

**1. CALL TO ORDER - Time \_\_\_\_\_**

a) Short Prayer & Salute to Flag

b) Statement of Publication

c) Roll Call:

d) Approval of prior Minutes of the Mayor and Borough Council:

(Motion to approve, subject to correction if necessary)

- Receipt of Bids - October 2, 2012 (Rear Loader Sanitation Truck)
- Combined Meeting - October 9, 2012
- Executive Session - October 9, 2012
- Receipt of Bids - October 16, 2012 (Major Drive Water System Improvement)

**2. PROCLAMATION-**

- **Congratulating Samsel Upper Elementary School Administration, Staff and Students as this year's institution award recipient by the DEP and Association of NJ Recyclers as they were honored as the State's recycling leaders.**

**3. PRESENTATION-**

- **Certificate of Recognition presented to Ed Koskowski in recognition for his raising awareness to the destruction of Hurricane Sandy and its affects to the residents of Sayreville, as he ran/walked over 200 miles from High Point State Park to Cape May.**
- **SAIC representative John Buri to present proposal for FEMA oversight.**
  - The topic will be Long Term Recovery Operation with FEMA

**4. CLOSED SESSION – Personnel**

**5. OLD BUSINESS**

a) Public Hearing on the following Ordinance(s):

**ORDINANCE # 203-12**

**AN ORDINANCE GRANTING MUNICIPAL CONSENT TO NEW  
JERSEY NATURAL GAS COMPANY TO PERMIT THE  
CONSTRUCTION, EXPANSION AND MAINTENANCE OF  
NATURAL GAS DISTRIBUTION FACILITIES ON PUBLIC PROPERTY  
IN THE BOROUGH OF SAYREVILLE IN ORDER TO FURNISH  
NATURAL GAS SERVICE TO BLOCK 49.01, LOT 1**

(Co. Novak, Public Works Committee – Public Hearing Dec. 17, 2012)

**ORDINANCE # 204-12**

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER X  
OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE  
TO AMEND CHAPTER 10-1.1 – PERSONNEL POLICIES**

Residency Requirement

(Co. Novak, Sponsor – Public Hearing Dec. 17, 2012)

**6. NEW BUSINESS:**

a. Introduction of the following Ordinance(s):

(none until January, 2013)

**12-17-12**

**7. CONSENT AGENDA/RESOLUTIONS**

*PUBLIC PORTION ON CONSENT AGENDA ITEMS ONLY*

(Mayor opens the meeting to the Public for questions and comments on Consent Agenda Resolutions Only)  
(Motion to Close Public Portion and adopt Consent Agenda Resolutions on Roll Call Vote)

- #2012-291 Bill Resolution
- #2012-292 Transfer Resolution
- #2012-293 Requesting approval for the insertion of an item of revenue in the 2012 Local Municipal Budget.  
(State of NJ - Occupant Protection Grant -\$3,750.00)
- #2012-294 Requesting approval for the insertion of an item of revenue in the 2012 Local Municipal Budget.  
(NJ Dept. of Transportation - Highway Safety Fund/Safe Corridors -\$40,278.56)
- #2012-295 Requesting approval for the insertion of an item of revenue in the 2012 Local Municipal Budget.  
(Middlesex County Prosecutor's Office - Quality of Life Grant- \$5,000.00)
- #2012-296 Requesting approval for the insertion of an item of revenue in the 2012 Local Municipal Budget.  
(Middlesex County Dept. of Human Services- Residential Maint./Sr. Citizens Grant - \$4,500.00 & Local Match \$2,000.00)
- #2012-297 Requesting approval for the insertion of an item of revenue in the 2012 Local Municipal Budget.  
(NJ Division of Criminal Justice – Body Armor Grant - \$8,030.65).
- #2012-298 Requesting approval for the insertion of an item of revenue in the 2012 Local Municipal Budget.  
(NJ Dept. of Environmental Protection – Recycling Tonnage Grant – \$52,502.87).
- #2012-299 Resolution authorizing a Special Emergency Appropriation pursuant to N.J.S.A. 40A:4-54 to provide funds for response to the extraordinary expenses resulting from damage caused by Hurricane Sandy.
- #2012-300 Resolution authorizing the Issuance of Special Emergency Notes in the amount of \$2,500,000 to fund a Special Emergency Appropriation in response to the extraordinary expenses resulting from Hurricane Sandy, and providing for other details of said issue.
- #2012-301 Resolution authorizing an Emergency Appropriation pursuant to N.J.S.A. 40A:4-46 AND 40A:4-48 to provide funds for response to the extraordinary expenses resulting from Hurricane Sandy; authorizing the issuance of Emergency Notes in the amount of \$100,000. to fund the Emergency appropriation; and providing for other details of said issue.
- #2012-302 Awarding contract for the Ernston Road Sidewalk Improvements to A-Team Concrete, Inc. of South River for their low bid price of \$113,389.00 subject to the waiver of minor irregularities and subject to the concurrence of the award by the New Jersey Department of Transportation.
- #2012-303 Awarding contract for the Improvements to William Street to CRC General Contractors, Inc. of Belleville for their low bid price of \$589,286.00 subject to the waiver of minor irregularities.

- #2012-304 Awarding the contract for the purchase of a New Pumper Fire Truck to Pierce Manufacturing of Appleton Wisconsin for their low bid price of \$590,767.00, with a trade in of the existing vehicle, subject to the waiver of minor irregularities.
- #2012-305 Authorizing the Borough Engineer to prepare plans and specifications for the Painting of the Ernston Road Water Tank and the construction of a Booster Pump Station for a fee not to exceed \$75,000.00 and upon approval of the plans and specifications the Borough Clerk is also herein authorized to advertise for bids.
- #2012-306 Authorizing the Borough Engineer to prepare plans and specifications for the electrical modifications to the South River Pump Station for a fee not to exceed \$18,500.00 and upon approval of the plans and specifications the Borough Clerk is also herein authorized to advertise for bids.
- #2012-307 Authorizing the renewal of PRCL #1219-33-040-006 issued to Patel Kamlesh for the 2012-2013 license term in accordance with the Special Ruling received from the ABC. (pocket license, a license not sited at a premises).
- #2012-308 Authorizing the sale and transfer deed with specific conditions to Robert Olsen, sole bidder of property identified as Block 356, Lots 51 & 52, 103 Harding Avenue on the Tax Map of the Borough of Sayreville and authorizing the Borough Attorney to prepare the necessary documents to effectuate the transfer.
- #2012-309 Authorization to enter into a contract with Gold Type Business Machine, Inc. ("GTBM") and the Borough of Sayreville for Info-Cop E-Ticketing Turnkey System.
- #2012-310 Memorializing the Authorization to award a contract to PSE&G for the Installation of "Green Solutions" to the Department of Public Works Building, The Borough of Sayreville Senior Center and Construction Offices.
- #2012-311 Memorializing the Authorization to award a contract to Ashbritt Environmental for Debris Removal and Awarding a contract to Scientific Applications International Corp. for Task Monitoring Services.
- #2012-312 Authorizing the Mayor and Borough Clerk to Execute a contract with the Central Jersey Joint Insurance Fund.
- #2012-313 Authorizing the sale of certain real property, designated as Block 356, Lots 51 & 52 at private sale to the sole bidder from among the owners of Real Property contiguous to either lot, or, in the alternative, offering the properties for sale to the highest bidder.
- #2012-314 Appointing Stephen Bakalchuk as Laborer in the Department of Public Works, pending the results of back ground check.  
(backfilling a position)
- #2012-315 Appointing Kevin Pignataro as Laborer in the Department of Public Works, pending the results of back ground check.  
(backfilling a position)
- #2012-316 Appointing James Revel, III, as Laborer in the Department of Public Works, pending the results of back ground check.  
(backfilling a position)
- #2012-317 Authorizing the renewal of licenses for the year 2013 covering Barber & Beauty Shops; Junk Yards; Private Horse Stable Operator; Taxi Cab/Owner; Temporary Trailer Licenses.

**7. BUSINESS SESSION**

**COMMUNICATIONS/COMMITTEE REPORTS**

**\* DISPOSITION:**

• **ADMINISTRATIVE & FINANCE** – Councilman Perrette

**a) Minutes & Departmental Reports:**

Move the following Minutes and or Reports be Received & Filed:

- Municipal Clerk’s report for the month of November, 2012. - Receive & File

**b) Received the following application(s) for Bingo/Raffle Licenses:**

(Applications available upon request and are on file in the Clerk’s Office)

-Sayreville War Memorial High School Choral Parents Association.

to conduct an on premise 50/50 Raffle (#RA:1781) and  
an On Premise Draw (Triky Tray #RA1782)on Feb 8, 2013.

- Application to amend Raffle License received from  
St. Stanislaus Kostka Church to change date to March 2, 2013  
(RL:1762A).

-Application of Dwight D. Eisenhower PTO to conduct an  
On-Premise 50/50 and Tricky Tray on January 25, 2013  
(RA:1779 & RA: 1780).

-Approve/Disapprove

**c) Request from Joseph J. Kupsch, Tax Assessor to retain the services of an expert appraiser, Peter E. Sockler of Sockler Realty Services Group to provide complete summary appraisal reports for trial for six upcoming tax court matters.**

- Approve/Disapprove  
Authorization for Clerk to  
prepare Resolution.

**d) Committee Reports:**

1) \_\_\_\_\_

- \_\_\_\_\_

• **PLANNING & ZONING** – Councilman Henry

**a) Minutes & Departmental Reports:**

Move the following Minutes and or Reports be Received & Filed:

1. Construction Official’s Report for the month of Nov. 2012.
2. Board of Adjustment Minutes of Sept. 26 & Nov. 28, 2012
3. Planning Board Minutes of October 17, 2012
4. Middlesex County Planning Board of October 9, 2012

**- Receive & File**

**b) Notice to Adjacent Property Owner –**

- Application submitted by Bob Downey to convert Retail space to a bar facility (4 seats) which requires a Use Variance and Use and Parking Variance to convert existing storage area to retail, Block 92, Lot 148.01, 388 Washington Rd.

**- Receive & File**

- Application submitted by Bhakti-Nidhi Temple, Inc. for a use variance and build variance and other relief to permit the construction of parsonage housing adjacent to the proposed Hindu Temple, premises at Lots 1.02 & 1.03, Block 208.

**- Receive & File**

**c) Application received from Riverside Supply for the placement of one (1) temporary office trailer on 6 Washington Road, Block 62.02, Lot 3.**

- Approve/Disapprove

Continued.....

- **PLANNING & ZONING** – Councilman Henry

d) Received the Planning Board's response to Mayor & Council regarding recommendations made in a report received from the Zoning Review Board. - \_\_\_\_\_

e) **Committee Reports:**

1. \_\_\_\_\_ - \_\_\_\_\_

- **PUBLIC SAFETY** – Councilman Bella

a) **Minutes & Departmental Reports:**

Move the following Minutes and or Reports be Received & Filed:

1. Fire Prevention Officer's report for the month of Nov. 2012.
2. Municipal Court Administrator's report for the months of October & November, 2012.
3. Board of Health & Registrar's report for the months of October & November, 2012.
4. Board of Health Minutes of October 4, 2012 -

**Receive & File**

b) **Committee Reports:**

1. \_\_\_\_\_ - \_\_\_\_\_

- **PUBLIC WORKS** – Councilwoman Novak

a) **Minutes & Departmental Reports:**

1. DPW-Parks Division, Garages Services, Sanitation and Recycling Coordinator reports for the month of October, 2012
2. Rent Leveling Board Minutes of November 13 & Dec. 11, 2012
3. Commission on Aging Minutes of Sept. 21 & Oct 19, 2012 - **Receive & File**

b) Correspondence received from the MCUA extending the deadline until Jan. 18, 2013 to return Middlesex County Landfill Disposal Agreements for the Borough of Sayreville.

- Need authorization to execute a Solid Waste Disposal Agreement for a three-year period at the rates proposed and offered in said agreement.

c) **Committee Reports:**

2. \_\_\_\_\_ - \_\_\_\_\_

- **WATER & SEWER** – Councilman Buchanan

a) **Minutes & Departmental Reports: None**

1. Water & Sewer Department Reports for the month of November, 2012. - **Receive & File**

b) Request for Authorization to extend the contract for Pump Maintenance and Well Redevelopment Services for an additional one year period with no additional cost to the borough.

- Approve/Disapprove

Authorization for Clerk to prepare Resolution

- c) Authorization for the Borough Clerk to advertise for the receipt of bids for Miscellaneous Water Department Supplies. - Approve/Disapprove  
Authorization for Clerk to prepare Resolution

**d) Committee Reports:**

- **RECREATION** – Councilwoman Eicher

**a) Minutes & Departmental Reports:**

1. Recreation Director's reports for the months of October & November, 2012.

- **Receive & File**

**b) Committee Reports:**

1. \_\_\_\_\_ - \_\_\_\_\_

- **MAYOR** – Kennedy O'Brien

- **BUSINESS ADMINISTRATOR** – Daniel Frankel

- a. Review and discussion on the execution of an Easement and Easement Agreement with Competitive Power Ventures, Inc. and the Borough of Sayreville for the construction, maintenance, operation, repair, replacement and removal of electrical transmission lines and pipeline(s) and related facilities.

- b. Personnel – Executive Session.

- **C.F.O.-** Wayne Kronowski

- a. Transfer Resolution

- b. Bill List Resolution

- c. 2013 Temporary Budget Resolution

- d. Resolution Adopting Cash Management Plan and Designating Depositories

- e. Resolution Establishing Petty Cash funds for 2013

- f. 2013 Budget Preparation Update

- **ENGINEER** -Jay Cornell

- a. Ernston Road Sidewalk Improvements – Receipt of Bbids (Report Attached)

- b. Improvements to William Street – Receipt of Bids (Report Attached)

- c. Purchasing of a New Pumper Fire Truck – Receipt of Bids (Report Attached)

- d. Purchasing of a New Rescue Boat and Trailer – Receipt of Bids (Verbal Report)

- e. Leasing of One (1) Location for Antennae Space on the Pulaski Avenue Water Storage Tank – Receipt of Bids ( Verbal Report)

- **BOROUGH ATTORNEY - Michael DuPont**

8. **PUBLIC PORTION**

- Mayor will open to public.
- Motion to close public portion.

9. **EXECUTIVE SESSION**

- **Motion to Enter into Closed Session - Roll Call**
- **Motion to Reconvene – Roll Call**

10. **ADJOURNMENT**