

**BOROUGH OF SAYREVILLE
AGENDA
COMBINED MEETING
MAYOR & BOROUGH COUNCIL
TUESDAY, OCTOBER 11, 2011**

1. **CALL TO ORDER - Time _____**
 - a. Short Prayer & Salute to Flag
 - b. Statement of Publication
 - c. Roll Call:
 - d. Approval of Previous Council Meeting Minutes:
 - o February 22, 2011 - Budget Workshop
 - o March 7, 2011 - Budget Workshop
 - o April 14, 2011 - Budget Workshop
 - o April 14, 2011 - Executive Session
 - o April 19, 2011 - Budget Workshop
 - o June 2, 2011 - Receipt of Bids
(Kennedy park Tennis Court Improvements)
 - o June 16, 2011 - Combined Meeting
 - o June 16, 2011 - Executive Session

2. **PRESENTATIONS**

3. **OLD BUSINESS**
 - a. Public hearing on the following Ordinance(s): (None)
 - b. Other

3. **NEW BUSINESS:**
 - a. Introduction of the following Ordinance(s): (None)
 - b. Other

4. **CONSENT AGENDA/RESOLUTIONS**
 - ***PUBLIC PORTION ON CONSENT AGENDA ITEMS ONLY***
(Mayor opens the meeting to the Public for questions and comments on Consent Agenda Resolutions Only)
(Motion to Close Public Portion and adopt Consent Agenda Resolutions on Roll Call Vote)

2011-231 Bill Resolution.

2011-232 Memorializing the following action taken by the Governing Body on September 26, 2011:

 - a) Approving Raffle applications received from Wilson School PTO for an On-Premise 50/50 to be conducted on October 21, 2011 (RA:1716).
 - b) Approving Request to display a promotional banner received from Our Lady of Victories HSA to promote the Annual Christmas Bazaar.
 1. Poles JC519SE/BT279SE – Washington Rd. & Bissett St.
 - c) Approving Coin Toss request received from Sayreville Wrestling Association Parents Group on November 19, 2011, pending County approval.

- #2011-233 Authorizing the execution of a Lease/Vehicle Retirement Agreement , accepting full ownership of the Senior Bus that was purchased through the FTA Section 5310 Program.
- #2011-234 Authorizing the Mayor and Council of the Borough of Sayreville, County of Middlesex appoint an Interim Board of Directors of the Towne Lake East Homeowners Association.
- #2011-235 Authorizing the submission of a grant application for the New Jersey Department of Transportation Local Aid Infrastructure Program for William Street (Old Bridge Area) and Liberty Street.
- #2011-236 Authorizing the Borough Engineer to prepare plans and specifications for the Melrose Firehouse Parking Lot Improvements and upon approval of the plans and specifications the Borough Clerk is hereby authorized to advertise for the receipt of bids.
- #2011-237 Authorizing the Borough Engineer to prepare plans and specifications for the Mechanics Garage Truck Bay Addition for the Public Works Garage and upon approval of the plans and specifications the Borough Clerk is hereby authorized to advertise for the receipt of bids.
- #2011-238 Authorizing the Borough Engineer to prepare plans and specifications for the Fort Grumpy Storage Facility Improvements and upon approval of the plans and specifications the Borough Clerk is also authorized to advertise for the receipt of bids.

RESOLUTIONS TO BE READ IN FULL:

- 2011-239 Rescinding Resolution # 2011-220, which renewed Liquor License issued to Ethan H, LLC, until such time as approval is granted by the Director of the Alcoholic Beverage Control for a Special Ruling Pursuant to N.J.S.A. 33:1-12.18, due to late filing of their application.

5. **COMMUNICATIONS/COMMITTEE REPORTS**

DISPOSITION:

- **ADMINISTRATIVE & FINANCE** – Councilman Perrette
 - a) **Minutes:**
Board of Education – September 20, 2011 - **(move to) Receive & File**
 - b) Received the following **applications for Bingo/Raffle Licenses:**
 - Raffle applications from Raritan Bay Cougars of Old Bridge, Inc., to conduct an On Premise Draw-Tricky Tray (#RA1717) and an On Premise 50/50 (RA1718) on November 5, 2011.
 - Raffle applications from St. Stanislaus Kostka H.S.A. to conduct the following games on December 4, 2011:
 - o -Off Premise 50/50 (RA1719);
 - o -On Premise Draw (#1720);
 - o -On Premise Non Draw (RA1721);
 - o -On Premise Draw/pull tabs (#RA1722).
 - Special Bingo License application received from Sayreville Senior Center to conduct Bingo Games on various dates for a period of two years, effective October 11, 2011 through October 11, 2013. - **Action Required**
(motion to approve/disapprove)
 - c) Received Special Ruling from the State of New Jersey, Division of Alcoholic Beverage Control to permit the renewal of the PRCL #1219-33-040-005, Sayreville Bar Enterprise LLC, Karen E. Benzer Chapter 7 Trust (Pocket License) for the 2011/2012 License Term. - (motion to approve/disapprove Renewal)
Clerk to Prepare Resolution.
- **PLANNING & ZONING** – Councilman Henry
 - a) **Minutes-**
Board of Adjustment – August 24, 2011 - **(move to) Receive & File**
- **PUBLIC SAFETY** – Councilman Bella
 - a) **Minutes** (none)
- **PUBLIC WORKS** – Councilman Buchanan
 - a) **Minutes** (none)
- **RECREATION** – Councilwoman Eicher
 - a) **Minutes** (none)
- **WATER & SEWER** – Councilman Kelly
 - a) **Minutes** (none)
- **MAYOR** – Kennedy O'Brien
 - ❖

BUSINESS SESSION AGENDA – October 11, 2011

1. **NEW BUSINESS**

2. **BUSINESS ADMINISTRATOR - Jeffrey Bertrand**

Administration & Finance:

- a. Authorization to contract with Ceridian Benefit Services, Inc for the provision of COBRA and HIPAA services for the Borough. The flat fee cost is \$ 0.47 per employee or \$146.64 per month. This service shall replace a similar service that was being provided by COBRA Elect which is ceasing operations at the end of October.

Public Works:

- a. Authorization to retain USA Architects as construction manager for the Morgan First Aid and Sedlak Center Elevator Projects. The cost of this work was included in the capital plan and shall not exceed \$3,000.
- b. Authorization to contract with USA Architects to prepare bid specifications and plans as well as providing construction management services for the Borough Hall HVAC Project through the completion of the project for a fixed amount of \$38,000. The cost of this work was included on the capital plan and the previously received federal energy efficiency grant.

Recreation: none

Water & Sewer:

- a. Authorization for the Borough Clerk to advertise for the public bids for the purchase of Miscellaneous Water Department Supplies (i.e. clamps, bolts, etc.).

Public Safety:

- a. Authorization to purchase a new Chevy Tahoe (Fire Chief's vehicle) from Municipal Equipment Enterprises (state contract #A79010) in the amount of \$30,780.31.

Planning & Zoning: none

Personnel: none

3. **C.F.O.- Wayne Kronowski**

- I - Authorization for a Resolution Rejecting Proposals to Provide Online Tax and Fee Payment Processing Services.
- II -Resolution Providing Details of Sale of Bonds
- III - Emergency Appropriation for Hurricane Irene Expenses
- IV - Bill List Resolution

4. **ENGINEER -Jay Cornell**

- I - Liberty Street Erosion Problem – Review of Roadway Damage (verbal report)

5. **BOROUGH ATTORNEY - Michael DuPont**

6. **PUBLIC PORTION**

Mayor will open to public.
Motion to close public portion.

7. **EXECUTIVE SESSION**

Motion to Enter into Closed Session / Roll Call
Motion to Reconvene / Roll Call

8. **ADJOURNMENT**