

BOROUGH OF SAYREVILLE
AGENDA
MAYOR & BOROUGH COUNCIL MEETING
July 11, 2011

1. **CALL TO ORDER**

- a. Short Prayer & Salute to Flag
- b. Statement of Publication
- c. Roll Call
- d. Approval of Previous Council Meeting Minutes – None

2. **PRESENTATIONS**

None

3. **OLD BUSINESS**

- a. Public hearing on the following Ordinance(s):

ORDINANCE #161-11
**AN ORDINANCE FIXING THE SALARIES OF CERTAIN
BOROUGH OFFICIALS, OFFICERS AND EMPLOYEES
FOR THE YEARS 2009, 2010, 2011 AND 2012**
(Co. Perrette – Public Hearing July 11, 2011)

- b. Other

4. **NEW BUSINESS**

- a. Introduction of the following Ordinance(s):

ORDINANCE #162-11
**AN ORDINANCE ESTABLISHING CHAPTER 27
OF THE REVISED GENERAL ORDINANCES OF
OF THE BOROUGH OF SAYREVILLE TO
GOVERN SPECIAL EVENTS**

- b. Other

5. **CONSENT AGENDA/RESOLUTIONS**

• ***PUBLIC PORTION ON CONSENT AGENDA ITEMS ONLY***

(Open meeting to the Public for questions and comments on Consent Agenda Resolutions Only)
(Motion to Close Public Portion and adopt Consent Agenda Resolutions on Roll Call Vote)

- 2011-161 Releasing the refund (\$72.00) for Road Opening Permit #5144, submitted by Ryders Corp. and issued on May 28, 2010, for property located at 56 Furman Ave.
- 2011-162 Authorizing the Borough Clerk to advertise for public bid for the purchase of Sodium Chloride (rock salt)
- 2011-163 Authorizing the Borough Clerk to advertise for public bid for Traffic Signal Repairs and Associated Electrical Service
- 2011-164 Releasing a Landscaping Bond for Towne Lake West Major Subdivision in the amount of \$1,000 for Block 136.16 Lot 103 as all of the previously outstanding work has been satisfactorily completed.
- 2011-165 Resolution approving Change Order No. 1 for DeFino Contracting Co. for Improvements to Stevens Ave. project.
- 2011-166 Appointing Ronald Connors, Joseph Kabara and Gerald Zakrewski, Laborers in the Sanitation Division, to the title of Truck Driver, effective July 12, 2011
- 2011-167 Appointing Frank Terzino, Truck Driver in the Sanitation Division, to the title of Truck Driver Heavy, effective July 12, 2011
- 2011-168 Granting Michele Pavlik, Police Records Clerk, a 90 day extension of a medical leave of absence without pay effective July 7, 2011 and expiring October 7, 2011

- 2011-169 Appoint John Fitzsimmons, Police Lieutenant, to the title of Police Captain effective June 27, 2011
- 2011-170 Authorization to adjust the Chief of Police salary in accordance with Ordinance #161-11, as well as to increase the salaries of management personnel at the same rate as that of subordinate employees in both unions effective 7/1/11
- 2011-171 Bill Resolution.
- 2011-172 Memorializing the following action taken by the Governing Body on June 16, 2011:
- a) Approving the following Bingo/Raffle License Applications received from the Sayreville War Memorial High School Touchdown Club:
 - ❖ Off Premise Draw Raffle (50/50) on October 6, 2011 (#1705).
 - ❖ On-Premise Draw Raffle (50/50) On Oct. 6, 14 & 21, 2011 and Nov. 4, 2011 (#1706).
 - b) Approving a request to travel submitted by Melrose Hose Company to attend a Firemen's Fair on July 29, 2011 in Keyport, NJ
 - c) Approving requests for the following block parties:
 - ❖ Submitted by Jennifer Sauter and the residents of Haven Terrace, to be held on Haven Terrace from Campbell Drive to the cul de sac, on August 6, 2011 between 12 Noon and 11 pm (Rain date of August 13th)
 - ❖ Charles P. Spano and residents of Oxford Drive, to be held On Oxford Drive on August 6th between 10am-10pm
- 2011-173 Resolution, memorializing the renewal of plenary retail consumption license No. 1219-33-001-012, held by Stingray's Inc. t/a Deko Lounge

RESOLUTIONS TO BE READ IN FULL

- 2011-173 Request for Resolution received from Elyse Barone, Sayreville Alliance for Family Education (S.A.F.E.) Coordinator for authorization to submit the 2012 Grant Application to the New Jersey Governor's Council on Alcoholism and Drug Abuse

6. **SWEARING IN OF POLICE OFFICERS**

- ❖ Swearing in of John Fitzsimmons to the title of Police Captain

7. **COMMUNICATIONS/COMMITTEE REPORTS**

DISPOSITION:

- ❖ **ADMINISTRATIVE & FINANCE** – Councilman Perrette
 - a. Request from Donna Brodzinski, Tax Collector, for a Resolution authorizing the Tax Collector to refund a portion of 2009 (\$620.00) and 2010 (\$4,734.08) taxes for Cheryl A. Adams, 16 Chelsea Ct., Block 368.04 Lot 16. The refund is due to the approval of a 100% Disabled Veteran Tax Exemption by the Tax Assessor effective November 16, 2009 - **Action Required**
- ❖ **PLANNING & ZONING** – Councilman Henry
 - a. Notice to Adjacent Property Owner received from Meghan Spezzi to appear before the Zoning Board of Adjustment on July 27, 2011 for approval to place a garage on the property at 26 Dolan St. - **Receive & File**
 - b. Received notice from the Township of Edison that a public hearing will be held by the Planning Board of Edison on July 18, 2011 to review and consider adopting an amendment to their Master Plan. - **Receive & File**
 - c. Received notice from the City of South Amboy that an Ordinance (#10-2011) amending the South Amboy City Code, Chapter 53, Development Regulations, was adopted by the Municipal Council on June 29, 2011 - **Receive & File**

❖ **PUBLIC SAFETY** – Councilman Bella

❖ **PUBLIC WORKS** – Councilman Buchanan

❖ **RECREATION** – Councilwoman Eicher

❖ **WATER & SEWER** – Councilman Kelly

❖ **MAYOR** – Kennedy O'Brien

8. **PUBLIC PORTION** (Any and all questions and comments)

9. **EXECUTIVE SESSION**

10. **ADJOURMENT**

BUSINESS MEETING - July 11, 2011

1. **CALL TO ORDER**
 - a. Statement of Publication
 - b. Roll Call
2. **NEW BUSINESS**
3. **BUSINESS ADMINISTRATOR - Jeffrey Bertrand**

Administration & Finance: none

Public Works:

- a. Update on White Oaks and Main Traffic Light Project. An ordinance is necessary to acquire the permanent and temporary easements.

Recreation: none

Water & Sewer:

- a. Authorization to contract with B&W Construction Co. from South River as a result of a public for the Labor and Equipment for the Water Main, Sanitary and storm Sewer Repair Services.

Public Safety: none

Planning & Zoning: none

Personnel: (executive session)

- a. Public Works
 1. Building and Grounds Division: Hiring of a new employee as a result of a previous retirement.
- b. Police Department
 1. Hiring of a police officer (patrolman) as a result of a previous retirement.

4. **C.F.O.- Wayne Kronowski**

5. **ENGINEER -Jay Cornell**

- a. JCP&L Tower Erosion Project-Letter to JCP&L

6. **BOROUGH ATTORNEY - Michael DuPont**

7. **PUBLIC PORTION**

- Mayor will open to public.
- Motion to close public portion.

8. **EXECUTIVE SESSION**

- Motion to Enter into Closed Session / Roll Call
- Motion to Reconvene / Roll Call

9. **ADJOURNMENT**

“Personal & Confidential” Notes

Business Administrator’s Agenda

July 11, 2011 Council Meeting

Administration & Finance: none

Public Works:

- a. Update on White Oaks and Main Traffic Light Project. An ordinance is necessary to acquire the permanent and temporary easements.

We have received all of the appraisals for this project. Several property owners have signed off on the easements, however, a great number refused. Therefore, a public taking of the property is necessary. I am meeting with Mike DuPont and another member of his firm on 7/11/11 at 4:30 to finalize the details. At worst case scenario the ordinance will be completed by the attorney’s office for introduction at the 7/25/11 meeting.

Recreation: none

Water & Sewer: none

Public Safety: none

Planning & Zoning: none

Personnel:

- a. Public Works

- 1. Building and Grounds Division: Hiring of a new employee as a result of a previous retirement.

Approximately 165 applications were received for this position. Of those 24 were Sayreville residents with CDLs. Bernie Bailey and I selected 10 of the 24 for interviews based upon their application/resume. Nine of the 10 applicants could be accommodated with interviews due to scheduling issues. Councilman Henry attended the interviews in place of DPW Committee Chairman Buchanan. Bernie and I have reduced the 9 to 4 candidates. I have provided the police department with information on each candidate for their review with our internal police records. That report will be available to me on Monday in preparation for Bernie and me to make a final recommendation in closed session this meeting.

The four finalists (in alphabetical order) are:

Joseph Ciccariello Jr.
Dennis E. Lynch
Jason M. Summerer
Joseph R. Szabo

- b. Police Department

- 1. Hiring of a police officer (patrolman) as a result of a previous retirement.

Chief Zebrowski and the police department has reviewed the RICE list provided by the state which includes all of the recently laid off officers. They specifically focused on Sayreville residents as permitted by the statutes surrounding the list. Background checks were completed and at this point they are recommending the Borough hire Mr. Michael A. Pascone. We have not hired through this process before and are looking for direction as to whether the governing body would like to conduct a separate interview with this one person. In the past, the governing body does interview several candidates for the civil service list during the hiring process. However, in this case the candidate is already civil service certified and is obviously in a current pool of one. I recommend that you still interview as a matter of course. If that is your direction we will seek to schedule for the July 25th meeting. The Chief will be available for executive session this Monday evening for any questions you may have. I have also enclosed a copy of a letter from the Chief with additional information on this topic.