

**BOROUGH OF SAYREVILLE
MAYOR & BOROUGH COUNCIL**

**AGENDA - COMBINED MEETING
MONDAY, NOVEMBER 24, 2014**

1. CALL TO ORDER - Time _____

- a) Short Prayer & Salute to Flag
- b) Statement of Publication
- c) Roll Call
- d) Approval of prior Minutes of the Mayor and Borough Council: (none)
(Motion to approve, subject to correction if necessary)

2. PRESENTATIONS/PROCLAMATION:

- Certificate of Recognition being presented to Jon Schaefer for his outstanding performance in leading Boy Scout Troop #96 and taking control of a project for improvements to the President Park Firehouse and saving the Borough the costs associated with the project.
- Recognition and congratulations to CME Associates on their receipt of two awards presented at the League of Municipalities Convention by the New Jersey Society of Municipal Engineers for:
 - 1) Bordentown Avenue Treatment Plant Project
 - 2) Ernston Rd/Bordentown Avenue Intersection Improvements

3. OLD BUSINESS

- a) Public Hearing on the following Ordinance(s): (None)

4. NEW BUSINESS:

- a) Discussion & Introduction of the following Ordinance(s):

ORDINANCE #277-14

**AN ORDINANCE AMENDING CHAPTER IV, "POLICE DEPARTMENT,"
OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE,
NEW JERSEY, TO ALTER THE COMPOSITION OF THE DEPARTMENT**

(Co. Rittenhouse, Public Safety – Public Hearing, Dec. 15, 2014)

5. CONSENT AGENDA/RESOLUTIONS

- PUBLIC PORTION ON CONSENT AGENDA ITEMS ONLY

#2014-326 Resolution Approving Bills for Payment

#2014-327 Transfer Resolution

#2014-328 Authorizing the Mayor and Borough Engineer to execute the necessary NJDEP permit application forms associated with the LaMer – Section 6 Project.

#2014-329 Authorizing the Borough Engineer to prepare plans and specifications for the Improvements to the Weber Avenue Pump Station Project for a fee not to exceed \$15,000.00 and upon approval of the plans and specifications the Borough Clerk is authorized to advertise for the receipt of bids.

#2014-330 Appointing Thomas R. Farbaniec, Laborer in the Dept. of Public Works, effective Dec. 1, 2014 (Full time/Temp).

#2014-331 Authorizing the Renewal of a portion of the Borough's \$2,800,000 Special Emergency Appropriation Notes, Series 2013, dated December 20, 2013 and providing for other details of said issue.

- #2014-332 Authorizing the execution of an Agreement (renewal) with Reliance Insurance Group as Broker of Record Services for Health, Dental Vision and Prescription Plans for the Borough of Sayreville.
- #2014-333 Authorizing the execution of an Agreement (renewal) with North American Insurance Management Corp. to serve as Risk Management Consultants for the Borough of Sayreville.
- #2014-334 Authorizing the execution of a Public Health Interlocal Shared Service Agreement with Middlesex County for the provision of Health Services associated with the Board of Health for the period of January 1, 2015 thru December 31, 2015. The cost of this agreement is \$163,514.36.
- #2014-335 Appointing Jeremy Clark to the position of Senior Water Treatment Plant Repairer, effective November 25, 2014.
- #2014-336 Appointing Jessica Sellitto to the position of Keyboarding Clerk 3 (Principal Clerk Typist), effective Nov. 25, 2014.

AGENDA MEETING SESSION – NOVEMBER 24, 2014

6. **COMMUNICATIONS & COMMITTEE REPORTS** *** DISPOSITION:**
- **ADMINISTRATIVE & FINANCE – Councilman Buchanan**
 - a) **Minutes & Departmental Reports:**
Move the following Minutes/Reports be Received & Filed:
 - 1) Municipal Clerk’s report for the month of October, 2014.
 - 2) Board of Education Minutes of Oct. 21, 2014. -(move to) a) Receive & File
 - b) Received the following **application(s) for Bingo/Raffle Licenses from:**
 - 1) Sayreville St. Stan’s Senior Citizens Club to conduct On-Premise 50/50 Raffles on 12 various dates in 2015 (RA:1902).
 - 2) Animal Rescue Force to conduct an Off-Premise 50/50 on May 23, 2014 (RA:1900).
 - 3) Sayreville Senior Citizen Tuesday Club to conduct On-Premise 50/50’s on 12 various dates in 2015 (RA:1901). - 1-3) Approved/Denied
 - c) Received certified copy of a Resolution from the Town of Kearny seeking support of Bill A1635 and any legislation seeking an increase in State Aid to those municipalities with significant Tax-Exempt Properties. - _____
 - d) Received notice from JCP&L of proposed increase in Non-Utility Generation Charge and Notice of Public Hearings before the BPU. - Receive & File
 - e) Review and Approval of the 2015 Annual Meeting Schedule. - Approved/ Denied
 - f) Authorization to renew Annual Licenses for the year 2015 covering Barber & Beauty Shops; Junk Yards; Private Horse Stable Operator; Taxi Cab/Owner (if any); Temporary Trailer Licenses. - Approved/ Denied
Resolution
 - g) Authorizing the execution of an amendment to the 2014/2015 Municipal Alliance to provide Strengthening Families Program. - Approved/ Denied
Resolution
 - h) Committee Report 1) _____

AGENDA SESSION – NOVEMBER 24, 2014

• **PLANNING & ZONING – Councilman McGill**

a) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Middlesex County Planning Board Minutes of Oct. 14, 2014
- 2) Planning Board Minutes of Oct. 1, 2014
- 3) Construction, Zoning & Code Enforcement, & Fire Prevention reports for the month of October, 2014.

- (move to) Receive & File

- b) Ordinance received from the Twp. of East Brunswick amending Design Guidelines and Standards of their Twp. Code-Chapter 192.

- Receive & File

- c) Notice to Adjacent Property Owner received from Quick Chek Corp. to appear before the Zoning Board on Nov. 25, 2014 for a continuation hearing for the review and action upon an application seeking conditional use and preliminary and final major site plan approval on property known as 3101 Bordentown Ave., Blk. 31, Lot 1.

- Receive & File

- d) Committee Report: 1) _____

• **PUBLIC SAFETY – Councilman Rittenhouse**

a) **Minutes & Departmental Reports:**

Move the following Minutes and or Reports be Received & Filed:

- 1) Court Administrator, Police Chief, Board of Health, Registrar and County Reports for the month of Oct., 2014.

- (move to) Receive & File

- b) Received the following Notices from Sayreville Engine Co. No. 1.

- 1) Letter of resignation of Antonio Ortiz
- 2) 4 month Leave of Absence of Curtis Beckham effective Nov. 1st.

- Receive & File

- c) Committee Reports - 1) _____

• **RECREATION – Councilwoman Eicher**

a) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Recreation Director's report for the month of Oct., 2014.

- (move to) Receive & File

- b) Committee Reports - 1) _____

• **WATER & SEWER/ENVIRONMENTAL – Councilman Melendez**

a) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Water & Sewer Director's report for the month of Oct., 2014.- (move to) Receive & File

- b) Committee Reports- 1) _____

AGENDA SESSION – NOVEMBER 24, 2014

- **PUBLIC WORKS – Council President Novak**

- a) **Minutes & Departmental Reports:**

Move the following reports/minutes be received & filed:

- 1) Public Works Reports – Buildings & Grounds, Parks, Recycling, Roads, Garage Services, Sanitation and
- 3) Office on Aging Report all for the month of October, 2014. - (move to) Receive & File

- b) Committee Reports: 1) _____

- **MAYOR – Kennedy O’Brien**

- **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance**

- 1) Request for unpaid leave of absence for Danielle Maiorana, Confidential Assistant from Dec. 22, 2014 through May 4, 2015.
- 2) Appointing Dana Piscitelli, to the position of Clerk in the Finance Dept. effective Jan. 2, 2015.

- Water & Sewer**

- 1) Appointing Rosie Carmella to the position of Clerk in the Water & Sewer Dept. effective January 2, 2015.

- **C.F.O. - Wayne Kronowski**

- 1) Bill List Resolution
- 2) 2014 Budget Transfer Resolution
- 3) Resolution cancelling Improvement Authorization balances.
- 4) Resolution amending 2014 Budget for Grants awarded after the adoption of the budget:

Municipal Alliance Grant	\$39,655.00
Municipal Alliance Competitive Funding Grant	\$ 6,700.00
Municipal Alliance – Strengthening Families Program	\$13,500.00
Click It or Ticket	\$ 2,000.00
Division of Criminal, Body Armor	\$ 7,922.92
Safe and Secure Communities	\$60,000.00
Middlesex County Arts Grant	\$ 1,000.00
Clean Communities	\$63,932.51
Alcohol Ed Rehab Enforcement	\$ 295.40
Distracted Driver	\$ 4,000.00

- **BOROUGH ENGINEER -Jay Cornell**

- 1) Hercules Village – Water and Sanitary Sewer Improvements (Verbal Report).

- **BOROUGH ATTORNEY - Michael DuPont**

- 1) Bhakti-Nidhi, Inc. v. Borough of Sayreville (Closed Session)

AGENDA SESSION – NOVEMBER 24, 2014

7. PUBLIC PORTION

Mayor will open to public –

(5 Minute limitation), until everyone has had the opportunity to speak - Ordinance #2-3.2)

Motion to close public portion.

8. EXECUTIVE SESSION -

Time: _____

(Motion to enter into closed session)

(Motion to reconvene)

- Reconvene - Time: _____

9. ADJOURNMENT - Time: _____