

**BOROUGH OF SAYREVILLE
MAYOR & BOROUGH COUNCIL**

**AGENDA - COMBINED MEETING
MONDAY, MARCH 21, 2013**

1. **CALL TO ORDER** - Time _____

a) Short Prayer & Salute to Flag

b) Statement of Publication

c) Roll Call:

d) Approval of prior Minutes of the Mayor and Borough Council,
subject to correction if necessary:

☒ January 28, 2013 Combined Meeting

☒ January 28, 2013 – Closed Session

☒ February 11, 2013 Combined Meeting

☒ February 11, 2013 – Closed Session

☒ February 19, 2013 - Receipt of Bids (Misc. Water Dept. Equipment &
Water Dept. Chemicals/New Treatment Plant)

2. **PRESENTATIONS**

-Certificates of Recognition being presented to:

- **Michelle Dawidziak** for her exemplary conduct and outstanding performance in conducting a fund raising event during a Yoga Class on March 1st and raising \$1,025. for Sayreville storm relief.

3. **OLD BUSINESS**

- Joe Kupsch, Tax Assessor to report on Open Space's Recommendation to sell borough owned property known as Block 419, Lot 4-8.01/Division Street.

a) Public Hearing on the following Ordinance(s):

4. **NEW BUSINESS:**

a. Clerk to Report- Having received the **Supplemental Debt Statement** from CFO Kronowski as of March 21, 2013.
(motion to receive & file)

b. Introduction of the following Ordinance(s):

ORDINANCE No. 216-13

**BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF
REPLACEMENT VEHICLES FOR THE SEWER DEPARTMENT IN,
BY AND FOR THE BOROUGH OF SAYREVILLE,
NEW JERSEY, APPROPRIATING \$240,000 THEREFOR AND
AUTHORIZING THE ISSUANCE OF \$228,000 BONDS OR NOTES OF
THE BOROUGH FOR FINANCING PART OF SUCH APPROPRIATION**

(Co. Novak, Admin. & Finance Committee – Public Hearing, April 8, 2013)

5. CONSENT AGENDA/RESOLUTIONS

PUBLIC PORTION ON CONSENT AGENDA ITEMS ONLY

(Mayor opens the meeting to the Public for questions and comments on Consent Agenda Resolutions Only)
(Motion to Close Public Portion and adopt Consent Agenda Resolutions on Roll Call Vote)

- #2013-88 Bill Resolution
- #2013-89 Approving Closeout Change Order No. 1 for Lancha Construction Corp. for the Improvements to Marsh Avenue project which reduces the contract amount from \$325,261.20 to \$299,124.41 which represents a net decrease of \$26,136.79.
- #2013-90 Accepting work and closing out the contract and issuing final payment in the amount of \$18,283.20 to Lancha Construction Corp. for the Improvements to Marsh Avenue project subject to the posting of a one (1) year 15% Maintenance Bond in the amount of \$44,868.66.
- #2013-91 Accepting work and closing out of contract and issuing final payment in the amount of \$4,385.36 to JDS General Contracting, Inc. for the Department of Public Works Building Repairs and Alterations Project, subject to the posting of a one (1) year 15% Maintenance Bond in the amount of \$32,890.20.
- #2013-92 Rejecting bids received on March 5, 2013 for the Melrose Firehouse Parking Lot Improvement Project and authorizing the Borough Clerk re-advertise for bids.
- #2013-93 Authorizing the renewal of an Inter-Local Service Agreement with the Middlesex County Department of Transportation for the continued provisions of Senior Citizen Transportation Services for the period of January 1, 2013 through December 31, 2015.
- #2013-94 Appointing Jeremy Clark to the position of Maintenance Repairer in the Water & Sewer Department, effective March 25, 2013.
- #2013-95 Authorizing the execution of agreement and Application for Permission to conduct Fireworks Display with International Fireworks, PO Box 6, Sycamore Road, Douglasville, PA 19513 for the June 30, 2013 (rain date July 1, 2013) Fireworks Display.
- #2013-96 Authorizing the purchase of One (1) 2013 Ford F-450, 4WD, Mason Dump Truck with Plow from Beyer Ford through State Contract A83560 for a total not to exceed \$45,137.00.
- #2013-97 Authorizing the purchase of Two (2) 2013 Ford F-250, 4WD Pick-Up Trucks with Plows from DFFLM, LLC, t/a Ditchman/Flemington Ford through State Contract A83577 for a total not to exceed \$26,042.00 each.
- #2013-98 Opposing Senate Bill S2364 and Assembly Bill A3553 requiring early voting in future elections as this would put an additional expense on the taxpayers.

RESOLUTIONS TO BE READ IN FULL & VOTED ON:

- #2013-99 **Authorizing the CME Associates prepare plans and specifications for the Replacement of floating Docks at Buchanan Park and authorizing the Borough Clerk advertise for the receipt of bids.**

**6. BUSINESS SESSION AGENDA
COMMUNICATIONS & COMMITTEE REPORTS**

DISPOSITION:

• **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

- a) Move the following Minutes and or Reports be Received & Filed:
 1) Municipal Clerk’s report for the month of February, 2013
 2) CFO’s Investment Report for the month of January, 2013

- Receive & File

- b) Received the following 2013 Tax Appeals from:

Plaintiff/Petitioner	Block	Lot	Address
Patel, K & Patel, B & Patel, R	366	52	1481 Oak Tree Rd.
Stephen & Linda Rainey	524	17	3 Andrew Ct.
John & Louise Roberts	411.04	2	3 Reseau Ave.
Manuel Melendez	336	7	16 Robinhood Dr.
Gerda Ameristeele	246	1.05 & 1.07	Rear of Main St.
Verizon	439.01	5	934 Rt. 9
Hillside Estates	10	2	Bordentown Amboy Tpk
Macknowski, Robert S & Karen	524	11	67 Morris Court
Latchman, Eshwar & Melissa	72	42	10 Kolb Ave.

(Copies available upon request)

- Refer to Tax Counsel

- c) Received the following application(s) for Bingo/Raffle Licenses:

- Application of Sayreville Leprechauns to conduct a Bingo on April 19, 2013 at the Sayreville Senior Center (BA:478).
- Application of Sayreville Senior Citizens Tuesday Club to conduct On Premise 50/50 Raffles on 9 various dates in 2013 at the Sayreville Sr. Center (RA:1807).

(motion)

- Approve/Disapprove

- d) Received notice that the NJ Office of Admin. Law has scheduled public hearings on a Petition of proposed rate increases and other adjustments with respect to JCP&L’s Tariff Rates and Charges and Revisions (see notice for dates & places).

- Post Notice & File

- e) Committee Reports:

1) _____

- _____

• **PLANNING & ZONING – Councilman McGill**

- a) **Minutes & Departmental Reports:**

Move the following Minutes and or Reports be Received & Filed:

- 1) Construction Official’s report for the month of February, 2013.

- Receive & File

- b) Received copy of a Resolution from the Middlesex County Planning Board’s well wishes to John J. Reiser, Jr., County Engineer on his retirement after 40 years of service to the County. - Receive & File

- c) Notice of an application being submitted to the NJDEP to request approvals for the proposed Woodbridge Energy Center for Freshwater Wetlands General permits, coastal permits, etc. - Receive & File

Business Session – March 21, 2013

- **PLANNING & ZONING – Councilman McGill** (continued)

d) **Public Notices & Notices to the Borough of Sayreville as an Adjacent property Owner:**

- 1) Public Hearing Notice received from the CPV Shore, LLC on an application before the **Edison Zoning Board on March 26, 2013** and the **Sayreville Planning Board on March 20, 2013** to consider an request for use Variance Approval, Height Variance approval, Waiver of Site Plan Review, etc. for the development of overhead and underground electric transmission facility in Edison Twp. necessary for the Applicants proposed Woodbridge Energy Center electrical generating facility in Woodbridge Twp. - Receive & File

e) Committee Reports:

1. _____ - _____

- **PUBLIC WORKS – Councilman Henry**

a) Minutes & Departmental Reports:

Move the following Minutes and or Reports be Received & Filed:

- ❖ Buildings & Grounds, Parks Dept, Recycling, Road and Garage Services Supervisor’s report for the months of January & February, 2013
- ❖ Sanitation Supervisor’s report for the month of January, 2013. - Receive & File

b) Request received from **American Cancer Society’s Relay for Life of South River** for authorization to **hang promotional banners** from April 28-May 3, 2013 at the following location, advertising their Relay for Life event scheduled for May 18, 2013:

- Pole JC643SE/JC621SE – Main Street & MacArthur Ave. - (move to) Approve / Disapprove

c) Received a request from DPW Director and Recycling Coordinator that the Borough of Sayreville adopt a resolution urging the Governor and Legislature to retain funding in the State Recycling Budget Fund in the FY2014 State Budget.

- (move to) Approve / Disapprove

d) Committee Reports:

1. _____ - _____

- **RECREATION – Councilwoman Eicher**

a) Minutes & Departmental Reports: (none)

b) Application for Special Event received from

- **St. Stanislaus Kostka RC Church** for a Parish Carnival to be held June 19-22, 2013 on parish property. Any police expenses will be billed directly to the organization. All necessary inspections will be made.
- **Isabella Fitness 5K Walk/Run** will be held on June 8 (rain date June 9), 2013 in Kennedy Park from 8AM-11PM. Proceeds to benefit St. Jude’s Research Hospital.

- Approve/Disapprove
& prepare Resolutions if necessary

c) Committee Reports:

1. _____ - _____

Business Session – March 21, 2013

- **WATER & SEWER – Councilman Melendez**

a) Move the following Minutes and or Reports be Received & Filed:

- ❖ Water & Sewer Director’s Report for the month of February, 2013. - Receive & File

b) Committee Reports:

1. _____ - _____

- **PUBLIC SAFETY – Council President Buchanan**

a) Move the following Minutes and or Reports be Received & Filed:

- 1) Board of Health minutes from February 7, 2013. - Receive & File
- 2) Municipal Court Admin. Report for the month of February, 2013;
- 3) Fire Prevention Specialist Report for the month of February, 2013;
- 4) Board of Health – Registrars and County Health Inspectors report for the month of February, 2013.

b) Requests for coin toss to be held at Washington & Ernston Roads received from:

- 1) Sayreville Bombers Golf on April 14th from 10AM-2PM - Approve/Disapprove

c) Committee Reports:

1. _____ - _____

- **MAYOR – Kennedy O’Brien**

- Appointments

- a) EMERGENCY MANAGEMENT COORDINATOR – 3 YEAR TERM
BARRY ECK 4/1/13 – 3/31/16

- b) LIBRARY BOARD OF TRUSTEES – ALT. FOR MAYOR – 1YEAR TERM
KAREN PERNO

- c) GREEN TEAM APPOINTMENTS (Recommendation & list in packet)

- Discussion/Presentation by Capt. Glenn Skarzynski relating to the issue of Emergency Squad response time for calls of service.

- **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- 1) Authorization for CME Associates to prepare plans and specifications for the replacement of the boat docks at River Road which were lost during Super Storm Sandy and upon approval authorization for the Borough Clerk to advertise for the receipt of bids.

- Resolution to be read in full tonight.

- 2) Discussion on authorizing the Borough Attorney prepare the necessary Ordinance for an application and approval process for the placement of clothing/recycling bins on both public and private property.

Business Session – March 21, 2013

- **C.F.O.- Wayne Kronowski**

- 1) Bill List Resolution

- **ENGINEER -Jay Cornell**

1. Annual Maintenance & Repair of Emergency Generators – Receipt of Bids (verbal report).

2. Purchasing of a New Emergency Rescue Boat and Trailer – Receipt of Bids (verbal report).

3. Leasing of One (1) Location for Antennae Space on the Pulaski Avenue Water Storage Tank – Receipt of Bids (verbal report).

- **BOROUGH ATTORNEY - Michael DuPont**

7. PUBLIC PORTION

Mayor will open to public.

Motion to close public portion.

8. EXECUTIVE SESSION

Motion to Enter into Closed Session - Roll Call

Motion to Reconvene – Roll Call

9. ADJOURNMENT

Motion-Roll Call