

Time: 12:30 PM
Place: Borough Hall

Mayor O'Brien called the meeting to order followed by a salute to the flag.

Municipal Clerk Farbaniec read the notice of meeting publication.

Theresa A. Farbaniec, Municipal Clerk administered Oaths of Office to Mayor Kennedy O'Brien for a four (4) Year Term and Councilman Pasquale Lembo for a three (3) year term.

Lauren Bayer, Attorney, State of New Jersey administered Oath of Office to her husband Councilman Steven Grillo.

Roll Call: Councilpersons Buchanan, Grillo, Kilpatrick, Lembo, Novak, Rittenhouse.

Others Present: Mayor Kennedy O'Brien, Business Admin. Daniel E. Frankel, C.F.O. Wayne A. Kronowski, Municipal Clerk Theresa A. Farbaniec, Borough Engineers David J. Samuel and Jay Cornell, Borough Attorney Michael DuPont.

- **Adoption of the 2016 Meeting Schedule, subject to correction as needed.**

Motion made by Councilman Buchanan. Motion was seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes. Approved.

- **Designation of the official newspaper for the year 2016**
Mayor stated that he would like to see a caviot to this, such as adding "and or an accepted alternative". All agreed.

Motion made by Councilman Buchanan. Motion was seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes. Approved.

Mayor made the following appointments for the Standing Committees for 2016.

Admin. & Finance:	Co. Novak, Grillo, Kilpatrick
Planning & Zoning:	Co. Grillo, Rittenhouse, Lembo
Public Safety:	Co. Lembo, Buchanan, Rittenhouse
Public Works:	Co. Kilpatrick, Novak, Buchanan
Recreation:	Co. Buchanan, Kilpatrick, Novak
Water & Sewer:	Co. Rittenhouse, Lembo, Grillo

Motion made by Councilman Buchanan. Motion was seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes. Approved.

- **2016 Council President – Councilman Daniel Buchanan**

Motion made by Councilman Buchanan. Motion was seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes. Approved.

Councilman Buchanan made a motion to appoint Mary Novak as Council President Pro Temp.

Mayor explained that the appointment is only made when necessary and not made prior to. Councilman Buchanan asked that it be looked into.

Mayor announced that for the first 30 days the appointments are that of the Mayors' and will be making the following appointments at this point as he has two more meetings in January.

Mayor O'Brien read the following nominations for appointments:

- 1 Yr. Borough Attorney - None
- 1 Yr. Borough Engineer - CME Associates, David J. Samuel
- 1 Yr. Labor Counsel - Appruzzese, McDermott, Mastro & Murphy (Robert Clarke)
- 1 Yr. Auditor - Wiss & Company
- 1 Yr. Bond Counsel - McCarter & English
- 1 Yr. Financial Advisor - Phoenix Advisors
- 1 Yr. Municipal Prosecutor- Frances Womack
- 1 Yr. Public Defender - Roselli & Roselli
- 1 Yr. Special Counsel Tax Matters - James Nolan & Associates, LLC
- 1 Yr. Special Counsel ABC Matters - Schain, Schaffer & Rafanello, PC

Mayor asked if there was a motion to appoint. Motion made by Co. Rittenhouse. Seconded by Councilman Lembo.

Before the roll call Councilman Buchanan asked that Bob Clarke be named as the Labor Council from the firm.

Roll Call: Voice Vote, all Ayes.

- 1 Yr. Special Counsel Other Matters - (None)
- 1 Yr. Special Counsel Temple Matters - (None)
- 1 Yr. Litigation Counsel- (None)

Mayor proceeded with the following appointments:

- 1 Yr. Occupational Health Services/ Alt. Borough Physician- Raritan Bay Medical Center
- Motion made by Councilman Buchanan. Seconded by Councilwoman Novak.
Roll Call: Voice Vote, all Ayes.

1 Yr. Municipal Planner - John Leoncavallo
Councilman Buchanan made a motion to Table. Motion to Table seconded by Councilwoman Kilpatrick.

Roll Call: Voice Vote, all Ayes.

Mayor O'Brien continued with his appointments stating that official action will be taken at the Re-Organization meeting:

	BOARD OF ADJUSTMENT	
4 Yr.	Member	Rosetta Fisher
	BOARD OF HEALTH	-----
3 Yr.	Member	Joe Notarangelo.
	ENVIRONMENTAL COMM	Ord. 2-32
3 Yr.	Member	Ernest Reed
3 Yr.	Alt. #I	Lee Mullican
3 Yr.	Alt. #II	Shirley Read
	HUMAN RELATIONS COMMISSION	2-41.2
3 Yr.	Member	Bonnie Constad
	COMMISSION ON AGING	
3 Yr.	Member	Donna Kuchta
3 Yr.	Member	Florence Samuel
3 Yr.	Member	Rosina Schmidt
3 Yr.	Twin Boro Physical therapy	Pat Dunn
	CULTURAL ARTS COUNCIL	
1 Yr.		Shirley Meirose
1 Yr.		Madeline Suchowiecki
1 Yr.		Hope Wolk
1 Yr.		Dorothy Magee
1 Yr.		Edna Pilch
1 Yr.		Jean Kodada
	LIBRARY BOARD OF TRUSTEES	
5 Yr.	Member	Bernadine Puchalski
5 Yr.	Member	Christine Dunn
1 Yr.	Alt. for Mayor	Karen Perno
	RECREATION ADVISORY BOARD	
3 Yr.	Member	Larayne Panayi
3 Yr.	Member	Jen O'Neill
3 Yr.	Member	Helen Bruno-Raccui
3 Yr.	Member	Robert Havens
3 Yr.	Member	Elyse Barone
3 Yr.	Member	Martin Biancamano (Boat Owner)
3 Yr.	Member	Donna Zaleski
3 Yr.	Member	Christian Hibinski
	OPEN SPACE COMMITTEE	
3 Yr.	Mayor's Designee	Joseph Kupsch
	RECYCLING COMMISSION	
3 Yr.	Member	Daniel Occhipinti
3 Yr.	Member	Kira Gagliardi
	TECHNOLOGY BOARD	
3 Yr.		Frederic V. Block
	GREEN TEAM	
3 Yr.	Member	Elyse Barone
3 Yr.	Member	Theresa Yetsko
3 Yr.	Member (Bonnie Brady)	Bryan Rubio
3 Yr.	Member	Rebecca Garbowski
3 Yr.	Member	Danielle Maiorana
3 Yr.	Member	Donna Zaleski
3 Yr.	Member	Dan Occhipinti
3 Yr.	Member	Kira Gagliardi
	HOUSING AUTHORITY OF THE BOS	
5 Yr.		Jorge Gonzalez-Gomez

1 Yr.	JOINT INSURANCE FUND – Employee - Alternate	Dan Frankel Wayne A. Kronowski
1 Yr.	COMMUNITY DEVELOPEMTN BLOCK GRANT ADDMINISTRATOR	Danielle Maiorana Wayne A. Kronowski - Alternate
	COMMUNITY DEVELOPMENT GLOCK GRANT COMMITTEE	
1 Yr.		Raniero Travisano
1 Yr.		Peter Martin
1 Yr.		Donald Newton
	LIAISON – BOY & GIRL SCOUTS	
1 Yr.		Kathy Foderaro
	LIAISON-VETERANS ALLIANCE	
1 Yr.		Kenneth P. Kelly
1 Yr.		Richard Kosmoski
1 Yr.	EQUAL OPPORTUNITY HOUSING OFFICER	
1 Yr.	PUBLIC AGENCY COMPLIANCE OFFICER	Daniel Frankel
1 Yr.	MAYORS DESIGNEE – MIDDLESEX COUNTY SOLID WASTE ADVISORY CO.	Bernard Bailey
1 Yr.	LOWER RARITAN WATERSHED AREA STEERING COMMITTEE	Donald Newton
1 Yr.	WATERSHED MANAGEMENT AREA 9 REP.	
1 Yr.	MAYORS DESIGNEE TRANS. COORD. COMM	

	EMERGENCY MNGT COORD	Barry Eck
1 Yr.	DEPUTY EMERGENCY MNGT COORD	Bruce Marcinczyk
	EMERGENCY MNGT COUNCIL	
1 Yr.	Alert Warning/Communications	Thomas Fogarty
1 Yr.	Auxiliary Police	Christopher Bardsley
1 Yr.	Damage Assessment	Joseph J. Kupsch, Jr.
1 Yr.	Emg. Operations Cntr.	
1 Yr.	Emergency Medical Services Coord.	Dexter Thomas
1 Yr.	Evacuation	Debra Shedlock
1 Yr.	Shelter/Reception	Jennifer Krushinski
1 Yr.	Social Services	Jennifer Krushinski
1 Yr.	Fire	Michael Fulham & John Maher
1 Yr.	Environmental	Joe Wolski & Don Newton
1 Yr.	Hazmat	Michael Fulham
1 Yr.	Law Enforcement	Glenn Skarzynski
1 Yr.	Radiological Protection	Barry E. Eck
1 Yr.	Refugee Evacuation	John Bartlinski
1 Yr.	Terrorism	Barry E. Eck
1 Yr.	Public Information	David Lasko
1 Yr.	Public Health	Middlesex Cty Dept. of Health and Senior Services
1 Yr.	Public Works	Bernard Bailey – Alt. Dave Pavlik
1 Yr.	Resource Management	Daniel Frankel
1 Yr.	Water & Sewer Management	Bob Smith
1 Yr.	Bd. Of Ed Annex Manager	Edward Aguiles
1 Yr.	Animal Disaster Response – Annex Mgr.	Walter & Wendy Wojtaszek

	LOCAL EMERGENCY PLANNING COMMITTEE	
	<i>Chairman</i>	<i>Barry Eck</i>
	<i>Secretary</i>	
	• <i>OEM Annex Managers</i>	<i>FYI</i>
	<i>Alert Warning/Communications</i>	<i>Thomas Fogarty</i>
	<i>Sayreville Police Dept.</i>	<i>Bruce Marcinczyk</i>
	<i>Sayreville Fire Dept.</i>	<i>Michael Fulham / John Maher</i>
	<i>EMS Coordinator</i>	<i>Dexter Thomas</i>
	<i>Environmental</i>	<i>Joe Wolski & Don Newton</i>
	<i>Evacuation</i>	<i>Debra Shedlock</i>
	<i>Sayreville Bd. Of Ed.</i>	<i>Edward Aguiles</i>
	<i>Public Works</i>	<i>Bernard Bailey – Alt.</i>
	<i>Sayreville Police Auxiliary</i>	<i>Christopher Bardsley</i>
	<i>Shelter</i>	<i>Jennifer Krushinski</i>

Mayor asked if there are any Resolutions.

Clerk responded that the Resolutions for Consideration are attached to the agenda and that it appears that the only changes are that of Hold Overs for Borough Attorney, Special Counsel Other Matters and Litigation Counsel and those resolutions will be removed for the next meeting.

Resolutions attached for consideration were:

RESOLUTIONS FOR CONSIDERATION:

- 2016-1 Rules of Order
- 2016-2 Scheduling Standing Committee and Council Meetings 2016
- 2016-3 Establishing a Cash Management Plan and naming official depositories for the Borough of Sayreville
- 2016-4 Authorizing the re-opening of petty cash funds for various departments
- 2016-5 Requiring Tax Collector and Treasurer to furnish bonds
- 2016-6 Temporary Budget Appropriations – 2016
- 2016-7 Confirming operable procedure for the settlement of claims against the Borough
- 2016-8 Clarifying power of Council President to solemnize marriages when Council President is acting in the capacity of Acting Mayor.
- 2016-9 Designating the Official Newspaper
- ~~2016-10 Appointing Borough Attorney~~
- 2015-11 Appointing Borough Engineer
- 2016-12 Appointing Labor Counsel
- 2016-13 Appointing Borough Auditor
- 2016-14 Appointing Bond Counsel

- 2015-15 Appointing Financial Advisor
- 2016-16 Municipal Prosecutor
- 2016-17 Appointing Public Defender
- 2015-18 Appointing Special Counsel - Tax Matters
- 2016-19 Appointing Special Counsel - ABC Matters
- ~~2016-20 Appointing Special Counsel - Other Matters~~
- ~~2016-21 Appointing Litigation Counsel~~
- 2016-22 Occupational Health Services/Alt. Borough Physician
- 2016-23 Appointing Municipal Planner
- 2016-24 Public Agency Compliance Officer
- 2016-25 Authorizing Special Tax Counsel to file petitions, complaints, answers and counterclaims in the Tax Court of the State of New Jersey.

PUBLIC PORTION

Mayor O'Brien opened the meeting to the public on general items. No one appeared.

Councilman Buchanan moved the Public Portion be closed. Motion was seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes.

EXECUTIVE SESSION - None

ADJOURNMENT

No further business. Mayor O'Brien asked for a motion to adjourn.

Councilman Buchanan moved to adjourn. Seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes.

Time: 12:53 P.M.

Theresa A. Farbaniec, Municipal Clerk

Date Approved