

Combined Meeting of the Mayor and Borough Council held on Monday, February 24, 2014, in the Borough Hall, 167 Main Street, Sayreville, was called to order by Mayor Kennedy O'Brien 7:01 P.M. followed by a short prayer and salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Farbaniec announced that this meeting has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and filing with her office.

- **ROLL CALL:**

Present: Councilpersons Buchanan, Eicher, McGill,  
Melendez, Novak, Rittenhouse

Absent: None

Others Present: Kennedy O'Brien, Mayor  
Daniel E. Frankel, Business Administrator  
Theresa A. Farbaniec, Municipal Clerk  
Wayne A. Kronowski, C.F.O./Treasurer  
Jay Cornell, P.E., Borough Engineer  
Michael DuPont, Esq., Borough Attorney

Others Absent: None

#### **APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES**

Council President Novak made a motion to have the following minutes of the Mayor and Council approved, subject to correction if necessary.

☞ January 13, 2014 - Combined Meeting

Motion Seconded by Councilman McGill.

Roll Call: Councilpersons Buchanan, Eicher, McGill, Melendez, Novak, Rittenhouse, all Ayes.

#### **PRESENTATIONS – None**

#### **OLD BUSINESS**

- a. **Public Hearing on the following Ordinance(s):**

Mayor O'Brien opened the meeting to the public for questions or comments on Ordinance #248-14.

There were no appearances.

Councilman Buchanan moved the Public Hearing be closed and the Ordinance be adopted on second and final reading according to law. Seconded by Councilwoman Novak.

Roll Call: Councilpersons Buchanan, Eicher, McGill, Melendez, Novak, Rittenhouse, all Ayes. Carried.

#### **ORDINANCE # 248-14**

#### **AN ORDINANCE TO SUPPLEMENT AND AMEND CHAPTER VI, SECTION 6-4.1 "ALCOHOLIC BEVERAGE CONTROL-FEES" AND CHAPTER II, SECTION 2-64 ADMINISTRATION –FEES OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE**

**BE IT ORDAINED** by the Mayor and Borough Council of the Borough of Sayreville, in the County of Middlesex, that **Chapter 2 Administration, Section 2-64.8 FEES-LIQUOR LICENSES** of the Revised General Ordinances of the Borough of Sayreville, shall be supplemented and amended as follows:

**Section 2-64.8**

8. Miscellaneous Fees	Consumption	<b>\$2,000.00</b>
	Distribution	<b>\$2,000.00</b>
	Seasonal	\$1,250.00
	Club (VFW, etc.)	<b>\$140.00</b>

**BE IT FURTHER ORDAINED** that **Chapter 6, Section 4.1 Fees** of the Revised General Ordinances of the Borough of Sayreville, is also hereby amended and supplemented as follows:

(1) **6.4.1 License Fees.** The following fees are hereby determined as the appropriate license fees to be charged for the various licenses listed below. Each of the licenses listed below shall be deemed permissible under N.J.S.A. 33:1-12 et seq.

a.	Plenary Retail Consumption License	<b>\$2,000.00</b>
b.	Plenary Retail Distribution License	<b>\$2,000.00</b>
c.	Seasonal	\$1,250.00
d.	Club (VFW, etc.)	<b>\$140.00</b>

All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed and this Ordinance shall take effect immediately upon final passage and publication in accordance with law.

/s/ Daniel J. Buchanan, Councilman  
 (Administration & Finance Committee)

**ATTEST:**

**APPROVED:**

/s/ Theresa A. Farbaniec, RMC  
 Municipal Clerk

/s/ Kennedy O'Brien  
 Mayor

**APPROVED AS TO FORM:**

/s/ Michael DuPont, Borough Attorney

Mayor O'Brien opened the meeting to the public for questions or comments on Ordinance #249-14.

There were no appearances.

Councilman Buchanan moved the Public Hearing be closed and the Ordinance be adopted on second and final reading according to law. Seconded by Councilwoman Novak.

Roll Call: Councilpersons Buchanan, Eicher, McGill, Melendez, Novak, Rittenhouse, all Ayes. Carried.

**ORDINANCE #249-14**

**BOND ORDINANCE PROVIDING FOR AN ADDITIONAL FURTHER SUPPLEMENTAL APPROPRIATION OF \$100,000 FOR IMPROVEMENT OF THE UNDERGROUND STORAGE FACILITIES IN, BY AND FOR THE BOROUGH OF SAYREVILLE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY, AND AUTHORIZING THE ISSUANCE OF \$95,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING SUCH ADDITIONAL FURTHER SUPPLEMENTAL APPROPRIATION.**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF SAYREVILLE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The Borough Council of the Borough of Sayreville, in the County of Middlesex, New Jersey (the "Borough") has ascertained and hereby determines that it is necessary and desirable to raise additional money to finance the cost of the improvements described in Section 3 of this bond ordinance, which improvements are hereby authorized to be made or acquired by the Borough. For the said improvements or purposes stated in said Section 3, there is

hereby appropriated the sum of \$100,000, said sum being in addition to the \$1,000,000 previously appropriated by a bond ordinance of the Borough finally adopted September 2, 1992 (the “Original Ordinance”), in addition to the \$300,000 previously appropriated by a supplemental bond ordinance of the Borough finally adopted June 3, 1998 (the “First Supplemental Ordinance”) and in addition to the \$100,000 previously appropriated by a supplemental bond ordinance of the Borough finally adopted June 13, 2005 (the “Second Supplemental Ordinance,” and together with the Original Ordinance and the First Supplemental Ordinance, the “Ordinance”) for a portion of the improvements described in Section 3 of this bond ordinance, and including the sum of \$5,000 as the additional down payment for said improvements or purposes described in Section 3 required by law and now available therefore by virtue of provision in the previously adopted budget or budgets of the Borough for down payments or for capital improvement purposes.

Section 2. For the financing of said improvements or purposes stated in Section 3 and to meet the part of said \$100,000 appropriation not provided for by application hereunder of said down payment, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$95,000 pursuant to the Local Bond Law, constituting Chapter 2 of Title 40A of the New Jersey Revised Statutes (the “Local Bond Law”). In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes described in Section 3, negotiable notes of the Borough in the principal amount not exceeding \$95,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized and the purposes for the financing of which said obligations are to be issued are the improvement of the underground storage facilities of the Borough, by the closure, upgrading and replacement of underground fuel storage tanks, as required throughout the Borough, including all structures, appurtenances, equipment and work or materials necessary or desirable for said improvements, and all as referred to in the study prepared by the Borough Engineer for said improvements entitled “Underground Storage Tank Study” dated April 19, 1992, as amended and supplemented, and filed in the office of the Borough Clerk and hereby approved.

(b) The estimated maximum amount of bonds or notes to be issued for said purposes is \$1,425,000, including \$950,000 bonds or notes authorized by the Original Ordinance, \$285,000 bonds or notes by the First Supplemental Ordinance, \$95,000 bonds or notes by the Second Supplemental Ordinance and the \$95,000 bonds or notes authorized herein.

(c) The estimated cost of said purposes is \$1,500,000, including \$1,000,000 which was appropriated by the Original Ordinance, \$300,000 appropriated by the First Supplemental Ordinance, \$100,000 appropriated by the Second Supplemental Ordinance and the \$100,000 appropriated herein.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) The purposes described in Section 3 of this bond ordinance are not current expenses, are each an extraordinary expense of the Borough and are each a property or improvement which the Borough may lawfully acquire or make as general improvements, and no part of the cost thereof has been or shall be specially benefited thereby.

(b) The period of usefulness of said purposes within the limitations of the Local Bond Law and according to the reasonable life thereof computed from the date of said bonds authorized by this bond ordinance, is 15 years.

(c) The supplemental debt statement required by the Local Bond Law has been duly made and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs in the State of New Jersey, and such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$95,000, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$505,000 for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed in and permitted under Section 40A:2-20 of the Local Bond Law is included in the estimated cost of said improvements. Of this amount, \$250,000 was estimated for these items of expense in the Original Ordinance, \$150,000 was estimated for these items of expense in the First Supplemental Ordinance, \$5,000 was estimated for these items of expense in the Second Supplemental Ordinance, and an additional \$100,000 is estimated therefor herein.

Section 5. Any funds from time to time received by the Borough as contributions-in-aid of financing the improvements or purposes described in Section 3 of this ordinance shall be used for financing said improvements or purposes by application thereof either to direct payment of the cost of said improvements or purposes, or to payment or reduction of the authorization of the obligations of the Borough authorized therefor by the Ordinance or this bond ordinance. Any such funds so received may, and all such funds so received which are not required for direct payment of the cost of said improvements or purposes shall, be held and applied by the Borough as funds applicable only to the payment of obligations of the Borough authorized by the Ordinance or this bond ordinance.

Section 6. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance.

Said obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all of the taxable property within the jurisdiction of the Borough for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 7. The capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Borough Clerk and are available for public inspection.

Section 8. The Borough intends to issue bonds or notes to finance the cost of the improvements or purposes described in Section 3 of this bond ordinance. The Borough expects that the maximum principal amount of bonds or notes which will be issued to finance the cost of the improvements or purposes described in Section 3 of this bond ordinance is \$1,425,000, \$950,000 of which was provided for in the Original Ordinance, \$285,000 of which was provided for in the First Supplemental Ordinance, \$95,000 of which was provided for in the Second Supplemental Ordinance and \$95,000 of which is provided for herein. If the Borough incurs any such costs prior to the issuance of the bonds or notes, the Borough intends to reimburse itself for such expenditures with the proceeds of the bonds or notes.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

/s/ Daniel Buchanan, Councilman  
(Admin. & Finance Committee)

**ATTEST:**

/s/ Theresa A. Farbaniec, RMC  
Municipal Clerk

**APPROVED:**

/s/ Kennedy O'Brien, Mayor

**APPROVED AS TO FORM:**

/s/ Michael R. DuPont, Esquire  
Borough Attorney

Mayor O'Brien opened the meeting to the public for questions or comments on Ordinance #250-14.

There were no appearances.

Councilman Melendez moved the Public Hearing be closed and the Ordinance be adopted on second and final reading according to law. Seconded by Councilman Buchanan.

Roll Call: Councilpersons Buchanan, Eicher, McGill, Melendez, Novak, Rittenhouse, all Ayes. Carried.

**ORDINANCE # 250-14**  
**AN ORDINANCE AMENDING CHAPTER II, "ADMINISTRATION",**

**TO ADD SUBSECTION 2-67, “CHIEF INFORMATION OFFICER”  
OF THE REVISED GENERAL ORDINANCES OF THE  
BOROUGH OF SAYREVILLE AND FURTHER SUPPLEMENTING  
AND AMENDING ORDINANCE #150-10 FIXING THE SALARIES  
OF CERTAIN BOROUGH OFFICIALS, OFFICERS AND EMPLOYEES  
FOR THE YEARS 2009, 2010, 2011 AND 2012**

**BE IT AND IT IS HEREBY ORDAINED** by the Mayor and Borough Council of the Borough of Sayreville, in the county of Middlesex, that the Revised General Ordinances of the Borough of Sayreville are hereby amended as follows:

**2-67 Chief Information Officer**

**2-67.1 Duties**

a. Serves as an analyst, lead technical expert and recognized authority responsible for broad projects/program areas in one or more administrative/business fields for information technology resources. Responsibilities include providing assistance and support for critical operations, maintenance, acquisition, and software life cycle management activities. Responsible for keeping abreast of the latest computer technology, not only software application tools, but hardware advances as they pertain to software and user utilization for the new advances. The individual will maintain operations of existing information Systems and formulate creative approaches to the application of computer technology to address system problems.

b. Directs interaction of activities of information technology between borough departments in maintaining existing programs and systems; coordinates connectivity between various public safety, utility and business programs and applications; assists departments in understanding and analyzing their computer needs; develops customer service orientation in regards to technology services that ensures quality and cost-effective service to borough departments; develops strategic plans and policy documents that provide solutions to a wide variety of difficult problems of a diverse scope and that ensure enhanced efficiency between the IT staff and borough departments.

c. This position requires an individual that will serve both as an overseer of the borough’s Information Technology current status, direction, AND performs hands – on support for the current information systems.

**2-67.2 Information Technology Planning**

Core functional areas for the position are to include:

- a. Information Technology Planning
  - i. Plan, manage and coordinate the implementation of projects and identify customers’ information system requirements;
  - ii. Recommend hardware and software replacements to meet current and future security requirements;
  - iii. Develop new methods, approaches, procedures and provides advice and guidance on a wide range of complex IT issues. Develops appropriate information technology policies, standards, and guidelines. Conducts analysis and recommends resolutions of complex issues impacting operations in varying specialty areas. Evaluates and recommends adoption of new or enhanced products and approaches to IT programs or services;
  - iv. Responsible for planning, analysis, design, development, testing, quality assurance, configuration, installation, implementation, integration, maintenance, and/or management of networked systems used for the transmission of information in voice, data, and/or video formats.

### **2.67-3 Information Security**

- a. Develops, revises, establishes security processes, and procedures to ensure the confidentiality, integrity, and availability of all applications, systems in the Borough of Sayreville enterprise network.
- b. Confer with security resources in order to assess, discuss, and provide guidance to customers on appropriate Risk Management Framework requirements.
- c. Routinely analyzes system security documentation to identify discrepancies and corrective actions required to meet information Security policies, directives, and procedures.
- d. Configure and operate boundary protection, intrusion detection and/or vulnerability assessment tools and equipment to respond to intentional or unintentional unauthorized intrusion, abuse, or denial of service events in the Borough of Sayreville enterprise network.
- e. Develops policies for promoting awareness of security issues among technology user community in order to ensure that sound security principles are reflected in organizations' visions/goals.

### **2.67-4 Operations and Maintenance**

- a. Assess and develop appropriate network monitoring capability for information technology infrastructure supporting the Borough of Sayreville. This monitoring will ensure proper usage and security of the Borough of Sayreville computer networks and will provide guidance through planning, coordinating, directing all network functional areas.
- b. Develops and maintains appropriate systems security contingency plans and disaster recovery procedures.
- c. Develops and maintain information technology asset management database and develop recurring reports to management.
- d. Develops and maintains appropriate configuration management policies and change control records for Information Technology hardware and software upgrades and modifications.
- e. Develop and maintain documentation for Borough of Sayreville's information technology infrastructure to include voice, video, and data transmission networks.
- f. Maintains Public Web systems by performing system monitoring and analysis, and performance tuning; troubleshooting system hardware, software, and management systems.
- g. Secures Public Web sites by developing system access, monitoring, control, and evaluation; establishing and testing disaster recovery policies and procedures; completing back-ups; maintaining documentation.
- h. Installation and maintenance of surveillance end devices such as IP Cameras, card, badge readers, motion detector, ability to make configuration changes to cameras per customer requirements.
- i. Perform in-depth technical functions required to maintain and repair video surveillance systems and troubleshoot operational issues with IP cameras, digital video, MPEG4/H.264 streaming, RTSP, and/or video compression/decompression, or CCTV security video systems.

j. Responsible for the installation, upgrade, and troubleshoot to satisfactory resolution customer issues with IT platforms including Windows Server 2003/7 and Windows XP/7/8, SQL databases, and IIS and Cisco.

### **2-67.5 Qualifications Required**

In order to qualify, the following education and/or experience requirements must be met:

a. In-depth knowledge of hardware, software, network operations functions, packet switching, communications protocols, and diagnostic tools to analyze difficult and complex system and end user problems, furnish assistance, and provide resolution

b. Experience monitoring contractor support activities and adherence to established cost, schedule and performance metrics in completing information technology acquisition activity or operations and maintenance activities.

c. Experience in maintaining and troubleshooting application problems using Riverbed Application Performance suite to include Cascade Pilot and Application Transaction Xpert.

d. Experienced in performance management disciplines to include circuit capacity planning, end-user service-level developments, and bandwidth analysis.

e. Mastery of Federal, States, DoD, or DHS Information Security Technical Guides, policies, and information Systems Security engineering principles.

f. Mastery of industry standard IT frameworks including ITIL foundations and service lifecycles.

g. Skill in applying a mastery of enterprise architecture to originate concepts and effect new developments experience using architecture frameworks such as DoDAF 1.5 or DoDAF 2.0.

h. Ability to analyze and resolve problems independently across multiple information technology platforms including Servers, Workstations, Video, networking routing equipment, leased lines, and Virtual Private Networks (VPNs).

i. Knowledge of commonly used communications systems, technology, and operations, as well as established methods, procedures, regulations and other guides that relate to a particular area.

j. Comprehensive knowledge of IT concepts, principles, methods and practices to plan network services that support customers' requirements.

k. Ability to define problem areas, gather and analyze factual data in order to form and communicate conclusions and recommendations. Provide information technology solutions in order to improve business functions and processes across all departments.

l. In-depth knowledge of communications systems and network systems technology and operations, sufficient to plan, manage, integrate, and/or execute communications and network systems, services, or operations needed to satisfy the customer's needs.

m. Knowledge of network systems design, development, testing, installation, operation, management, and maintenance.

n. Provides installation and maintenance support of audio, video, electronic communications, presentation systems equipment hardware software and infrastructure.



o. Identifies requirements and performs periodic upgrades of system of internal and external Web sites. Coordinate and research vendors and services; compile solutions, procure test and evaluate to provide best internet web practices.

p. Ability to install, upgrade, and troubleshoot to satisfactory resolution customer issues with IT platforms to includes Windows Server and Desktop Operating Systems, SQL databases and Microsoft IIS.

### **2-67.6 Educational/Professional Certification Requirements.**

a. Completed four (4) year Bachelors degree in major study-computer science, information science, information systems management, operations research, or engineering.

b. Certification in security discipline CompTIA Security+ or CISSP

c. Network Certification: Cisco Certified Network Associate or greater

### **2-67.7 Salary**

a. Salary Range for the position of Chief Information Officer will be a minimum of \$80,000.00 to a maximum salary of \$120,000.00 for the years of 2009, 2010, 2011 and 2012.

**BE IT FURTHER ORDAINED** by the Mayor and Borough Council of the Borough of Sayreville, in the County of Middlesex, that Chapter 2-62, of the Revised General Ordinances of the Borough of Sayreville, shall also be amended to reflect such change.

**BE IT FURTHER ORDAINED** by the Mayor and Borough Council of the Borough of Sayreville, in the County of Middlesex, that **Salary Ordinance #150-10 also be amended** to include the title of Chief Information Officer with a Salary Range of \$80,000.00 to a Maximum of \$120,000.00.

All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed and this Ordinance shall take effect immediately upon final passage and publication in accordance with law.

/s/ Ricci Melendez, Councilman  
(Sponsor)

**ATTEST:**

**APPROVED:**

/s/ Theresa A. Farbaniec, RMC  
Municipal Clerk

/s/ Kennedy O'Brien  
Mayor

**APPROVED AS TO FORM:**

/s/ Michael DuPont, Borough Attorney

- **NEW BUSINESS:**

a. Clerk Farbaniec reported on having received the Supplemental Debt Statement from CFO Wayne A. Kronowski as of February 24, 2014.

Councilwoman Novak made a motion to receive and file. Motion was seconded by Councilman McGill.

Roll Call: Councilpersons Buchanan, Eicher, McGill, Melendez, Novak, Rittenhouse, All ayes.

The Clerk read the Introduction of the following Ordinance(s):

**ORDINANCE # 251-14**  
**AN ORDINANCE TO SUPPLEMENT AND AMEND CHAPTER IV,  
POLICE DEPARTMENT SECTION 4-5 QUALIFICATIONS OF THE REVISED  
GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE**

(Co. Rittenhouse, Public Safety - Public Hearing, March 10, 2014)

Mayor O'Brien called forward Police Chief Zebrowski to give a brief description of this ordinance.

Chief Zebrowski explained that this Ordinance basically memorialized action taken by the council last year with reference to the borough employee hiring process and that this would incorporate the same for the Sayreville Police Department.

Councilwoman Novak reported that this was not included in the ordinance that was adopted last year. That this was an oversight because when the ordinance was prepared and adopted last year she believed that it also included the Police Department.

Councilman Rittenhouse moved the Ordinance be approved on first reading, advertised according to law and a Public Hearing be held on March 10, 2014. Motion Seconded by Councilman Melendez.

Roll Call: Councilpersons Buchanan, Eicher, McGill, Melendez, Novak, Rittenhouse, all Ayes.

The Mayor then asked if any of the Council members had any questions regarding the item on the agenda discussing the Temple's Special Event permit.

Councilwoman Novak asked if this was going to entail a parade.

The dates and events were explained by the Chief Zebrowski.

Councilwoman Novak expressed her concerns about the Fire and the Emergency Squads not being able to get their people to the buildings for calls during some of the dates of events.

Chief Zebrowski explained that they would have to make the proper preparation to be sure these services can move efficiently during these events.

Councilwoman Eicher questioned the event scheduled from noon to 3PM as well as the billing process by the Police Department. The Chief stated that the manpower is billed, however the time in planning for the events, so far, has not been.

No further questions for the Police chief.

Clerk Farbaniec asked if the council would like to vote on placing this item on the Consent Agenda Resolution for the next meeting.

Mayor asked if there were any objections to this item being placed for approval on the Consent Agenda Resolutions for March 10, 2014 and authorize the Borough Attorney prepare the Resolution.

No objections made.

**The Clerk continued to read the Introduction of Ordinances.**

**ORDINANCE #252-14**  
**AN ORDINANCE AMENDING AND SUPPLEMENTING  
CHAPTER XVII OF THE REVISED GENERAL ORDINANCES  
OF THE BOROUGH OF SAYREVILLE TO ADD SECTION 17-8  
"MUNICIPALLY SPONSORED ATHLETIC ORGANIZATIONS"**

Councilman Buchanan announced having a conflict with regards to this Ordinance.

The Borough Attorney stated that he acknowledges that a lot of people including council members are very active in the recreation department or recreation functions and for transparency asked that everyone place whatever relationship they have on the table with the various recreation organizations, before voting such as what the conflict is, if they received any monetary compensation; if they receive anything; if they work there; are they an officer or a director; do they participate and he will make the determination on the conflict and if they can vote under the Rule of Necessity.

Mayor called upon the following to state their affiliation, if any:

Councilman Melendez who stated that he was affiliated with the Parlin Panthers as a Coach and a Non-Voting Trustee.

Councilwoman Eicher stated that her husband umpires men's softball for Sayreville Softball.

Councilman Buchanan stated that he was a coach with Sayreville Athletic Association and is now a coach with Sayreville Softball and also assists with the Adult League in Sayreville and occasionally Umpires.

Mayor stated that he attends dinners.

Councilwoman Novak – None

Councilman McGill – None

Councilman Rittenhouse – None

The Borough Attorney said that there would be a conflict and the need for recusal of three council members and our ordinance required four votes. He said that under the Rule of Necessity which reads that it allows a board member or judge with a conflict of interest to vote on a matter otherwise no action can be taken by the body or court, derives from common law. It is very limited, only justified in the event of stern necessity that something momentous could not be done without a vote of one who is interested. He said that the council all have made this a priority. It is in the best interest of Sayreville for clarification on borough fields. There is no specific entity that is receiving a benefit. It is good for the common good of all the recreation organizations together with the Parks and Recreation Department. With that being said and the conflicts that do exist – It is my opinion that under the Rule of Necessity that Councilpersons Buchanan, Eicher and Melendez can vote on the ordinance for introduction.

Mayor asked Councilwoman Eicher if she had an issue with introducing the ordinance and she responded that she did not.

Councilwoman Eicher moved the Ordinance be approved on first reading, advertised according to law and a Public Hearing be held on March 10, 2014. Motion Seconded by Councilwoman Novak.

Roll Call: Councilpersons Buchanan, Eicher, McGill, Melendez, Novak, Rittenhouse, all Ayes.

**ORDINANCE #253-14**  
**BOND ORDINANCE PROVIDING FOR THE REHABILITATION OF  
THE ERNSTON ROAD WATER TANK IMPROVEMENTS IN,  
BY AND FOR THE BOROUGH OF SAYREVILLE, NEW JERSEY,  
APPROPRIATING \$1,200,000 THEREFOR AND AUTHORIZING THE  
ISSUANCE OF \$1,200,000 BONDS OR NOTES OF THE BOROUGH  
FOR FINANCING PART OF SUCH APPROPRIATION**

(Co. Melendez, Water & Sewer Committee - Public Hearing, March 10, 2014)

Councilman Melendez moved the Ordinance be approved on first reading, advertised according to law and a Public Hearing be held on March 10, 2014. Motion Seconded by Councilwoman Novak.

Roll Call: Councilpersons Buchanan, Eicher, McGill, Melendez, Novak, Rittenhouse, all Ayes.

**ORDINANCE #254-14**  
**AN ORDINANCE AMENDING ARTICLE III OF  
CHAPTER XXVI, LAND DEVELOPMENT, OF THE  
REVISED GENERAL ORDINANCES OF THE  
BOROUGH OF SAYREVILLE TO CREATE  
R-7B INFILL OVERLAY RESIDENTIAL ZONE DISTRICT**

(Main Street)  
(Co. McGill, Planning & Zoning - Public Hearing, March 10, 2014)

Councilman McGill moved the Ordinance be approved on first reading, advertised according to law and a Public Hearing be held on March 10, 2014. Motion Seconded by Councilwoman Novak.

Roll Call: Councilpersons Buchanan, Eicher, McGill, Melendez, Novak, Rittenhouse, all Ayes.

**CONSENT AGENDA/RESOLUTIONS**

Mayor O'Brien opened the meeting to the public for questions or comments on the consent agenda items.

There were no appearances.

Council President Novak moved the public portion be closed and the Consent Agenda Resolutions be approved on Roll Call vote. Motion seconded by Councilman McGill.

Roll Call: Councilpersons Buchanan, Eicher, McGill, Melendez, Novak, Rittenhouse; all Ayes.

**CONSENT AGENDA/RESOLUTIONS**

**RESOLUTION #2014-55**

**WHEREAS**, all bills submitted to the Borough of Sayreville covering services, work, labor and material furnished the Borough of Sayreville have been duly audited by the appropriate committee;

**NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED:**

That all bills properly verified according to law and properly audited by the appropriate committees be and the same are hereby ordered to be paid by the appropriate Borough officials.

\_\_\_\_\_  
/s/ Kennedy O'Brien  
Mayor

/s/ Daniel Buchanan  
Councilman

/s/ Ricci Melendez  
Councilman

/s/ Lisa Eicher  
Councilwoman

/s/ Mary J. Novak  
Councilwoman

/s/ David McGill  
Councilman

/s/ Arthur Rittenhouse  
Councilman

**Bill list of February 24, 2014, in the amount of \$4,288,906.38  
(Bill List - See Appendix 2013-A for this date, in a separate Bill List File for 2014).**

**RESOLUTION #2014-56**

**BE IT AND IT IS HEREBY RESOLVED** that the Mayor and is hereby authorized and directed to execute an Agreement between the County of Middlesex, Division of Solid Waste Management

and the Borough of Sayreville covering the CFC Recovery Reimbursement Program for a 3-year period, commencing on January 1, 2014 through December 31, 2016.

/s/ Mary J. Novak  
Mary J. Novak, Councilwoman  
(Public Works Committee)

ATTEST: BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec  
Theresa A. Farbaniec, RMC  
Municipal Clerk

/s/ Kennedy O'Brien  
Kennedy O'Brien  
Mayor

**RESOLUTION #2014-57**

**BE IT AND IT IS HEREBY RESOLVED** that the Mayor and is hereby authorized and directed to execute an Agreement between the County of Middlesex, Division of Solid Waste Management and the Borough of Sayreville covering the E-Cycle Recycling Program for a 3-year period, commencing on January 1, 2014 through December 31, 2016.

/s/ Mary J. Novak  
Mary J. Novak, Councilwoman  
(Public Works Committee)

ATTEST: BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec  
Theresa A. Farbaniec, RMC  
Municipal Clerk

/s/ Kennedy O'Brien  
Kennedy O'Brien  
Mayor

**RESOLUTION #2014-58**

**BE IT RESOLVED** that the following person is hereby appointed to the following title and department as per NJ Civil Service Commission Promotional Procedures:

<b>NAME OF APPOINTEE:</b>	<b>Donald Erickson</b>
<b>POSITION:</b>	Mechanic's Helper
<b>DEPARTMENT:</b>	Department of Public Works
<b>EFFECTIVE:</b>	February 25, 2014

**BE IT FURTHER RESOLVED** that the compensation to be paid such appointee shall be fixed and determined by the Salary Ordinance or appropriate resolution adopted thereunder fixing the compensation to be paid municipal employees and that this appointment be made subject to all the rules and regulations of the New Jersey Civil Service Commission.

/s/ Mary J. Novak  
Mary J. Novak, Councilwoman  
(Public Works Committee)

ATTEST: BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec  
Theresa A. Farbaniec, RMC  
Municipal Clerk

/s/ Kennedy O'Brien  
Kennedy O'Brien  
Mayor

**RESOLUTION #2014-59**

**BE IT AND IT IS HEREBY RESOLVED**, that the Borough Engineer is hereby authorized and directed to provide additional information as required by the New Jersey Department of Environmental Protection for the Underground Storage Tank Removal at the Road Department Garage and First Aid Squad Sites and that he be paid for said services at a fee not to exceed \$49,650.00.

/s/ Mary J. Novak  
Mary J. Novak, Councilwoman  
(Public Works Committee)

ATTEST:

BOROUGH OF SAYREVILLE

/s/ Theresa A. Farbaniec  
Theresa A. Farbaniec, RMC  
Municipal Clerk

/s/ Kennedy O'Brien  
Kennedy O'Brien  
Mayor

**Business Session Agenda – February 24, 2014**

**COMMUNICATIONS & COMMITTEE REPORTS**

• **ADMINISTRATIVE & FINANCE – Councilman Buchanan**

a) **Minutes & Departmental Reports:**

-Councilman Buchanan moved the following Minutes and or Reports be Received & Filed:

- 1) Municipal Clerk's Report for the month of January, 2014 and year end 2013.
- 2) CFO's Investment Report for the month of December, 2013.

Motion seconded by Councilwoman Novak.

b) Received the following **application(s) for Bingo/Raffle Licenses:**

- 1) **American Legion Post 211** Church to conduct an Off-Premise 50/50 Raffle on May 23, 2014 at the Post Home (RA:1855)
- 2) **Sayreville Little League Baseball** to conduct an Off-Premise 50/50 Raffle on April 28, 2014 (RA:1856)

- Approved.

c) **2014 Tax Appeal(s) received from** Xavier Pimenta, 42 Kierst St, Blk 34, Lot 6.

- Forward to Tax Counsel

d) Application for **Social Affair Permit** received from **Our Lady of Victories HSA** to hold a 125<sup>th</sup> Anniversary Dinner on March 22, 2014 from 6PM-1:00AM at Monsignor Dalton Hall.

- Approved.

e) Committee Reports – Co. Buchanan

- 1) Asked for an engineering report regarding the old Water Treatment Plant. Jay Cornell responded that there have been some discussions at the budget meeting, but there has not been any formal authorization for the Design stage of it. Councilman Buchanan asked if we would have to wait for the Capital Budget to be approved. Mr. Kronowski responded that there should be adequate funds in the Temporary Budget and will have a resolution on for the next meeting.

- 2) Reported on having a Admin. & Finance Sub-Committee meeting this afternoon and the Business Admin. & Finance Officer will further report on that.

- 3) Reported on complaints on the poor quality on the audio visual of the council meetings.

4) Reported that February is Heart Awareness Month and urged all to be more aware of our heart health. He stated that for the past nine year his family has been raising money for the Children’s Hospital of Philadelphia Cardiac Center as his daughter had open heart surgery at the age of 3 months and is now a healthy nine year old. He spoke about a family friend by the name of Ryan who recently lost his battle to heart disease and passed away on February 17<sup>th</sup>. He asked everyone to be sure their loved ones are checked and to pray for Ryan and his family. Mayor O’Brien called for a moment of silence.

A Moment of Silence was observed by all in attendance.

• **PLANNING & ZONING – Councilman McGill**

a) **Minutes & Departmental Reports:**

Councilman McGill moved the following Minutes/Reports be Received & Filed: -  
Sayreville Housing Authority minutes of January 14, 2014  
- Sayreville Planning Board minutes of January 15, 2014  
- Middlesex County Planning Board minutes of Jan. 14, 2014  
- Construction Official/Zoning & Code Enforcement Officials report for the month of January, 2014.

Motion seconded by Councilwoman Novak.

b) **Public Notices & Notices to the Borough of Sayreville as an Adjacent property Owner:**

- Notice of an application before the Zoning Board on Feb. 26th received from resident of Blk 505, Lot 1, Little Broadway for Use Variance, Bulk Variance, Side yard setback changes. In order to replace current residential single family residence.

- Receive & File

c) Received the following **Planning Board Resolution** which was **Memorialized on February 19, 2014:**

- Jarmolowski Minor Subdivision, 225 Tyler Street, Block 535, Lots 87-91, Bulk Variance & Waiver of Site Plan Requirements – Denied. -

Receive & File.

d) Application received from Sovereign Consulting, Inc. to locate One (1) Temporary Office Trailer on SERA Property, Block 257.02, Lot 1.01, 1000 Chevalier Ave. & Main St. Extension during site remediation.

-Approve/Resolution.

e) Committee Report-Co. McGill:

- 1) Reported on the The Point and the approval on the Bass Pro Shop.
- 2) Reported on the need for a new Dept. of Public Works Facility and Salt dome.

• **PUBLIC SAFETY – Councilman Rittenhouse**

a) **Minutes & Departmental Reports:**

Councilman Rittenhouse moved the following Minutes/Reports be Received & Filed:  
- Court Administrator’s Report for the month of January, 2014  
- Fire Prevention Official’s report for the month of January, 2014  
-Board of Health, Registrar & County report for the months of Dec. 2013 & Jan., 2014.

Motion seconded by Councilwoman Novak.

b) Notice of the retirement of Police Officer Arthur Walczak, effective Dec. 1, 2014.

-Receive & File

c) Notice from Board of Health that the 2014 Rabies Clinic will be held on May 3<sup>rd</sup> from 9am-12 noon for dogs and cats from 1-3pm.

-Receive & File

- d) Request for coin toss at the corner of Washington & Ernston Roads received from:  
- Sayreville Bombers Girls Soccer Booster Club 7-12 Grade. Aug. 23<sup>rd</sup> from 10-2.  
- Approved.

Councilman Rittenhouse reported that he will be looking at an ordinance prohibiting the collection at any of these intersections due to safety concerns. Mayor commented that quite some time ago the coin toss collections were only done by the firemen and first aid squads and the council may want to go back to its original intent of approving only requests of the Fire Dept. and First Aid Squads.

- e) Committee Reports-Co. Rittenhouse:

1) Councilman Rittenhouse reported that the borough does not have a policy in place that addresses a State of Emergency in Sayreville and who are essential personnel. He felt that there is a need for an ordinance setting a procedure for essential and non-essential employees. He would like to propose a meeting of the Public Safety Committee and Business Admin., Borough Clerk and Dept. Heads and try and put something together so that there is organization.

- Approved.

2) Reported that he spoke at the New Road School on Bordentown Avenue for their Black History Month. He said that the New Road School has 101 Students from 30 communities, 7 students being from Sayreville. He also reported that the students will be opening a mini dry store with a cash register to teach how they may be able to go out and work in stores.

3) He also said that this year is the 350<sup>th</sup> Anniversary of the State of New Jersey and the 400<sup>th</sup> Anniversary of the Charting of the Coastline of the State of New Jersey.

4) He said that we could have the opportunity to have the replica of the Half Moon Boat come to Sayreville. He said that it was commissioned and made by his cousin out of North Carolina and it sails in the Hudson River and is based out of Albany. He will follow-up with more information.

• **RECREATION – Councilwoman Eicher**

- a) Minutes & Departmental Reports:

Move the following Minutes/Reports be Received & Filed: - None

- b) Application for Special Event Permit received from Shri Dwarkadhis Temple for various events from March 16 thru Nov. 1, 2014.

- 3/16	5-9PM	Bonfire
- 4/19-24	5-9PM	20 Anniv. Celebration
- 4/25	4-9PM	Birth Anniv.
- 4/26	4-9pm	20 Anniv. Celebration
- 4/27	Noon-3PM	Parade – Kennedy Pk-Temple
	3-9PM	20 Anniv. Celebration
-8/17	9PM-2AM	Birth Anniv. Night Event
-10/18-23	5-9PM	Diwali Days
-10/24	6-9AM; 11:30-1:30; 5-9 PM	New Year Day
-10/25	4-9PM	New Year Celebration
- 11/1	4-9PM	(Alt. Day)New Year Celebration

- Approved earlier / Resolution

- c) Request from Patti Burch to conduct the Borough of Sayreville's Annual Sayreville Day Event and use of Kennedy Park on September 14, 2014 with a rain date of Sept. 21, 2014.

- Approved.

- d) Committee Reports:

1) Reported on various Recreation Sponsored events.



- **WATER & SEWER/ENVIRONMENTAL – Councilman Melendez**

a) Minutes & Departmental Reports:

Councilman Melendez moved the following Minutes/Reports be Received & Filed:

- Water & Sewer Director's Report for the month of January 2014 and Year End 2013.

Seconded by Councilwoman Novak.

b) Committee Reports-Co. Melendez:

- 1) Requested that all IT complaints be forwarded to Dan Frankel as it will be important to prioritize when we have an IT Official on staff.

Councilman Rittenhouse said that the governing body will have to decide on if this person will be civil service or serve at the council's pleasure. The CFO indicated that the Finance Committee when discussing this issue felt that he would serve as a Dept. Head. Mayor asked the Business Admin. to get more info from Labor Counsel for clarity.

- **PUBLIC WORKS – Council President Novak**

a) **Minutes & Departmental Reports:**

Councilwoman Novak moved the following Minutes/Reports be Received & Filed:

- Office on Aging Director's Report for the month of January 2014

- Public Works reports-

  - Bldg. & Grounds, Parks Division, Garage Service Services,  
Road & Sanitation Division all for the month of January, 2014.  
Recycling Coordinator's report for the months of  
December 2013 & January 2014.

Seconded by Councilman McGill.

b) Committee Reports-Co. Novak:

- 1) Commented on the great need for a Public Works Complex and Salt Dome. Explained how long the borough has had the good fortune in utilizing the County's Salt Dome and how long they have been telling us to get out.

- 2) Request for a representative from Commercial Utilities Consultants to come to the next meeting to give a presentation on Community Energy Aggregation and explain how the savings works.

- **MAYOR – Kennedy O'Brien**

- 1) Appointments

  - **Correction** – Library Board of Trustees

  - The appointment of Karen Perno from a Member to

  - Alt. for the Mayor – 1 Yr. Term, 2014

- 2) Received a letter from a resident saying thank you and a job well done by our Dept. of Public Works and how much they are appreciated signed by Lynn Loy. Especially driver in truck #328. Mayor said that this has been an extraordinary winter and gave the men and women in the Dept. of Public Works extraordinary thanks.

- 3) Mayor gave some background on the National Lead Site and how long ago and how this project all got started. This Bass Pro Shop is the first part of the largest redevelopment on the east coast. He also gave kudos to former Freeholder Dave Crabel and his intuition in getting this project started. As well as SERA and the Planning Board.

- 4) Handed out a proposal from the DeCotiis Firm and asked for the council's backing in having this firm represent us, the Planning and Zoning Boards as the borough needs someone who specializes in such cases as the potential litigation the borough may have regarding the Temple. He said that Councilman Rittenhouse checked the Wilentz firm and found that their fees were much higher and that they had a conflict and could not serve. The Mayor was looking for direction from the Council. He also stated that they

would also have a not to exceed figure of \$10,000. and when they reach that figure they have to come before the council for approval.

Councilwoman Eicher questioned the details on the potential litigation before we vote on the appointment.

Mr. DuPont stated that there has been no litigation filed other than there being discussions with the Planning Board and Zoning Board Attorney. He said that he had discussions with the applicant's attorney in which he asked him to sit and talk with the Planning and Zoning Attorney to discuss options. But at this time there is no litigation pending.

Council president Novak stated that she is not prepared in hiring another firm when there has not been a lawsuit filed yet is pointless. This should be brought up when a lawsuit is brought forward.

Councilman McGill said that we should be careful because of the potential litigation. No one has filed papers yet. Said that any conversation should be held in closed session.

Mayor expressed his concern on the past track record on these matters.

Councilwoman Eicher said that she felt that there should be one entity taking care of this matter when it materializes. Felt it was too premature to choose one.

Councilman Rittenhouse felt that appointing the DeCotiis firm would be a preventative method in case they should file.

Mayor moved on to the Business Admin. Report.

- **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- **Admin. & Finance**

- a) Request for Authorization to enter into an agreement with Trustmark Life Ins. Co. (MetLife) for the purpose of providing Universal LifeEvents / Living Benefits for long term care for our employees.

- **Resolution.**

- b) Authorization for the appointment of a special counsel for all A.B.C. Matters. (possible closed session)

- Chief Zebrowski said that there are 31 active liquor licenses plus others that are pocket licenses. There are matters such as the need to draw up charges, conduct hearings, court matters before the ABC. He is asking for someone who is a little more sophisticated with expertise and knowledge in the area.

Borough Attorney said that there are two attorney's in his firm that would qualify, if you currently need the resources.

Mr. Rittenhouse said that he spoke with the Chief and does support the appointment.

Council President asked if any of the special Counsel's appointed in the beginning of the year would qualify.

Council President Novak said that our past Prosecutor use to prepare these papers and prosecute the charges. The Prosecutor we appointed should be capable of these tasks.

Mayor asked if there were any objections to the appointment.

None Made.

c) Request to hold an Elected Official's Training Seminar on March 10<sup>th</sup> or April 7<sup>th</sup> from 5:45-6:45PM.

- All agreed to March 10<sup>th</sup>.

**- Planning & Zoning**

**- Public Works**

a) Authorization for the submission of a Municipal Recycling Tonnage Grant application for the year 2013 and directing Elyse Barone, Certified Recycling Professional (CRP) to properly file for said application and file the appropriate 2013 Recycling Tonnage Grant Reports.

- Resolution.

b) Authorization to execute an Agreement with the County of Middlesex to locate a tire recycling container at Fort Grumpy on Bordentown Avenue in which 40% of the total weight of the material deposited shall be credited to the benefit of the Municipality.

- Resolution.

c) Request for authorization for an appraisal of Mario's Property on Jernee Mill Road for the possible use of a Public Works facility. The other site would be a build to suit on land on Cheesequake Road, which is our property. These are the two properties that are viable for the facility.

Councilman Buchanan asked if we would be bound by the appraisal. Mr. Frankel said that we would be.

Council President said that for over 20 years we have been told by OSHA that we need to build a new facility. Feel that most preferable option is the building on Jernee Mill and the last resort would be the property on Cheesequake Road. She supports the Business Admin. hiring an appraiser for the property on Jernee Mill Rd.

Mayor asked if there was a consensus on having the property appraised.

Clerk heard Councilman Buchanan say yes.

c) Authorization to execute an Adjoining Municipality Benefits Agreement with the MCUA for a period of ten years at the rate of \$1.20 per ton based on waste received for disposal at the Facility.

- Resolution.

**- Public Safety**

**- Recreation**

**- Water & Sewer**

a) Request for authorization to extend contract with PVS Technologies, Inc. for Ferric Chloride (water treatment chemical) with no increase in price for one year.

- Resolution.

**- Executive Session -**

- a) Tax Appeals
- b) Contract Negotiations
- c) Personnel

• **C.F.O.- Wayne Kronowski**

1) Bill List Resolution

2) Transfer Resolution

3) Budget Update resulting from the Budget Workshop is – The budget increase is now at 4.4 cents, below the CAP. This is what the council asked them to come in with. 4.4 cents on an average assessed house would be \$63.05 per year increase in taxes. Budget needs to be introduced on March 10<sup>th</sup>.

- **BOROUGH ENGINEER - Jay Cornell**

1) Ernston Road Tank Rehabilitation – Receipt of Bids (Verbal Report).  
- May have Resolution at next meeting.

2) Ernston Road Tank Rehabilitation – Construction Phase Services (Report Attached). Outside consultant.

3) Gillette Towers, LLC Site Plan – NJDEP Permit Applications (Report Attached).  
- May have Resolution at next meeting.

- **BOROUGH ATTORNEY - Michael DuPont**

- **PUBLIC PORTION**

At this time the Mayor opened the meeting to the public for questions or comments on any and all subjects.

Those appearing were:

- Ziggy Dombrowski, 32 Weber Avenue  
Talked about the report from Rutgers about the 25' berm off Weber Avenue.

He also spoke about the past history of Weber Avenue and the river.

Council President Novak saw the Fire Chief in the audience and apologized for a mistake she had made in telling him that the fire truck was cut from the budget she said that she was looking at it wrong so for the record wanted to clarify that the fire truck was not cut from the 2014 budget.

No other questions.

Council President Novak made a motion to close the public Portion. Motion seconded by Councilman Buchanan.

Roll Call: Voice vote, all Ayes.

- **EXECUTIVE SESSION ITEMS -**

Mayor O'Brien announced that the Council will be going into Closed Session.

10 minutes- 8:19 PM.

Attorney DuPont read the following Resolution into record:

**RESOLUTION FOR CLOSED SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances, and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Sayreville, County of Middlesex, State of New Jersey, as follows:

1. The public portion of this meeting is hereby adjourned in order that the Governing Body may meet in a closed, private session for approximately 10 minutes to discuss the following matters:

- Personnel, Contract Negotiations, Tax Appeals and Litigation

2. Following the conclusion of said closed session, the Governing body shall reconvene the open portion of this meeting to consider any other matters which may be properly brought before it at this time.

3. The nature and content of discussion which occurs during closed session shall be made public at the time the need for non-disclosure no longer exists.

**NOW, THEREFORE BE IT RESOLVED** that the public be excluded and this resolution shall take effect immediately.

/s/ Daniel Buchanan, Councilman

APPROVED:

/s/ Kennedy O'Brien  
Mayor

Councilman Buchanan moved the Executive Session Resolution be adopted on Roll Call Vote. Seconded by Councilwoman Eicher.

Roll Call: Voice Vote, all Ayes. Carried.  
Time 7:46 PM

- **RECONVENE**

Councilman Buchanan moved to reconvene the meeting. Motion was seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes.

Time: 8:55 P.M.

- **ADJOURNMENT**

No further business.

Councilwoman Novak made a motion to adjourn. Motion seconded by Councilman McGill.

Roll Call: Voice Vote, all Ayes.

Time: 8:56 P.M.

SIGNED:

\_\_\_\_\_  
Theresa A. Farbaniec, Municipal Clerk

\_\_\_\_\_  
Date Approved