

Combined Meeting of the Mayor and Borough Council held on Monday, April 22, 2013, in the Borough Hall, 167 Main Street, Sayreville, was called to order by Acting Mayor Daniel Buchanan at 7:00 P.M. followed by a short prayer and salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Farbaniec announced that this combined meeting of the Mayor and Council, has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and filing with her office.

- **ROLL CALL:**

Present: Councilpersons Buchanan, Eicher, Henry, McGill, Novak

Absent: Councilman Melendez

Others Present: Business Administrator Daniel Frankel
CFO/Treasurer Wayne Kronowski
Municipal Clerk Theresa Farbaniec
Borough Engineer Jay Cornell
Borough Attorney Michael DuPont, Esq.

Absent: Mayor Kennedy O'Brien

- **PRROCLAMATION**

Proclamation urging all citizens purchase and wear a Buddy Poppy as evidence of our gratitude to the men and women who have risked their lives in defense of the freedoms of our Country.

Borough of Sayreville

Proclamation

WHEREAS, the annual distribution of Buddy Poppies by the Veterans of Foreign Wars of the United States has been officially recognized and endorsed by governmental leaders since 1922; and

WHEREAS, VFW Buddy Poppies are assembled by disabled veterans and the proceeds of this worthy fund-raising campaign are used exclusively for the benefit of disabled and needy veterans and the widows and orphans of deceased veterans; and

WHEREAS, the basic purpose of the annual distribution of Buddy Poppies by the Veterans of Foreign Wars is eloquently reflected in the desire to "Honor the Dead by Helping the Living".

NOW, THEREFORE, I, Daniel Buchanan Acting Mayor of the Borough of Sayreville, do hereby urge the citizens of this community to recognize the merits of this cause by contributing generously to its support through the purchase of Buddy Poppies on the day set aside for the distribution of these symbols of appreciation for the sacrifices of our honored dead.

I urge all patriotic citizens to wear a Buddy Poppy as mute evidence of our gratitude to the men and women of this country who have risked their lives in defense of the freedoms which we continue to enjoy as American Citizens.

IN WITNESS WHEREOF, I have caused this Proclamation to be issued and the official seal of the Borough duly affixed this 22nd day of April, 2012 and the same duly attested by the Municipal Clerk.

/s/ Daniel Buchanan, Acting Mayor

ATTEST:

/s/ Theresa A. Farbaniec, R.M.C.
Municipal Clerk

Mayor called all members of the VFW forward for the sale of Buddy Poppies.

Councilwoman Eicher moved the Mayor's Proclamation be approved on Roll Call Vote. Seconded by Councilwoman Novak.

Roll Call: Councilpersons Buchanan, Eicher, Henry, McGill, Novak, all Ayes. Carried.

- **EXECUTIVE SESSION**

Acting Mayor Buchanan announced that they would be adjourning to closed session.

Borough Attorney read the following Resolution into record:

RESOLUTION FOR CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Sayreville, County of Middlesex, State of New Jersey, as follows:

1. The public portion of this meeting is hereby adjourned in order that the Governing Body may meet in a closed, private session for approximately 5 minutes to discuss the following matters:

Contract & Personnel Issues

2. Following the conclusion of said closed session, the Governing body shall reconvene the open portion of this meeting to consider any other matters which may be properly brought before it at this time.

3. The nature and content of discussion which occurs during closed session shall be made public at the time the need for non-disclosure no longer exists.

NOW, THEREFORE BE IT RESOLVED that the public be excluded and this resolution shall take effect immediately.

/s/ Dan Buchanan, Council President

APPROVED:

/s/ Kennedy O'Brien

Mayor

Councilwoman Eicher moved the Executive Session Resolution be adopted on Roll Call Vote. Seconded by Councilman Henry.

Roll Call: Voice vote, all Ayes. Carried.

Time: 7:07 PM

- **RECONVENE**

Councilman Henry moved to reconvene the meeting. Motion was seconded by Councilwoman Eicher.

Roll Call: Voice Vote, all Ayes.

Time: 7:32 P.M.

- **APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES – (none)**
- **PUBLIC HEARING ON THE 2013 MUNICIPAL BUDGET**
 - Municipal Clerk announced that the Municipal Budget and Tax Resolution was approved by the Borough Council of the Borough of Sayreville, County of Middlesex on March 11, 2013, was advertised in accordance with N.J.S.A 40A:4-56 on March 15, 2013, together with Notice of Hearing scheduled for tonight, April 22, 2013. Copies have been made available for the public during this past week and here tonight.
 - Acting Mayor Buchanan announced that anyone that has not secured a copy of the Budget may do so now and opened the meeting to the public on the 2013 Municipal Budget.

Those appearing were:

- Barbara Kilcomons, 22 Schmitt Street
 - Mrs. Kilcomons questioned the increase in Fire Dept. Pub Safety, Additional expenses account.
 - Mr. Kronowski corrected Mrs. Kilcomons stating that there was no increase in the Fire Dept. Budget over last year.
 - Questioned the interest on Bonds and Notes.
 - Noticed significant increase in the Water Dept. Capitol.
 - Purchase of another Fire Truck
 - Large cost of demolishing bldg. on MacArthur Ave.
 - Purchases of vehicles and trucks for the Dept. of Public Works.

Responses to all questions and comments made by CFO Wayne Kronowski.

- Eloise Hansen, 61 Price Street
 - Questioned what bldg. on MacArthur Ave.

No further questions or comments.

Councilwoman Eicher made a motion to close the Public Hearing on the 2012 Municipal Budget. Seconded by Councilman Henry.

Roll Call: Councilpersons Buchanan, Eicher, Henry, McGill, Novak.

- **RESOLUTION AMENDING THE 2013 MUNICIPAL BUDGET AND SCHEDULING PUBLIC HEARING**

RESOLUTION #2013-117
Borough of Sayreville - Budget Amendment

WHEREAS, the Local Municipal Budget for the year 2013 was approved on the 11th day of March, 2013; and

WHEREAS, the Public Hearing on said budget has been held as advertised; and

WHEREAS, it is desired to further amend said approved Budget,

NOW, THEREFORE BE IT RESOLVED, by the Council of the Borough of Sayreville, County of Middlesex that the attached amendments to the approved Budget of 2013 be made:

RECORDED VOTES

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Buchanan	None	None	Melendez
Eicher			
Henry			
McGill			
Novak			

BE IT FURTHER RESOLVED, that three certified copies of this resolution be filed in the Office of the Director of the Division of Local Government Services for the Certification of the 2013 Local Municipal Budget so amended.

BE IT FURTHER RESOLVED, that this amendment, in accordance with the provision of N.J.S. 40A:4-9, be published in the Home News Tribune in the issue of April 26, 2013 and that said publication contain notice of **public hearing on said amendment to be held at the Borough Hall on May 13, 2013 at 7:00 o'clock (P.M.).**

/s/ Mary J. Novak, Councilwoman
(Admin. & Finance Committee)

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Daniel Buchanan, Acting Mayor

Councilwoman Novak moved the resolution be approved on roll call vote. Motion seconded by Councilman Henry.

Comments:

-Councilman Buchanan thanked the Finance Committee for their hard work bring the budget down to where it is now but would like to see it cut further.

-Councilman Henry echoed Councilman Buchanan's comments especially with the storm we had this past year, and with the expense we've had to bring it to .043 cents, but too believes that it could be cut further and asked that they continue to work on it.

-Councilwoman Novak said that when the budget was first introduced it was at .077 cents and we've worked very hard on it. Last year they were able to cut the budget to .039 cents and right now we are sitting on over ½ a cent over last year. She thanked everyone that worked on the budget. We will keep working to see it cut a little more, but all considering this is a good budget.

Roll Call: Councilpersons Buchanan, Eicher, Henry, McGill, Novak, all Ayes. Carried

Borough of Sayreville 2013 Budget Amendment General Revenues		
	<u>From</u>	<u>To</u>
3. Miscellaneous Revenues		
Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services-Public and Private Revenue Offset with Appropriations		
Middlesex County Arts Grant - Library	0.00	1,575.00
Total Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services-Public and Private Revenue Offset with Appropriations:	<u>40,942.00</u>	<u>42,517.00</u>
Section G: Special Items of general Revenues Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items:		
F.E.M.A. - reimbursement	0.00	600,000.00
Total Section G: Special Items of General Revenues Anticipated with Prior Written Consent if Director of Local Government Services - Other Special Items	<u>4,161,306.00</u>	<u>4,761,306.00</u>
Total Miscellaneous Revenues	<u>20,219,584.00</u>	<u>20,821,159.00</u>
5. Sub Total General Revenues (Item 1,2,3 and 4)	<u>23,619,584.00</u>	<u>24,221,159.00</u>
6. Amount to be raised by Taxes for Support of Municipal Budget		
a) Local Tax for Municipal Purposes including Reserve for Uncollected Taxes	<u>27,253,555.68</u>	<u>26,473,531.97</u>
Total Amount to be raised by Taxes for Support of Municipal Budget	<u>28,820,496.25</u>	<u>28,040,472.54</u>
7. Total General Revenues	<u><u>52,440,080.25</u></u>	<u><u>52,261,631.54</u></u>

Borough of Sayreville
 2013 Budget Amendment
 General Appropriations

Regular Meeting
 April 22, 2013

	<u>From</u>	<u>To</u>
A. Operation Within "CAPS"		
General Administration Salaries & Wages	163,000.00	162,000.00
Municipal Clerk Salaries & Wages	291,000.00	289,500.00
Financial Administration Salaries & Wages	502,000.00	499,000.00
Computer Data Processing Salaries & Wages	5,885.00	5,855.00
Collection of Taxes Salaries & Wages	207,000.00	206,000.00
Assessment of Taxes Salaries & Wages	207,000.00	206,000.00
Public Buildings & Grounds Salaries & Wages	646,000.00	643,000.00
Municipal Court Salaries & Wages - Clerks	462,000.00	460,000.00
Commuter Parking Salaries & Wages	12,000.00	11,940.00
Code Enforcement & Zoning Salaries & Wages	171,000.00	170,000.00
Group Insurance Plan for Employees	5,347,000.00	5,302,000.00
Uniform Fire Safety Salaries & Wages	157,000.00	156,000.00
Police Salaries & Wages	11,497,000.00	11,495,000.00
Police Dispatch / 911 Salaries & Wages	753,000.00	750,000.00
Road Repair & Maintenance Salaries & Wages	484,000.00	482,000.00
Snow Removal Salaries & Wages	110,000.00	90,000.00
Sanitation Salaries & Wages	1,089,000.00	1,084,000.00
Recycling Program Salaries & Wages	26,000.00	25,800.00

Sewerage Treatment & Disposal Salaries & Wages	531,000.00	529,000.00
Vehicle & Equipment Maintenance Salaries & Wages	576,000.00	574,000.00
Parks & Playgrounds - Recreation Salaries & Wages	262,000.00	261,000.00
Parks & Playgrounds - Development & Maintenance Salaries & Wages	489,000.00	487,000.00
Office on Aging Salaries & Wages	223,000.00	222,000.00
State Uniform Construction Code Officials Salaries & Wages	612,000.00	610,000.00
Condominium Reimbursement Other Expenses	650,000.00	625,000.00
Total Operation{Item 8(A)} within "CAPS"	<u>35,118,828.00</u>	<u>34,992,038.00</u>
Total Operations Including Contingent - Within "CAPS"	35,152,828.00	35,026,038.00
Detail:		
Salaries and Wages	20,004,872.00	19,948,082.00
Other Expenses	<u>15,147,956.00</u>	<u>15,077,956.00</u>
E. Defferred Charges and Statutory Expenditures - Municipal Within "CAPS"		
Deficit in Dog License Fund	50,000.00	12,366.29
(H-1) Total General Appropriations for Municipal Purposes within "CAPS"	<u>39,325,040.00</u>	<u>39,160,616.29</u>
(A) Operations - Excluded from "CAPS"		
Public & Private Programs Offset by Revenues		
Private Revenue Offset with Appropriations		
Middlesex County Arts Grant	0.00	1,575.00
Total Public & Private Programs Offset by Revenues	52,053.00	53,628.00
Total Operations - Excluded from "CAPS"	<u>5,181,994.00</u>	<u>5,183,569.00</u>
Detail:		
Salaries and Wages	0.00	0.00
Other Expenses	<u>5,181,994.00</u>	<u>5,183,569.00</u>
(H-2) Total General Appropriations for Municipal Purposes Excluded from "CAPS"	<u>10,985,690.25</u>	<u>10,987,265.25</u>
(O) Total General Appropriations- Excluded from "CAPS"	<u>10,985,690.25</u>	<u>10,987,265.25</u>
(L) Subtotal General Appropriations{Items (H-1) and (O)}	<u>50,310,730.25</u>	<u>50,147,881.54</u>
(M) Reserve for Uncollected Taxes	<u>2,129,350.00</u>	<u>2,113,750.00</u>
9. Total General Appropriations	<u><u>52,440,080.25</u></u>	<u><u>52,261,631.54</u></u>

	From	To
10. DEDICATED REVENUES FROM WATER UTILITY		
Operating Surplus Anticipated	800,000.00	1,300,000.00
Total Operating Surplus	800,000.00	1,300,000.00
Total Water Utility Revenues	9,032,000.00	9,532,000.00
11. APPROPRIATIONS FOR WATER UTILITY		
Operating:		
Other Expenses	3,709,166.00	4,209,166.00
Total Water Utility Appropriations	9,032,000.00	9,532,000.00

APPROVED:

OLD BUSINESS

a) Public Hearing on the following Ordinance(s):

Municipal Clerk read the heading and the Acting Mayor Buchanan opened the meeting to the Public for questions or comments on **Ordinance #217-13**.

Those appearing were:

- Eloise Hansen, 61 Price Street
- Supports this ordinance and the Green Team.

Councilman Henry moved the Public Hearing be closed, the Ordinance adopted on second and final reading and advertised according to law. Motion was seconded by Councilwoman Novak.

Roll Call: Councilpersons Buchanan, Eicher, Henry, McGill, Novak, all Ayes. Carried.

ORDINANCE # 217-13

AN ORDINANCE AMENDING ORDINANCE #206-13 ESTABLISHING A GREEN TEAM ADVISORY COMMITTEE AS PART OF THE BOROUGH OF SAYREVILLE'S PARTICIPATION IN THE SUSTAINABLE JERSEY MUNICIPAL CERTIFICATION PROGRAM

WHEREAS, the Borough of Sayreville began the pursuit of local initiatives and actions to obtain Sustainable Jersey Municipal Certification from the Sustainable Jersey Program; and

WHEREAS, the formation of a "Green Team" was established under Ordinance #206-13; and

WHEREAS, the Governing Body of the Borough of Sayreville wishes to establish the length of each "Green Team" members team on the Green Team Advisory Committee; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council in the Borough of Sayreville, County of Middlesex, State of New Jersey, amends Ordinance #206-13 as follows:

that it hereby authorizes the establishment of a Green Team Advisory Committee consisting of fifteen (15) members, *beginning with*

five (5) members being appointed to a four (4) year term;

five (5) members being appointed to a three (3) year term, and

five (5) members being appointed to a two (2) year term.

At the end of each member's initial term as listed above, each term will become a three (3) year term. The members shall be residents or employees of the Borough of Sayreville or an employee of a business located in the Borough of Sayreville, such members to be appointed annually by the Mayor and Borough Council, through the recommendation of the Recycling Coordinator.

BE IT FURTHER ORDAINED by the Mayor and Borough Council of the Borough of Sayreville, in the County of Middlesex, that Ordinance #206-13 be amended to reflect the said changes.

All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed and this Ordinance shall take effect immediately upon final passage and publication in accordance with law.

/s/ William J. Henry, Councilman
(Public Works Committee)

ATTEST:

APPROVED:

/s/ Theresa A. Farbaniec, Municipal Clerk

/s/ Kennedy O'Brien, Mayor

APPROVED AS TO FORM:

/s/ Michael R. DuPont, Borough Attorney

Municipal Clerk read the heading and the Acting Mayor Buchanan opened the meeting to the Public for questions or comments on **Ordinance #218-13**.

There were no appearances.

Councilman McGill moved the Public Hearing be closed, the Ordinance adopted on second and final reading and advertised according to law. Motion was seconded by Councilwoman Novak.

Roll Call: Councilpersons Buchanan, Eicher, Henry, McGill, Novak, all Ayes. Carried.

ORDINANCE #218-13
ORDINANCE OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF SAYREVILLE, COUNTY OF
MIDDLESEX, STATE OF NEW JERSEY, TO
RELEASE, VACATE AND EXTINGUISH ANY
AND ALL RIGHTS IN AND TO EULNER STREET

WHEREAS, the Mayor and Council of the Borough of Sayreville, Middlesex County, New Jersey, has determined, after considerable research with the planner and engineer, that there is good cause to vacate Eulner Street as hereafter described; and

WHEREAS, the Mayor and Council of the Borough of Sayreville have determined that there is no detriment to the public good in vacating Eulner Street; and

WHEREAS, based on the reports of the engineer it has been determined that Eulner Street is a paper street right of way. The Mayor and Council have determined that the public interest will be served by abandoning, vacating, releasing and extinguishing any and all public rights which the Borough may have in the following described street known and designated as Eulner Street.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Sayreville, as follows:

SECTION I

All portions of Eulner Street for its entire distance running:

1. Along the easterly line of Eulner Street, in a southerly direction 275', to a point being the intersection of lots 688 and 699 in block 284, thence;
2. Perpendicular to the easterly line of Eulner Street, in a westerly direction 25', to a point being the centerline of Eulner Street, thence;
3. Along the centerline of Eulner Street, in a northerly direction to 40.92', to a point, thence;
4. Perpendicular to the centerline of Eulner Street, in a westerly direction 25', to a point being the intersection of lots 557 and 558 in block 285 and the westerly line of Eulner Street, thence;
5. Along the westerly line of Eulner Street, in a northerly direction 244.04", to a point being the intersection of the southerly line of State Highway Route No. 4 and the westerly line of Eulner Street, thence;
6. Along the southerly line of State Highway Route No. 4 in an easterly direction +/- 50', to the point and place of beginning

be and the same are hereby vacated and all public rights therein extinguished.

SECTION II

Title to Eulner Street vacated hereby shall by operation hereof revert in the current owners of fee simple title, located adjacent to Eulner Street.

SECTION III

All rights and privileges now possessed by the Borough of Sayreville or any public utility to maintain, repair and/or replace their existing facilities in, adjacent, over or under the said portions of Eulner Street are hereby expressly reserved and excepted from this vacation.

SECTION IV

If any part of this Ordinance shall be deemed invalid such part shall be deemed severable and the invalidity thereof shall not affect the remaining part of this Ordinance.

SECTION V

Any Ordinance of portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed and superseded.

SECTION VI

This Ordinance shall take effect upon final passage and publication in accordance with Law.

/s/ David McGill, Councilman
(Planning & Zoning Committee)

ATTEST:

/s/ Theresa A. Farbaniec, Municipal Clerk

APPROVED:

/s/ Kennedy O'Brien, Mayor

APPROVED AS TO FORM:

/s/ Michael R. DuPont, Borough Attorney

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council on this 22nd day of April, 2013 that:

1. Contract for the "Improvements to Hart Street" be awarded to Z Brothers Concrete Contractors, Inc., 304 Jernee Mill Road, Sayreville, NJ 08872 on their bid price of \$329,004.20 as appears on copy of bid document attached hereto and made a part hereof, subject to the waiver of minor irregularities.

/s/ William J. Henry, Councilman
(Public Works Committee)

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

Daniel Buchanan, Acting Mayor

RESOLUTION #2013-109

WHEREAS, on April 16, 2013 the Mayor and Council of the Borough of Sayreville received bids for the "Melrose Firehouse Parking Lot Improvements"; and

WHEREAS, Certification as to Availability of Funds is annexed hereto;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council on this 22nd day of April, 2013 that:

1. Contract for the "Melrose Firehouse Parking Lot Improvements" be awarded to Thor Construction Group, LLC, 39 Girard Ave., West Long Branch, NJ on their bid price of \$198,557.00 as appears on copy of bid document attached hereto and made a part hereof.

/s/ William J. Henry, Councilman
(Public Works Committee)

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

Daniel Buchanan, Acting Mayor

RESOLUTION #2013-110

WHEREAS, Kelly Brown has applied to the Mayor and Council for approval of a Beauty Shop License located at 1089 Bordentown Avenue; and

WHEREAS, said application has been referred to the proper departments for investigation; and

WHEREAS, a favorable report has been received from the Zoning Officer covering the location of said beauty;

NOW, THEREFORE, BE IT RESOLVED that the Borough Clerk is hereby authorized and directed to issue a license to Kelly Brown to operate a beauty salon t/a Kelly's Hair Shop located at 1089 Bordentown Avenue, Sayreville, NJ 08872

/s/ Mary J. Novak, Councilwoman
(Admin. & Finance Committee)

ATTEST:

BOROUGH OF SAYREVILLE:

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

Daniel Buchanan, Acting Mayor

RESOLUTION #2013-111

WHEREAS, on March 12, 2012 Road Opening Permit was issued to A & C Sprinkler, LLC to open the 28 Tyska Avenue, permit #5208; and

WHEREAS, the Road Department has advised that the roads have been restored to their original condition and has recommended that a refund of a portion of said permit fee be made; and

NOW, THEREFORE, BE IT RESOLVED that the proper Borough Officials are hereby authorized and directed to refund the sum of \$7.92 for the afore-mentioned Road Opening Permit to A&C Sprinkler, LLC, 1889 Rt. 9, Unit 106, Toms River, NJ upon the submission of a properly approved borough voucher.

BE IT FURTHER RESOLVED that the Maintenance Bond requirement is hereby waived due to the fact that the fees have been held for one year in lieu of posting the required Maintenance Bond.

/s/ William J. Henry, Councilman
(Public Works Committee)

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

Daniel Buchanan, Acting Mayor

RESOLUTION #2013-112

WHEREAS, on June 27, 2011 the Borough of Sayreville awarded a two (2) year contract for "Gasoline and Diesel Fuel" to John Duffy Fuel Co., 465 Mulberry Street, Newark, NJ 07114; and

WHEREAS, the Borough of Sayreville is desirous of exercising its right to renew the contract for a one (1) year period at no additional increase in price contained therein; and

WHEREAS, John Duffy Fuel Company, has indicated their interest in extending their terms of the aforesaid contract for one (1) additional years;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Sayreville that the terms and conditions of the current contract with the above-captioned supplier for "Gasoline and Diesel Fuel" is hereby renewed for one (1) additional year period at no additional increase in price.

/s/ William J. Henry, Councilman
(Public Works Committee)

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

Daniel Buchanan, Acting Mayor

RESOLUTION #2013-113

BE IT AND IT IS HEREBY RESOLVED, that the proper Borough officials are hereby authorized and directed to prepare and advertise a Request for Proposals for the Installation and Maintenance of ATM Service devices for the Borough of Sayreville Police Department.

/s/ Lisa Eicher, Councilwoman

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

Daniel Buchanan, Acting Mayor

RESOLUTION #2013-114

**A RESOLUTION OF THE BOROUGH OF SAYREVILLE IN THE
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY,
AWARDING THE CONTRACT FOR THE PURCHASE OF
AN EMERGENCY RESCUE BOAT AND TRAILER**

WHEREAS, the Borough of Sayreville advertised for the receipt of bids for the purchase of an a New Emergency Rescue Boat and Trailer for the use of the Borough of Sayreville Fire Department and Emergency Management personnel employed by the Borough of Sayreville; and

WHEREAS, the Borough of Sayreville advertised for bids for a New Emergency Rescue Boat and Trailer on November 16, 2012 with a bid opening date of December 11, 2012, at which time no bids were received; and

WHEREAS, the Borough of Sayreville re-advertised for bids for the same New Emergency Rescue Boat and Trailer on March 12, 2013 with a bid opening date of April 2, 2012 and again, no bids were received; and

WHEREAS, literature, specs and prices for a New Emergency Rescue Boat and Trailer was then obtained from Mid-Atlantic Rescue Systems, Inc., a sole source provider for the purchase of such emergency rescue boats; and

BE IT AND IT IS HEREBY RESOLVED that the proper borough officials are hereby authorized and directed to execute the necessary documents, in accordance with 40A:11-5(3) and 40A:11-5(3) i, ii, and iii, to award the contract for a New Emergency Rescue Boat and Trailer to Mid-Atlantic Rescue Systems, Inc. in the amount of \$27,727.42.

/s/ David McGill, Councilman
(Public Safety Committee)

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Daniel Buchanan, Acting Mayor

RESOLUTION #2013-115

**A RESOLUTION OF THE BOROUGH OF SAYREVILLE IN THE
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR AND
BOROUGH COUNCIL TO ACCEPT THE TERMS AND CONDITIONS CONTAINED IN THE
ROBINHOOD FOUNDATION GRANT APPLICATION FOR ELEVATION CERTIFICATES**

WHEREAS, the Borough of Sayreville, Middlesex County, New Jersey (hereinafter "Borough") recognized the need to provide relief for residents of the Borough that suffered property damage and/or personal loss from Hurricane Sandy; and

WHEREAS, the Sayreville Storm Relief Fund applied for a grant from the Robinhood Foundation in order to provide some monetary relief for Borough homeowner's who suffered losses as the result of Hurricane Sandy; and

WHEREAS, the Governing Body of the Borough of Sayreville received certain guidelines containing terms and conditions contained in the Robinhood Grant for the application process for elevation certificates; and

BE IT AND IT IS HEREBY RESOLVED that the Governing Body of the Borough of Sayreville accepts the terms and conditions contained in the Robinhood Foundation Grant application process for elevation certificates, where needed, in the effected flood areas.

/s/ Mary J. Novak, Councilwoman
(Admin. & Finance Committee)

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Daniel Buchanan
Acting Mayor

RESOLUTION #2013-116

A RESOLUTION OF THE BOROUGH OF SAYREVILLE IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR AND BOROUGH CLERK TO EXECUTE A CONTRACT WITH ATLANTIC MACHINERY, INC. FOR THE PURCHASE OF ONE (1) HIGH PRESSURE VAC-CON HOT SHOT MODEL 1600 WITH STANDARD EQUIPMENT

WHEREAS, the Borough of Sayreville is in need of certain equipment; namely One (1) High pressure Van-con Hot shot Model 1600 to be used by the Borough of Sayreville, Water & Sewer Department; and

WHEREAS, the Borough of Sayreville, being a member of the National Joint Powers Alliance (NJPA) has reviewed the NJPA contractors and have found that a national contract has been given to Atlantic Machinery, Inc., under contract #0317-10-AMI; and

WHEREAS, the Governing Body of the Borough of Sayreville, through the due diligence of the Water & Sewer Director, has ascertained that the contract price of Atlantic Machinery, Inc., Inc. under the NJPA contract is the lowest possible price; and

BE IT AND IT IS HEREBY RESOLVED that the proper borough officials are hereby are hereby authorized and directed to execute the necessary documents to award the contract to Atlantic Machinery, Inc., Contract # 0317-10-AMI at the contract price of \$170,780.00.

/s/ Lisa Eicher, Councilwoman
(Water & Sewer Committee)

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec, RMC
Municipal Clerk

/s/ Daniel Buchanan, Acting Mayor

**BUSINESS SESSION AGENDA
COMMUNICATIONS & COMMITTEE REPORTS**

- **ADMINISTRATIVE & FINANCE – Councilwoman Novak**
 - a) **Minutes & Departmental Reports:**

Councilwoman Novak made a motion to receive and file the following reports:

 - 1) Municipal Clerk’s report for the month of March, 2013
 - 2) CFO’s Investment report for the months of February & March, 2013Motion seconded by Councilman Henry.

b) Received the following 2013 Tax Appeals from:
 (move the Tax Appeals as listed on the Agenda be referred to the Tax Co.)

Plaintiff/Petitioner	Block	Lot	Address
Dunyo Awoonor	136	153	19 Fritz Drive
Michelle & Keith Alexis	136.15	42	2 Connett Drive
Lucio & Marcela Cardoso	206	5	4 Strek Drive
Alan & Victoria Lefton	203.02	6	37 Glynn Court
Fernando & Maria Branco	91.01	6	46 Ridge Avenue
Bruce G. Camerer	200.04	8	17 Battista Court
Kiran M. & Shipra K. Patel	136	137	44 Sayreville Blvd. South
Suresh & Mita Patel	136.15	24	8 Kania Court
Glenn & Walker, Deandria Press	449.08	101	8 Amy Court
Jawdat & Ikhlas Swaidan	68	106	23 Tyska Avenue
Gregory White	248.08	2	14 Tutty Circle
1984 HWY 35, LLC	424	3	1984-1990 Highway 35
Self Reliance FCU	146	3	118 Main Street
Jeffrey Zuber	169.05	0001	125 MacArthur Ave.
Gold Rock, LLC	13	3.01	4500 Bordentown Ave.
Lorraine Munnia Mocco	251	1	850 Main Street
Satorski, Donald	169.03	15.01	53 Weber Ave.
Diksies, Mina & Marian	247.12	43.09	9 Faith Drive, East
Perini, Michael	169.20	12	3 Conners Ct.
Filannino, Darlene & Salvatore	169.03	17.01	47 Weber Ave.
Pohl, Joseph	34.12	21	65 Holly Drive.

(Copies available upon request)

- Referred to Tax Counsel

c) Committee Reports:

- **PLANNING & ZONING – Councilman McGill**

a) **Minutes & Departmental Reports:**

Councilman McGill made a motion to receive and file the following minutes and reports:

- 1) Housing Authority minutes for the months of February 12, 2013 & April 9, 2013
- 2) Construction Official's report for the month of March, 2013

Motion seconded by Councilwoman Novak.

b) **Public Notices & Notices to the Borough of Sayreville as an Adjacent property Owner:**

- 1) Notice to Adjacent Property Owner – on an application before the Zoning Board of Adjustment on April 24, 2013 submitted by Thomas Pollando for variances for an addition which encroaches on side-yard setbacks on Block 449.01, Lot 8, 15 Oakwood Drive, Parlin.

- Receive & File.

c) Received the following **Planning Board Resolutions** which were **Memorialized on April 3, 2013:**

- CPV Shore, LLC, Block 176, Lot 2.04; Block 178, Lot 7&8; Block 179, Lot 19; Block 256.01, Lot 1.05, 257, 1.06 & 7 Block 257.1, Lot 5-Co-Gen Tie Line & Gray Water Line in Woodbridge, underground generation tie-line to Jersey Central.
- Receive & File.**

d) Committee Reports:

- **PUBLIC WORKS – Councilman Henry**

a) Minutes & Departmental Reports:

Councilman Henry made a motion to receive and file the following reports:

- 1) Parks Supervisor's report for the month of March, 2013
- 2) Recycling Coordinator's report for the month of March, 2013
- 3) Road Supervisor's report for the month of March, 2013
- 4) Sanitation Supervisor's report for the month of March, 2013

Motion was seconded by Motion seconded by Councilwoman Novak.

b) Committee Reports:

- Councilman Henry reported the information obtained following the meeting with the Governors Cabinet and DEP that anyone that is in a flood zone and hasn't filed an application for Blue Acres Funding needs to comply by this Thursday. He then asked the Business Admin. to further report on the meeting.

Mr. Frankel reported that they met with the DEP, and the sub-committee known as Blue Acres and they will be the designated group for buy-outs and what they have asked is that we get a renewed and/or new application from everyone in a flood plain area and corrected the Councilman that they need to be filed by Tuesday or Wednesday morning the latest. He said that the form is two pages and really just need the name, address, contact information, some information and a signature. If you do not have an assessment or attachments it is okay. Just need to know you are interested so it is important to get the applications back and remember that this buy-out is voluntary but the more applications the more Sayreville has the potential of getting. After we receive the applications it gets filed with the State of New Jersey. The State writes the applications and form what had been discussed we will probably hear from mid to end of June. He thanked the residents, the police and the council members who walked with him this past weekend to get the word out. He announced that Kirk Miick is here tonight, tomorrow morning and tomorrow evening. Need as much compliance as possible.

Acting Mayor Buchanan asked if there were any discussions on one section of town taking priority over any other. Mr. Frankel responded, none whatsoever.

Councilman Henry further thanked the Business Admin. for this hard work through this whole process.

- **RECREATION – Councilwoman Eicher**

a) Minutes & Departmental Reports: (none)

b) Committee Reports:

1. _____

- **WATER & SEWER/ENVIRONMENTAL – Councilman Melendez**

a) **Minutes & Departmental Reports:**

Councilwoman Eicher made a motion to receive and file the following reports:

- 1) Water & Sewer Director's Report for the month of March, 2013.

Motion seconded by Councilwoman Novak.

b) Received **notice for public comment** from the NJDEP on their intent to approve an Air Pollution Control Operating Permit Renewal for Gerdau Amersteel, 1 N. Crossman Road. Comments for this "draft" permit, comments should be sent to address in notice by May 10, 2013.

c) Councilwoman Eicher questioned those residents in which their homes were condemned are still paying for water & sewer.

Mr. Kronowski responded that all the residents have had the opportunity to have their water service turned off. If turned off they will not get a bill. If on and not in use a water bill will still be generated.

- **PUBLIC SAFETY – Council President Buchanan**

a) **Minutes & Departmental Reports:**

Council President Buchanan made a motion to receive and file the following reports:

- 1) Court Administrator's report for the month of March, 2013
- 2) Fire Prevention report for the month of March, 2013
- 3) Board of Health Registrar's & County report for the month of March, 2013
- 4) Police Chief's report for the months of February & March, 2013

Motion seconded by Councilman Henry.

b) Application accepted by Melrose Hose Co. No. 1 from Thomas H. Cross as an Associate member.

-Approved.

c) Request for **permission to conduct a Block Party** on Florence Drive on July 20, 2013 from 10am-11pm with DJ for the event. Petition signed by all affected residents (rain date July 27, 2013).

- Approved.

d) Request to hang **promotional banners** received from Sacred Heart School on May 6-27, 2013 advertising their school carnival on May 22-25th.

- Approved.

e) Committee Reports:

1. Questioned the status of the Road Improvement Project covering Greenhill.

-Engineer responded that that project is scheduled to out to bid next week.

2. Report update on Ernston & Bordentown project.

- Engineer stated that pole at the intersection has been moved as well as most others and contractor is working on widening on the Bordentown Avenue side. They are waiting for the DOT to sign off on a change order for additional storm sewer improvements. Following a question by Councilwoman Eicher, Mr. Cornell reported that they requested a traffic light be installed prior to the bridge on Ernston Road as the other one is difficult to see as you approach.

-Mr. Buchanan questioned the Business Admin. regarding his request for additional lighting along Main Street.

Mr. Frankel responded that he did not get a response from the County as of yet.

-Council President Buchanan also said that he has been receiving complaints from PSE&G customers receiving very large bill due to a lack of past billing. Asked the Borough Attorney said that PSE&G usually has a representative for each town and we should get in touch with him and have him come in and address these issues.

- **MAYOR – Kennedy O'Brien**

- **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

1) Authorization to approve the CPV Shore, LLC Consent and Indemnity Agreement for the underground electric transmission tie-line from Woodbridge Energy Center Project to Jersey Central Power & Light Raritan River Substation.

- Resolution.

2) Authorization to renew a Lease Agreement with the Civil Air patrol USAF Auxiliary Chapter 29103 for an initial period of 1 year with successive annual terms of 1 year, not to exceed a 10 year period.

- Resolution.

- **C.F.O.- Wayne Kronowski**

1. Bill List **Resolution**

2. Public Hearing on Budget Amendment – May 13, 2013

- **ENGINEER -Jay Cornell**

1. Improvements to Hart Street – Receipt of Bids

- Awarded tonight.
- 2. Melrose Firehouse Parking Lot Improvements – Receipt of Bid
- Awarded tonight.

Before next meeting bids will be received for the following and request authorization to award at the next meeting:

3. Maintenance of Emergency Generators
4. Maintenance of Elevators
5. Replacement of Boat Docs at Buchanan Park.

- **BOROUGH ATTORNEY - Michael DuPont**

1. Authorization to order deed for the transfer of borough owned vacant property to Robert Olsen at a fee not to exceed \$750.00 and that said fee shall be the responsibility of the purchaser (103 Harding Ave).

- Approved.

2. Councilwoman Novak asked for authorization for the borough attorney to amend the Police Ordinance to reflect the change made to the personnel Ordinance regarding residency.

- Ordinance

- **PUBLIC PORTION**

At this time the Acting Mayor Buchanan opened the meeting to the public for any and all issues.

Those appearing were:

- Fran O'Connor, Weber Avenue

-Thanked Mr. Frankel for all of the work he has done on behalf of all the flooded residents in trying to get the Blue Acres program to fruition, it is moving along very swiftly and it is due to his work.

-She questioned the times Mr. Miick would be available.

Mr. Frankel responded 7Am-10am tomorrow morning here at borough hall, then back to his office then from 5-7PM back here in borough hall. Applications can also be e-mailed to or faxed. Construction office fax is 732-390-7458.

- Questioned if we are trying to make phone calls to those who do not have an e-mail address.

Mr. Frankel said that we are doing reverse 911 calls and will review our master list and of those who have not been in contact or returned apps will try to contact.

- Should we ask the borough attorney to check into the borough's liability as to those who do not get contacted.

Mr. Frankel said it was duly noted, by your point of information to date. He asked Mr. DuPont to take note of that.

- Mary Minnow, Winding Woods Apt. 9 – 5B

-Complained about high electric bills, over \$500.00.
Business Admin. will contact JCP&L and will advise.

- Barbara Kilcomons, 22 Schmitt Street

-Questioned the procedure for water shut off.

Explained by Mr. Kronowski – delinquent notice is sent, depending on the billing cycle, then a Shut off Notice.

Councilman Buchanan asked Mrs. Kilcomons to have that particular resident she was referring to contact the Business Admin.

- Again requested that the bills be mailed in envelopes.

No further questions or comments. Councilwoman Eicher made a motion to close the public portion. Seconded by Councilwoman Novak.

Roll Call: Councilpersons Buchanan, Eicher, Henry, McGill, Novak, all Ayes. Carried.

- **EXECUTIVE SESSION ITEMS** - held earlier in meeting.
- **ADJOURNMENT**

No further business.

Councilwoman Novak made a motion to adjourn. Motion seconded by Councilwoman Henry.

Roll Call: Voice Vote, all Ayes.

Time: 8:20 P.M.

SIGNED:

Theresa A. Farbaniec, Municipal Clerk

Date Approved