

**BOROUGH OF SAYREVILLE
MAYOR & BOROUGH COUNCIL**

**AGENDA - COMBINED MEETING
MONDAY, JULY 22, 2013**

1. **CALL TO ORDER** - Time _____

a) Short Prayer & Salute to Flag

b) Statement of Publication

c) Roll Call:

d) Approval of prior Minutes of the Mayor and Borough Council:

(Motion to approve, subject to correction if necessary)

(Only those council members in attendance at these meetings can vote)

☒ May 7, 2013 – Receipt of Bids (Maint./Repair of Emergency Generators)

☒ May 13, 2013 - Combined Meeting

☒ May 21, 2013 – Receipt of Bids (2010 Roadway & Paving Phase IV)

☒ May 28, 2013 - Combined Meeting

☒ May 28, 2013 – Closed Session

☒ June 10, 2013 – Combined Meeting

2. **PROCLAMATION & PRESENTATION (None)**

3. **OLD BUSINESS**

a. Public Hearing on the following Ordinance(s):

ORDINANCE #224-13

**BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF VEHICLES
AND EQUIPMENT IN, BY AND FOR THE BOROUGH OF SAYREVILLE, NEW JERSEY,
APPROPRIATING \$1,470,000 THEREFOR AND AUTHORIZING THE ISSUANCE
OF \$1,400,000 BONDS OR NOTES OF THE BOROUGH FOR
FINANCING PART OF SUCH APPROPRIATION**

(Co. Novak – Admin. & Finance Committee)

4. **NEW BUSINESS:**

a. Clerk to Report- Having received the **Supplemental Debt Statement** from
CFO Kronowski filed as of July 22, 2013.

(motion to receive & file)

b. Introduction of the following Ordinance(s):

ORDINANCE #225-13

**BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS IN, BY
AND FOR THE BOROUGH OF SAYREVILLE, NEW JERSEY,
APPROPRIATING \$315,000 THEREFOR AND AUTHORIZING THE
ISSUANCE OF \$300,000 BONDS OR NOTES OF THE BOROUGH
FOR FINANCING PART OF SUCH APPROPRIATION**

(Co. Novak – Admin. & Finance Committee – Public Hearing August 12)

ORDINANCE #226-13

**BOND ORDINANCE PROVIDING FOR IMPROVEMENTS
TO VARIOUS PARKS IN THE BOROUGH OF SAYREVILLE,
NEW JERSEY, APPROPRIATING \$200,000 THEREFOR
AND AUTHORIZING THE ISSUANCE OF \$190,000 BONDS
OR NOTES OF THE BOROUGH FOR FINANCING
PART OF SUCH APPROPRIATION**

(Co. Novak – Admin. & Finance Committee – Public Hearing August 12)

ORDINANCE #227-13
AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER II OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF SAYREVILLE TO ADD SECTION 2-54
“SAYREVILLE ALLIANCE FAMILY EDUCATION (SAFE) COMMITTEE”
(Public Safety Committee, Co. Buchanan – Public Hearing August 12, 2013)

5. CONSENT AGENDA/RESOLUTIONS

PUBLIC PORTION ON CONSENT AGENDA ITEMS ONLY

(Mayor opens the meeting to the Public for questions and comments on Consent Agenda Resolutions Only)

(Motion to Close Public Portion and adopt Consent Agenda Resolutions on Roll Call Vote)

#2013-191 Bill Resolution

#2013-192 Authorizing the Borough Engineer to prepare plans and specifications for the Replacement of the Roof at the Sayreville Emergency Services Building at a fee not to exceed \$22,500.00 and upon approval of said plans and specifications the Borough Clerk is authorized to advertise for the receipt of bids.

#2013-193 Approving Closeout Change Order No. 1 for MECO, Inc. for the Improvements to Gondek Drive project which reduces the Contract amount from \$327,515.45 to \$268,826.65 which represents a net decrease of \$58,688.80.

#2013-194 Accepting the work, closing out the contract and issuing a final payment in the amount of \$5,376.53 to MECO, Inc. for the Improvements to Gondek Drive project, subject to the posting a one (1) year 15% Maintenance Bond in the amount of \$40,323.99.

#2013-195 Approving Change Order No. 1 for Z Brothers Concrete Contractors, Inc. for the Improvements to Hart Street project which increases the contract amount from \$329,004.20 to \$391,504.20 which represents a net increase of \$62,500.00.

#2013-196 Approving and authorizing the issuance of a Special Event Permit to Det. Louis Becker and the Sayreville Police Department to conduct a “National Night Out” event at Kennedy Park on August 6, 2013 from 5PM-9PM.

#2013-197 Authorizing the Planning Board review the resolution of the Sayreville Economic & Redevelopment Agency recommending the borough to consider amending the Route 35 Redevelopment Plan to incorporate the proposed Melrose Area for inclusion with the Municipal Land Use law.

- RESOLUTIONS TO BE READ IN FULL & VOTED ON:

- Discussion on Resolutions to be read in full (if any)

- Open each to the public for questions or comments/close/approve or deny.

6. BUSINESS SESSION AGENDA

COMMUNICATIONS & COMMITTEE REPORTS

*** DISPOSITION:**

• ADMINISTRATIVE & FINANCE – Councilwoman Novak

a) Minutes & Departmental Reports:

- Move the following Minutes and or Reports be Received & Filed:

1) Municipal Clerk’s report for the month of June, 2013

2) Board of Education Minutes of June 25, 2013

- 1&2 Receive & File

Business Session Agenda – July 22, 2013

• **ADMINISTRATIVE & FINANCE Con't**

b) Receipt of Tax Appeal received for:

1965 Rt. 35 Associates, LLC	453	6	1965 Hwy 35
Lorraine Munnia Mocco	249&250	1	Main Street
Lorraine Munnia Mocco	251	1	850 Main Street

c) Application for Special Permit for **Social Affair** received from **American Legion Lenape Post 211** to serve beer and wine at a Tailgate Party to be held at the Post Home on 240 MacArthur Ave. on September 29, 2013 from 11:00 pm to 7:00 pm.

-Approve/Disapprove

d) Received the following **application(s) for Bingo/Raffle Licenses:**

i) American Legion Lenape Post 211 to conduct an Off Premise 50/50 on August 12, 2013 (RA:1813) and an On Premise 50/50 on Sept. 29, 2013 (RA:1814)

-Approve/Disapprove

e) Committee Reports:

1) _____ - _____

• **PLANNING & ZONING – Councilman McGill**

a) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Construction Official's report for the month of June, 2013.
- 2) Planning Board Minutes of June 5, 2013

- Receive & File

b) **Public Notices & Notices to the Borough of Sayreville as an Adjacent Property Owner:** For an application before the Zoning Board of Adjustment on July 24, 2013 submitted for Preliminary and Final Site Plan approval with Conditional Use Variance with Waiver for the construction of three monopoles within an I Zone on Block 174, Lot 1, River Road.

- Receive & File

c) Ordinance received from the Twp. of Old Bridge Amending and Adopting a New Official Zoning Map for the Twp. of Old B ridge

- Receive & File

d) Received the following **Planning Board Resolution** which was **Memorialized on July 17, 2013:**

- SERA's application to subdivide Block 257, Lots 3.04 & 3.05 now known as part of Lot 10, Block 256.01 located at Main St & Chevalier Ave. in order for SERA to purchase a portion of the property located in the Waterfront Redevelopment Area.

- (move to) Receive & File.

e) Committee Reports:

1) _____ - _____

• **PUBLIC WORKS – Councilman Henry**

a) Minutes & Departmental Reports:

- Move the following Minutes/Reports be Received & Filed:

- 1) Parks Dept. Supervisor report for the month of June, 2013
- 2) Recycling Coordinator report for the month of June, 2013
- 3) Road Supervisor report for the month of June, 2013
- 4) Sanitation Supervisor report for the month of June, 2013

- Receive & File

b) Committee Reports:

1) _____ - _____

Business Session Agenda – July 22, 2013

• **RECREATION – Councilwoman Eicher**

a) **Minutes & Departmental Reports:**

- Move the following Minutes/Reports be Received & Filed:

- 1) Recreation Director report for the month of June, 2013. - Receive & File

- b) Application for **Special Event Permit** received from **IKON at Route 35, Corp.** to conduct on event on their lower level parking lot entitled “Zoo Fest Wildlife Wednesday” on August 14, 2013 from 12:00 Noon - 2am.

(Need Reso with fees- Overtime to be billed)

- Approve/Disapprove

c) Committee Reports:

1. _____ - _____

• **WATER & SEWER/ENVIRONMENTAL – Councilman Melendez**

a) **Minutes & Departmental Reports:**

- Move the following Minutes/Reports be Received & Filed:

- 1) Water & Sewer Director report for the month of June, 2013. - Receive & File

b) Committee Reports

1. _____ - _____

• **PUBLIC SAFETY – Council President Buchanan**

a) **Minutes & Departmental Reports:**

-Move the following Minutes be Received & Filed:

- 1) Court Administrator report for the month of June, 2013 - Receive & File
2) Board of Health report for the month of June, 2013
3) Police Chief’s report for the month of June, 2013 - Receive & File

b) **Fireman’s Application and Letter of Acceptance**

Received from President Park Fire Co., No. 1 for Anthony Guarnera as a regular member

-Approve/Disapprove

c) Committee Reports:

1. _____ - _____

• **MAYOR – Kennedy O’Brien**

• **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

1. Authorization to introduce an Ordinance for an increase in the top salary range covering the Sr. Instructor-Recreation title (Part Time/Temporary Employees) in the Recreation Department (from \$16.71 to \$20.00 per hour).
2. Upon acceptance of AFSCME Memorandum of Agreement by rank and file on July 25, an ordinance covering same will be introduced on Aug. 12, 2013.
3. Sayreville has been awarded a grant in the amount of \$47,927.20 through the NJDOT Highway Safety Fund Grant Program-Fiscal Yr. 2013. Grant may be used for procurement of enforcement equipment such as police vehicles, radar, communication, IT software & equipment, salaries, etc.
4. Authorization for CME to prepare Elevation Certificates for the homes affected by Super Storm Sandy at a cost of \$375. each.

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- **C.F.O.- Wayne Kronowski**

1. Bill List Resolution

- **ENGINEER -Jay Cornell**

1. Improvements to Gondek Dr. –Closeout of Contract and Change Order (Report Attached)
2. Improvements to Hart St. – Replacement of Water Service (Report Attached)
3. NJ Transportation Trust Fund – 2014 Municipal Aid program (Report Attached).
4. War Memorial Park – Veterans Field Track Replacement – Receipt of Bids (Verbal Report).

- **BOROUGH ATTORNEY - Michael DuPont**

7. **PUBLIC PORTION**

Mayor will open to public.
Motion to close public portion.

8. **EXECUTIVE SESSION -**

Motion to Enter into Closed Session - Roll Call
Motion to Reconvene -

9. **ADJOURNMENT**

Motion-Roll Call