

Mayor Kennedy O'Brien opened the Agenda Meeting at 7:17PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Farbaniec announced that this Agenda Meeting being held on Monday, August 24, 2015 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Buchanan, Kilpatrick, McGill,
Melendez, Novak, Rittenhouse

Absent: None

Others Present: Kennedy O'Brien, Mayor
Daniel E. Frankel, Business Administrator
Wayne A. Kronowski, C.F.O./Treasurer
Theresa A. Farbaniec, Municipal Clerk
Jay Cornell, P.E., Borough Engineer
Michael DuPont, Esq., Borough Attorney

Others Absent: None

- **OLD BUSINESS**

a) -If the following Ordinances were introduced at Council meeting they will be listed for Public Hearing and Adoption on September 15, 2015.

ORDINANCE #304-15

**AN ORDINANCE ADOPTING THE AMENDED
SAYREVILLE LANDFILL #3 AND MELROSE REDEVELOPMENT
PLAN TO THE GENERAL ORDINANCES OF THE
BOROUGH OF SAYREVILLE, COUNTY OF
MIDDLESEX AND STATE OF NEW JERSEY**

(Co. Buchanan, Planning & Zoning – Public Hearing September 15, 2015)

ORDINANCE #305-15

**AN ORDINANCE APPROPRIATING \$40,000.00 FOR
THE ACQUISITION OF EASEMENTS RELATIVE TO THE IMPROVEMENTS TO THE
WASHINGTON ROAD, JERNEE MILL ROAD AND MACARTHUR AVENUE
INTERSECTION IMPROVEMENTS IN THE BOROUGH OF SAYREVILLE,
COUNTY OF MIDDLESEX, NEW JERSEY**

(Co. Novak, Admin. & Finance Committee – Public Hearing September 15, 2015)

- **NEW BUSINESS:**

a) Ordinances for Discussion - None

COMMUNICATIONS & COMMITTEE REPORTS

- **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

a) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Board of Education minutes of July 21, 2015.
- 2) Municipal Clerk's report for the month of July, 2015.
- 3) CFO's Investment Activity report for the month of July, 2015.
- 4) Office on Aging Supervisor's report for the month of July 2015.

Seconded by Councilman McGill.

b) Received **Bingo/Raffle Applications** from the following Organizations:

- 1) **Sammy's Hope, Inc.** to conduct an Off Premise Raffle on October 31, 2015
- 2) **St. Stanislaus Kostka HSA** to conduct an On Premise 50/50 on October 16, 2015
- 3) **St. Stanislaus Kostka HSA** to conduct an On Premise Draw Raffle on October 16, 2015).
- 4) **St. Stanislaus Kostka HSA** to conduct an Off Premised Calendar Raffle from January – June, 2016 ().
- 5) **St. Stanislaus Kostka HSA** to conduct a Bingo on October 16, 2015.
(RA:1967, RA:1968, RA:1969, RA:1970, RA:1971).

- (1-5) Approved.

c) Notice received from JCP&L for Filing and Public Hearing for Basic Generation Service Charges Procured by JCP&L for its customers for service period beginning June 1, 2016.

- Receive & File

(notice in packet and on bulletin board)

d) Committee Reports:

- 1) Progress

- **PLANNING & ZONING – Councilman Buchanan**

a) **Minutes & Departmental Reports:**

Move the following reports/minutes be received & filed:

- 1) Construction Officials report, Zoning and Code Enforcement report, and Fire Prevention report all for the month of July, 2015.

Motion seconded by Councilman McGill

b) **Notice to Sayreville as Adjacent Property Owner** received from:

- Attorney for Clyde Auto Recycling, Inc. for an application before the Zoning Board on August 26, 2015 to permit the continued use of a temporary office structure and at hearing request waivers of design standards and submission requirements for property located at 6000 Main St., So. Amboy.

- Receive & File

c) **Public Notice** on an **Application of NJ Turnpike Authority** to the NJDEP Freshwater Wetlands Permit for Major Modifications & Individual Flood Hazard Area Permit Major Modifications for the construction of ramps and roadway reconfiguration necessary to complete Interchange 125 Improvements.

- Receive & File

d) Committee Reports – Councilman Buchanan:

- 1) Reported on the food vendors at the 4th of July celebration that it would also be discussed at the September Recreation Advisory Board meeting.
- 2) Requested an update on the improvements to the water treatment plant for the sewer dept. employees.
Response by the Engineer that bids are coming in on Sept. 15th. He also reported that bids have been received on two other occasions but were over budget.

- **PUBLIC WORKS – Councilwoman Kilpatrick**

a) **Minutes & Departmental Reports:**

Councilwoman Kilpatrick moved the following minute or reports be received and filed.

- 1) Public Works Supervisor's reports for the month of July, 2015.

(Bldg & Grounds, Parks, Recycling, Roads, Garage Services, Sanitation)

Motion seconded by Councilwoman Novak.

b) Committee Reports-Councilwoman Kilpatrick

- 1) Commended DPW-Parks Dept. in turning Jackson Park around and making it viable and a place to generate some money is commendable.

Perhaps we can reach out to the girls little league and suggest them using this field until the fencing is replaced.

- **RECREATION – Councilman Melendez**

- a) **Minutes & Departmental Reports:**

Councilman Melendez moved the following minutes or reports be received and filed:

- 1) Recreation Director’s report for the month of July, 2015.

Motion was seconded by Councilwoman Novak.

- b) Application for **Special Event Permit** received from MRESC Aquatics & Fitness Center, 333 Cheesequake Road, Parlin, to conduct:

- 1) An Open House on Sept. 19, 2015 from 12 Noon-3PM

- 2) Summer Camp Scholarship Fundraiser on Oct. 24, 2015 from 12 Noon – 3PM
– No expense to the borough.

-Approved

- c) Committee Reports-Councilman Melendez:

- 1) Reported on various recreation sponsored events.

- 2) Update on Security Camera Project and security at Sr. Center followed by linking security with the Board of Education.

- 3) Proposed a use for the telephone rebate.

- purchase football helmets with the special detection system on impacts.

Asked the Mayor if the Coach from the Panthers could come forward and give an update on the equipment, etc.

Appearing was Mr. Tony Hendricks, President of the Morgan-Parlin Panthers Football and Cheer Org.

Mr. Hendricks spoke about the equipment they currently have and the new technology out there today to help and protect the children.

Councilman Melendez requesting the use of the rebate money and invest in helmets with new technology to help protect the children and he will have some quotes before the next meeting and the number of children in all football leagues.

Mayor expressed his concerns about all of the other sports leagues requesting more funding for protective equipment and asked that he contact all the other sports leagues and get a consensus and sign off from them. Send them each a letter and get their feedback. Councilman Melendez stated he would see if there was any objections.

- **WATER & SEWER/ENVIRONMENTAL – Councilman Rittenhouse**

- a) **Minutes & Departmental Reports:**

Councilman Rittenhouse moved the following minutes or reports be received and filed:

- 1) Water & Sewer Director’s report for the month of July, 2015.

Motion seconded by Councilman Buchanan.

- b) Committee Reports – Councilman Rittenhouse:

- 1) Questioned if we had the cost in for the permanent repairs of the Morgan Pump Station. The engineer responded that they are preparing the plans for the project and after that is done they will know if it can be repaired in house or if it has to go out to bid.

- 2) He received a report from the Water & Sewer Director that there are 6 curb boxes and the only one above street level is the one at 45 Elizabeth Street. Councilman Rittenhouse and the Mayor stated that the original instruction was to fix this. He asked if anyone had an objection to fixing this.

Councilwoman Novak stated that she does not believe there are any objections, but said that Danielle informed her that CDBG Funds are available for this repair and spoke with the Business Admin. And this way we would not be using borough funds for this repair leaving the borough liable to anyone else's request. Councilman Rittenhouse stated that if CDBG funding is used there would be a restriction that the person would be responsible if something happens within 10 years she would have to pay that. Councilwoman Novak stated that the lien is automatically forgiven after 10 years and that if anything should happen in between the debt is generally forgiven.

Mayor O'Brien explained a CDBG Loan in the process and did not agree with it being used for this purpose.

After a lengthy discussion the Business Administrator made the suggestion that the borough cut the curb box making it flush with the roadway and the engineer further suggested that when the roadway is reconstructed that the box be moved then. He said that the road is scheduled to be repaved next year.

Mayor asked if there any objections to this suggestion. None Made. Mayor asked that it get done.

- **PUBLIC SAFETY – Council President McGill**

- a) **Minutes & Departmental Reports:**

Council President McGill moved the following minutes or reports be received and filed:

- 1) Board of Health Reports for the month of July, 2015
- 2) Police Chief's report for the month of July, 2015
- 3) Court Administrator's report for the month of July, 2015

Motion seconded by Co. Buchanan.

- b) **Notice of Resignation** received from Raymond Szkodny from Sayreville Engine Co. No. 1 (relocating out of state).

- Receive & File.

- c) **Coin Toss requests** received from:

- 1) Sayreville Athletic Assoc. on Sat., Oct. 24 & 25th
 - 2) Sayreville Riverdogs – Grey Team on Nov. 28 & 29th
- both will be at the intersection of Washington and Ernston Roads.

(approval would be pending County Approval)

- (1-2) Approved

- d) **Committee Reports – Council President McGill**

- 1) Gave a follow-up report that the police departments is actively using Narcan.

- **MAYOR – Kennedy O'Brien**

1) Reported sending pictures of the over grown grass along MacArthur Avenue and to Cindy Randazzio of the DEP and is waiting for a reply from her and the DEP to see if there is a solution.

2) Asked the Borough Attorney if he looked into an ordinance regarding the out of town business signs posted throughout the town.

Mr. DuPont stated that he gave a draft of that ordinance to the Business Admin.

Mr. Frankel said that he reviewed the draft with the Zoning Officer who said that we currently have an ordinance which gives them the authority to remove the signs today. We just have to give them the go ahead to remove them. However the ordinance reads all signs. Mayor asked that it be amended to read for out of town businesses.

- **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

1) Spoke with Blue Acres regarding the tall grass on MacArthur Avenue and is awaiting a response. While we are waiting our DPW sent out the road sweeper to clean the streets and cleaned the catch basins, etc.

- Admin. & Finance

a) Request received from the Board of Education for the placement of one (1) SRO Officer at the Middle School at no charge to the Board of Education.

This topic was discussed in the past and it was decided that the Boro defer the cost for one year. Mr. Frankel asked if there was any changes in this decision.

Councilwoman Kilpatrick asked if the Borough pays for officer at the high school. Mr. Frankel confirmed that there is an officer there and the borough does pay for it but the second officer is paid for by the Board of Education. She said that in the past Board of Education meeting that the SRO officer was cut and that he be replaced by a campus monitor. Councilman Buchanan asked that a meeting be scheduled with the Board of Education because there are several outstanding issues. Councilwoman Kilpatrick asked that this take place quickly for the security of the students and faculty as school will be starting Sept. 3rd. Councilman Rittenhouse read an e-mail from the Board of Ed and what they are willing to pay. Council President McGill said that it is a good idea to meet with the people from the Board of Ed to clarify everything. Councilwoman Kilpatrick went on and asked Mr. Frankel to find out if the deferment is still on the table. Meeting to be scheduled with the Superintendent of the School Board and or the School Board President.

b) Authorization for a change in status of William Cruz from Per Diem to Permanent Part-Time Omni Bus Operator (replacing and retiree).

- Approved/Resolution.

- Planning & Zoning

- Public Safety

a) Authorization to purchase Self Contained Breathing Apparatus through NJ State Contract #T0790/A80961 from NJ Fire Equipment Co. in an amount not to exceed \$281,533.50.

- Approved/Resolution.

b) Notice of retirement of Deputy Court Administrator (Alma Lescinski), effective October 1, 2015.

- Receive & File.

c) Authorization to install an impact attenuator in the damaged Skate Park bowl to dissuade use.

-Approved/authorization for the Business Admin to proceed with a not to exceed figure of \$5,000.

Councilwoman Novak asked if anyone looked into the Go Fund Me account for the Skate Park. Mr. Kronowski said that someone from the Skate Park Committee got back to him and indicated that someone who set up the account indicated that there is a little over \$4,000. in the account and they said that they are waiting for the contract to be awarded then they will forward the monies. Discussion that no one knew who set it up and it was not authorized by the borough.

- Public Works

a) Authorization to appoint Michael Michalik to the title of Maintenance Worker 2/ Grounds and request to create salary guide for new DOP Title.

- Approved/Resolution.

- Recreation

a) Authorization to purchase Automatic External Defibrillators through NJ State Contract #T2478/A84690 from Team Life, Colts Neck, NJ in an amount not to exceed \$32,195.00.

- Approved/Resolution.

- Water & Sewer

a) Authorization for the Municipal Clerk to advertise for the receipt of bids for Water Meters and Related Equipment.

- Approved/Resolution.

- Closed Session Items

○ **C.F.O. - Wayne Kronowski**

a) Amend Bond Ordinance #224-13 for the acquisition of Automatic External Defibrillators (AEDs) at an estimated cost of \$32, 195.00.

- Bond Ordinance.

● **BOROUGH ENGINEER -Jay Cornell**

a) Purchasing of a Hook Lift Truck – Receipt of Bids (Report Attached).

- Action taken tonight.

b) NJ Transportation Trust Fund – 2016 Municipal Aid Program (Report Attached)

- Approved/Resolution.

c) 2015 Roadway Paving & Reconstruction Project – Design Phase of Project (Verbal Report).

- Approved/Resolution.

Mayor asked the engineer to look into the condition of Cross Avenue due to residents complaints. Engineer explained that this is a private roadway owned by NL.

Mayor asked that a letter be written asking if they would like to donate the property to the borough.

Councilman Rittenhouse brought up the fact that there were handicapped sidewalks installed on Kimpall Drive East and West but there were no crosswalks and asked about funding and having them painted.

● **EXECUTIVE SESSION - None**

● **PUBLIC PORTION**

At this time Mayor O'Brien opened the meeting to the public or any and all issues.

Those appearing were:

- Tom Pollando, 15 Oakwood Drive
Mr. Pollando said that he is the President of the Sayreville Athletic Assoc. and house many types of sports he said that their organization would have no issues with them using that money for better helmets for both football organizations.

- Ted Petersen, 979 Rt. 9 No.
Asked Councilwoman Kilpatrick if she was the councilperson who oversees the Rent Leveling Board and if she was familiar with the complaint he filed with the Rent Leveling Board in June, asked why she had not returned phone calls.
The Borough Attorney indicated to Mr. Petersen that at his court appearance, last week he told him to get him copies of all documents and he would meet with the Rent Leveling Board Chairman.
Lengthy discussions followed between Mr. Petersen, Mr. DuPont and the governing body about his case.

He (Mr. Petersen) requested the Borough Attorney and Councilwoman Kilpatrick attend the Sept. 2nd Rent Leveling Board Meeting.

- Barbara Kilcomons, 22 Schmitt Street
-Stated that there is no Rent Leveling Board for businesses and felt that many are closed due to high rent.

-Commented on the SRO Officer and offered alternate suggestions.
Discussion followed between Councilwoman Kilpatrick and Mrs. Kilcomons.
- Robert Kominkiewicz, 103 Ernston Road
-Thanked the DPW for the graffiti cleanup.
-Commented about a bump near the tracks on Washington Road.
Councilwoman Kilpatrick said that it was Conrail property and that they will reach out to them again.
-Commended Councilman Melendez.
-Supported the Council in their purchasing the football helmets.
-Asked why he would have to wait until next 4th of July to be the sole hot dog sale vendor and not now.
Council discussion – Ordinance to be prepared making the sale of items, first right to Sayreville businesses.
- Commented on the number of signs in town.
- Ed Streck 58 Nickel Avenue
-Suggested that the Conservation Corp could take down the signs or possibly a Boy Scout project.
- Suggested that they send a few mechanics to school to learn about repairs to the new Trackless Tractor. He asked which options we would be getting with the trackless. Councilwoman Kilpatrick said that she did not have the paperwork with her tonight but may have an answer for him by the end of the meeting.
- Questioned how many defibrillators the borough would be purchasing for \$32,000.00.
Mr. Frankel responded close to 25.
- Ted Petersen
-Stated that the Rent Leveling Board meeting is Tuesday, September 1st. He said he gave the wrong date earlier.
- Mike Michalik, Borough of Sayreville Parks Division.
- Thanked all members of the borough council and Mr. Frankel for his appointment.
- Bob Kominkiewicz, Ernston Road
- Commented on the conditions to the front of the Mickey Sedlak building.

No further questions or comments.

Councilwoman Novak made a motion to close the public portion. Seconded by Councilman Buchanan.

Roll Call: Voice Vote, all Ayes. Carried.

Councilwoman Kilpatrick made comments that she had been working with Jorge from the Rent Leveling Board and felt she worked in due diligence to help address his matter. She said that she is sympathetic and wants to see this remedied in the right way. When she received the subpoena she referred to the Borough Attorney.

- **ADJOURNMENT**

No further business.

Councilman McGill made a motion to adjourn. Motion seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes.

Time: 9:00 P.M.

SIGNED:

Theresa A. Farbaniec, RMC
Municipal Clerk

Date Approved