

1. **CALL TO ORDER** - Time _____

a) Short Prayer & Salute to Flag

b) Statement of Publication

c) Roll Call:

d) Approval of prior Minutes of the Mayor and Borough Council:

(Motion to approve, subject to correction if necessary)

(Only those council members in attendance at these meetings can vote)

- Re-Organization meeting - January 1, 2014

2. **PRESENTATIONS:**

Power Point on:

**Borough of Sayreville's Info Technology Needs Assessment & the
Introduction of an Ordinance for a Chief Information Officer – listed below**
(Draft included in packet).

3. **OLD BUSINESS**

a. Public Hearing on the following Ordinance(s):

ORDINANCE # 246-14

**AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45-14)**

(Co. Buchanan, Admin. & Finance)

ORDINANCE # 247-14

**AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER II OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF SAYREVILLE TO AMEND SECTION
2-64.23 TO ADD "MISCELLANEOUS FEES"**

(Co. Buchanan, Admin. & Finance)

Increasing the fees charged for Master Plan to \$125.00
and fees charged for Land Use Law Books to \$65.00

4. **NEW BUSINESS:**

a. Clerk to Report - Having received from CFO Wayne Kronowski:

i) Annual Debt Statement and Annual Financial Statement which was filed with the
Division of Local Government Services for the year 2013.

- On file in Clerk's Office (motion to receive & file)

b. Introduction of the following Ordinance(s):

ORDINANCE # 248-14

**AN ORDINANCE TO SUPPLEMENT AND AMEND CHAPTER VI,
SECTION 6-4.1 "ALCOHOLIC BEVERAGE CONTROL-FEES"
AND CHAPTER II, SECTION 2-64 ADMINISTRATION-FEES
OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE**

(Co. Buchanan, Admin. & Finance – Public Hearing, February 24, 2014)

ORDINANCE #249-14

**BOND ORDINANCE PROVIDING FOR AN ADDITIONAL FURTHER SUPPLEMENTAL
APPROPRIATION OF \$100,000 FOR IMPROVEMENT OF THE UNDERGROUND STORAGE
FACILITIES IN, BY AND FOR THE BOROUGH OF SAYREVILLE, IN THE COUNTY OF MIDDLESEX,
NEW JERSEY, AND AUTHORIZING THE ISSUANCE OF \$95,000 BONDS
OR NOTES OF THE BOROUGH FOR FINANCING SUCH ADDITIONAL
FURTHER SUPPLEMENTAL APPROPRIATION.**

(Co. Buchanan, Admin. & Finance– Public Hearing, February 24, 2014)

February 10, 2014

ORDINANCE #150-14

AN ORDINANCE SUPPLEMENTING AND AMENDING CHAPTER II OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE, SECTION 2-67 CREATING THE POSITION OF CHIEF INFORMATION OFFICER AND FURTHER SUPPLEMENTING AND AMENDING ORDINANCE #150-10 FIXING THE SALARIES OF CERTAIN BOROUGH OFFICIALS, OFFICERS AND EMPLOYEES FOR THE YEARS 2009, 2010, 2011 AND 2012

(Co. Melendez, sponsor – Public Hearing, February 24, 2014)

5. CONSENT AGENDA/RESOLUTIONS

PUBLIC PORTION ON CONSENT AGENDA ITEMS ONLY

(Mayor opens the meeting to the Public for questions and comments on Consent Agenda Resolutions Only)

(Motion to Close Public Portion and adopt Consent Agenda Resolutions on Roll Call Vote)

- 2014-49 Resolution Approving Bills for Payment
- 2014-50 Transfer Resolution
- 2014-51 Authorizing the Borough Attorney to prepare plans and specifications for Heil Replacement parts and after the approval of said plans and specifications the Borough Clerk is authorized to advertise for the receipt of bids.
- 2014-52 Authorizing the Borough Clerk to advertise for the receipt of sealed bids for abandoned and unclaimed Motor Vehicles, in accordance with N.J.S.A. 39:10A-1.
- 2014-53 Authorizing the Borough Clerk to advertise for the receipt of sealed bids for the disposition of public property, in accordance with N.J.S.A. 40A:12-13.
- 2014-54 Appointing Raritan Bay Medical Center to serve as the Borough of Sayreville's Occupational Health Services/Alternate Borough physician for the year 2014.

- **RESOLUTIONS TO BE READ IN FULL & VOTED ON: - none**

Business Session Agenda – February 10, 2014

6. COMMUNICATIONS & COMMITTEE REPORTS

*** DISPOSITION:**

• **ADMINISTRATIVE & FINANCE – Councilman Buchanan**

a) **Minutes & Departmental Reports: None**

- Move the following Minutes and or Reports be Received & Filed:

- 1) Board of Education Minutes of December 17, 2013, January 7 & January 28, 2014.
- 2) Tax Collector’s Annual Report of 2013

- Receive & File

b) Received the following **application(s) for Bingo/Raffle Licenses:**

- 1) **St. Stanislaus Kostka** Church to conduct Bingo Games on six dates in 2014 at 221 MacArthur Ave. (BA:486).
- 2) **Morgan Parlin Panthers** to conduct an Off-Premise 50/50 on Oct. 8, 2014 at J O’Neil’s Place (RL:1853).
- 3) **Sayreville Thursday Senior’s** to conduct On-Premise 50/50 Raffle on ten various dates in 2014 at the Sr. Center.
- 4) **Lakeview Social Club** to conduct Special Bingo Games for a Period of two years from March 1, 2014 through Feb. 28, 2016.

- 1-4) Approved/ Disapprove

c) Application for **Social Affair Permit** received from **Our Lady of Victories HSA** to hold a Wine Tasting Event on March 29, 2014 from 7PM-10:00 PM at Monsignor Dalton Hall.

- Approved/ Disapprove

d) Committee Reports –

- 1) _____

• **PLANNING & ZONING – Councilman McGill**

a) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed: (None)

b) **Public Notices & Notices to the Borough of Sayreville as an Adjacent property Owner:**

- 1) Resolution received from the Middlesex County Planning Board scheduling their 2014 Regular meetings and setting their agenda..
- 2) Notice of Freshwater Wetlands Application submitted by Ashland Chemical for property located at 50 So. Minnisink Ave. (on file in Clerk’s Office)
- 3) Notice of an application before the Zoning Board on Jan 26nd received from resident of 7 Liszka Lane for variance for rear yard setback and building lot coverage.

(1-2-3) - (move to) Receive & File.

c) Committee Report:

- 1) _____

- _____

• **PUBLIC SAFETY – Councilman Rittenhouse**

a) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Board of Health Minutes of Dec. 5, 2013.

- (move to) Receive & File.

Public Safety – Con’t.

b) Request for coin toss at the corner of Washington & Ernston Roads received from:

** - As requested see attached response regarding the Sayreville Riverdogs, explaining that they are two(2) separate teams under the name of Riverdogs.

a) Sayreville Riverdogs Select U14 Travel Baseball- May 10, 2014, 10am-2pm

b) Sayreville Riverdogs Blue Travel Baseball – March 22, 2014 , 10am-2pm

(Ordinance reads 1 per Org/per yr)

- a-b) Approved/ Disapprove

c) Letters of **resignation** were accepted by:

i) **Melrose Hose Co. #1** for Gregory Barna, Andrew Fedorka,

Kenneth Herman, Patrick McCurdy, Elliot Soto and Ryan Trobalks.

ii) Sayreville Engine Co. No. 1 for Ronald Skwira, Jr.

d) Notice of transfer of Firefighter Brian Jackowski from Sayreville Engine Co. to Melrose Hose Co.

- (move to) c&d- Receive & File.

e) Committee Reports-

1) _____

• **RECREATION – Councilwoman Eicher**

a) Minutes & Departmental Reports: (None)

b) Request received from the Sayreville Veterans Alliance for approved funding for the 2014 Memorial Day Parade scheduled for May 26, 2014.

- _____

c) Committee Reports:

1) _____

- _____

• **WATER & SEWER/ENVIRONMENTAL – Councilman Melendez**

a) Minutes & Departmental Reports:

Move the following Minutes/Reports be Received & Filed: (None)

b) Committee Reports-

1) _____

• **PUBLIC WORKS – Council President Novak**

a) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- (move to) Receive & File.

b) Committee Reports:

1) _____

- _____

• **MAYOR – Kennedy O’Brien**

Appointments

• **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- **Admin. & Finance**

- **Planning & Zoning**

Business Admin. Con't.

- Public Works

- 1) Authorization to renew the agreement with Middlesex County for participation in the CFC (chloroflourocarbons) recovery program which includes a 50% reimbursement from the County for costs associated with the program. The term of this proposed agreement shall be January 1, 2014 to December 31, 2016.
- 2) Authorization to renew the agreement with Middlesex County for participation in the E-Cycle (certain consumer electronics) recycling program which includes a subsidy from the County based on weight. The term of this proposed agreement shall be Jan. 1, 2014 to December 31, 2016.

- Public Safety

- 1) Authorization to amend Revised General Ordinances – Chapter IV Police Department Section 4-5.1 additional employment requirements. (Draft Attached)

- Recreation

- Water & Sewer

- Personnel** - Authorization to upgrade an employee in the Dept. of Public Works from Laborer status to Mechanic's Helper.

• **C.F.O.- Wayne Kronowski**

- 1) Bill List Resolution
- 2) Transfer Resolution
- 3) Budget Update

• **BOROUGH ENGINEER - Jay Cornell**

- 1) Underground Storage Tank Removal – Additional Work Required by the NJDEP (Report Attached)
- 2) Ciecko Court and Canal Street Area – Relief Analysis (Report Attached)
- 3) Ernston Road Tank Rehabilitation – Receipt of Bids (Verbal Report)

• **BOROUGH ATTORNEY - Michael DuPont**

- 1)

7. PUBLIC PORTION

Mayor will open to public.

Motion to close public portion.

8. EXECUTIVE SESSION –

- Motion to Enter into Closed Session - Roll Call

- Motion to Reconvene

9. ADJOURNMENT Motion-Roll Call