

**BOROUGH OF SAYREVILLE
MAYOR & BOROUGH COUNCIL**

**AGENDA - COMBINED MEETING
Monday, December 16, 2013**

1. CALL TO ORDER - Time _____

- a) Short Prayer & Salute to Flag
- b) Statement of Publication

c) Roll Call:

d) Approval of prior Minutes of the Mayor and Borough Council:

(Motion to approve, subject to correction if necessary)
(Only those council members in attendance at these meetings can vote)

- ☒ November 12, 2013 - Combined Meeting
- ☒ November 12, 2013 - Closed Session

2. PRESENTATIONS TO:

- ❖ **COUNCILMAN WILLIAM J. HENRY FOR HIS DISTINGUISHED SERVICE
RENDERED AS A MEMBER OF THE SAYREVILLE BOROUGH COUNCIL FOR
THE YEARS 2011-2013.**

3. NEW BUSINESS:

- a. Correspondence received from Tax Assessor recommending an additional refund for 100% Disabled Veteran Exemption covering Block 32.07, Lot 24, 2 Walnut Lane to be included in Resolution #2013-299 in the Consent Agenda Resolutions, which was granted approval on November 25, 2013. This would increase the refund in the Resolution to a total amount of 14,395.89 as explained in enclosed correspondence (also e-mailed on Friday).

** Must be voted on separately prior to Ord. & Consent Agenda Resolutions.

** Motion to remove Resolution #2013-299 from the Consent Agenda Resolutions and Open the matter to the Public for questions or comments. Close Public hearing and adopt resolution on roll call vote.

4. OLD BUSINESS

- a. Public Hearing on the following Ordinance(s):

ORDINANCE #238-13
**AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER XVII OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF SAYREVILLE TO AMEND
SECTION 17-4 MUNICIPAL BOAT LAUNCHING FACILITIES**

(Co. Eicher, Recreation Committee)

ORDINANCE # 239-13
**AN ORDINANCE ADOPTING THE
SAYREVILLE LANDFILL AND MELROSE REVELPMENT
PLAN TO THE GENERAL ORDINANCES OF THE
BOROUGH OF SAYREVILLE, COUNTY OF
MIDDLESEX AND STATE OF NEW JERSEY**

(Co. McGill, Planning & Zoning Committee)

ORDINANCE #240-13
**AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER XXXIII OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF SAYREVILLE TO ADD SECTION
33-11 "TOTALLY DISABLED VETERAN'S TAX EXEMPTION"**

(Co. Henry - Admin. & Finance Committee)

ORDINANCE #241-13
**AN ORDINANCE AMENDING CHAPTER II, "ADMINISTRATION",
SUBSECTION 2-54A, "REGULATIONS ON CONTRIBUTIONS" OF THE REVISED GENERAL
ORDINANCES OF THE BOROUGH OF SAYREVILLE
TO BE CONSISTENT WITH N.J.S.A. 19:44, et seq.**

(Co. Henry - Admin. & Finance Committee)

ORDINANCE #242-13
**AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER V OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF SAYREVILLE TO AMEND SECTION
5-29 "DO NOT KNOCK LIST"**

(Co. Buchanan - Public safety Committee)

5. OTHER NEW BUSINESS:

- a. Introduction of the following Ordinance(s): None

6. CONSENT AGENDA/RESOLUTIONS

PUBLIC PORTION ON CONSENT AGENDA ITEMS ONLY

(Mayor opens the meeting to the Public for questions and comments on Consent Agenda Resolutions Only)
(Motion to Close Public Portion and adopt Consent Agenda Resolutions on Roll Call Vote)

- #2013-297 Resolution approving bills for payment.
- #2013-298 2013 Budget Transfer Resolution
- #2013-299 Resolution authorizing proper Borough officials to refund 100% for Nov. 30, 2006-Aug. 22, 2007 and 50% limitation from August 23, 2007 taxes covering Block 32.07, Lot 24, 2 Walnut Lane, due to approval of a 100% Disabled Veteran's Tax Deduction effective November 30, 2006.
- #2013-300 Approving annual firemen's clothing, cleaning & laundry allowance for the year 2013.
- #2013-301 Authorizing the renewal of a Property Disposition Service Agreement between the Borough of Sayreville and Property Room.com for the storage, auction and disposition services.
- #2013-302 Authorizing the disposal of One (1) 1994 International 20 Passenger Bus, Model #3600, containing VIN #1HVBDA BK8SH604153 with a minimum bid of \$6,000.00.
- #2013-303 Authorizing the execution of an Interlocal Services Agreement with the Middlesex County Public Health Department for the renewal of the Health Services Contract for the year 2014.
- #2013-304 Rejecting Bids received on August 27, 2013 for the project known as Mechanics Garage Truck Bay Addition.
- #2013-305 Resolution approving closeout Change order No. 2 for Z Brothers Concrete Contractors, Inc. for the Improvements to Hart Street project which reduces the Contract amount from \$391,504.20 to \$388,048.53 which represents a net decrease of \$3,455.67.
- #2013-306 Accepting the work, closing out the contract and issuing final payment in the amount of \$7,760.97 to Z Brothers Concrete Contractors, Inc. for the Improvements to Hart St. project subject to the posting of a one (1) year 15% Maintenance Bond in the amount of \$58,207.28.
- #2013-307 Awarding the contract for the purchase of a Tandem Hook Lift Truck to Brown's Hunderton Mack Sales and Service, Inc of Bloomsbury, NJ for their low bid price with options 1 to 13 of \$297,672.14.
- #2013-308 Awarding the contract for the purchase of a Cambria Automotive Co., Inc. of Elizabeth, NJ for their low bid price with of \$234,910.00.
- #2013-309 Awarding the contract for the purchase of a Five (5) Yard Hook Lift Truck for their low bid price with options 1 to 9 of \$149,309.00.
- #2013-310 Awarding the contract for the Emergency Services Building Roof Replacement to Northeast Roof Maintenance of Perth Amboy for their low bid price of \$84,200.00.
- #2013-311 Authorizing the submission and further execution of the Strategic Plan for the Municipal Alliance Grant for the Fiscal Year 2014.
- #2013-312 Authorizing the renewal of licenses for the year 2014 covering Barber & Beauty Shops; Junk Yards; Private Horse Stable Operator; Taxi Cab/Owner; Temporary Trailer Licenses.

#2013-313 Authorizing the execution of a Consent and Indemnity Agreement and Easement Agreement with CPV Shore, LLC. (Project has been previously approved by the Planning Board and Borough previously has granted easement for construction)

#2013 – 314 Authorizing the proper borough officials execute a contract with T-Mobile for changes to the Bordentown Avenue Water Storage Tank

- RESOLUTIONS TO BE READ IN FULL & VOTED ON: - none

Business Session Agenda – December 16, 2013

6. **COMMUNICATIONS & COMMITTEE REPORTS**

* DISPOSITION:

• ADMINISTRATIVE & FINANCE – Councilwoman Novak

a) **Minutes & Departmental Reports: None**

- Move the following Minutes and or Reports be Received & Filed:

- 1) Board of Education Minutes – November 19, 2013
- 2) Municipal Clerk's Report for the months of October & November, 2013.
- 3) Investment Activity Report for the month of October, 2013 - Receive & File

b) Received the following **application(s) for Bingo/Raffle Licenses:**

- 1) Our lady of Victories HSA to conduct a Bingo Games on January 31, 2013 (BA:484).
- 2) Leroy Gordon Cooper Elementary School to conduct an On-Premise 50/50 and an On-Premise Draw on April 4, 2014 at the Sayreville VFW.
- 3) Sayreville Little League to conduct an On-Premise 50/50 And an On Premise Draw At Bello's Pub on January 19, 2014 (RA:1844 & RA:1845).

- Approved/ Disapprove

c) Committee Report –

- 1) _____

• PLANNING & ZONING – Councilman McGill

a) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Board of Adjustment Minutes of October 23, 2013 & November 26, 2013
- 2) Planning Board Minutes of November 6, 2013 - (move to) Receive & File.

b) Received the following **Planning Board Resolution** which was **Memorialized on December 4, 2013:**

- MCUA – Water Re-Use Project on Block 256.01, Lot 10- Capital Review.

- (move to) Receive & File.

c) Correspondence received from the Planning Board returning the Melrose Redevelopment Study back to the Mayor and Council with-out comment.

d) At the Dec. 4, 2013 meeting of the Planning Board it was voted to refer the Draft R-7B Infill Overlay Residential Zone Ordinance in the Redevelopment Study back to the Council for adoption.

e) Request received from Navella Hassan to purchase borough owned property known as Block 337, Lot 9 in the amount of \$200. For the purpose of subdividing Lot 9 into four lots keeping the existing dwelling in order to access roadway.

f) **Public Notices & Notices to the Borough of Sayreville as an Adjacent property Owner:**

- 1) Twp. of Edison - Notice of Public Hearing on Ordinance Changing the Zoning of Block 4A, Lot 23 on Plainfield Ave. and Block 182A, Lot 9A2 on Rt 9 as recommended in the most recent Master Plan Review.
- 2) Twp. of Old Bridge - Notice of the adoption of an ordinance with regard to Houses of Worship.

g) Committee Report:
1) _____

• **PUBLIC WORKS – Councilman Henry**

a) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed: (None)

- 1) Buildings & Grounds Report for the months of Sept. & Oct., 2013
- 2) Parks Dept. Report for the months of Oct. & Nov., 2013
- 3) Recycling Coordinator's Report for the months of Oct. & Nov., 2013
- 4) Road Dept. Report for the months of Oct. & Nov. 2013
- 5) Garage Services Report for the months of Oct. & Nov., 2013
- 6) Sanitation Department Report for the months of Oct. & Nov., 2013

- (move to) Receive & File.

b) Committee Reports:
1) _____

• **RECREATION – Councilwoman Eicher**

a) Minutes & Departmental Reports: (None)

b) Committee Reports:
1) _____

• **WATER & SEWER/ENVIRONMENTAL – Councilman Melendez**

a) Minutes & Departmental Reports: (None)

b) Committee Reports-
1) _____

• **PUBLIC SAFETY – Council President Buchanan**

a) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Board of Health Minutes – November 7, 2013 and Report for the months of Oct. & November, 2013.
- 2) Municipal Court Administrator's Report for the months of Oct. & Nov., 2013
- 3) Fire Prevention Report for the month of November, 2013
- 4) Police Chief's Report for the month of October, 2013.

- (move to) Receive & File.

• **MAYOR – Kennedy O'Brien**

- **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- **Admin. & Finance**

- a) Authorization to commence the negotiation process with Cablevision as outlined in the Cable Television Consumer Protection Act of 1992 which establishes that the formal cable television renewal procedures to be invoked 30-36 months prior to the expiration of the franchise term.

- **Planning & Zoning**

- a) Authorization to execute the CPV Shore, LLC/Woodbridge Energy Center – Grey Water Line Application for NJDEP Treatment Works Approval.
 - Item was listed on the Consent Agenda.

- **Public Safety**

- a) Notice received from the Dept. of Personnel for the Re-Classification of Scott Betzler from Laborer I Title to Truck Driver Heavy, effective Oct. 9, 2013.

- **Public Works**

- a) Authorization to extend the contract for Uniform Rental & Cleaning Services for One (1) additional Two (2) year term with no increase in price with American Wear, Inc.

- **Recreation**

- **Water & Sewer**

- a) Request for authorization for the Borough Engineer to prepare Plans and Specifications for Pump Maintenance and Well Redevelopment Services and upon approval of specifications the Borough Clerk be authorized to advertise for the receipt of bids.

- **Personnel - Closed Session**

- Contract negotiations
 - Personnel

- **C.F.O.- Wayne Kronowski**

- 1) Bill List Resolution
- 2 Transfer Resolution (January 13, 2013)

- **BOROUGH ENGINEER - Jay Cornell**

- 1) Purchase of a Tandem Hook Lift Truck – Receipt of Bids (Report Attached)
- 2) Purchase of an Automated Sanitation Truck – Receipt of Bids (Report Attached)
- 3) Purchase of a Five (5) Yard Hook Lift Truck – Receipt of Bids (Report Attached)
- 4) Emergency Services Building Roof Replacement – Receipt of Bids (Report Attached)
- 5) Annual Maintenance & Repair of Borough HVAC Equipment – Receipt of Bids (Report Attached)
- 6) Replacement of the Floating Docks at Buchanan Waterfront Park – Closeout of Contract (Report Attached)

- **BOROUGH ATTORNEY - Michael DuPont**

- a) Authorization to modify and finally discharge mortgage on property located at 133 MacArthur Avenue subject to the final payment of the modified amount of \$12, 624.00 at closing.
- b) Authorization to execute a Memorandum of Lease Agreement with AT&T/New Cingular Wireless PCS, LLC for property located at the Pulaski Avenue Water Tank, located at Block 119, Lot 1, 13-15 in the Borough of Sayreville for the purpose of installing, operating and maintaining a communications facility on borough property.

7. PUBLIC PORTION

Mayor will open to public.
Motion to close public portion.

8. EXECUTIVE SESSION -

- Motion to Enter into Closed Session - Roll Call

- Motion to Reconvene

9. ADJOURNMENT

Motion-Roll Call