

**BOROUGH OF SAYREVILLE
MAYOR & BOROUGH COUNCIL**

**AGENDA - COMBINED MEETING
MONDAY, September 9, 2013**

1. CALL TO ORDER - Time _____

a) Short Prayer & Salute to Flag

b) Statement of Publication

c) Roll Call:

d) Approval of prior Minutes of the Mayor and Borough Council: **(None)**

(Motion to approve, subject to correction if necessary)

(Only those council members in attendance at these meetings can vote)

2. PROCLAMATION & PRESENTATION

- Presentation by the American Legion Post 211

Of an American Flag that was found during Hurricane Sandy and turned over to the Legion. They in turn, instead of having the flag burned had it cleaned and preserved in a case for presentation to the Mayor and Council of the Borough of Sayreville.

3. OLD BUSINESS

a. Public Hearing on the following Ordinance(s):

None

4. NEW BUSINESS:

a. Introduction of the following Ordinance(s):

None

5. CONSENT AGENDA/RESOLUTIONS

PUBLIC PORTION ON CONSENT AGENDA ITEMS ONLY

(Mayor opens the meeting to the Public for questions and comments on Consent Agenda Resolutions Only)

(Motion to Close Public Portion and adopt Consent Agenda Resolutions on Roll Call Vote)

#2013-215 Resolution approving bills for payment.

#2013-216 Rescinding Resolution # 2012-222, which renewed Liquor License issued to Flamingo Liquor, LLC.

#2013-217 Authorizing the Renewal of Plenary Retail Consumption License #1219-33-052-005 issued to Flamingo Liquor, LLC for the 2012/2013 and 2013/2014 license term. Received Special Ruling from the ABC authorizing the renewal. (pocket license, a license not sited at a premises).

#2013-218 Approving the issuance of a Temporary Trailer License to Donjon Marine Co., Inc. to locate two (2) Temporary Construction Trailers on SERA property, Block 257, Lot 1.01, 1000 Chevalier Avenue.

#2013-219 Approving and authorizing the issuance of a Special Event Permit to The Sara Dubinin Foundation to conduct a "Walk in the Park" fundraiser on October 27, 2013 at Kennedy Park.

Agenda – September 9, 2013

- #2013-220 Approving and authorizing the issuance of a Special Event Permit to Isabella’s Hair Salon to conduct a “Cut-A-Thon” at their shop at 881 Main Street on September 22, 2013 .
- #2012-221 Approving the use of the OEM Trailer for the police officers participating in the annual Tour de Force cycle event.
- #2013-222 Department Turnout Gear through State contracted vendor, Skyland Area Fire Equipment & Training, LLC, Riverdale, NJ at an amount not to exceed \$33,816.77.
- #2013-223 Authorization to combine all municipal fees (including Special Event and Food Handlers) into one general fee of \$350 for all vendors for participation in the Blast from the Past Car Show on September 14, 2013 and Sayreville Day, September 15, 2013. This action does not eliminate the requirements for each vendor to obtain such necessary permits.
- #2013-224 Authorizing the extension of the contract for Sodium Chloride (Rock Salt) with International Salt Co. LLC for an additional one year term, Sept., 2013-Sept., 2014.
- #2013-225 Authorization to execute and Inter-Local Service Agreement with the Middlesex County Improvement Authority for the continuation of the Yard Waste Recycling and Marketing Services for a two year period from August 1, 2013 through July 31, 2015.
- #2013-226 Approving Change Order No. 1 for CRC General Contractors, Inc., for the Improvements to William Street Project which will not increase the original contract amount of \$589,286.00
- #2013-227 Appointing Francis McIntosh Womack as Municipal Prosecutor for 2013 in the Municipal Court.
- #2013-228 Authorizing the proper borough officials to enter into a settlement agreement with Hillside Estates, Inc. regarding their Tax Appeal.
- #2013-229 Authorizing the submission of grant application and execution of a grant agreement with the New Jersey Department of Transportation Fiscal Year 2014 Municipal Aid Program for the Pulaski Avenue Road Improvement Project.
- #2013-230 Authorizing the submission of grant application and execution of a grant agreement with the New Jersey Department of Transportation Fiscal Year 2014 Municipal Aid Program for the Bordentown Avenue Pedestrian Improvement Project.
- #2013-231 Authorizing the Borough Engineer to prepare a drainage study for the Ciecko Court/Canal Street Area for a fee not to exceed \$2,500.00.
- #2013-232 Authorizing Sawyers Control Systems , Inc to prepare a Request for Proposals for the Installation and Deployment of a Network Video Recording Solution for the Sayreville Police Department.

- **RESOLUTIONS TO BE READ IN FULL & VOTED ON: (None)**

- Discussion on Resolutions to be read in full (if any)
- Open each to the public for questions or comments/close/approve or deny.

Business Session Agenda – September 9, 2013

**6. BUSINESS SESSION AGENDA
COMMUNICATIONS & COMMITTEE REPORTS**

*** DISPOSITION:**

• **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

a) **Minutes & Departmental Reports:**

- Move the following Minutes and or Reports be Received & Filed:

1) Board of Education Minutes of August 20, 2013

- Receive & File

b) Received the following **application(s) for Bingo/Raffle Licenses:**

i) **Our Lady Of Victories HSA to Amend License #RL:1790**

to change the date of their Raffle from April 20, 2013
to January 1, 2014 at 3:00 PM.

ii) **Sayreville Senior Citizens Association** – Application
for Special Bingo License effective Oct. 11, 2013

– Oct. 11, 2015.

- Approved/ Disapprove

c) Application(s) for a **One Day Social Affair Permit** received
from St. Stanislaus Kostka Church to dispense beer and wine
on October 26 and December 31, 2013 on church property
at two benefit dinners.

- Approved/ Disapprove

d) Received notice from JCP&L of a hearing before the BPU
for a proposed increase. Hearing dates are Sept. 18, 2013
@ 2PM at Morris Cty Admin Bldg & 5PM at the Freehold
Twp. Municipal Bldg. (further info on bulletin board).

- Receive & File

e) Special Ruling received from the Division of Alcohol Beverage
Control for the Licensing Authority to consider the renewal
of PRCL #1219-33-024-006 issued to Tapan Liquors, LLC for the
2012-2013 and 2013-2014 license terms. (Resolution required)

- Approved/ Disapprove

f) Committee Reports:

1) _____

- _____

• **PLANNING & ZONING – Councilman McGill**

a) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

1) Board of Adjustment Minutes of July 24, 2013

- Receive & File.

2) Planning Board Minutes of Aug. 7, 2013

b) **Public Notices & Notice to Adjacent Property Owners**

received from:

- Borough of South River – Notice of Introduction and Public Hearing
on an amendment to their Municipal Code Chapter 350/Zoning.

- Twp. of Edison - Public Hearing scheduled for Sept. 16th at 7:30 PM
to review and consider a correction to their Master Plan Amendment.

- Notice of application appearing before the South Amboy Zoning &
Planning Board of Wojciech Zeromski for a minor subdivision
and variances and waivers to create a single family residential
building on 427 Prospect St., So. Amboy.

- Receive & File.

c) Committee Reports:

1) _____

- _____

Business Session Agenda –September 9, 2013

• **PUBLIC WORKS – Councilman Henry**

a) **Minutes & Departmental Reports: (None)**

- b) Request for Authorization for CME Assoc. to prepare plans and specifications for roof and gutter repairs to the Public Safety Complex and further authorize the Borough Clerk to advertise for the receipt of bids. (Resolution required) - Approved/ Disapprove

c) Committee Reports:

- 1) _____ - _____

• **RECREATION – Councilwoman Eicher**

a) **Minutes & Departmental Reports: (None)**

- b) Request for **Special Event** received from Aquatics & Fitness Center, to hold a fundraiser/picnic at the Center for Lifelong Learning, 333 Cheesequake Rd. on Sept. 28, 2013 from 11AM-4PM. - Approve/Disapprove

c) Committee Reports:

- 1) _____ - _____

• **WATER & SEWER/ENVIRONMENTAL – Councilman Melendez**

a) **Minutes & Departmental Reports: (None)**

- b) Request for authorization to extend the Water Meter & Related Equipment contract held with Waterworks Supply for a one year term at no increase in price. (Resolution required) - Approve/Disapprove

c) Committee Reports

• **PUBLIC SAFETY – Council President Buchanan**

a) **Minutes & Departmental Reports: (None)**

- b) Request for Authorization to purchase rescue boats and equipment from a State Contracted Vendor in an amount not to exceed \$77,700.00. (Resolution required) - Approve/Disapprove

- c) Request **coin toss** received from
(this is a follow-up to Co. Buchanan request)
- Sayreville Band Parents Association on Oct. 13, 2013
- Sayreville Field Hockey Booster Club on Oct. 27, 2013 - Approve/Disapprove
(FYI) Both organizations are covered under their own organization and not the Board of Ed, so Bd. of Ed approval not required.

- d) Received notice of retirement of Police Detective Mathew T. Bandurski and Police Officer Charles Blazas, both effective Dec. 31, 2013 - Receive & File

e) Committee Reports:

- 1) _____ - _____

Business Session Agenda – September 9, 2013

- **MAYOR – Kennedy O’Brien**
Appointments:
Michael Yetsko to a 3 year Unexpired Term,
expiring on Dec. 31, 2013 on the Environmental Commission.

 - **BUSINESS ADMINISTRATOR – Daniel E. Frankel**
 - 1) Request received from the VFW (Memorial Post #4699) for the Borough Council and Attorney review their original deed for a possible amendment in order to allow them to receive annual stipends from New Jersey Natural Gas Co. for a Utilities Easement on the Northwest corner of their property. Their property was donated by the borough to the VFW many decades ago.

 - 2) Closed Session/Bob Clarke, Labor Counsel – Personnel Matters

 - **C.F.O.- Wayne Kronowski**
 1. Bill List Resolution

 2. Bond Sale – Sept. 24, 2013 at 10:30 AM, Room 310

 - **BOROUGH ENGINEER -Jay Cornell**
 1. Mechanics Garage Truck Bay Addition – Receipt of Bids (Report Attached)

 2. 2013 Roadway Paving and Reconstruction Project – Design Phase (Verbal Report)

 - **BOROUGH ATTORNEY - Michael DuPont**
7. **PUBLIC PORTION**
Mayor will open to public.
Motion to close public portion.
8. **EXECUTIVE SESSION –**
- **Motion** to Enter into Closed Session - Roll Call

- **Motion** to Reconvene
9. **ADJOURNMENT**
Motion-Roll Call