

Combined Meeting of the Mayor and Borough Council held on Monday, November 24, 2014 in the Borough Hall, 167 Main Street, Sayreville, was called to order by Mayor Kennedy O'Brien 7:02 P.M. followed by a short prayer and salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Farbaniec announced that this meeting has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and filing with her office.

- **ROLL CALL:**

Present: Councilpersons Buchanan, Eicher, McGill,
Melendez, Novak, Rittenhouse

Absent: None

Others Present: Kennedy O'Brien, Mayor
Daniel E. Frankel, Business Administrator
Theresa A. Farbaniec, Municipal Clerk
Jay Cornell, P.E., Borough Engineer
Michael DuPont, Esq., Borough Attorney

Others Absent: Wayne A. Kronowski, C.F.O./Treasurer

Mayor noted for the record that there was a new prayer used tonight given to him by Ken Kelly that asks us to remember our servicemen and women of the United States who through their sacrifice and patriotism allow us to hold such an assembly as we do here tonight.

- **Approval of prior Minutes** – (none)

- **PRESENTATIONS/PROCLAMATION:**

At this time Mayor O'Brien asked Mr. Richard Kosmoski of the Veterans Alliance and member of the President Park Fire House to come forward for presentation.

Mr. Kosmoski said that at the beginning of the year the fire house was looking a little run down and needed help bring it back and contacted Boy Scout Troop #96 asking if they had someone working for their Eagle Scout Badge and Jon Schaefer came forward and they worked together with his troop members. They wheeled dirt in the back of the house and leveled the property and then painted the entire outside of the firehouse, saving the borough thousands of dollars. He was also able to get food Bello's sports Bar to donate food to feed his troop. His family also helped with this task. At this time Mr. Kosmoski introduced Jon Schaefer and the Mayor read the certificate into record and was presented by the Mayor and Borough Council.

- Certificate of Recognition being presented to Jon Schaefer for his outstanding performance in leading Boy Scout Troop #96 and taking control of a project for improvements to the President Park Firehouse and saving the Borough the costs associated with the project.

Councilman Rittenhouse announced the following:

- Recognition and congratulations to CME Associates on their receipt of two awards presented at the League of Municipalities Convention by the New Jersey Society of Municipal Engineers for:
 - 1) Bordentown Avenue Treatment Plant Project
 - 2) Ernston Rd/Bordentown Avenue Intersection Improvements

OLD BUSINESS

- a) Public Hearing on the following Ordinance(s): (None)

NEW BUSINESS:

a) Discussion & Introduction of the following Ordinance(s):

ORDINANCE #277-14

**AN ORDINANCE AMENDING CHAPTER IV, "POLICE DEPARTMENT,"
OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE,
NEW JERSEY, TO ALTER THE COMPOSITION OF THE DEPARTMENT**

(Co. Rittenhouse, Public Safety – Public Hearing, Dec. 15, 2014)

Mayor asked the Police Chief, John Zebrowski to come forward and explain the need for the Ordinance. Chief Zebrowski explained the need for the change in the table of organization of the police department and the need for the ordinance.

Councilman McGill requested this ordinance be tabled at this time in order to take a closer look at the ordinance.

Mayor asked if Councilman McGill could withdraw his motion until such time as we heard questions or comments prior to this request.

Councilman McGill withdrew his motion.

Councilwoman Novak stated that she read his (the Police chief's) letter submitted to the council dated Sept. 23rd asking only for the position of Lieutenant to be made permanent and when this was presented on Friday it is also asking for an additional patrolman in Administration and do not remember that being discussed. Chief explained that it is a correction to what currently exists. That when he became Chief of Police he added an additional person to the administrative bureau to be sure that they were staffed appropriately moving forward as a unit and that is why that officer was added in the ordinance. This is an administrative change. He said that he is not asking to add anyone or move anyone off the road this is the current composition of the police department. Mayor asked if this was just formalizing the way that it has been in the past and the chief said that it was.

Councilwoman Novak said that there is a discrepancy in the arithmetic. That if you add up the Sergeants in administration, patrol, traffic and detective bureaus that it does not add up correctly. This ordinance said a total of 16 but the ordinance in the code is 17, so not sure which is incorrect. She asked if this ordinance could be put off until the revisions and corrections can be made and this can be done correctly-once.

Mayor asked if the PBA President had an issue with this.

At this time PBA President Mr. Gumprecht came forward and stated that he did meet with the Chief, Co. Rittenhouse and McGill and does support the Chief in these changes. Councilman McGill addressed Mr. Gumprecht stating that he supports the promotion of Lieutenant but believes it has to be tweaked.

Mayor asked Councilman McGill what part he wished changed. Councilman McGill stated that he wanted the Borough Attorney to review the entire ordinance. Councilwoman Novak stated she would like the other corrections made at the same time. Mayor said that at the last meeting it was discussed that there would be a public safety meeting and after the public safety meeting and following that it would be introduced. Co. Novak said she thought this would be discussed at that meeting and she explained the mistake again to the Mayor. Lengthy discussion followed with regards to what needs to be amended.

Mayor asked that the Borough Attorney, Chief and PBA President Doug Gumprecht retire into Room 310 and work this out. Agreed.

While they met the Mayor called for the Consent Agenda Resolutions and asked if anyone had any questions or comments on the Consent Agenda Resolutions.

There being no questions or comments the Mayor called for a motion.

Council President Novak moved the Public Hearing on the Consent Agenda Resolutions be approved on Roll Call Vote. Motion was seconded by Councilman Buchanan.

Roll Call: Councilpersons Buchanan, Eicher, McGill, Melendez, Novak, Rittenhouse, all Ayes. Carried.

CONSENT AGENDA/RESOLUTIONS
RESOLUTION #2014-326

WHEREAS, all bills submitted to the Borough of Sayreville covering services, work, labor and material furnished the Borough of Sayreville have been duly audited by the appropriate committee;

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED that all bills properly verified according to law and properly audited by the appropriate committees be and the same are hereby ordered to be paid by the appropriate Borough officials.

/s/ Kennedy O'Brien, Mayor

/s/ Councilman Daniel Buchanan

/s/ Councilman Ricci Melendez

/s/ Councilwoman Lisa Eicher

/s/ Councilwoman Mary J. Novak

/s/ Councilman David McGill

/s/ Councilman Arthur Rittenhouse

**Bill list of November 24, 2014, in the amount of \$4,149,917.86
(Bill List – See Appendix 2014-A for this date, in a separate Bill List File for 2014).**

RESOLUTION #2014-327

BE IT AND IT IS HEREBY RESOLVED that the following transfers between 2014 Budget Appropriations be and the same are hereby authorized to be made in the following manner to wit:

<u>CURRENT FUND</u>	<u>FROM</u>	<u>TO</u>
Human Resources (1105-108-2-3115)	\$	\$ 1,000
Financial Administration (1130-110-2-2020)	2,000	
Public Buildings & Grounds (1310-150-2-11080)		10,000
Annual Audit (1135-111-2-2010)	24,000	
Road Repairs and Maintenance (1290-401-2-9240)		15,000
	<u>\$ 26,000</u>	<u>\$ 26,000</u>

/s/ Daniel Buchanan, Councilman
(Admin. & Finance Committee)

ATTEST:

APPROVED:

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien, Mayor

RESOLUTION #2014-328

BE IT AND IT IS HEREBY RESOLVED that the Borough Engineer is hereby authorized and directed to execute the necessary NJDEP permit applications and forms associated with the LaMer – Section 6 Project.

/s/ David McGill, Councilman
(Planning & Zoning Committee)

ATTEST:

APPROVED:

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien, Mayor

RESOLUTION #2014-329

BE IT RESOLVED, that the Borough Engineer is hereby authorized and directed to prepare plans and specifications for the Improvements to the Weber Avenue Pump Station Project and that he be paid for said services at a fee not to exceed \$15,000.

BE IT FURTHER RESOLVED that upon approval of said plans and specifications for the project the Borough Clerk is also herein authorized to advertise for the receipt of bids for each project.

/s/ Ricci Melendez, Councilman
(Water & Sewer Committee)

ATTEST:

APPROVED:

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien, Mayor

RESOLUTION #2014-330

BE IT RESOLVED that the following person is hereby appointed to the following department, in accordance with the Civil Service Commission:

NAME OF APPOINTEE: Thomas R. Farbaniec

POSITION: Laborer – FT/Temp

DEPARTMENT: Public Works

EFFECTIVE: December 1, 2014

BE IT FURTHER RESOLVED that the compensation to be paid such appointee shall be fixed and determined by the Salary Ordinance or appropriate resolution adopted thereunder fixing the compensation to be paid municipal employees and that this appointment be made subject to all the rules and regulations of the New Jersey Department of Personnel.

/s/ Mary J. Novak, Councilwoman

ATTEST:

APPROVED:

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien, Mayor

RESOLUTION #2014-331

**RESOLUTION AUTHORIZING THE RENEWAL OF A PORTION OF THE
BOROUGH'S \$2,800,000 SPECIAL EMERGENCY APPROPRIATION NOTES,
SERIES 2013, DATED DECEMBER 20, 2013,
AND PROVIDING FOR OTHER DETAILS OF SAID ISSUE**

WHEREAS, the Borough Council of the Borough of Sayreville, County of Middlesex, New Jersey (the "Borough") has heretofore issued its Special Emergency Appropriation Notes, Series 2013 dated December 20, 2013 in the aggregate principal amount of \$2,800,000 (the "Prior Notes"); and

WHEREAS, the Prior Notes mature on December 19, 2014 and it is desirable to renew the portion of the Prior Notes permitted by and pursuant to the Local Budget Law, constituting Chapter 4 of Title 40A of the Revised Statutes of New Jersey (the "Local Budget Law"); now, therefore,

BE IT RESOLVED by the **BOROUGH COUNCIL OF THE BOROUGH OF SAYREVILLE**, in the County of Middlesex, New Jersey as follows:

SECTION 1. That a portion of the Prior Notes in an amount not to exceed \$2,100,000 shall be renewed as one issue and shall be in such denomination or denominations, shall bear such number or numbers, such date or dates of issue, redemption and maturity, such redemption price or prices, and such rate or rates of interest, as may be determined in the manner and in accordance with the applicable provisions of the Local Budget Law. The portion of the Prior Notes shall, upon renewal, be entitled "Special Emergency Appropriation Notes, Series 2014" or any other designation determined by the Chief Financial Officer of the Borough (the "Chief Financial Officer").

SECTION 2. That all of the Notes shall be signed by the manual or facsimile signatures of the Mayor of the Borough and the Chief Financial Officer and the corporate seal of the Borough shall be affixed thereto, attested by the manual signature of the Clerk of the Borough, and shall be payable, both as to principal and interest, to the purchaser thereof, and shall be in substantially the form as attached hereto as Exhibit A and made a part hereof.

SECTION 3. That the Chief Financial Officer be and he hereby is authorized and directed to determine all matters in connection with the Notes not determined by this or a subsequent resolution and his signature upon the Notes shall be conclusive as to such determinations.

SECTION 4. That the Chief Financial Officer be and he hereby is authorized to take all actions necessary to sell the Notes from time to time at public or private sale in such amounts as he may determine at not less than par and to deliver the same from time to time to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof and payment therefor.

SECTION 5. That any instrument issued pursuant to this resolution shall be a general obligation of the Borough, and the Borough's full faith and credit are hereby pledged to the punctual payment of the principal of and interest on said obligations and, unless otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget and a tax sufficient to provide for the payment thereof shall be levied and collected.

SECTION 6. That the Chief Financial Officer is hereby authorized and directed to report in writing to the Borough Council at the meeting next succeeding the date when any sale or delivery of the Notes pursuant to this resolution is made, such report to include the principal amount, description, interest rate and maturity of the Notes sold, the price obtained and the name of the purchaser.

SECTION 7. That the Notes are hereby deemed designated as "Qualified Tax-Exempt Obligations" for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code") (relating to an exception to the disallowance of interest expense of certain financial institutions allocable to tax-exempt interest). The Chief Financial Officer is hereby authorized and directed to satisfy any reporting requirements made necessary by any Federal rules and regulations with respect to such designation of the Notes.

SECTION 8. That the Borough hereby covenants to comply with the provisions of the Code applicable to the Notes and covenants not to take any action or to fail to take any action which would cause the interest on the Notes to lose the exclusion from gross income for federal income tax purposes provided under Section 103 of the Code. Further, the Borough will take all actions within its power that are necessary to assure that interest on the Notes does not lose the exclusion from gross income for federal income tax purposes provided under Section 103 of the Code.

SECTION 9. That the Mayor of the Borough, the Chief Financial Officer, and the Clerk of the Borough are hereby authorized to execute all documents necessary for the sale and delivery of the Notes.

SECTION 10. That the Chief Financial Officer be and he hereby is directed to pay the portion of the Prior Notes required to be paid by the Local Budget Law in the amount of \$700,000 from the applicable funds of the Borough.

\$2,800,000 SPECIAL EMERGENCY APPROPRIATION NOTES, SERIES 2013 dated December 20, 2013, maturing December 19, 2014 and bearing interest at the rate of 1.00%

SECTION 11. That the Notes may be renewed from time, but (i) at least 1/5 of the Borough’s Special Emergency Appropriation Notes, Series 2012 dated December 21, 2012 in the aggregate principal amount of \$2,500,000 (the “2012 Notes”), and the renewals thereof, and (ii) at least 1/5 of the \$300,000 new money portion of the Borough’s Special Emergency Appropriation Notes, Series 2013 dated December 20, 2013 in the aggregate principal amount of \$2,800,000 (the “2013 Notes” and together with the 2012 Notes, the “Original Notes”) shall mature and be paid in each year so that all of the Original Notes and renewals shall have matured and have been paid not later than the last day of the fifth year following the date of the adoption of the resolution authorizing the applicable series of the Original Notes.

SECTION 12. That two certified copies of this resolution shall be filed with the Director of the Division of Local Government Services.

SECTION 13. That this resolution shall take effect immediately.

The foregoing resolution was adopted by the following vote:

/s/ Daniel Buchanan, Councilman
(Admin. & Finance Committee)

ATTEST:

APPROVED:

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O’Brien, Mayor

Exhibit A

No. 2014-__

CUSIP _____

UNITED STATES OF AMERICA

STATE OF NEW JERSEY

BOROUGH OF SAYREVILLE
in the County of Middlesex, New Jersey

SPECIAL EMERGENCY APPROPRIATION NOTE, SERIES 2014

The BOROUGH OF SAYREVILLE, a municipal corporation of the State of New Jersey (the “Borough”), for value received promises to pay to the bearer of this Note, or if it be registered other than to bearer, to the registered owner hereof, in lawful money of the United States of America, the sum of _____ DOLLARS (\$_____) together with interest thereon from the date hereof at the rate of _____ per centum

(____%) per annum, on _____, 2015, upon presentation and surrender of this Note at the office of the Chief Financial Officer of the Borough, Sayreville, New Jersey.

This Note is transferable by delivery, unless registered otherwise than to bearer. At the request of the holder, this Note will be registered in the name of the holder on the books of the Borough for the series of Notes of which this is a part (the “Notes”) kept for that purpose in the office of its Chief Financial Officer, such registration to be noted on the back of this Note, and thereafter until registered transfer to bearer, no transfer of this Note shall be valid unless made on the registration books for the Notes and similarly noted hereon.

This Note is issued pursuant to the Local Budget Law, constituting Chapter 4 of Title 40A of the Revised Statutes of New Jersey, and a resolution adopted by the Borough Council of the Borough. This Note is a Special Emergency Appropriation Note. This Note is issued for a period not exceeding one year, and may be renewed from time to time for additional periods, not exceeding one year.

The full faith and credit of the Borough are hereby irrevocably pledged for the punctual payment of the principal of and interest on this Note according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the Constitution or statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or upon the issuance of this Note, exist, have happened and have been performed and that the amount and terms of this Note do not exceed any limitation imposed thereon by the Constitution or statutes of the State of New Jersey.

IN WITNESS WHEREOF, the BOROUGH OF SAYREVILLE, acting through its Borough Council, has caused this Note to be signed by the manual or facsimile signatures of its Mayor and its Chief Financial Officer, its corporate seal to be hereunto affixed, this Note and the seal to be attested by the manual signature of the Borough Clerk of the Borough Council and this Note to be dated the ___ day of December, 2014.

ATTEST:

BOROUGH OF SAYREVILLE

(SEAL)

CLERK OF THE BOROUGH COUNCIL

MAYOR

CHIEF FINANCIAL OFFICER

RESOLUTION #2014-332
**A RESOLUTION OF THE BOROUGH OF SAYREVILLE,
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY AUTHORIZING
THE EXECUTION OF AN INSURANCE SERVICES AGREEMENT
WITH RELIANCE INSURANCE GROUP, LLC**

WHEREAS, the Borough of Sayreville provides a complete benefits package to its employees, which includes provisions of health benefit services; and

WHEREAS, the Borough has investigated various options for providing comprehensive health benefits to its employees in a more cost effective manner; and

WHEREAS, the Borough has determined that the health insurance needs of the Borough can be provided by Reliance Insurance Group, LLC in both a cost effective and comprehensive manner; and

WHEREAS, N.J.S.A. 40A:11-5(1)(m) provides for the purchase of insurance coverage and consultant services without the need for public bidding in accordance with the requirements for extraordinary un-specifiable services; and

WHEREAS, the Business Administrator has determined and certified in writing that the value of these services will exceed \$17,500.00, bringing the contract within the purview of P.L. 2004, c.19 as amended by P.L. 2004, c.51 (N.J.S.A. 19:44A-20.5 et seq.) and P.L. 2005, c.271 (N.J.S.A. 19:44A-20.26); and

WHEREAS, the term of this Contract shall be made from November 1, 2014 until October 31, 2015, unless sooner terminated in accordance with law and the contract; and

WHEREAS, Reliance Insurance Group, LLC has indicated that it will provide the services required at a commission to be paid by the insurance provider; and

WHEREAS, Reliance Insurance Group, LLC will complete and submit a Business Entity Disclosure Certification, which Certification provides that no contributions have been made that would bar the award of these contracts pursuant to P.L. 2004, c.19 and, further, that no reportable contributions to municipal political or candidate committees of the elected officials of the Borough will be made through the term of these contracts; and

WHEREAS, Reliance Insurance Group, LLC will complete and submit the Political Contribution Disclosure Form required pursuant to P.L. 2005, c.271, **which form will be on file with the Municipal Clerk ten (10) days following to the adoption of this Resolution.**

BE IT AND IT IS HEREBY RESOLVED by the Governing Body of the Borough of Sayreville that:

1. The above recitals are hereby incorporated into the body of this Resolution as if set forth at length herein.
2. The Borough Council hereby authorizes the Mayor, or the Business Administrator of the Borough of Sayreville, to execute an agreement with the Reliance Insurance Group, LLC for the provision of health insurance broker services for a term commencing November 1, 2014 and ending October 31, 2015, unless sooner terminated in accordance with law and the contract.
3. The authority conferred hereunder shall include authority to all designated individuals to perform any and all tasks, and execute any and all documents, in connection with the provision of health insurance brokerage services in order to affect the purposes of this Resolution as set forth hereunder.
4. The award of the herein contract shall be published in the official newspaper of the Borough of Sayreville setting forth the “nature, durations, service, and amount of the contract” and a copy of the contract and this Resolution shall be on file in the office of the Clerk of the Borough for public inspection during regular business hours pursuant to N.J.S.A. 40A:11-5(1)(a)(ii); and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately; and;

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification, Political Contribution Disclosure Form, and the Determination of Value be placed on file with this Resolution.

RESOLUTION #2014-333

A RESOLUTION OF THE BOROUGH OF SAYREVILLE IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR AND BOROUGH CLERK TO EXECUTE A RISK MANAGEMENT CONSULTANT’S AGREEMENT WITH NORTH AMERICAN INSURANCE MANAGEMENT CORPORATION (NAIMC)

WHEREAS, the Borough of Sayreville (the “Borough”) is a member of the Central Jersey Joint Insurance Fund (JIF); and

WHEREAS, the Borough desires the services of a consultant to provide professional risk management services to be compensated by the JIF; and

WHEREAS, the Borough has determined that the Borough's needs may be met by North American Insurance Management Corporation in both a cost effective and comprehensive manner; and

WHEREAS, N.J.S.A. 40A:11-5(1)(m) provides for the purchase of insurance coverage and consultant services without the need for public bidding in accordance with the requirements for extraordinary un-specifiable services; and

WHEREAS, the Business Administrator has determined and certified in writing that the value of these services will exceed \$17,500.00, bringing the contract within the purview of P.L. 2004, c.19 as amended by P.L. 2004, c.51 (N.J.S.A. 19:44A-20.5 et seq.) and P.L. 2005, c.271 (N.J.S.A. 19:44A-20.26); and

WHEREAS, the term of this Contract shall be from November 1, 2014 until October 31, 2015, unless sooner terminated in accordance with law and the contract; and

WHEREAS, North American Insurance Management Corporation will complete and submit a Business Entity Disclosure Certification, which Certification will provide that no contributions have been made that would bar the award of these contracts pursuant to P.L. 2004, c.19 and, further, that no reportable contributions to municipal political or candidate committees of the elected officials of the Borough will be made through the term of these contracts; and

WHEREAS, North American Insurance Management Corporation will complete and submit the Political Contribution Disclosure Form required pursuant to P.L. 2005, c.271, **which form will be on file with the Municipal Clerk ten (10) days following to the adoption of this Resolution.**

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Sayreville as follows:

1. The recitals set forth above are hereby incorporated into the body of this Resolution as if set forth at length herein.
2. The Mayor or the Business Administrator of the Borough of Sayreville is hereby authorized to execute an agreement with North American Insurance Management commencing November 1, 2014 and terminating on October 31, 2015, which shall provide that all payment for the performance of the services contemplated thereunder shall be the responsibility of the Central Jersey Joint Insurance Fund; and

BE IT FURTHER RESOLVED that the award of the herein contract shall be published in the official newspaper of the Borough setting forth the "nature, duration, service, and amount of the contract" and a copy of the contract and this Resolution shall be on file in the office of the Borough Clerk for public inspection during regular business hours pursuant to N.J.S.A. 40A:11-5(1)(a)(ii); and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately; and

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certification, Political Contribution Disclosure Form, and the Determination of Value be placed on file with this Resolution.

/s/ Daniel Buchanan, Councilman
(Admin. & Finance Committee)

ATTEST:

APPROVED:

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Kennedy O'Brien, Mayor

RESOLUTION #2014-334

BE IT RESOLVED, that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with the County of Middlesex to provide the Borough of Sayreville with Public Health Services for the year 2015.

/s/ Arthur Rittenhouse, Councilman
(Public Safety Committee)

ATTEST:

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

APPROVED:

/s/ Kennedy O'Brien, Mayor

RESOLUTION #2014-335

BE IT RESOLVED that the following person is hereby appointed to the following department, in accordance with the Civil Service Commission:

NAME OF APPOINTEE: Jeremy Clark
POSITION: Senior Water Treatment Plant Repairer
DEPARTMENT: Water & Sewer
EFFECTIVE: November 25, 2014

BE IT FURTHER RESOLVED that the compensation to be paid such appointee shall be fixed and determined by the Salary Ordinance or appropriate resolution adopted thereunder fixing the compensation to be paid municipal employees and that this appointment be made subject to all the rules and regulations of the New Jersey Department of Personnel.

/s/ Councilman Ricci Melendez
(Water & Sewer Committee)

ATTEST:

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

APPROVED:

/s/ Kennedy O'Brien, Mayor

RESOLUTION #2014-336

BE IT RESOLVED that the following person is hereby appointed to the following department, in accordance with the Civil Service Commission:

NAME OF APPOINTEE: Jessica Sellitto
POSITION: Keyboarding Clerk 3 (Principal Clerk Typist)
DEPARTMENT: Water & Sewer
EFFECTIVE: November 25, 2014

BE IT FURTHER RESOLVED that the compensation to be paid such appointee shall be fixed and determined by the Salary Ordinance or appropriate resolution adopted thereunder fixing the compensation to be paid municipal employees and that this appointment be made subject to all the rules and regulations of the New Jersey Department of Personnel.

/s/ Councilman Ricci Melendez
(Water & Sewer Committee)

ATTEST:

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

APPROVED:

/s/ Kennedy O'Brien, Mayor

Agenda meeting session - NOVEMBER 24, 2014

COMMUNICATIONS & COMMITTEE REPORTS

• ADMINISTRATIVE & FINANCE - Councilman Buchanan

a) Minutes & Departmental Reports:

Councilman Buchanan moved the following Minutes/Reports be Received & Filed:

- 1) Municipal Clerk's report for the month of October, 2014.
- 2) Board of Education Minutes of Oct. 21, 2014.

Motion was seconded by Council President Novak.

b) Received the following application(s) for Bingo/Raffle Licenses from:

- 1) Sayreville St. Stan's Senior Citizens Club to conduct On-Premise 50/50 Raffles on 12 various dates in 2015 (RA:1902).
- 2) Animal Rescue Force to conduct an Off-Premise 50/50 on May 23, 2014 (RA:1900).
- 3) Sayreville Senior Citizen Tuesday Club to conduct On-Premise 50/50's on 12 various dates in 2015 (RA:1901).

1-3) Approved

c) Received certified copy of a Resolution from the Town of Kearny seeking support of Bill A1635 and any legislation seeking an increase in State Aid to those municipalities with significant Tax-Exempt Properties.

- Receive & File as well as all those that may follow.

d) Received notice from JCP&L of proposed increase in Non-Utility Generation Charge and Notice of Public Hearings before the BPU.

- Receive & File

e) Review and Approval of the 2015 Annual Meeting Schedule.

- Review & Recommend a better working format.
- Clerk suggested that during the Business/Agenda Session of the meetings that it be clearly stated that we are now going into the Agenda portion of the meeting and that all things discussed will set the Regular agenda for the next meeting.
- Councilman Buchanan questioned why the Public Portion is held at the end of the meeting.
- Mayor indicated that there are several public portions during the meeting, Resolutions, Ordinance Adoption, discussion/public portions.
- Councilman Buchanan stated that he would gather more information and bring it up at the next meeting.
- Councilman Melendez requested there be a deadline for Ordinances – that they come in prior to Friday of agenda packets.

f) Authorization to renew Annual Licenses for the year 2015 covering Barber & Beauty Shops; Junk Yards; Private Horse Stable Operator; Taxi Cab/Owner (if any); Temporary Trailer Licenses.

- Approved – Prepare Resolution.

g) Authorizing the execution of an amendment to the 2014/2015 Municipal Alliance to provide Strengthening Families Program.

- Approved – Prepare Resolution.

h) Committee Report

- 1) Councilman Buchanan wished everyone a Happy Thanksgiving.

• **PLANNING & ZONING – Councilman McGill**

a) **Minutes & Departmental Reports:**

Councilman McGill made a motion to have the following Minutes/Reports be Received & Filed:

- 1) Middlesex County Planning Board Minutes of Oct. 14, 2014
- 2) Planning Board Minutes of Oct. 1, 2014
- 3) Construction, Zoning & Code Enforcement, & Fire Prevention reports for the month of October, 2014.

Motion seconded by Council President Novak.

b) Ordinance received from the Twp. of East Brunswick amending Design Guidelines and Standards of their Twp. Code-Chapter 192.

- Receive & File

c) Notice to Adjacent Property Owner received from Quick Check Corp. to appear before the Zoning Board on Nov. 25, 2014 for a continuation hearing for the review and action upon an application seeking conditional use and preliminary and final major site plan approval on property known as 3101 Bordentown Ave., Blk. 31, Lot 1.

- Receive & File

d) Committee Report- Councilman McGill reported on the following:

- 1) Reported that at the League of Municipalities the Fire Prevention Specialist brought up that smoke alarms are supposed to be UL and a lot of those in town are not.
- 2) Commented that the reports from residents regarding the gratings around the trees are not going to cut it need to be replaced with something else such as Mulch as was suggested.
- 3) Commented he thought it would be a nice idea that there be some type of theatre in Sayreville just as was before Sunny Side years ago.
- 4) Reported that Club Bene will be demolished tomorrow and this marks new beginning in that area of Sayreville.
- 5) Progress.

• **PUBLIC SAFETY – Councilman Rittenhouse**

Mayor asked the Police Chief and PBA President and Attorney to report on their discussion regarding the police department composition ordinance.

- Mr. DuPont said that it would be best if a special meeting could be scheduled for Dec. 1st, so that he could make the appropriate changes in the ordinance then at the Dec. 15th meeting a Public Hearing could be held on the adoption.

- Special Meeting scheduled for Monday, Dec. 1, 2014 at 7:00 pm for the introduction of this ordinance.

All in agreement.

a) **Minutes & Departmental Reports:**

Councilman Rittenhouse moved the following Minutes and or Reports be Received & Filed:

- 1) Court Administrator, Police Chief, Board of Health, Registrar and County Reports for the month of Oct., 2014.

Motion seconded by Councilman Buchanan.

- (move to) Receive & File

b) Received the following Notices from Sayreville Engine Co. No. 1.

- 1) Letter of resignation of Antonio Ortiz
- 2) 4 month Leave of Absence of Curtis Beckham effective Nov. 1st.

- Receive & File.

c) Committee Reports - 1) Councilman Rittenhouse wished everyone a Happy Thanksgiving and a safe holiday weekend.

• **RECREATION – Councilwoman Eicher**

a) Minutes & Departmental Reports:

Councilwoman Eicher moved the following Minutes/Reports be Received & Filed:

- 1) Recreation Director's report for the month of Oct., 2014.

- Receive & File

- b) Committee Reports - 1) Councilwoman Eicher reported on various recreation sponsored events.

- c) Councilwoman Eicher asked Councilman Buchanan to report on an issue dear to his heart.

- Councilman Buchanan explained that the month of November is 22 Days for 22 Q. He said that 22Q is a chromosome deletion that 1 in 2,000 kids are born with every year. He requested that everyone go out and look at the web site for 22Q.org. He explained that it is the second most chromosome issue next to Down Syndrome and no one really knows about it so they are trying to get information out to the public so people understand and know. He said that there are 184 different characteristics it could affect from physical to mental to educational and asked everyone check out 22Q.org and try to get our legislature to help support this cause and help the kids grow up.

• **WATER & SEWER/ENVIRONMENTAL – Councilman Melendez**

a) Minutes & Departmental Reports:

Councilman Melendez moved the following Minutes/Reports be Received & Filed:

- 1) Water & Sewer Director's report for the month of Oct., 2014.
Motion seconded by Councilman McGill.

- b) Committee Reports- Councilman Melendez

- 1) Questioned what the process was for advertising on SayTV.
- Response by Mayor O'Brien.
- 2) Wished everyone a Happy Thanksgiving.

Mayor went back to Councilman McGill as he noticed Kevin Krushinski returned to the meeting.

Councilman McGill asked Fire Prevention Specialist Kevin Krushinski to come forward to address the issue he mentioned earlier about the Smoke detectors.

Kevin Krushinski explained that the first incident was in Highland Park during a recent inspection so it originated in Middlesex County and that information about these smoke detectors and that information was sent out to all municipalities in Middlesex and at their recent meeting copies of the tiny markings on the devices. So they are looking at the matter a little further and then a safety notice will be going out Statewide for all the inspectors to look at.

Mayor then called forward Council-Elect Vicky Kilpatrick – Who wished everyone a Happy Thanksgiving and looks forward to sitting on Council in the up-coming year.

• **PUBLIC WORKS – Council President Novak**

a) Minutes & Departmental Reports:

Councilwoman Novak moved the following reports/minutes be received & filed:

- 1) Public Works Reports – Buildings & Grounds, Parks, Recycling,
Roads, Garage Services, Sanitation and
- 2) Office on Aging Report all for the month of October, 2014.

Motion seconded by Councilman McGill.

- b) Committee Reports:

1) Councilwoman Novak commented on the Dept. of Public Works getting through another year without the appropriate equipment.

2) Requested the Ordinance in our Municipal Code be amended to reflect the correct time of Council meeting.

- **MAYOR – Kennedy O'Brien**

- 1) Wished everyone a Happy Thanksgiving.
- 2) Announced that on Dec. 5th the Leadership Coalition that he put together for the healing of our town will be holding a program hosted by Faith Fellowship from 8:30-10PM ages 13-19 and adults welcomed. This program is about the town coming together. The venue will have a DJ, pizza, soda, basketball. He invited all Sayreville kids and parents to attend.

- **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance**

- 1) Request for unpaid leave of absence for Danielle Maiorana, Confidential Assistant from Dec. 22, 2014 through May 4, 2015.

- Approved/Resolution.

- 2) Appointing Dana Piscitelli, to the position of Clerk in the Finance Dept. effective Jan. 12, 2015.

- Approved/Resolution.

- Water & Sewer**

- 1) Appointing Rosie Carmella to the position of Clerk in the Water & Sewer Dept. effective January 2, 2015.

- Approved/Resolution.

- Closed Session will be necessary – Contracts.**

- **C.F.O. - Wayne Kronowski**

- 1) Bill List Resolution

- 2) 2014 Budget Transfer Resolution

- 3) Resolution cancelling Improvement Authorization balances.

- 4) Resolution amending 2014 Budget for Grants awarded after the adoption of the budget:

Municipal Alliance Grant	\$39,655.00
Municipal Alliance Competitive Funding Grant	\$ 6,700.00
Municipal Alliance – Strengthening Families Program	\$13,500.00
Click It or Ticket	\$ 2,000.00
Division of Criminal, Body Armor	\$ 7,922.92
Safe and Secure Communities	\$60,000.00
Middlesex County Arts Grant	\$ 1,000.00
Clean Communities	\$63,932.51
Alcohol Ed Rehab Enforcement	\$ 295.40
Distracted Driver	\$ 4,000.00

- 1-4) Approved for Resolutions**

- Councilwoman Novak questioned the Police Retro Checks.

- Mr. Kronowski said that we do not have a signed contract as of yet and as soon as we do it will be going out.

- **BOROUGH ENGINEER -Jay Cornell**

- 1) Hercules Village – Water and Sanitary Sewer Improvements (Verbal Report).

- Approved for design phase/Resolution.

- **BOROUGH ATTORNEY - Michael DuPont**

1) Bhakti-Nidhi, Inc. v. Borough of Sayreville (Closed Session)

- Councilman Rittenhouse stated that he also has one item for Closed Session - On Pilot Program and potential negotiations.

• **EXECUTIVE SESSION -**

Mayor O'Brien announced that the Council will be going into Closed Session.

Mr. DuPont read the following Resolution into record:

RESOLUTION FOR CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Sayreville, County of Middlesex, State of New Jersey, as follows:

1. The public portion of this meeting is hereby adjourned in order that the Governing Body may meet in a closed, private session for approximately 15 minutes to discuss the following matters:

- Contract negotiations – Insurance
 - Litigation - Temple
- Sewer Agreement with South Amboy
 - Pilot Agreement

2. Following the conclusion of said closed session, the Governing body shall reconvene the open portion of this meeting to consider any other matters which may be properly brought before it at this time.

3. The nature and content of discussion which occurs during closed session shall be made public at the time the need for non-disclosure no longer exists.

NOW, THEREFORE BE IT RESOLVED that the public be excluded and this resolution shall take effect immediately.

/s/ Mary Novak, Council President

APPROVED:

/s/ Kennedy O'Brien
Mayor

Councilman Buchanan moved the Executive Session Resolution be adopted on Roll Call Vote. Seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes. Carried.

Time: 8:12 PM

• **RECONVENE – 8:30 PM**

Councilman Buchanan moved the Executive Session Resolution be adopted on Roll Call Vote. Seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes. Carried.

• **PUBLIC PORTION - None**

(5 Minute limitation, until everyone has had the opportunity to speak - Ordinance #2-3.2)

At this time the Mayor opened the meeting up to the public for any and all questions or comments. He also announced that the 5 minute limitation will be enforced.

Those appearing were:

- Barbara Kilcomons, 22 Schmitt Street
 - Questioned if there were any decisions made in closed session. Mayor responded that there were no decisions other than it going to further committee.
 - Commented that someone was black-top patching sidewalks along Main St. by River Rd. and Sr. Center. Mayor asked that Co. McGill look into the issue.
 - Commented to Co. Novak that she felt she was taking over all council's committees as she has something to say during every committee report.
 - And about the amount of equipment the Dept. of Public works has that goes unused. Councilwoman Novak responded.

- Doug Gumprecht, PBA president
 - Commented on the Memorandum of Agreement and his comments on why the actual contract was not signed. He said that he has a copy with him here tonight received from their attorney Mr. Metz that went to Mr. Merryman and Mr. Frankel that can be signed if that is what it takes to get a retroactive check. Mayor asked that he meet with the Borough Attorney, CFO and BA after the meeting .

There were no further appearances.

Councilwoman Novak made a motion to close the public portion.
Motion seconded by Councilman Buchanan.

Roll Call: Voice Vote, all Ayes. Carried.

Councilwoman Novak that she knows all areas of the town not just public works before she votes on something.

Councilman McGill commented on retro pay and that it is part of their budget.

- **ADJOURNMENT**
No further business.

Council President Novak made a motion to adjourn. Motion seconded by Councilman Buchanan.

Roll Call: Voice Vote, all Ayes.

Time: 8:30 P.M.

SIGNED:

Theresa A. Farbaniec, RMC
Municipal Clerk

Date Approved

