

**BOROUGH OF SAYREVILLE
AGENDA - COMBINED MEETING
MAYOR & BOROUGH COUNCIL
MONDAY, FEBRUARY 27, 2012**

1. **CALL TO ORDER - Time _____**

- a. Short Prayer & Salute to Flag
- b. Statement of Publication
- c. Roll Call
- d. Approval of Previous Council Meeting Minutes:
 - Re-Organization Meeting - January 1, 2012
 - Regular Meeting - January 9, 2012
 - Regular Meeting - January 21, 2012

2. **PRESENTATIONS & PROCLAMATIONS – (None)**

3. **OLD BUSINESS**

- a. Public hearing on the following Ordinance(s):

ORDINANCE #175-12
**BOND ORDINANCE PROVIDING FOR WEBER AVENUE FLOOD
RELIEF PROJECT - PHASE II IN, BY AND FOR THE BOROUGH
OF SAYREVILLE, NEW JERSEY, APPROPRIATING \$400,000
THEREFOR AND AUTHORIZING THE ISSUANCE OF \$380,000
BONDS OR NOTES OF THE BOROUGH FOR FINANCING
PART OF SUCH APPROPRIATION**

(Co. Perrette, Admin. & Finance Committee – Public Hearing February 27, 2012)

ORDINANCE #176-12
**AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER VII OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF SAYREVILLE TO ADD SECTION
7-30.4 TO ADD “ENFORCEMENT OF TRAFFIC
REGULATIONS ON PRIVATE PROPERTY”**

(Co. Bella, Public Safety Committee – Public Hearing February 27, 2012)

ORDINANCE #177-12
**AN ORDINANCE AMENDING ARTICLE III OF
CHAPTER XXVI, LAND DEVELOPMENT, OF THE
REVISED GENERAL ORDINANCES OF THE
BOROUGH OF SAYREVILLE TO EXPAND
THE SPECIAL ECONOMIC DISTRICT**

(Main Street)

(Co. Buchanan, Planning & Zoning Committee – Public Hearing February 27, 2012)

- b. Other

4. **NEW BUSINESS:**

- a. Clerk to Report - Having received the Supplemental Debt Statement from CFO Kronowski, effective February 27, 2012.
(motion to receive & file)
- b. Introduction of the following Ordinance(s):

ORDINANCE # 178-12
**REFUNDING BOND ORDINANCE OF THE BOROUGH
OF SAYREVILLE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY,
PROVIDING FOR THE REFUNDING OF VARIOUS SERIES
OF THE BOROUGH'S OUTSTANDING GENERAL OBLIGATION BONDS,
APPROPRIATING NOT TO EXCEED \$13,500,000 THEREFOR AND
AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$13,500,000 REFUNDING
BONDS OF THE BOROUGH FOR FINANCING THE COST THEREOF**

(Co. Perrette, Admin. & Finance Committee – Public Hearing March 12, 2012)

ORDINANCE # 179-12
**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER VII,
SECTION 7-42.6 OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF SAYREVILLE TO ADOPT A NO LEFT TURN**

(adding paragraph e)
(Co. Bella, Public Safety Committee – Public Hearing March 12, 2012)

c. Discussion on Resolution to be read in full.

5. CONSENT AGENDA/RESOLUTIONS

• ***PUBLIC PORTION ON CONSENT AGENDA ITEMS ONLY***

(Mayor opens the meeting to the Public for questions and comments on Consent Agenda Resolutions Only)
(Motion to Close Public Portion and adopt Consent Agenda Resolutions on Roll Call Vote)

2012-56 Bill Resolution.

#2012-57 Memorializing the following action taken by the Governing Body
on February 13, 2012:

- Approving Bingo and Raffle Applications received from:
 - a) Application from **Harry S. Truman School PTO, Inc.** to conduct a Bingo Games on March 23, 2012 (BA:469).
 - b) Application from **Lakeview Development Social Club** to conduct Bingo Games effective Feb. 2012-2014.
 - c) Application from **Camp Dill Foundation** to conduct On-Premise 50/50's on 28 various dates in 2012 (RA:1733).
 - d) Application from **Music Association for the Visually Impaired Students of New Jersey** to conduct an On-Premise Draw (Tricky Tray) Raffle on May 18, 2012 (RA:1734).
 - e) Application from **Wilson School PTO, Inc.** to conduct an On-Premise Draw (Tricky Tray (RA:1735), and On Premise 50/50 (RA:1736) on March 30, 2012.
 - f) Application from **Southwood School PTA** to conduct an On-Premise Draw (Tricky Tray #RA:1737) and an On-Premise 50/50 (#RA:1738) on April 20, 2012.
 - g) Application from **Sayreville Middle School PTO** to conduct an On-premise 50/50 (RA:1739) and an On-Premise Draw (Tricky Tray #RA:1740) on March 9, 2012.
- Approving application for Special Permit for Social affair received from FFLEBHC to be held at Burkes Park on May 6, 2012.

#2012-58 Authorizing proper Borough officials to refund portion of 2010 taxes and 2011 taxes covering Block 67, Lot 81 (49 Nickel Avenue) due to approval of a 100% Disabled Veteran's Tax Exemption effective July 14, 2010.

#2012-59 Authorizing the acceptance of the 2011 Municipal Alliance Grant Fund in the amount of \$36,442.00.

#2012-60 Authorizing the Borough Clerk to advertise for auction of various vehicles and equipment no longer required for public use.

#2012-61 Authorizing the Borough Clerk advertise for the receipt of bids for Fire Services Life Safety Rope System.

#2012-62 Authorizing the Borough Clerk advertise for the receipt of bids for the following:

- - HVAC Heating/Cooling System Upgrade
- - Hook Lift Swap Loader Truck with Attachments

#2012-63 Resolution awarding the contract for the Senior Center Boiler Replacement Hazardous Abatement Service to Environmental Tactics of Matawan, NJ on their quote of \$7,943.00.

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- #2012-64 Endorsing the submission of a Municipal Recycling Tonnage Grant Application for the year 2011 and directing Elyse Barone to properly file for said application and the appropriate 2011 Recycling Tonnage Grant Reports.
- #2012-65 Authorizing the Discharge of Mortgage for Property located at Block 130, Lot 451 commonly known as 113 North Edward Street in the amount of \$9,665.00.
- #2012-66 Authorizing the Borough of Sayreville to enter into a participation agreement with Middlesex County Regional Educational Services Commission to seek bids on a cooperative basis for natural gas.
- #2012-67 Resolution accepting work, closing out the contract and issuing final payment in the amount of \$14,294.05 to S. Brothers, Inc. for the Improvements to South Pine Avenue Project subject to the posting of a one (1) year 15% Maintenance Bond in the amount of \$107,205.34.
- #2012-68 Awarding contract for the Weber Avenue Storm Sewer Improvement to Black Rock Enterprises, LLC of Old Bridge for their low bid price of \$170,906.02 subject to the waiver of minor irregularities.
- #2012-69 Authorizing the Borough Engineer to continue with the preparation of project design and permit applications for the Weber Avenue Flood Relief project for a fee not to exceed \$85,000.00.
- #2012-70 Authorizing the Borough Engineer to prepare NJDEP Permit Applications for the Boehmhurst Avenue ditch Cleaning project for a fee not to exceed \$5,500.00.
- #2012-71 Appointing Kevin Kania as Sewer Equipment Operator in the Water & Sewer Department, effective February 29, 2012.
- #2012-72 Memorializing the action taken at the February 13, 2012 meeting, appointing Samuel Klein & Co. as Municipal Auditor for a period of one (1) year.
- #2012-73 Memorializing the action taken at the February 13, 2012 meeting, appointing Roselli & Roselli, as Public Defender for a period of one (1) year.
- #2012-74 Appointing Yvonne Burdynski as Senior Account Clerk in the Finance Department, effective February 28, 2012.
- #2012-75 Appointing Katherine Elichko as Cashier in the Tax Office, effective February 28, 2012.
- #2012-76 Appointing Jeanne Monte as Keyboarding Clerk I in the Office on Aging, effective February 28, 2012.
- #2012-77 Authorizing the extension of the contract for Heil Replacement Parts with THC Enterprises, Inc. t/a Mid-Atlantic Waste Systems for an additional one (1), two (2) year term at the current prices.

RESOLUTIONS TO BE READ IN FULL: - None

6. **COMMUNICATIONS/COMMITTEE REPORTS**

*** DISPOSITION:**

• **ADMINISTRATIVE & FINANCE** – Councilman Perrette

a) **Minutes:**

Board of Education - February 7, 2012 - (move to) * **Receive & File**

b) **Received the following application(s) for Bingo/Raffle Licenses:**

- Application from **Sayreville Leprechauns** to conduct an Off-Premise Calendar Raffle on 13 dates from May 7-July 30, 2012, 2012 (RA:1741).
- Application from **St. Stanislaus Kostka HNS** to conduct an On-Premise 50/50 on April 20, 2012 (RA:1742)

*** Action Required**

(Motion to Approve or Disapprove and authorizing clerk to prepare memorializing Reso).

- c) **Application for Special Permit for Social Affair** received from St. Stanislaus Kostka HNS to serve beer and wine at a dinner (fundraiser) to be held on their property on April 20, 2012 from 5 P.M-8 P.M.

*** Action Required**

(Motion to Approve or Disapprove and list resolution memorializing action).

- d) **Application for a Beauty Salon** received from Isabella Leonardis, t/a Isabella's Hair Salon, LLC to operate a beauty salon located at 881 Main Street.

***Need Authorization for a Resolution**

e) **TAX ASSESSMENT APPEAL(S)**

Received a 2012 Tax Appeal from 1965 Route 35 Associates, LLC, covering Block 453, Lot 6, 1965 Route 35

- **Refer to Tax Counsel**

- f) Received **Special Ruling from the St. Division of ABC to permit the renewal of PRCL #1219-33-043-005, Shri Hans, LLC (Pocket License) for the 2010/2011 and 2011/2012 License Term.**

***Need Authorization for a Resolution**

g) **Committee Reports:**

- Municipal Clerk's Report for the month of January, 2012.
- Tax Collector's 2011 Year-End Report. - (move to) **Receive & File**

• **PLANNING & ZONING** – Councilman Henry

a) **Minutes-**

- Sayreville Board of Adjustment – January 25, 2012
(Re-Org & Regular)

- Sayreville Planning Board February 1, 2012

- Middlesex County Planning Board – January 10, 2012

(Re-Org.)

- (move to) * **Receive & File**

b) **Received from the Sayreville Planning Board:**

- 1) Resolution recommending the adoption of the proposed Ordinance #177-12.
- 2) Resolution Amending Re-Examination Report
- 3) Resolution Adopting Master Plan Amendment

c) Received Notice to Adjacent Property Owner from:

1) NJDEP Flood Hazard Area Individual Permit Application submitted to the State of NJ DEP by

a) Arisa Realty Co. for property located at Main Street (aka Bordentown Rd), Block 150, Lot 36.01, E. Brunswick
This application is being submitted because some of the work is proposed in a flood hazard area or a Riparian Zone (Comments must be submitted within 15 calendar days)

b) FedEx Ground-Access Road Improvement in the Twp of Woodbridge, Block 114, Lot 2.

This application is being submitted because some of the work is proposed in a flood hazard area or a Riparian Zone (Comments must be submitted within 15 calendar days)

- (move to) * **a & b Receive & File**

2) Applications the Planning Board on March 7, 2012:

a) E. I. DuPont De Nemours & Co. –

For a minor site plan approval to install a solar panel array and associated equipment on property known as Block 27.01, Lot 1.01; Block 35, Lot 1.01; Block 37, Lot 1; Block 38, Lot 1; Block 39, Lot 1; Block 41, Lot 1.04; Block 42, Lots 1.04, 1.05 & 2.02.

b) Forwarding Services, Inc. – For minor site plan approval and bulk variance approval for the construction of a detached garage & sign upon Block 413, Lot 1, 937 Rt 9 North.

- (move to) * **a & b Receive & File**

c) Committee Reports:

- Construction Official's report for the month of January, 2012.

- Zoning/Code Enforcement Officer's 2011 Year End report.

- (move to) **Receive & File**

• **PUBLIC SAFETY** – Councilman Bella

a) **Minutes: (none)**

b) **Application for Regular Membership to Melrose Hose Co. No. 1**

received from: John Kelly Matthew, Paul Chzaszcz, Robert Applegate.

c) **Notice of resignations from:**

I) Melrose Hose Co. No. 1 received from:

James Aleski, Andrew Hegedus, Rob Sekerak.

II) President Park Fire Co. No. 1 received from Bryan Young.

- (move to) * **a,b&c) Receive & file.**

d) **Committee Reports:**

- **Board of Health will be conducting their annual Free Rabies Clinic for dogs & cats on Sat. May 5, 9AM-12 noon for dogs and 1PM-3PM for cats.**

(move to) **Receive & File the following departmental reports:**

- Fire Prevention 2011 Year End report.
- Municipal Court Administrator's Report for the month of January, 2012.
- Board of Health, County & Registrar's reports for December 2011, Year-End 2011 and January 2012.
- Police Chief's report for the month of January, 2012.

• **PUBLIC WORKS** – Councilwoman Novak

a) **Minutes:**

b) Request for authorization to execute **Solid Waste**

Agreements with LaMer V, LLC. - ***Need Authorization for a Resolution**

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- c) Request from Sayreville Veterans Alliance for the VFW Post 4699 to host the **Memorial Day services and Parade on Monday, May 28, 2012.** * **Action Required**
(Motion to Approve or Disapprove)

- d) Request for authorization for St. Stanislaus Kostka Parish to **hang banners announcing their Annual Parish Carnival** at the following locations: Main St & MacArthur Ave; Washington Road & Bissett St.; Washington Rd near parkway overpass; Jernee Mill Rd between Starland Ballroom and Tech Center.
* **Action Required**
(Motion to Approve or Disapprove).

(HELD OVER ITEM)

- e) Request from the **Shade Tree Commission to reinstate the salary** of their Secretary for reasons stated in their letter.
- f) Notice of Public hearing on an Amendment to the County's Solid Waste Management Plan will be held on March 7, 2012 at 6:00 PM County Admin. Bldg, New Brunswick, NJ.
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g) Committee Reports:

- Parks for the month of December, 2011;
- Road Department for the months of December, 2011 & January, 2012;
- Recycling Coordinator for the month of January, 2012;
- Garage Services for the month of January, 2012;
- Sanitation Department for the month of January, 2012;
- Commission on Aging for the month of December, 2012.

- (move to) **Receive & File.**

• **RECREATION** – Councilwoman Eicher

a) **Minutes:- (none)**

b) **Committee Report –**

- Recreation Department report for the month of January, 2012.

- (move to) **Receive & File.**

• **WATER & SEWER** – Councilman Buchanan

a) **Minutes (None)**

b) **Committee Reports:**

- Water & Sewer Director's Report for Year-end 2011 and January, 2012.

- (move to) **Receive & File.**

• **MAYOR** – Kennedy O'Brien

a) **Appointments – Open Space Committee**

b) **Other Business**

BUSINESS SESSION AGENDA - February 27 2012

1. **NEW BUSINESS -**
2. **BUSINESS ADMINISTRATOR -**
 - I) Animal Control and Shelter Services – Action required on contract for Animal Control. The contract signed in 2011 has provision for automatic renewal for two one year periods.
 - II) Narrowband the existing public safety radio system to meet FCC compliance. Funding is available from a previously adopted bond ordinance for technology and communication improvements. Resolution required to award under State Contract #53770.
 - III) Police Department Accreditation. Police administrative staff to give presentation.
3. **C.F.O.- Wayne Kronowski**
 - I) Transfer Resolution
 - II Bill List Resolution
 - III) Budget Preparation Update – Dates for Budget Workshop. Introduction March 12th meeting.
 - IV) Ordinance to increase “COLA CAP” from 2.5% to 3.5%.
 - V) Resolution declining local review of the Budget.
 - VI) Sewer Rate Calculation – Water and Sewer Committee discussed possible 3% increase. Ordinance required to amend rates.
 - VII) Solar Energy discussion.
4. **ENGINEER -Jay Cornell**
 - I) Improvements to William Street – Status of Project
 - II) Public Works Building & Roof Repairs – Receipt of Bids (Verbal Report)
5. **BOROUGH ATTORNEY - Michael DuPont**
6. **PUBLIC PORTION**

Mayor will open to public.
Motion to close public portion.
7. **EXECUTIVE SESSION -**
 - **Tax Appeals**

Motion to Enter into Closed Session / Roll Call
Motion to Reconvene / Roll Call
8. **ADJOURNMENT**