00

ASSESSMENT OF TAXES

Salaries and Wages	50,000.00
Other Expenses:	
Cost of Appraisals	15,000.00
Miscellaneous Other Expenses	3,000.00

COLLECTION OF TAXES

Salaries and Wages	59,000.00
Other Expenses	4,000.00

LEGAL SERVICES

Other Expenses	130,000.00
----------------	------------

MUNICIPAL COURT

Salaries and Wages:	
Magistrate	29,000.00
Clerks	115,000.00
Other Expenses	19,000.00

ENGINEERING SERVICES AND COSTS

Salaries and Wages	3,000.00
Other Expenses	25,000.00

PUBLIC BUILDINGS AND GROUNDS

Salaries and Wages	210,000.00
Other Expenses	80,000.00

PLANNING BOARD

Salaries and Wages	8,000.00
Other Expenses	7,000.00

BOARD OF ADJUSTMENT	
Salaries and Wages	2,000.00
Other Expenses	6,000.00
MASTER PLANNING PROGRAM – COMPLETION AND CONTINUANCE	
Other Expenses	2,000.00
ENVIRONMENTAL COMMISSION (R.S. 40:56A-1, et seq.)	
Other Expenses	1,000.00
RECYCLING COMMISSION	
Other Expenses	200.00
RENT LEVELING BOARD	
Salaries and Wages	700.00
Other Expenses	300.00
HUMAN RELATIONS COMMISSION	
Other Expenses	1,000.00
SHADE TREE COMMISSION	
Other Expenses	2,000.00
CABLE TV ADVISORY BOARD	
Other Expenses	00.00
AMERICANS WITH DISABILITIES COMMISSION	
Other Expenses	00.00
GROUP INSURANCE PLANS FOR EMPLOYEES	2,052,000.00
OTHER INSURANCE PREMIUMS	400,000.00
FIRE	
Other Expenses	86,000.00
AID TO VOLUNTEER FIRE COMPANIES	0.00
UNIFORM FIRE SAFETY CODE	
Salaries and Wages	56,000.00
Other Expenses	3,000.00
PROSECUTOR	
Salaries and Wages	13,000.00
Other Expenses	1,000.00
POLICE	
Salaries and Wages	3,305,000.00
Other Expenses	97,000.00
Auto Purchases	0.00
POLICE DISPATCH/911	
Salaries and Wages	211,000.00
Other Expenses	4,000.00
SCHOOL TRAFFIC GUARDS	
Salaries and Wages	60,000.00
Other Expenses	2,000.00
TRAFFIC CONTROL COSTS	
Other Expenses	7,000.00
CONTRIBUTION TO FIRST AID ORGANIZATIONS	26,000.00

STATE UNIFORM CONSTRUCTION CODE	
CONSTRUCTION OFFICIAL	
(Chief Administrator of Enforcement Agency)	
Salaries and Wages	203,000.00
Other Expenses	5,000.00
ZONING AND CODE ENFORCEMENT	
Salaries and Wages	45,000.00
Other Expenses	2,000.00
EMERGENCY MANAGEMENT SERVICE	
Salaries and Wages	3,700.00
Other Expenses	3,500.00
JUVENILE CONFERENCE COMMITTEE	
Other Expenses	00.00
ROAD REPAIRS & MAINTENANCE	
Salaries and Wages	212,000.00
Other Expenses	30,000.00
SNOW REMOVAL	
Salaries and Wages	65,000.00
Other Expenses	73,000.00
STORM WATER REGULATIONS (N.J.S.A. 40A-45.3)	13,000.00
STREET LIGHTING	145,000.00
GASOLINE	
Other Expenses	113,000.00
GARBAGE AND TRASH REMOVAL	
Salaries and Wages	311,000.00
Disposal Area Contract	275,000.00
Other Expenses	12,000.00
RECYCLING PROGRAM	
Salaries and Wages	9,000.00
Other Expenses	101,000.00
SEWAGE TREATMENT & DISPOSAL	
Salaries and Wages	158,000.00
Other Expenses	65,000.00
MIDDLESEX COUNTY UTILITIES AUTHORITY	
Sewer Contract	995,000.00
VEHICLES & EQUIPMENT MAINTENANCE	
Salaries and Wages	135,000.00
Other Expenses	90,000.00
BOARD OF HEALTH	
Salaries and Wages	15,000.00
Other Expenses	48,000.00
ANIMAL CONTROL	
Other Expenses	00.00
CULTURAL ARTS COUNCIL	
Other Expenses	2,000.00
PARKS & PLAYGROUNDS – RECREATION	
Salaries and Wages	82,000.00
Other Expenses	34,000.00

PARKS & PLAYGROUNDS – DEVELOPMENT
& MAINTENANCE

Salaries and Wages 145,000.00
Other Expenses 69,000.00

CONSERVATION CORP

Salaries and Wages 0.00
Other Expenses 0.00

COMMUTER PARKING LOT

Salaries and Wages 3,000.00
Other Expenses 4,000.00

OFFICE ON AGING

Salaries and Wages 67,000.00
Other Expenses 70,000.00

MEMORIAL DAY CELEBRATION

Other Expenses 4,000.00

INDEPENDENCE DAY CELEBRATION

Other Expenses 5,000.00

CELEBRATION OF SPECIAL EVENT

Other Expenses 3,000.00

TELEPHONE

Other Expenses 44,000.00

ELECTRICITY

Other Expenses 110,000.00

NATURAL GAS

Other Expenses 37,000.00

COMMISSION ON AGING

Other Expenses 1,000.00

YOUTH GUIDANCE COUNCIL

Other Expenses 500.00

MAINTENANCE FREE PUBLIC LIBRARY

Salaries and Wages 227,000.00
Other Expenses 200,000.00

SENIOR CITIZENS' ACTIVITIES

Other Expenses 4,000.00

FUEL OIL

Other Expenses 0.00

CAPITAL LEASING PROGRAM 0.00

CONTRIBUTION TO:

P.E.R.S. 0.00
Social Security System 230,000.00
Length of Service Awards Program 00.00
Police & Firemen's Retirement System 00.00
DCRP Contribution 2,500.00
\$12,015,400.00

CAPITAL IMPROVEMENT FUND \$105,000.00

CAPITAL LOAN PROGRAM 0.00

DEBT SERVICE:

Interest on Bonds \$200,000.00

GENERAL APPROPRIATIONS – CURRENT FUND SUMMARY

Current Operations	\$ 12,015,400.00
Capital Improvements	105,000.00
Capital Loan Program	0.00
Debt Service	200,000.00
TOTAL	\$12,320,400.00

APPROPRIATIONS FOR WATER UTILITY

WATER OPERATING	
Salaries and Wages	\$ 582,000.00
Other Expenses	1,264,000.00

STATUTORY EXPENDITURES

Contributions to:

P.E.R.S.	0.00
Social Security System (O.A.S.I.)	47,000.00
Total Operations	\$1,893,000.00

CAPITAL IMPROVEMENTS

Capital Outlay	60,000.00
----------------	-----------

DEBT SERVICE

Interest on Bonds	16,000.00
Water Loan	628,000.00
	644,000.00
Total	\$2,597,000.00

/s/ Dave McGill, Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2019-07

WHEREAS, the Borough of Sayreville is presently self-insured for general liability; and

WHEREAS, the Borough wishes to confirm for the year 2019, the operable procedure for the settlement of claims against the Borough;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. **The Business Administrator** is hereby authorized to approve for payment any settlement, the gross sum of which is \$5,000.00 or less.

2. That the Business Administrator, with the consent and approval of the Borough Attorney, shall be authorized to approve for payment any settlement, the gross sum of which is \$10,000.00 or less.

3. Any proposed settlement in excess of \$10,000.00 shall be reviewed by the Business Administrator and Borough Attorney and a recommendation made thereof for the consideration by the governing body. All settlements in excess of \$10,000.00 are to be approved by resolution of the Mayor and Borough Council.

/s/ Dave McGill, Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2019-08

RESOLUTION CLARIFYING POWER OF COUNCIL PRESIDENT TO SOLEMNIZE MARRIAGES WHEN THE COUNCIL PRESIDENT IS ACTING IN THE CAPACITY OF ACTING MAYOR OF THE BOROUGH OF SAYREVILLE AT SUCH TIMES AS THE MAYOR IS "UNABLE TO PERFORM THE DUTIES" AS DEFINED BY THE LAWS OF THE STATE OF NEW JERSEY DEFINED BY THE LAWS OF THE STATE OF NEW JERSEY

WHEREAS, pursuant to N 40A:60-3, "... the president of the council shall perform all duties of the mayor during any period in which the mayor is absent from the borough for three days or more or is unable to perform the duties of his office..."; and

WHEREAS, pursuant to N.J.S. 37:1-13, "...any mayor or deputy mayor, when authorized by the mayor or chairman of any township committee or village president of this State... are hereby authorized to solemnize marriages between such persons as may lawfully enter into the matrimonial relation..."; and

WHEREAS, when these statutes are read together, it is not entirely clear whether the Governor and State Legislature of the State of New Jersey intended that a Mayor of a Borough form of government be specifically required to authorize the President of a Borough Council to be empowered to solemnize marriages in each instance or at such times as the Mayor is legally deemed to be unable to perform the duties of his office; and

WHEREAS, it is extremely important for individuals who may be married by the Council President of the Borough of Sayreville to be assured that such a marriage has been legally solemnized pursuant to the laws of the State of New Jersey when the Mayor is absent from the Borough of Sayreville for three days or more or is otherwise unable to perform the duties of the office in accordance with N.J.S. 40A: 60-3, in such instances as the Council President performs such ceremony;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Sayreville, in the County of Middlesex, State of New Jersey, that the President of the Borough Council be and hereby is authorized to solemnize marriages between such persons as may lawfully enter into the matrimonial relation whenever the Mayor of the Borough of Sayreville is absent from the Borough of Sayreville for three days or more or is otherwise unable to perform the duties of the office in accordance with N.J.S. 40A:60-3, whereupon the President of the Council shall perform all duties of the Mayor; and

BE IT FURTHER RESOLVED that the Mayor of the Borough of Sayreville need not make a specific reference to the authorization of the President of the Council to solemnize a marriage in the Borough of Sayreville when the President of the Council is generally authorized to perform all the duties of the Mayor pursuant to N.J.S. 40A: 60-3.

/s/ Dave McGill, Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont
Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2019-11
CANCELING SMALL BALANCES

WHEREAS, the Municipal Tax Collector informs that from time to time there are property tax credits or delinquencies on certain property located within the Borough of Sayreville, and

WHEREAS, N.J.S.A. 40A:5-17.1 provides that a municipality may adopt a resolution authorizing a municipal employee to process, without further action on their part, the cancellation of any property tax refund or delinquency of less than \$10.00, and

WHEREAS, that the Municipal Tax Collector is qualified, and recommends, to process said cancellation in his continuing effort to maintain the highest level of fiscal responsibility and

NOW, THEREFORE BE IT RESOLVED, by the Municipal Council of the Borough of Sayreville, that the Municipal Tax Collector is hereby authorized to process the cancellation of tax refunds or delinquency of less than Ten (\$10.00) dollars during the calendar year of **2019** in accordance with N.J.S.A. 40A:5-17.1.

/s/ Dave McGill, Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2019-12

WHEREAS, pursuant to N.J.S.A. 54:4-66.1, taxes in municipalities billed under a calendar based fiscal year shall be payable for the first quarterly installment of the year on February 1, for the second quarterly installment on May 1, for the third quarterly installment on August 1, and for the fourth quarterly installment on November 1; and

WHEREAS, N.J.S.A. 54:4-67 provides that the governing body may fix the rate of interest to be charged for the non-payment of taxes, assessments &/or other municipal liens or charges; and

WHEREAS, N.J.S.A. 54:4-67(a), further provides that taxes shall not be subject to interest charges if payment of any installment is made within the tenth calendar day following the date upon which the same became payable; and

WHEREAS, N.J.S.A. 54:4-67 (c), provides that within the current fiscal year if any delinquency is in excess to \$10,000.00, a penalty not to exceed 6% may be charged; and

NOW, THEREFORE BE IT RESOLVED, by the Municipal Council of the Borough of Sayreville, that in accordance with N.J.S.A. 54:4-66 et seq, the rate of interest to be charged on delinquent taxes and all other municipal liens or charges for the first, second, third and fourth quarterly installments of year **2019** shall be eight percent (8%) per annum on the first \$1,500.00 of delinquency and eighteen percent (18%) per annum on any amount in excess of \$1,500.00 to be calculated from the date the tax was payable until the date of actual payment to the collector is received provided that no interest shall be charged if

payment of any installment is made on or before the tenth calendar day following the date upon which same became payable; and

BE IT FURTHER RESOLVED, that a penalty of six percent (6%) be charged on all delinquent municipal charges in excess of \$10,000.00 that are not paid prior to the end of the fiscal year.

/s/ Dave McGill, Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2019-13 (Borough Attorney)
A RESOLUTION OF THE BOROUGH OF SAYREVILLE
IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY,
APPOINTING MICHAEL DuPONT OF THE
FIRM McKENNA, DuPONT, HIGGINS & STONE AS
MUNICIPAL ATTORNEY - GENERAL MATTERS

WHEREAS, the Governing Body of the Borough of Sayreville are knowledgeable that the Borough requires the services of an Attorney to advise the Mayor and Council on any and all legal matters pertaining to the Borough; and

WHEREAS, the Laws of New Jersey provide for the appointment of a **Borough Attorney**; and

WHEREAS, funds are available for this purpose; and

WHEREAS, in accordance with the "Fair and Open Process" the Borough of Sayreville publically advertised for a Request for Proposals and Qualifications for this and other various Professional Services; and

WHEREAS, said RFP's were received in the Office of the Municipal Clerk on November 28, 2018 at 12 Noon; and

WHEREAS, the Mayor and Council of the Borough of Sayreville wished to award this contract in accordance with the "Fair and Open Process" which has included public solicitation of qualifications for **BOROUGH ATTORNEY - GENERAL MATTERS**; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 11-1, et seq.) requires that the resolution authorizing the appointment of the Borough Attorney as required by the Borough for "professional services" without competitive bids must be publicly advertised;

BE IT AND IT IS HEREBY RESOLVED THAT by the Mayor and Borough Council of the Borough of Sayreville, in the County of Middlesex as follows:

1. That **Michael DuPont** of the firm **McKenna, DuPont, Higgins and Stone** is hereby appointed as **Borough Attorney - General Matters** for the term of one year, commencing on January 1, 2019 and terminating on December 31, 2019.

2. That the services to be rendered by the said **Borough Attorney** shall be in compliance with the Laws of New Jersey.

3. This appointment is made without competitive bidding as a "professional service" under the provisions of the Local Public Contracts Law because the services to be performed are to be performed by a recognized profession licensed and regulated by law.

4. A copy of this resolution, certified to be a true copy by the Borough Clerk shall be published as required by law within ten days from the date of adoption.

BE IT FURTHER RESOLVED that the Borough Attorney is directed to prepare a written employment contract to be executed by the **Borough Attorney** and the Borough, which shall include the following:

The monthly rate to be charged for the work assigned; What the retainer fee covers; A provision that a "not to exceed amount" be set for each project assigned pursuant to the terms of the contract to be executed by both parties; and

BE IT FURTHER RESOLVED that the Borough Clerk be and she is hereby authorized to forward a true copy of this resolution to **McKenna, DuPont, Higgins & Stone**.

/s/ David McGill
Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont
Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2019-14
(Borough Engineer)

**A RESOLUTION OF THE BOROUGH OF SAYREVILLE
IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY,
APPOINTING DAVE J. SAMUEL, P.E. OF THE FIRM OF
C.M.E. ASSOCIATES AS BOROUGH ENGINEER**

WHEREAS, the Mayor and Council of the Borough of Sayreville, Middlesex County, New Jersey (hereinafter "Borough") has determined a need to contract the services of a **Borough Engineer**; and

WHEREAS, the Laws of the State of New Jersey Provide for the appointment of a **Borough Engineer**; and

WHEREAS, in accordance the "Fair and Open Process" the Borough of Sayreville publicly advertised for a Request for Proposals and Qualifications for a **Borough Engineer** and other professional services; and

WHEREAS, said Request for Professional Services were received in the Office of the Municipal Clerk no later than 12 Noon on November 28, 2018; and

WHEREAS, the Mayor and Council of the Borough of Sayreville wishes to award this contract in accordance with the "fair and open process" which has included public solicitation of qualifications for **Borough Engineer**; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires a resolution authorizing the appointment of a Borough Engineer as required by the Borough for "Professional Services".

NOW THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Borough Council of the Borough of Sayreville as follows:

1. That **Dave J. Samuel, P.E.** the firm of **CME Associates** is hereby appointed as **Borough Engineer** for the Borough of Sayreville for a term of one year, commencing on January 1, 2019 and terminating on December 31, 2019.

2. That the services to be rendered by the said **Borough Engineer** shall be in compliance with the Laws of New Jersey.

3. This appointment is made without competitive bidding as a "professional service" under the provisions of the Local Public Contracts Law because these services are to be performed are to be performed by a recognized profession licensed and regulated by law.

4. A copy of this resolution, certified to be a true copy by the Borough Clerk shall be advertised as required by law within ten (10) days from the date adoption.

BE IT FURTHER RESOLVED that Dave J. Samuel of the firm of

CME Associates is hereby directed to prepare a written employment contract to be executed by the **Borough Engineer** and the Borough which shall include the following:

- The flat monthly rate described in the proposal.
- What the fee covers.
- The amount to be charged for all other worked performed with a not to exceed figure.

BE IT FURTHER RESOLVED that a certified copy of the within Resolution shall be forwarded to the **Borough Engineer**, the Borough of Sayreville Business Administrator and the Director of Finance.

/s/ David McGill
Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont
Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2019-15

**A RESOLUTION OF THE BOROUGH OF SAYREVILLE
IN THE COUNTY OF MIDDLESEX, STATE OF
NEW JERSEY, APPOINTING ROBERT CLARKE, ESQ.
OF THE FIRM APRUZZESE, Mc DERMOTT, MASTRO & MURPHY
AS LABOR COUNSEL**

WHEREAS, the Mayor and Council of the Borough of Sayreville, Middlesex County, New Jersey (hereinafter "Borough") has determined a need to contract the services of a **Labor Counsel**; and

WHEREAS, the Laws of the State of New Jersey Provide for the appointment of a **Labor Counsel**; and

WHEREAS, in accordance the "Fair and Open Process" the Borough of Sayreville publicly advertised for a Request for Proposals and Qualifications for a various professional services; and

WHEREAS, said Request for Professional Services were received in the Office of the Municipal Clerk no later than 12 Noon on November 28, 2018; and

WHEREAS, the Mayor and Council of the Borough of Sayreville wishes to award this contract in accordance with the "fair and open process" which has included public solicitation of qualifications for **Labor Counsel**; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires a resolution authorizing the appointment of a Labor Counsel as required by the Borough for "Professional Services".

NOW THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Borough Council of the Borough of Sayreville as follows:

1. That the **Robert Clarke, Esq.** of the firm of **Apruzzese, McDermott, Mastro & Murphy** is hereby appointed as **Labor Counsel** for the Borough of Sayreville for a term of one year, commencing on January 1, 2019 and terminating on December 31, 2019.

2. That the services to be rendered by the said **Labor Counsel** shall be in compliance with the Laws of the State of New Jersey.

3. This appointment is made without competitive bidding as a “professional service” under the provisions of the Local Public Contracts Law because these services are to be performed by a recognized profession licensed and regulated by law.

4. A copy of this resolution, certified to be a true copy by the Borough Clerk shall be advertised as required by law within ten (10) days from the date adoption.

BE IT FURTHER RESOLVED that the **Robert Clarke, Esq.** is directed to prepare a written employment contract to be executed by both parties and shall include the following:

- The flat monthly rate described in the proposal.
- What the fee covers.
- The amount to be charged for all other worked performed with a not to exceed figure.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the Labor Counsel, the Borough of Sayreville Business Administrator and the C.F.O.

/s/ David McGill
Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/ Michael DuPont
Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O’Brien
Mayor

RESOLUTION #2019-16

**A RESOLUTION OF THE BOROUGH OF SAYREVILLE IN THE
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY,
APPOINTING THE FIRM WISS & CO. AS BOROUGH AUDITOR**

WHEREAS, the Mayor and Council of the Borough of Sayreville, Middlesex County, New Jersey (hereinafter “Borough”) has determined a need to contract the services of a **Borough Auditor**; and

WHEREAS, the Laws of the State of New Jersey Provide for the appointment of a **Borough Auditor**; and

WHEREAS, in accordance the “Fair and Open Process” the Borough of Sayreville publicly advertised for a Request for Proposals and Qualifications for a various professional services; and

WHEREAS, said Request for Professional Services were received in the Office of the Municipal Clerk no later than 12 Noon on November 28, 2018; and

WHEREAS, the Mayor and Council of the Borough of Sayreville wishes to award this contract in accordance with the “fair and open process” which has included public solicitation of qualifications for **Borough Auditor**; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires a resolution authorizing the appointment of a Labor Counsel as required by the Borough for “Professional Services”.

NOW THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Borough Council of the Borough of Sayreville as follows:

1. That the firm of **Wiss & Company** is hereby appointed as **Borough Auditor** for the Borough of Sayreville for a term of one year, commencing on January 1, 2019 and terminating on December 31, 2019.
2. That the services to be rendered by the said **Borough Auditor** shall be in compliance with the Laws of the State of New Jersey.
3. This appointment is made without competitive bidding as a “professional service” under the provisions of the Local Public Contracts Law because these services are to be performed by a recognized professional licensed and regulated by law.
4. A copy of this resolution, certified to be a true copy by the Borough Clerk shall be advertised as required by law within ten (10) days from the date adoption.

BE IT FURTHER RESOLVED that **Wiss & Company** is hereby directed to prepare a written employment contract to be executed by both parties and shall include the following:

- The flat monthly rate described in the proposal.
 - What the fee covers.
- The amount to be charged for all other worked performed with a not to exceed figure.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the Borough Auditor, the Business Administrator and the C.F.O.

/s/ David McGill
Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/ Michael DuPont
Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2019-17
A RESOLUTION OF THE BOROUGH OF SAYREVILLE
IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY,
APPOINTING THE FIRM WILENTZ, GOLDMAN & SPITZER, PA
AS BOND COUNSEL

WHEREAS, the Mayor and Council of the Borough of Sayreville, Middlesex County, New Jersey (hereinafter “Borough”) has determined a need to contract the services of a **Bond Counsel**; and

WHEREAS, the Laws of the State of New Jersey Provide for the appointment of a **Bond Counsel**; and

WHEREAS, in accordance the “Fair and Open Process” the Borough of Sayreville publicly advertised for a Request for Proposals and Qualifications for a various professional services; and

WHEREAS, said Request for Professional Services were received in the Office of the Municipal Clerk no later than 12 Noon on November 28, 2018; and

WHEREAS, the Mayor and Council of the Borough of Sayreville wishes to award this contract in accordance with the “fair and open process” which has included public solicitation of qualifications for **Bond Counsel**; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires a resolution authorizing the appointment of a **Bond Counsel** as required by the Borough for “Professional Services”.

NOW THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Borough Council of the Borough of Sayreville as follows:

1. That the firm of **Wilentz, Goldman & Spitzer, PA** is hereby appointed as **Bond Counsel** for the Borough of Sayreville for a term of one year, commencing on January 1, 2019 and terminating on December 31, 2019.
2. That the services to be rendered by the said **Bond Counsel** shall be in compliance with the Laws of the State of New Jersey.
3. This appointment is made without competitive bidding as a “professional service” under the provisions of the Local Public Contracts Law because these services are to be performed by a recognized professional licensed and regulated by law.
4. A copy of this resolution, certified to be a true copy by the Borough Clerk shall be advertised as required by law within ten (10) days from the date adoption.

BE IT FURTHER RESOLVED that the **Bond Counsel** is directed to prepare a written employment contract to be executed by both parties which shall include the following:

- The flat monthly rate described in the proposal.
- What the fee covers.
- The amount to be charged for all other worked performed with a not to exceed figure.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the Bond Counsel, the Borough Business Administrator and the C.F.O.

/s/ David McGill
Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/ Michael DuPont
Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O’Brien
Mayor

RESOLUTION #2019-18

**A RESOLUTION OF THE BOROUGH OF SAYREVILLE
IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY,
APPOINTING A FINANCIAL ADVISOR**

WHEREAS, the Mayor and Council of the Borough of Sayreville, Middlesex County, New Jersey (hereinafter “Borough”) has determined a need to contract the services of a **Financial Advisor**; and

WHEREAS, the Laws of the State of New Jersey Provide for the appointment of a **Financial Advisor**; and

WHEREAS, in accordance the “Fair and Open Process” the Borough of Sayreville publicly advertised for a Request for Proposals and Qualifications for a various professional services; and

WHEREAS, said Request for Professional Services were received in the Office of the Municipal Clerk no later than 12 Noon on November 28, 2018; and

WHEREAS, the Mayor and Council of the Borough of Sayreville wishes to award this contract in accordance with the “fair and open process” which has included public solicitation of qualifications for **Financial Advisor**; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires a resolution authorizing the appointment of a **Financial Advisor** as required by the Borough for “Professional Services”.

NOW THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Borough Council of the Borough of Sayreville as follows:

1. That the firm of **NW Financial Group, LLC** is hereby appointed as **Financial Advisor** for the Borough of Sayreville for a term of one year, commencing on January 1, 2019 and terminating on December 31, 2019.

2. That the services to be rendered by the said **Financial Advisor** shall be in compliance with the Laws of the State of New Jersey.

3. This appointment is made without competitive bidding as a “professional service” under the provisions of the Local Public Contracts Law because these services are to be performed by a recognized professional, licensed and regulated by law.

4. A copy of this resolution, certified to be a true copy by the Borough Clerk shall be advertised as required by law within ten (10) days from the date adoption.

BE IT FURTHER RESOLVED that the **Financial Advisor** is directed to prepare a written employment contract to be executed by both parties which shall include the following:

- The flat monthly rate described in the proposal.
- What the fee covers.
- The amount to be charged for all other worked performed with a not to exceed figure.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the Bond Counsel, the Borough Business Administrator and the C.F.O.

/s/ David McGill
Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/ Michael DuPont
Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O’Brien
Mayor

RESOLUTION #2019-19

(Prosecutor)

BE IT RESOLVED that the following person is hereby appointed to the following position in the following department:

NAME OF APPOINTEE: Francis McIntosh Womack
POSITION: Municipal Prosecutor – 2019
DEPARTMENT: Municipal Court
EFFECTIVE DATE: January 1, 2019

BE IT FURTHER RESOLVED that the compensation to be paid such appointee shall be fixed and determined by the Salary Ordinance or appropriate resolution adopted thereunder fixing the compensation to be paid municipal employees and that this appointment shall include all prosecutorial duties including prosecution of building, zoning and ABC violations if necessary.

/s/ Daniel Buchanan
Councilman
(Public Safety Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont
Borough Attorney

ATTEST: BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2019-20

BE IT RESOLVED that the following person is hereby appointed to the following position in the following department:

NAME OF APPOINTEE: Frederick D. Roselli, Esq.
Roselli & Roselli
POSITION: Public Defender - 2019
DEPARTMENT: Municipal Court
EFFECTIVE DATE: January 1, 2019

BE IT FURTHER RESOLVED that the compensation to be paid such appointee shall be fixed and determined by the Salary Ordinance or appropriate resolution adopted there under fixing the compensation to be paid municipal employees.

/s/ Daniel Buchanan
Councilman
(Public Safety Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont
Borough Attorney

ATTEST: BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2019-21
(Special Counsel-Tax Matters)

WHEREAS, the Mayor and Council of the Borough of Sayreville are knowledgeable that the Borough may require the services of a **Special Tax Counsel** to advise the Mayor and Council on various property tax matters pertaining to the Borough; and

WHEREAS, the Laws of New Jersey provide for such services; and

WHEREAS, funds are available for this purpose;

WHEREAS, in accordance with the "Fair and Open Process" the Borough of Sayreville publically advertised for a Request for Proposals and Qualifications for this and various other Professional Services; and

WHEREAS, said RFP's were received in the Office of the Municipal Clerk no later than 12 Noon on November 28, 2018; and

WHEREAS, the Mayor and Council of the Borough of Sayreville wishes to award this contract in accordance with the "fair and open process" which has included public solicitation of qualifications for **Special Tax Counsel**; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires a resolution authorizing such appointment as "Professional Services".

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Sayreville, in the County of Middlesex as follows:

1. That **James P. Nolan & Associates, LLC, 61 Green Street, Woodbridge, NJ 07095** be and are hereby appointed as **Special Tax Counsel for property tax matters** for the term of one year, commencing on January 1, 2019 and terminating on December 31, 2019.

2. That the services to be rendered by the said James P. Nolan & Associates, LLC shall be in compliance with the Laws of New Jersey.

3. This appointment is made without competitive bidding as a "professional service" under provisions of the Local Public Contracts Law because the services to be performed are to be performed by a recognized professional licensed and regulated by law.

4. A copy of this resolution, certified to be a true copy by the Borough Clerk shall be published as required by law within ten (10) days from the date of adoption.

BE IT FURTHER RESOLVED that the **Special Tax Counsel** is directed to prepare a written employment contract to be executed by both parties which shall include the following:

- Hourly Rate to be charged for the work assigned
- What the retainer fee covers
- A provision that a "not to exceed" amount be set for each project assigned pursuant to the terms of the contract to be executed by both parties; and

BE IT FURTHER RESOLVED that the Borough Clerk be and she is hereby authorized to forward to true copy of this resolution to **James P. Nolan & Associates, LLC, 61 Green Street, Woodbridge, NJ 07095**.

/s/ David McGill
Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont
Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2019-22
Special Counsel – ABC Matters

WHEREAS, the Mayor and Council of the Borough of Sayreville are knowledgeable that the Borough may require the services of a **Special Counsel – ABC Matters** to advise the Mayor and Council on various Alcoholic Beverage Control matters pertaining to the Borough; and

WHEREAS, the Laws of New Jersey provide for such services; and

WHEREAS, funds are available for this purpose;

WHEREAS, in accordance with the “Fair and Open Process” the Borough of Sayreville publically advertised for a Request for Proposals and Qualifications for this and various other Professional Services; and

WHEREAS, said RFP’s were received in the Office of the Municipal Clerk no later than 12 Noon on November 28 2018; and

WHEREAS, the Mayor and Council of the Borough of Sayreville wishes to award this contract in accordance with the “fair and open process” which has included public solicitation of qualifications for **Special Counsel – ABC Matters**; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires a resolution authorizing such appointment as “Professional Services”.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Sayreville, in the County of Middlesex as follows:

1. That the firm of **Antonelli Kantor, PC**, is hereby appointed as **Special Counsel – ABC Matters** for the term of one year, commencing on January 1, 2019 and terminating on December 31, 2019.
2. That the services to be rendered by of **Antonelli Kantor, PC, 1000 Stuyvesant Ave., Suite 1, Union, NJ 07083** shall be in compliance with the Laws of New Jersey.
3. This appointment is made without competitive bidding as a “professional service” under provisions of the Local Public Contracts Law because the services to be performed are to be performed by a recognized professional, licensed and regulated by law.
4. A copy of this resolution, certified to be a true copy by the Borough Clerk shall be published as required by law within ten (10) days from the date of adoption.

BE IT FURTHER RESOLVED that the said **Special Counsel covering ABC Matters** is directed to prepare a written employment contract to be executed by the Special Counsel and the Borough which shall include the following:

- Hourly Rate to be charged for the work assigned
- What the retainer fee covers
- A provision that a “not to exceed” amount be set for each project assigned pursuant to the terms of the contract to be executed by both parties; and

BE IT FURTHER RESOLVED that the Borough Clerk be and she is hereby authorized to forward to true copy of this resolution the firm of **Antonelli Kantor, PC**, the Borough Business Administrator and the C.F.O.

/s/ David McGill
Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/ Michael DuPont
Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O’Brien
Mayor

Resolution #2019-23
SPECIAL COUNSEL – RENT LEVELING BOARD MATTERS

WHEREAS, the Mayor and Council of the Borough of Sayreville are knowledgeable that the Borough may require the services of a **Special Counsel for Rent Leveling Board Matters** to advise Board and the Mayor and Council on various issues pertaining to the Rent Leveling Board; and

WHEREAS, the Laws of New Jersey provide for such services; and

WHEREAS, funds are available for this purpose;

WHEREAS, in accordance with the “Fair and Open Process” the Borough of Sayreville publically advertised for a Request for Proposals and Qualifications for this and various other Professional Services; and

WHEREAS, said RFP’s were received in the Office of the Municipal Clerk no later than 12 Noon on November 28, 2018; and

WHEREAS, the Mayor and Council of the Borough of Sayreville wishes to award this contract in accordance with the “fair and open process” which has included public solicitation of qualifications for **Special Counsel – Rent Leveling Board Matters**; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires a resolution authorizing such appointment as “Professional Services”.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Sayreville, in the County of Middlesex as follows:

1. That the firm of **James P. Nolan & Associates, LLC** is hereby appointed as **Special Counsel – Rent Leveling Board Matters** for the term of one year, commencing on January 1, 2019 and terminating on December 31, 2019.
2. That the services to be rendered by **James P. Nolan & Associates, LLC** shall be in compliance with the Laws of New Jersey.
3. This appointment is made without competitive bidding as a “professional service” under provisions of the Local Public Contracts Law because the services to be performed are to be performed by a recognized professional, licensed and regulated by law.
4. A copy of this resolution, certified to be a true copy by the Borough Clerk shall be published as required by law within ten (10) days from the date of adoption.

BE IT FURTHER RESOLVED that said **Special Counsel covering Rent Leveling Board Matters** is directed to prepare a written employment contract to be executed by the Special Counsel and the Borough which shall include the following:

- Hourly Rate to be charged for the work assigned
- What the retainer fee covers
- A provision that a “not to exceed” amount be set for each project assigned pursuant to the terms of the contract to be executed by both parties; and

BE IT FURTHER RESOLVED that the Borough Clerk be and she is hereby authorized to forward to true copy of this resolution the firm of **James P. Nolan & Associates, LLC** the Borough Business Administrator and the C.F.O.

/s/ David McGill
Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/ Michael DuPont
Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O’Brien
Mayor

RESOLUTION #2019-24

Special Counsel – Other Matters

WHEREAS, the Mayor and Council of the Borough of Sayreville are knowledgeable that the Borough may require the services of a **Special Counsel – Other Matters** to advise the Mayor and Council on various matters pertaining to the Borough; and

WHEREAS, the Laws of New Jersey provide for such services; and

WHEREAS, funds are available for this purpose;

WHEREAS, in accordance with the “Fair and Open Process” the Borough of Sayreville publically advertised for a Request for Proposals and Qualifications for this and various other Professional Services; and

WHEREAS, said RFP’s were received in the Office of the Municipal Clerk no later than 12 Noon on November 28, 2018; and

WHEREAS, the Mayor and Council of the Borough of Sayreville wishes to award this contract in accordance with the “fair and open process” which has included public solicitation of qualifications for **Special Counsel – Other Matters**; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires a resolution authorizing such appointment as “Professional Services”.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Sayreville, in the County of Middlesex as follows:

1. That the firm of **Weiner Lesniak, LLP** hereby appointed as **Special Counsel – Other Matters** for the term of one year, commencing on January 1, 2019 and terminating on December 31, 2019.

2. That the services to be rendered by the said **Weiner Lesniak, LLP** all be in compliance with the Laws of New Jersey.

3. This appointment is made without competitive bidding as a “professional service” under provisions of the Local Public Contracts Law because the services to be performed are to be performed by a recognized professional, licensed and regulated by law.

4. A copy of this resolution, certified to be a true copy by the Borough Clerk shall be published as required by law within ten (10) days from the date of adoption.

BE IT FURTHER RESOLVED that said **Special Counsel covering Other Matters** is directed to prepare a written employment contract to be executed by both parties and shall include the following:

- Hourly Rate to be charged for the work assigned
- What the retainer fee covers
- A provision that a “not to exceed” amount be set for each project assigned pursuant to the terms of the contract to be executed by both parties; and

BE IT FURTHER RESOLVED that the Borough Clerk be and she is hereby authorized to forward to true copy of this resolution the firm of **Weiner Lesniak, LLP, 629 Parsippany Road, PO Box 0438, Parsippany 07054**, the Borough Business Administrator and the C.F.O.

/s/ David McGill
Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/ Michael DuPont
Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O’Brien
Mayor

RESOLUTION #2019-25
Special Counsel – Litigation

WHEREAS, the Mayor and Council of the Borough of Sayreville are knowledgeable that the Borough may require the services of a **Special Counsel – Litigation** to advise the Mayor and Council on various matters pertaining to the Borough; and

WHEREAS, the Laws of New Jersey provide for such services; and

WHEREAS, funds are available for this purpose;

WHEREAS, in accordance with the “Fair and Open Process” the Borough of Sayreville publically advertised for a Request for Proposals and Qualifications for this and various other Professional Services; and

WHEREAS, said RFP’s were received in the Office of the Municipal Clerk no later than 12 Noon on November 28, 2018; and

WHEREAS, the Mayor and Council of the Borough of Sayreville wishes to award this contract in accordance with the “fair and open process” which has included public solicitation of qualifications for **Special Counsel – Litigation**; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires a resolution authorizing such appointment as “Professional Services”.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Sayreville, in the County of Middlesex as follows:

- 1. That the firm of **Weiner Law Group, LLP**, is hereby appointed as **Special Counsel – Litigation** for the term of one year, commencing on January 1, 2019 and terminating on December 31, 2019.
- 2. That the services to be rendered by the said **Weiner Law Group, LLP** shall be in compliance with the Laws of New Jersey.
- 3. This appointment is made without competitive bidding as a “professional service” under provisions of the Local Public Contracts Law because the services to be performed are to be performed by a recognized profession licensed and regulated by law.
- 4. A copy of this resolution, certified to be a true copy by the Borough Clerk shall be published as required by law within ten (10) days from the date of adoption.

BE IT FURTHER RESOLVED that said **Special Counsel covering Litigation Matters** is directed to prepare a written employment contract to be executed by both parties and shall include the following:

- Hourly Rate to be charged for the work assigned
- What the retainer fee covers
- A provision that a “not to exceed” amount be set for each project assigned pursuant to the terms of the contract to be executed by both parties; and

BE IT FURTHER RESOLVED that the Borough Clerk be and she is hereby authorized to forward to true copy of this resolution the firm of **Weiner Law Group, LLP**, the Borough Business Administrator and the C.F.O.

/s/ David McGill
Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/ Michael DuPont
Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O’Brien
Mayor

RESOLUTION #2019-26

BE IT RESOLVED that Hackensack Meridian Health (JFK Medical Center) is hereby appointed to serve as the Borough of Sayreville's Occupational Health Services/Alternate Borough Physician for the year 2019.

/s/ David McGill
Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont
Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2019-27
Municipal Planner

WHEREAS, the Mayor and Council of the Borough of Sayreville are knowledgeable that the Borough may require the services of a **Municipal Planner** to advise the Mayor and Council on various matters pertaining to the Borough; and

WHEREAS, the Laws of New Jersey provide for such services; and

WHEREAS, funds are available for this purpose;

WHEREAS, in accordance with the "Fair and Open Process" the Borough of Sayreville publically advertised for a Request for Proposals and Qualifications for this and various other Professional Services; and

WHEREAS, said RFP's were received in the Office of the Municipal Clerk no later than 12 Noon on November 28, 2018; and

WHEREAS, the Mayor and Council of the Borough of Sayreville wishes to award this contract in accordance with the "fair and open process" which has included public solicitation of qualifications for **Municipal Planner**; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires a resolution authorizing such appointment as "Professional Services".

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Sayreville, in the County of Middlesex as follows:

1. That **Heyer, Gruel & Assoc.** is hereby appointed as **Municipal Planner** for the term of one year, commencing on January 1, 2019 and terminating on December 31, 2019.
2. That the services to be rendered by **Heyer, Gruel & Assoc.** shall all be in compliance with the Laws of New Jersey.
3. This appointment is made without competitive bidding as a "professional service" under provisions of the Local Public Contracts Law because the services to be performed are to be performed by a recognized professional, licensed and regulated by law.
4. A copy of this resolution, certified to be a true copy by the Borough Clerk shall be published as required by law within ten (10) days from the date of adoption.

BE IT FURTHER RESOLVED that **Heyer, Gruel & Assoc.** is hereby directed to directed to prepare a written employment contract to be executed by both parties and shall include the following:

- Hourly Rate to be charged for the work assigned
- What the retainer fee covers
- A provision that a “not to exceed” amount be set for each project assigned pursuant to the terms of the contract to be executed by both parties; and

BE IT FURTHER RESOLVED that the Borough Clerk be and she is hereby authorized to forward to true copy of this resolution to **Heyer, Gruel & Assoc.** the Borough Business Administrator and the C.F.O.

/s/ Kevin Dalina
 Councilman
 (Planning & Zoning Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/ Michael DuPont
 Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
 Municipal Clerk

/s/ Kennedy O’Brien
 Mayor

RESOLUTION #2019 - 28
Special Counsel – COAH Matters

WHEREAS, the Mayor and Council of the Borough of Sayreville are knowledgeable that the Borough may require the services of a **Special Counsel – COAH Matters** to advise the Mayor and Council on various matters pertaining to the Borough; and

WHEREAS, the Mayor and Council of the Borough of Sayreville are knowledgeable that the Borough requires the services of a Special Counsel for the purpose of reviewing and/or representing the Borough of Sayreville with respect to its Affordable Housing and COAH Obligations, litigation and appeal process; and

WHEREAS, the Laws of New Jersey provide for such services; and

WHEREAS, funds are available for this purpose;

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 11-1, et seq.) requires that the resolution authorizing the appointment of a Special Counsel as required by the Borough for “professional services” without competitive bidding must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Sayreville, in the County of Middlesex as follows:

1. Jeffrey R. Surenian of the firm **Jeffrey R. Surenian and Assoc., LLC** is hereby appointed as **Special Counsel-COAH obligations, litigation and appeal process for the** Borough for the term of one year terminating on December 31, 2019.

2. That the services to be rendered by said **Jeff Surenian and Assoc., LLC** shall be in compliance with the Laws of the State of New Jersey.

3. This appointment is made without competitive bidding as a “professional service” under provisions of the Local Public Contracts Law because the services to be performed are to be performed by a recognized profession licensed and regulated by law.

4. A copy of this resolution, certified to be a true copy by the Borough Clerk shall be published as required by law within ten days from the date of adoption.

BE IT FURTHER RESOLVED that said **Special Counsel covering COAH Matters** is directed to prepare a written employment contract to be executed by both parties and shall include the following:

- Hourly Rate to be charged for the work assigned
- What the retainer fee covers
- A provision that a “not to exceed” amount be set for each project assigned pursuant to the terms of the contract to be executed by both parties; and

BE IT FURTHER RESOLVED that the Borough Clerk be and she is hereby authorized to forward to true copy of this resolution the firm of **Jeffrey R. Surenian and Assoc., LLC** the Borough Business Administrator and the C.F.O.

/s/ Kevin Dalina
 Councilman
 (Planning & Zoning Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/ Michael DuPont
 Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
 Municipal Clerk

/s/ Kennedy O’Brien
 Mayor

RESOLUTION #2019-29
Special Counsel – Water Matters

WHEREAS, the Mayor and Council of the Borough of Sayreville are knowledgeable that the Borough may require the services of a **Special Counsel – Water Matters** to advise the Mayor and Council on various matters pertaining to the Borough; and

WHEREAS, the Laws of New Jersey provide for such services; and

WHEREAS, funds are available for this purpose;

WHEREAS, the Mayor and Council of the Borough of Sayreville wishes to award this contract in accordance with the “fair and open process” which has included public solicitation of qualifications for **Special Counsel – Water Matters**; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires a resolution authorizing such appointment as “Professional Services”.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Sayreville, in the County of Middlesex as follows:

1. That the firm of **McManimon, Scotland & Bauman, LLC**, is hereby appointed as **Special Counsel – Water Matters** for the term of one year, commencing on January 1, 2019 and terminating on December 31, 2019.
2. That the services to be rendered by the said **McManimon, Scotland & Bauman, LLC** all be in compliance with the Laws of New Jersey.
3. This appointment is made without competitive bidding as a “professional service” under provisions of the Local Public Contracts Law because the services to be performed are to be performed by a recognized professional, licensed and regulated by law.
4. A copy of this resolution, certified to be a true copy by the Borough Clerk shall be published as required by law within ten (10) days from the date of adoption.

BE IT FURTHER RESOLVED that said **Special Counsel covering Water Matters** is directed to prepare a written employment contract to be executed by both parties and shall include the following:

- Hourly Rate to be charged for the work assigned
- What the retainer fee covers
- A provision that a “not to exceed” amount be set for each project assigned pursuant to the terms of the contract to be executed by

both parties; and

BE IT FURTHER RESOLVED that the Borough Clerk be and she is hereby authorized to forward to true copy of this resolution the firm of **McManimon, Scotland & Bauman, LLC** the Borough Business Administrator and the C.F.O.

/s/ Victoria Kilpatrick
Councilwoman
(Water & Sewer Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael DuPont
Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

RESOLUTION #2019-30
Municipal Architect

WHEREAS, the Mayor and Council of the Borough of Sayreville are knowledgeable that the Borough may require the services of an **Architect** to advise the Mayor and Council on various Architectural matters pertaining to the Borough; and

WHEREAS, the Laws of New Jersey provide for such services; and

WHEREAS, funds are available for this purpose;

WHEREAS, in accordance with the "Fair and Open Process" the Borough of Sayreville publically advertised for a Request for Proposals and Qualifications for this and various other Professional Services; and

WHEREAS, said RFP's were received in the Office of the Municipal Clerk no later than 12 Noon on November 28, 2018; and

WHEREAS, the Mayor and Council of the Borough of Sayreville wishes to award this contract in accordance with the "fair and open process" which has included public solicitation of qualifications for **Architectural Matters**; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires a resolution authorizing such appointment as "Professional Services".

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Sayreville, in the County of Middlesex as follows:

1. That the firm of **USA Architects, 20 N. Doughty Ave., Somerville, NJ 08876**, is hereby appointed as the **Municipal Architect** for the term of one year, commencing on January 1, 2019 and terminating on December 31, 2019.
2. That the services to be rendered by the said **USA Architects** all be in compliance with the Laws of New Jersey.
3. This appointment is made without competitive bidding as a "professional service" under provisions of the Local Public Contracts Law because the services to be performed are to be performed by a recognized professional, licensed and regulated by law.
4. A copy of this resolution, certified to be a true copy by the Borough Clerk shall be published as required by law within ten (10) days from the date of adoption.

BE IT FURTHER RESOLVED that said **USA Architects**, is directed to prepare a written employment contract to be executed by the **Municipal Architect** and the Borough which shall include the following:

- Hourly Rate to be charged for the work assigned

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Sayreville, in the County of Middlesex as follows:

1. That the firm of **Antonelli Kantor, PC**, is hereby appointed as an **Alternate for Special Counsel – Water Matters** for the term of one year, commencing on January 1, 2019 and terminating on December 31, 2019.
2. That the services to be rendered by the said **Antonelli Kantor, PC** all be in compliance with the Laws of New Jersey.
3. This appointment is made without competitive bidding as a “professional service” under provisions of the Local Public Contracts Law because the services to be performed are to be performed by a recognized professional, licensed and regulated by law.
4. A copy of this resolution, certified to be a true copy by the Borough Clerk shall be published as required by law within ten (10) days from the date of adoption.

BE IT FURTHER RESOLVED that said **Alternate Special Counsel covering Water Matters** is directed to prepare a written employment contract to be executed by both parties and shall include the following:

- Hourly Rate to be charged for the work assigned
- What the retainer fee covers
- A provision that a “not to exceed” amount be set for each project assigned pursuant to the terms of the contract to be executed by both parties; and

BE IT FURTHER RESOLVED that the Borough Clerk be and she is hereby authorized to forward to true copy of this resolution the firm of **Antonelli Kantor, PC** the Borough Business Administrator and the C.F.O.

/s/ Victoria Kilpatrick, Councilwoman
(Water & Sewer Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/ Michael DuPont, Esq.
Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O’Brien
Mayor

RESOLUTION #2019-33
Special Counsel – Alternate for Other Matters

WHEREAS, the Mayor and Council of the Borough of Sayreville are knowledgeable that the Borough may require the services of an **Alternate for Special Counsel – Other Matters** to advise the Mayor and Council on various matters pertaining to the Borough; and

WHEREAS, the Laws of New Jersey provide for such services; and

WHEREAS, funds are available for this purpose;

WHEREAS, in accordance with the “Fair and Open Process” the Borough of Sayreville publically advertised for a Request for Proposals and Qualifications for this and various other Professional Services; and

WHEREAS, said RFP’s were received in the Office of the Municipal Clerk no later than 12 Noon on November 28, 2018; and

WHEREAS, the Mayor and Council of the Borough of Sayreville wishes to award this contract in accordance with the “fair and open process” which has included public solicitation of qualifications for **Special Counsel – Other Matters**; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires a resolution authorizing such appointment as “Professional Services”.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Sayreville, in the County of Middlesex as follows:

1. That the firm of **Antonelli Kantor, PC** is hereby appointed as an **Alternate Special Counsel for Other Matters** for the term of one year, commencing on January 1, 2019 and terminating on December 31, 2019.

2. That the services to be rendered by the said **Antonelli Kantor, PC** all be in compliance with the Laws of New Jersey.

3. This appointment is made without competitive bidding as a “professional service” under provisions of the Local Public Contracts Law because the services to be performed are to be performed by a recognized professional, licensed and regulated by law.

4. A copy of this resolution, certified to be a true copy by the Borough Clerk shall be published as required by law within ten (10) days from the date of adoption.

BE IT FURTHER RESOLVED that said **Special Counsel covering as Alternate for Other Matters** is directed to prepare a written employment contract to be executed by both parties and shall include the following:

- Hourly Rate to be charged for the work assigned
- What the retainer fee covers
- A provision that a “not to exceed” amount be set for each project assigned pursuant to the terms of the contract to be executed by both parties; and

BE IT FURTHER RESOLVED that the Borough Clerk be and she is hereby authorized to forward true copy of this resolution the firm of **Antonelli Kantor, PC 1000 Stuyvesant Ave., Suite 1, Union, NJ 07083**, the Borough Business Administrator and the C.F.O.

/s/David McGill, Councilman
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/Michael DuPont, Esq.
Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/Theresa A. Farbaniec, RMC
Municipal Clerk

/s/Kennedy O’Brien
Mayor

RESOLUTION #2019 - 34
Alternate Special Counsel – COAH Matters

WHEREAS, the Mayor and Council of the Borough of Sayreville are knowledgeable that the Borough may require the services of an **Alternate Special Counsel covering COAH Matters** to advise the Mayor and Council on various matters pertaining to the Borough; and

WHEREAS, the Mayor and Council of the Borough of Sayreville are knowledgeable that the Borough requires the services of an **Alternate for Special Counsel** for the purpose of reviewing and/or representing the Borough of Sayreville with respect to its Affordable Housing and COAH Obligations, litigation and appeal process; and

WHEREAS, the Laws of New Jersey provide for such services; and

WHEREAS, funds are available for this purpose;

WHEREAS, the Local Public Contacts Law (N.J.S.A. 40A: 11-1, et seq.) requires that the resolution authorizing the appointment of any Special Counsel as required by the Borough for “professional services” without competitive bidding must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Sayreville, in the County of Middlesex as follows:

1. **McManimon, Scotland & Bauman, LLC** hereby appointed as an **Alternate for Special Counsel covering COAH obligations, litigation and appeal process for the** Borough for the term of one year terminating on December 31, 2019.

2. That the services to be rendered by **McManimon, Scotland & Bauman, LLC** shall be in compliance with the Laws of the State of New Jersey.

3. This appointment is made without competitive bidding as a "professional service" under provisions of the Local Public Contracts Law because the services to be performed are to be performed by a recognized profession licensed and regulated by law.

4. A copy of this resolution, certified to be a true copy by the Borough Clerk shall be published as required by law within ten days from the date of adoption.

BE IT FURTHER RESOLVED that said **Alternate for Special Counsel covering COAH Matters** is directed to prepare a written employment contract to be executed by both parties and shall include the following:

- Hourly Rate to be charged for the work assigned
- What the retainer fee covers
- A provision that a "not to exceed" amount be set for each project assigned pursuant to the terms of the contract to be executed by both parties; and

BE IT FURTHER RESOLVED that the Borough Clerk be and she is hereby authorized to forward to true copy of this resolution the firm of **McManimon, Scotland & Bauman, LLC** the Borough Business Administrator and the C.F.O.

/s/ Kevin Dalina, Councilman
(Planning & Zoning Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/Michael DuPont, Borough Attorney

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien
Mayor

Councilman McGill made a motion to appoint Councilwoman Novak as the Member of the Governing Body to the Open Space Committee. Seconded by Councilwoman Kilpatrick.

Roll Call: Voice Vote, all Ayes.

• ADJOURNMENT

No further business Councilwoman Novak moved to adjourn. Seconded by Councilwoman Kilpatrick.

Roll Call: Voice Vote, all Ayes.
Time 12:48 P.M.

SIGNED:

Theresa A. Farbaniec, RMC
Municipal Clerk

Date Approved: _____